

Environmental Reference Group

Meeting Minutes

Details: Date: Monday 4 December 2017
Time: 5.00pm – 7.00pm
Venue: Committee Room 2, MOB G, Wellington City Council, Wakefield St
Chair: Mark Fenwick

Members: Chris Paulin Mark Fenwick
Chris Watson Mark Higham
Graeme Sawyer Mike Britton
Kena Duignan Paula Warren
Lynn Cadenhead Shenagh Gleisner

Councillors: Peter Gilberd Iona Pannett

Staff: Maria Burns, Democracy Advisor Crispian Franklin, Team Leader

ELT Member: David Chick (Chief City Planner)

Apologies: Martin Payne

Topic		Description
1.	Welcome & Apologies Mark Fenwick	<ul style="list-style-type: none">• Apologies received as above, Mike Britton left 6pm• Draft Te Reo Māori Policy circulated
2.	Conflicts of Interest All	<ul style="list-style-type: none">• No conflicts of interest declared
3.	Previous Minutes Confirmation All	<ul style="list-style-type: none">• The minutes of the November meeting were confirmed
4.	Willy Trolove	<ul style="list-style-type: none">• Presented the 4 scenarios of the Let's Get Welly Moving transport proposal. Paula to lead submission on how the scenarios fit within an environmental approach, with a focus on broader issues and relevance to other environmental issues within the city including the balance between space for transport and public amenities land use
5.	Bec Ramsey	<ul style="list-style-type: none">• Update on the Outer Green Belt Management Plan since the last meeting there have been 3 community workshops and

		promotion within the organisation. Update at February meeting about key themes, expect information on partnerships, technology
6.	Update from Councillor	<ul style="list-style-type: none"> Cr Gilberd provided an update on the Animal Policy now passed by the City Strategy Committee (7 Dec). Briefly spoke about Wellington needing to accommodate an extra 80k people over the next 25-30 years
7.	Round table updates from portfolio groups Portfolio work/feedback and general ERG documents catch-up	<ul style="list-style-type: none"> Paula – wants discussion on how to deal with parking review, Miramar traffic resolutions, Let's Get Welly moving will determine a lot Graeme – follow up with David Chick next year, wants more information around his question for him Shenagh – UDA no action yet, asked about the best way to engage on the LTP – will speak at next meeting to discuss priorities before consultation document; spoke with Baz about strategies across council, is meeting with Moana Mackey in January Chris – met with Hamish for background and handover, document in dropbox and will pursue from there Lynn – joint priorities in LTP list Mark – Te Taihira draft Te Reo Maori Policy, comments in the next week or two
8.	General Business	<ul style="list-style-type: none"> Lynn enquired about having Barbara McKerrow, Chief Operating Officer come along to the next meeting Graeme asked a policy/ council contact regarding undergrounding services
9.	Next Agenda Due	Wednesday 7 February 2018

Action Points Arising		Responsibility	Deadline
1.	Use Loomio to develop portfolio principles	All	Ongoing
2.	Circulate and post card to Hamish	Maria	Completed
3.	Let's get Welly Moving submission	Paula/ All	19 January
4.	Update from Bec Ramsey	Maria	12 February
5.	ERG recruitment of new member	Maria	End February
6.	Shenagh (and others) to meet with Moana Mackey	Shenagh	End January

7.	Organise for Barbara McKerrow to attend next meeting	Maria	12 February
8.	Enquire about policy/ council contact regarding undergrounding services	Maria	Completed
8.	Group to work towards making strong submission on LTP, esp. re principles and performance indicators; Chris P to coordinate	All	Ongoing

Portfolio Groups	ERG Lead	Council Officer
Transport	Paula Warren	Jane Black (LGWM)
Climate Change	Chris Watson	Moana Mackey, Programme Manager Sustainability
Waste	Martin Payne	Adrian Mitchell, Waste Operations Manager
Urban Growth/Open Space	Graeme Sawyer; Kena Duignan	Emily Alleway, Senior Urban Designer and Anna Harley, Design & Delivery Manager
Water	Chris Paulin	Yon Cheong Manager, Regional Strategy and Policy Wgtn Water
Resilience	Lynn Cadenhead	Mike Mendonca, Chief Resilience Officer
Urban Design Agency	Shenagh Gleisner; Mark Higham	Baz Kaufman, Manager Strategy And Research
Mana whenua iwi & Treaty Relations	Mark Fenwick	Vacant
Biodiversity	Lynn Cadenhead; Mike Britton	Daniela Biaggio, Team Leader Biodiversity & Urban Ecology