

Environmental Reference Group

Meeting Agenda

Absolutely Positively
Wellington City Council
Me Heke Ki Pōneke

Details: Date: Monday, 9 April 2018
Time: 5.00pm – 7.00pm
Venue: Committee Room 2, MOB G, Wellington City Council, Wakefield St
Chair: Martin Payne

Members: Amy Brasch
Andrew Wilks
Chris Paulin
Chris Watson
Graeme Sawyer
Kena Duignan
Lynn Cadenhead
Mark Fenwick
Mark Higham
Mark Ashby
Martin Payne (Chair)
Mike Britton
Nicole McCrossin
Paula Warren
Shenagh Gleisner
Chris Watson
Iona Pannett

Councillors: Peter Gilberd

Democracy Crispian Franklin, TL Democracy Jim Robertson, Programme Delivery
Services Staff: Anna Harley, Manager City Planning & Place manager
Planning
ELT Member: David Chick (Chief City Planner)

Apologies: Mark Fenwick, Mark Ashby

Topic	Description	Start time	5.00pm
1.	Welcome & Apologies Martin Payne	<ul style="list-style-type: none">Apologies received from the following:Mark FenwickMark HighamNicole McCrossinMark Ashby	
2.	Conflicts of Interest	<ul style="list-style-type: none">There were no conflicts of interest	
3.	Previous Minutes Confirmation	<ul style="list-style-type: none">The previous minutes was confirmed as a true and correct record of the meeting.	
4.	Anna Harley	<ul style="list-style-type: none">Update from the Manager City Planning & Place Planning	

5.	Jim Robertson	<ul style="list-style-type: none"> Update from Programme Delivery Manager (KPI Performance) Bronwen Green has taken over this role from Jim. Bronwen.Green@wcc.govt.nz
6.	Update from Councillor	<ul style="list-style-type: none"> Councillor Gilberd updated the group on the following: Cycleway focus, LGWM and National Policy Statement and transport and light rail Transformation on buses route/time from July onwards Green Spaces – Council to protect Jack Illott Green Civic square re-development Outcome from the appeals on Shelly Bay and Chinese Garden Myrtle rust in Wellington
7.	LTP submission	<ul style="list-style-type: none"> Discussion ensued around LTP submission: Identify key priorities – 2-3 priorities Facts/contents to be posted in Loomio High level principles
8.	Round table updates from portfolio groups Portfolio work/feedback and general catch-up	<ul style="list-style-type: none"> Kena meeting with Bec Ramsay regarding engagement process.
9.	General Business	<ul style="list-style-type: none"> Annual Report due in June. The group will need to provide a report to the June City Strategy Committee meeting. Mark Fenwick to write the report to the Committee. Thanked Maria Burns for her work and support to ERF and wished her well in her travel.
10.	Next Agenda Due	<ul style="list-style-type: none"> Monday 14 May 2018

Actions: The following tables the actions, responsibilities and deadlines from previous meetings

	Action Points Arising at Previous Meetings	Responsibility	Deadline
1.	Use Loomio to develop portfolio principles	All	Ongoing
2.	Let's Get Welly Moving submission	Paula/ All	Completed
3.	Update from Bec Ramsey	Maria	Completed
4.	ERG recruitment of new member	Maria	Completed

5.	Group to work towards making strong submission on LTP, esp. re principles and performance indicators; Chris P to coordinate	All	Ongoing
6.	Invite Anna Harley and KPI performance officer	Crispian	Completed

Portfolio Groups	ERG Lead	Council Officer
Transport	Paula Warren	Jane Black (LGWM)
Climate Change	Chris Watson	Moana Mackey, Programme Manager Sustainability
Waste	Martin Payne	Adrian Mitchell, Waste Operations Manager
Urban Growth/Open Space	Graeme Sawyer; Kena Duignan	Trudy Whitlow, Urban Design & Heritage Manager
Water	Chris Paulin	Stewart McKenzie, Principal Advisor, RMA Consenting and Environment, Wellington Water
Resilience	Lynn Cadenhead	Mike Mendonca, Chief Resilience Officer
Urban Design Agency	Shenagh Gleisner; Mark Higham	Baz Kaufman, Manager Strategy And Research
Mana whenua iwi & Treaty Relations	Mark Fenwick	Vacant
Biodiversity	Lynn Cadenhead; Mike Britton	Daniela Biaggio, Team Leader Biodiversity & Urban Ecology