

# Environmental Reference Group

## Meeting Minutes

Absolutely Positively  
**Wellington City Council**  
Me Heke Kī Pōneke

**Details:** Date: Monday, 11 February  
Time: 5.00pm – 7.00pm  
Venue: Committee Room 2, MOB G, Wellington City Council, Wakefield St  
Chair: Mark Fenwick

---

**Present:** Mark Ashby Chris Paulin  
Amy Brasch Martin Payne (Acting Chair)  
Mike Britton Chris Watson  
Lynn Cadenhead Andrew Wilks  
Nicole McCrossin

**Councillors:** Peter Gilberd

**Democracy** Esther Hoskin, Democracy Advisor

**Services Staff:**

**ELT Member:** David Chick (Chief City Planner)

---

**Apologies:** Mark Fenwick

**Not present:** Paula Warren

---

Topic	Description
1.	<b>Welcome &amp; Apologies   Mark Fenwick</b> Apologies were received as above
2.	<b>Conflicts of Interest</b> No conflicts of interest we declared
3.	<b>Previous Minutes Confirmation</b> The previous minutes were confirmed as a true and accurate record of the meeting.
4.	<b>Draft Outer Green Belt Management Plan</b> Bec Ramsay the Manager for Open Space and Recreation Planning came and spoke to the group about the Draft Outer Green Belt Management Plan and informed them that submissions to the plan closes on Monday 25 March. The group agreed to start working on a submission.
5.	<b>Smokefree Action Plan</b> Leila Martley spoke to the group about the proposed Smokefree Action Plan set to be presented to the City Strategy Committee on Thursday 7 March.
6.	<b>Update from Councillor</b> Councillor Gilberd gave an update on the Draft Outer Green Belt Management Plan, the Wellington/Hutt Whaitua process and the EScooter paper up at the City Strategy Committee.

		As this was Amy Brasch's last meeting Councillor Gilberd thanked her for her excellent input into the Environmental Advisory Group and wished her well.
7.	<b>Round table updates from portfolio groups</b> Portfolio work/feedback and general catch-up	The members gave a general updates on their portfolio's.
8.	<b>General Business</b>	No general business matters were discussed.
9.	<b>Next Agenda Due</b>	Monday 11 March 2019

---

**Actions:** The following tables the actions, responsibilities and deadlines from previous meetings

<b>Action Points Arising at Previous Meetings</b>		<b>Responsibility</b>	<b>Deadline</b>
1.	Use Loomio to develop portfolio principles	All	Ongoing

---

<b>Portfolio Groups</b>	<b>ERG Lead</b>	<b>Council Officer</b>
Transport	Paula Warren	Gunther Wild, Transport Strategy Manager and Siobhan Procter, Manager Transport and Infrastructure
Climate Change	Chris Watson	Tom Pettit, Sustainability Manager
Waste	Martin Payne	Emily Taylor-Hall, Commercial Manager, Resilience-Waste Operations
Urban Growth/Open Space	Graeme Sawyer	Anna Harley, Manager City Design & Place Planning
Water	Chris Paulin	Derek Baxter, City Engineer
Resilience	Lynn Cadenhead	Mike Mendonca, Chief Resilience Officer
Urban Development Agency	Shenagh Gleisner; Mark Higham	Baz Kaufman, Manager Strategy And Research
Mana whenua iwi & Treaty Relations	Mark Fenwick	Nicky Karu, Manager Tira Poutama-Iwi Partnership
Biodiversity	Amy Brasch; Mike Britton	Daniela Biaggio, Team Leader Biodiversity & Urban Ecology
Heritage	Lynn Cadenhead	Mark Lindsay, Heritage Manager