

Environmental Reference Group Agenda

Monday, 12 June 2017 | 5.30pm – 7.30pm

Wellington City Council, 101 Wakefield St, Committee Room 2

Chairperson: Mark Fenwick

Members: Paula Warren, Mark Fenwick, Martin Payne, Mark Higham, Hamish McGillivray, Chris Watson, Lynn Cadenhead, Shenagh Gleisner, Graeme Sawyer

Councillors: Peter Gilberd & Iona Pannett (alternate)

Staff: Crispian Franklin, Carline Thomas

ELT member: David Chick

1.	Welcome & Apologies Mark Fenwick Apologies received: Mark Higham Apologies for leaving early:	5.30pm
2.	Conflicts of Interest All	5.35pm
3.	Previous Minutes Confirmation All	5.37pm
4.	TBC	5.40pm
5.	Round table introductions and updates from portfolio groups <ul style="list-style-type: none">• Portfolio work/feedback• General ERG documents catch-up	6.10pm
6.	Recruitment Update ERG members will take care of most of the induction process for new members (as per May minutes)	6.30pm
7.	Matters Arising All	6.55pm
8.	Action Points Arising at Last Meeting (following discussion on what has	

been happening within portfolios)

Action: Paula to meet with Jane Black

Action: To use Loomio to develop portfolio principals

Action: Martin to start Loomio discussion on WMMP

Action: Crispian to look at who has membership rights on Loomio

Action: Lynn and Graeme to meet Mike Mendonca

Action: Check Myfanwy is still contact person

Action: To raise with Crispian if ERG is able to get a wiring programme to allow a better understanding of Council processes.

Action: For ERG to discuss Loomio and form submission from there

Action: For Crispian to send instructions on Loomio to everyone.

Action: Graeme to forward email and letter to ERG from planner offering to speak to the group.

Portfolio groups

Working group	ERG lead	Council officer
<i>Transport</i>	<i>Paula Warren</i>	<i>Jane Black (LGWM)</i>
<i>Climate Change</i>	<i>Chris</i>	<i>Moana Mackey, Programme Manager Sustainability</i>
<i>Waste</i>	<i>Martin Payne</i>	<i>Adrian Mitchell, Waste Operations Manager</i>
<i>Urban Growth/Open Space</i>	<i>Graeme Sawyer</i>	<i>Trudy Whitlow, Urban Design & Heritage Manager</i>
<i>Water</i>	<i>Hamish McGillivray</i>	<i>Yon Cheong Manager, Regional Strategy and Policy Wgtn Water</i>
<i>Resilience</i>	<i>Lynn Cadenhead</i>	<i>Mike Mendonca, Chief Resilience Officer</i>
<i>Urban Design Agency</i>	<i>Shenagh Gleisner & Mark McKenzie</i>	<i>Baz Kaufman, Manager Strategy And Research</i>
<i>Mana whenua iwi & Treaty Relations</i>	<i>Mark Fenwick</i>	<i>Vacant</i>
<i>Biodiversity</i>	<i>Lynn Cadenhead</i>	<i>Myfanwy Emeny, Team Leader Biodiversity & Urban Ecology</i>