

# Environmental Reference Group

## Meeting Agenda

Absolutely Positively  
Wellington City Council

Me Heke Kī Pōneke

**Details:** Date: Monday, 11 February 2019  
Time: 5.00pm – 7.00pm  
Venue: Committee Room 2, MOB G, Wellington City Council, Wakefield St  
Chair: Mark Fenwick

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**Members:** Mark Ashby Chris Paulin  
Mike Britton Martin Payne  
Lynn Cadenhead Paula Warren  
Mark Fenwick (Chair) Chris Watson  
Nicole McCrossin Andrew Wilks

**Councillors:** Peter Gilberd Iona Pannett

**Democracy Services Staff:** Esther Hoskin, Democracy Advisor

**ELT Member:** David Chick (Chief City Planner)

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**Apologies:** Mark Fenwick

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Topic	Description	Start time	5.00pm
1.	<b>Welcome &amp; Apologies   Mark Fenwick</b> <ul style="list-style-type: none"><li>Apologies received as above</li><li>Additional apologies</li></ul>		<b>Until 5.01pm</b>
2.	<b>Conflicts of Interest</b> <ul style="list-style-type: none"><li>All</li></ul>		<b>Until 5.02pm</b>
3.	<b>Previous Minutes Confirmation</b> <ul style="list-style-type: none"><li>All</li></ul>		<b>Until 5.03pm</b>
4.	<b>Draft Outer Green Belt Management Plan</b> <ul style="list-style-type: none"><li>Bec Ramsay</li></ul>		<b>Until 5:30pm</b>
5.	<b>Smokefree Action Plan</b> <ul style="list-style-type: none"><li>Discussion between ERG members on what ERG's feedback should be on the plan</li></ul>		<b>Until 6:00pm</b>
6.	<b>Update from Councillor</b> <ul style="list-style-type: none"><li>Councillor Gilberd</li></ul>		<b>Until 6:20pm</b>
7.	<b>Round table updates from portfolio groups</b> Portfolio work/feedback and general catch-up <ul style="list-style-type: none"><li>All</li></ul>		<b>Until 6.55pm</b>

8.	General Business	<ul style="list-style-type: none"> <li>All</li> </ul>	Until 7:00pm
9.	Next Agenda Due	<ul style="list-style-type: none"> <li>Monday November 2018</li> </ul>	

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**Actions:** The following tables the actions, responsibilities and deadlines from previous meetings

Action Points Arising at Previous Meetings		Responsibility	Deadline
1.	Use Loomio to develop portfolio principles	All	Ongoing

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<b>Portfolio Groups</b>	<b>ERG Lead</b>	<b>Council Officer</b>
Transport	Paula Warren	Gunther Wild, Transport Strategy Manager and Siobhan Procter, Manager Transport and Infrastructure
Climate Change	Chris Watson	Tom Pettit, Sustainability Manager
Waste	Martin Payne	Emily Taylor-Hall, Commercial Manager, Resilience-Waste Operations
Water	Chris Paulin	Anna Harley, Manager City Design & Place Planning
Resilience	Lynn Cadenhead	Derek Baxter, City Engineer
Urban Design Agency/Urban Growth	Shenagh Gleisner; Mark Higham	Mike Mendonca, Chief Resilience Officer
Mana whenua iwi & Treaty Relations	Mark Fenwick	Baz Kaufman, Manager Strategy And Research
Biodiversity/Open Space	Amy Brasch; Mike Britton	Nicky Karu, Manager Tira Poutama-Iwi Partnership
Heritage	Lynn Cadenhead	Daniela Biaggio, Team Leader Biodiversity & Urban Ecology