

Environmental Reference Group Agenda

Monday, 7 August 2017 | 5.30pm – 7.30pm

Wellington City Council, 101 Wakefield St, Committee Room 2

Chairperson: Mark Fenwick

Members: Paula Warren, Mark Fenwick, Martin Payne, Mark Higham, Hamish McGillivray, Chris Watson, Lynn Cadenhead, Shenagh Gleisner, Graeme Sawyer, Kena Duignan, Mike Britton, Chris Paulin

Councillors: Peter Gilbert & Iona Pannett (alternate)

Staff: Crispian Franklin, Carline Thomas

ELT member: David Chick

1.	Welcome & Apologies Mark Fenwick <ul style="list-style-type: none">• Apologies received: Shenagh Gleisner Chris Watson (standing apologies)• Apologies for leaving early:	5.30pm
2.	Conflicts of Interest All	5.35pm
3.	Previous Minutes Confirmation All	5.37pm
4.	Let's Get Wellington Moving <ul style="list-style-type: none">• Willy Trolove, Stakeholder Engagement Workstream Leader	5.40pm
5.	Update from Councillor/s <ul style="list-style-type: none">• Note: this is a trial of this item as an ongoing standing item	6.20pm
6.	Forward Programme <ul style="list-style-type: none">• Carline: Workshop on Forward Programme	6.35pm
7.	Round table updates from portfolio groups <ul style="list-style-type: none">• Portfolio work/feedback• General ERG documents catch-up	7.05pm

8.	Matters Arising All	7.20pm
9.	<p>Action Points Arising at Last Meeting (following discussion on what has been happening within portfolios)</p> <p>Action: Paula to meet with Jane Black (updated due date): <i>Paula</i></p> <p>Action: To use Loomio to develop portfolio principles: <i>All</i></p> <p>Action: Martin to start Loomio discussion on WMMP</p> <p>Action: Check Myfanwy is still contact person: Carline to follow up pending Myfanwy's departure from WCC (updated due date): <i>Carline</i></p> <p>Action: Organisation Chart for ERG to allow a better understanding of Council processes (updated due date): <i>Crispian/Carline</i></p> <p>Action: Revise the biodiversity portfolio information: <i>Carline</i></p> <p>Action: Programme planning document (Forward Programme) to be circulated via dropbox: <i>Action Updated: Workshop on Forward Programme to be added to agenda for next meeting: Carline</i></p> <p>Action: Each portfolio lead to think about three key issues and where the ERG might be able to exert an influence for the next meeting: <i>All</i></p> <p>Action: Send a bio to Carline: <i>New members and optional for existing members</i></p> <p>Action: Carline to add bio document to the dropbox and circulate group contact details to the group: <i>Carline</i></p> <p>Action: Summary of UDA to ERG: <i>Shenagh</i></p>	<p>Due:</p> <p>3 July</p> <p>Ongoing</p> <p>Time constraint</p> <p>3 July</p> <p>Complete</p> <p>3 July</p> <p>7 August</p> <p>Complete</p> <p>3 July</p> <p>3 July</p> <p>3 July</p>

Portfolio groups

Working group	ERG lead	Council officer
<i>Transport</i>	<i>Paula Warren</i>	<i>Jane Black (LGWM)</i>
<i>Climate Change</i>	<i>Chris</i>	<i>Moana Mackey, Programme Manager Sustainability</i>
<i>Waste</i>	<i>Martin Payne</i>	<i>Adrian Mitchell, Waste Operations Manager</i>
<i>Urban Growth/Open Space</i>	<i>Graeme Sawyer</i>	<i>Trudy Whitlow, Urban Design & Heritage Manager</i>
<i>Water</i>	<i>Hamish McGillivray</i>	<i>Yon Cheong Manager, Regional Strategy and Policy Wgtn Water</i>
<i>Resilience</i>	<i>Lynn Cadenhead</i>	<i>Mike Mendonca, Chief Resilience Officer</i>
<i>Urban Design Agency</i>	<i>Shenagh Gleisner & Mark McKenzie</i>	<i>Baz Kaufman, Manager Strategy And Research</i>
<i>Mana whenua iwi & Treaty Relations</i>	<i>Mark Fenwick</i>	<i>Vacant</i>
<i>Biodiversity</i>	<i>Lynn Cadenhead</i>	<i>Daniela Biaggio, Team Leader Biodiversity & Urban Ecology</i>