

5.	Update from Councillor/s	<ul style="list-style-type: none"> Note: this is a trial of this item as an ongoing standing item Cllr Gilberd advised the following items are currently under consideration by councillors: <ul style="list-style-type: none"> Shelly Bay development Island Bay Cycleway Animal Policy
6.	Forward Programme	<ul style="list-style-type: none"> Carline led a workshop on the ERG Forward Programme
7.	Round table updates from portfolio groups Portfolio work/feedback and general ERG documents catch-up	<ul style="list-style-type: none"> ERG submission on Shelly Bay to be compiled by Paula and agreed upon by members via email
8.	General Business All	<ul style="list-style-type: none"> David Chick (Chief City Planner) updated the meeting on recent changes and forward directions for Council <ul style="list-style-type: none"> Carline advised that David has committed to bi-monthly attendance at ERG meetings, with questions to be pre-prepared by the ERG
9.	Next Agenda Due	<ul style="list-style-type: none"> Wednesday 30 August 2017

Actions: The following tables the actions, responsibilities and deadlines from previous meetings:

Action Points Arising at Previous Meetings		Responsibility	Deadline
1.	Rationalise folders in dropbox	Martin	7 August
2.	Investigate attendance of ELT member at meetings as an agenda item, with questions to be pre-prepared	Carline	Completed
3.	Meeting with Jane Black	Paula	Ongoing
4.	Use Loomio to develop portfolio principles	All	Dependent on admin rights – Crispian is currently the only administrator
5.	Loomio discussion on WMMP	Martin	Complete (superseded)
6.	Investigate access to Loomio and dropbox for	Carline	Partially complete

	new members		(dropbox); 4 Sept
7.	Meet with Mike Mendonca	Lynn and Graeme	Complete
8.	Check Myfanwy is still contact person for biodiversity portfolio	Carline	Complete
9.	Revise the biodiversity portfolio information	Carline	Completed
10.	Provide Council Organisation Chart	Carline	Completed
11.	Programme planning document (Forward Programme) to be circulated via dropbox: <i>Action Updated: Workshop on Forward Programme to be added to agenda for next meeting: Carline</i>	Carline	Completed
12.	Each portfolio lead to think about three key issues and where the ERG might be able to exert an influence for the next meeting	All	Complete
9.	Send a bio to Carline: <i>New members and optional for existing members</i>	All	7 August
10.	Add bio document to the dropbox and circulate group contact details to the group	Carline	7 August
11.	Summary of UDA to ERG	Shenagh	Complete

Portfolio Groups	ERG Lead	Council Officer
Transport	Paula Warren	Jane Black (LGWM)
Climate Change	Chris Watson	Moana Mackey, Programme Manager Sustainability
Waste	Martin Payne	Adrian Mitchell, Waste Operations Manager
Urban Growth/Open Space	Graeme Sawyer; Kena Duignan	Trudy Whitlow, Urban Design & Heritage Manager
Water	Hamish McGillivray	Yon Cheong Manager, Regional Strategy and Policy Wgtn Water
Resilience	Lynn Cadenhead	Mike Mendonca, Chief Resilience Officer
Urban Design Agency	Shenagh Gleisner; Mark Higham	Baz Kaufman, Manager Strategy And Research
Mana whenua iwi & Treaty Relations	Mark Fenwick	Vacant
Biodiversity	Lynn Cadenhead; Kena Duignan	Daniela Biaggio, Team Leader Biodiversity & Urban Ecology