

# Environmental Reference Group

## Meeting Agenda

Absolutely Positively  
**Wellington City Council**  
Me Heke Ki Pōneke

**Details:** Date: Monday 12 February 2018  
Time: 5.00pm – 7.00pm  
Venue: Committee Room 2, MOB G, Wellington City Council, Wakefield St  
Chair: Mark Fenwick

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**Members:** Chris Paulin Mark Higham  
Chris Watson Martin Payne  
Graeme Sawyer Mike Britton  
Kena Duignan Paula Warren  
Lynn Cadenhead Shenagh Gleisner  
Mark Fenwick Chris Watson

**Councillors:** Peter Gilberd Iona Pannett

**Democracy** Maria Burns, Democracy Advisor

**Services Staff:**

**ELT Member:** David Chick (Chief City Planner)

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**Apologies:**

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Topic	Description		
1.	<b>Welcome &amp; Apologies   Mark Fenwick</b>	<ul style="list-style-type: none"><li>Apologies received as above</li><li>Additional apologies</li></ul>	<b>5.00pm</b>
2.	<b>Conflicts of Interest</b>	<ul style="list-style-type: none"><li>All</li></ul>	<b>5.02pm</b>
3.	<b>Previous Minutes Confirmation</b>	<ul style="list-style-type: none"><li>All</li></ul>	<b>5.03pm</b>
4.	<b>Barbara McKerrow</b>	<ul style="list-style-type: none"><li>Introduction</li></ul>	<b>5.05pm</b>
5.	<b>Alice Bates</b>	<ul style="list-style-type: none"><li>Public Places Bylaw feedback</li></ul>	<b>5.20pm</b>
6.	<b>Shenagh Gleisner</b>	<ul style="list-style-type: none"><li>Update following meeting with Moana Mackey</li></ul>	<b>5.40pm</b>
7.	<b>Mark Fenwick</b>	<ul style="list-style-type: none"><li>Draft Te Reo Policy</li></ul>	<b>6.00pm</b>
8.	<b>Update from Councillor</b>	<ul style="list-style-type: none"><li>Councillor Gilberd</li></ul>	<b>6.15pm</b>
9.	<b>Round table updates</b>	<ul style="list-style-type: none"><li>All</li></ul>	<b>6.30pm</b>

	<b>from portfolio groups Portfolio work/feedback and general catch-up</b>		
<b>10.</b>	<b>General Business</b>	<ul style="list-style-type: none"> <li>All</li> </ul>	<b>6.45pm</b>
<b>11.</b>	<b>Next Agenda Due</b>	<ul style="list-style-type: none"> <li>Wednesday 7 March 2018</li> </ul>	

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**Actions:** The following tables the actions, responsibilities and deadlines from previous meetings

<b>Action Points Arising at Previous Meetings</b>		<b>Responsibility</b>	<b>Deadline</b>
<b>1.</b>	Use Loomio to develop portfolio principles	All	Ongoing
<b>2.</b>	Let's Get Welly Moving submission	Paula/ All	Completed
<b>3.</b>	Update from Bec Ramsey	Maria	12 March
<b>4.</b>	ERG recruitment of new member	Maria	Current / end of Feb
<b>5.</b>	Group to work towards making strong submission on LTP, esp. re principles and performance indicators; Chris P to coordinate	All	Ongoing

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<b>Portfolio Groups</b>	<b>ERG Lead</b>	<b>Council Officer</b>
Transport	Paula Warren	Jane Black (LGWM)
Climate Change	Chris Watson	Moana Mackey, Programme Manager Sustainability
Waste	Martin Payne	Adrian Mitchell, Waste Operations Manager
Urban Growth/Open Space	Graeme Sawyer; Kena Duignan	Trudy Whitlow, Urban Design & Heritage Manager
Water	Chris Paulin	Stewart McKenzie, Principal Advisor, RMA Consenting and Environment, Wellington Water
Resilience	Lynn Cadenhead	Mike Mendonca, Chief Resilience Officer
Urban Design Agency	Shenagh Gleisner; Mark Higham	Baz Kaufman, Manager Strategy And Research
Mana whenua iwi & Treaty Relations	Mark Fenwick	Vacant
Biodiversity	Lynn Cadenhead; Mike Britton	Daniela Biaggio, Team Leader Biodiversity & Urban Ecology