

Environmental Reference Group

Meeting Minutes

Absolutely Positively
Wellington City Council
Me Heke Ki Pōneke

Details: Date: Monday, 11 March
Time: 5.00pm – 7.00pm
Venue: Committee Room 2, MOB G, Wellington City Council, Wakefield St
Chair: Mark Fenwick

Present: Mark Ashby Chris Paulin
Mike Britton Martin Payne (Acting Chair)
Lynn Cadenhead Chris Watson
Mark Fenwick Andrew Wilks

Councillors: Peter Gilberd

Democracy Esther Hoskin, Democracy Advisor

Services Staff:

ELT Member: David Chick (Chief City Planner)

Apologies: Paula Warren

Not present:

Topic	Description
1. Welcome & Apologies Mark Fenwick	Apologies were received as above
2. Conflicts of Interest	No conflicts of interest we declared
3. Previous Minutes Confirmation	The previous minutes were confirmed as a true and accurate record of the meeting.
4. Draft Outer Green Belt Management Plan	The members discussed their submission to the Outer Green Belt Management Plan and feedback would be incorporated into the submission by Lynn Cadenhead.
5. Annual Report 2018	The group discussed what was to go into their Annual Report 2018 which was to be presented to the City Strategy Committee on 11 April 2019. The Chair agreed to work on the Annual Report and would circulate the report.
6. Update from Councillor	Councillor Gilberd gave an update on his activities through the community in particular the work around the consultation of the Outer Green Belt Management Plan.
7. Round table updates from portfolio groups	The members gave a general updates on their portfolio's.

	Portfolio work/feedback and general catch-up	
8.	General Business	No general business matters were discussed.
9.	Next Agenda Due	Monday 8 April 2019

Actions: The following tables the actions, responsibilities and deadlines from previous meetings

Action Points Arising at Previous Meetings		Responsibility	Deadline
1.	Use Loomio to develop portfolio principles	All	Ongoing

Portfolio Groups	ERG Lead	Council Officer
Transport	Paula Warren	Gunther Wild, Transport Strategy Manager and Siobhan Procter, Manager Transport and Infrastructure
Climate Change	Chris Watson	Tom Pettit, Sustainability Manager
Waste	Martin Payne	Emily Taylor-Hall, Commercial Manager, Resilience-Waste Operations
Urban Growth/Open Space	Graeme Sawyer	Anna Harley, Manager City Design & Place Planning
Water	Chris Paulin	Derek Baxter, City Engineer
Resilience	Lynn Cadenhead	Mike Mendonca, Chief Resilience Officer
Urban Development Agency	Shenagh Gleisner; Mark Higham	Baz Kaufman, Manager Strategy And Research
Mana whenua iwi & Treaty Relations	Mark Fenwick	Nicky Karu, Manager Tira Poutama-Iwi Partnership
Biodiversity	Amy Brasch; Mike Britton	Daniela Biaggio, Team Leader Biodiversity & Urban Ecology
Heritage	Lynn Cadenhead	Mark Lindsay, Heritage Manager