

Environmental Reference Group

Meeting Minutes

Details: Date: Monday, 10 December 2018
Time: 5.00pm – 7.00pm
Venue: Committee Room 2, MOB G, Wellington City Council, Wakefield St
Chair: Mark Fenwick

Present: Amy Brasch Martin Payne (Acting Chair)
Chris Paulin Paula Warren
Chris Watson

Councillors: Peter Gilberd

Democracy Esther Hoskin, Democracy Advisor

Services Staff:

ELT Member: David Chick (Chief City Planner)

Apologies: Mike Britton Mark Fenwick

Not present: Mark Ashby Nicole McCrossin
Lynn Cadenhead Chris Watson
Mark Higham

Topic	Description
1.	Welcome & Apologies Mark Fenwick Apologies were received as above
2.	Conflicts of Interest No conflicts of interest we declared
3.	Previous Minutes Confirmation The previous minutes were confirmed as a true and accurate record of the meeting.
4.	Low Carbon Capital Plan Tom Petitt, Sustainability Manager gave an update on where the plan is from the last time ERG had been given an update. The group discussed in what form the feedback should be to be of the most use and decided that by the end of the week they would provide Tom with their feedback.
5.	Planning for 2019 It was decided that a draft forward programme would be presented to the group to be confirmed at their first meeting.
6.	Update from Councillor Councillor Gilberd provided an update on his recent activities including the Outer Green Belt being at CSC for approval to go to Consultation, Structure plan for upper stebbings, the Regional Climate Change working group and

		the opening of the new cycle way in Island Bay.
7.	Round table updates from portfolio groups Portfolio work/feedback and general catch-up	The members gave a general updates on their portfolio's.
8.	General Business	No general business matters were discussed.
9.	Next Agenda Due	Monday 11 February 2019

Actions: The following tables the actions, responsibilities and deadlines from previous meetings

Action Points Arising at Previous Meetings		Responsibility	Deadline
1.	Use Loomio to develop portfolio principles	All	Ongoing

Portfolio Groups	ERG Lead	Council Officer
Transport	Paula Warren	Gunther Wild, Transport Strategy Manager and Siobhan Procter, Manager Transport and Infrastructure
Climate Change	Chris Watson	Tom Pettit, Sustainability Manager
Waste	Martin Payne	Emily Taylor-Hall, Commercial Manager, Resilience-Waste Operations
Urban Growth/Open Space	Graeme Sawyer	Anna Harley, Manager City Design & Place Planning
Water	Chris Paulin	Derek Baxter, City Engineer
Resilience	Lynn Cadenhead	Mike Mendonca, Chief Resilience Officer
Urban Development Agency	Shenagh Gleisner; Mark Higham	Baz Kaufman, Manager Strategy And Research
Mana whenua iwi & Treaty Relations	Mark Fenwick	Nicky Karu, Manager Tira Poutama-Iwi Partnership
Biodiversity	Amy Brasch; Mike Britton	Daniela Biaggio, Team Leader Biodiversity & Urban Ecology
Heritage	Lynn Cadenhead	Mark Lindsay, Heritage Manager