

# Accessibility Advisory Group

## Minutes

**Date:** Tuesday, 25 October 2022

**Time:** 5:30pm – 7:30pm

**Venue:** Ngake (16.09), Level 16 Tahiwi, 113 The Terrace, Wellington

### Purpose

- Advise Council on how to help grow a great and accessible City, where barriers to people with impairments are minimised.
- Bring lived experience and knowledge to Council around accessibility issues in the context of Council's roles and priorities.
- It is recognised that members come from and remain connected to their communities, it is from this foundation members share their expertise and lived experience in this advisory role, and engage with their communities and others as part of the wider council consultation processes. The expectations around this connection are set out in the Terms of Reference.

### Attendance

<b>Chairpersons:</b>	Nick Ruane (Co-chair), Susan Williams (Co-chair)
<b>Members:</b>	Humphrey Hanley, Erikka Helliwell, David Karl, Moko Mataa, Olivia Murphy, Solmaz Nazari Orakani, Rachel Noble, Renee Patete.
<b>Liaison Councillors:</b>	To be confirmed for the new triennium in November 2022
<b>WCC Staff:</b>	Melissa Wells (Senior Accessibility Advisor), David Ensor (Manager Community Services), Angelique Jackson (Manager City Housing), Dan Tai (Manager Service Development), Jazz Dyson (Project Coordinator), Marcella Freeman (Democracy Advisor), Leteicha Lowry (Democracy Advisor), Matt Lane (Service Designer), Lucy Lang (Manager Te Matapihi & Future Experiences), Sue Harrop (Senior Project Manager Visitor Experience)

## Meeting Procedures

The meeting opened at 5:31pm.

1. Apologies were received from the following members:
  - Donna Fasavalu, Hannah Gibson – for absence.
2. No issues were raised with the minutes of the previous meeting.  
NR/OM-minutes carried.
3. No conflicts of interest were declared.

## Items

4. City Housing Update, *Presented by Angelique Jackson, Jazz Dyson, Dan Tai.*

The city housing team gave updates on the following:

Tenancy operations, service development, facilities maintenance, capital works and future plans.  
Discussed returning to AAG in June 2023.

Members discussed:

- The development of the portal, and how to best ensure its accessibility.
- Timing of jobs logged to council. Different priority levels of jobs and ensuring that the accessibility needs of the user are being considered when priority level is set.
- Independent access being prioritised.
- Availability of different types of housing.
- The process used to establish priority and suitability in housing their tenants.
- Targets in accessible housing stock.
- Universal design within housing developments.

5. Te Matapihi, *Presented by Nick Mouat, Matt Lane, Lucy Lang, Sue Harrop.*

Nick, Matt, Lucy and Sue presented the following updates on Te Matapihi:

Te Matapihi principles, actions resulting from previous BarrierFree reports, physical navigation and way-finding, step-free routes and gradients - ramps and the bleachers, hearing loops and/or similar technology, blind and low vision wayfinding technology, areas of focus relevant to the convention on the rights of persons with disabilities and the next phase of design.

Members discussed the following:

- Bathroom accessibility, change tables for larger children and adults.
- Tactile routes and how they would work for different people with different needs.
- Heights of shelving.
- How to approach the building.
- The library collection.

- Material being available in as many methods as possible.

6. Health Localities Project, *Presented by Chontelle King and Hannah Wignall from Te Whatu Ora, Capital Coast and Hutt Valley District.*

Chontelle and Hannah gave an overview of the changes that will be seen across the health and disability system. They then asked the group for questions about locality development, and any feedback on different things to consider during the establishment phase.

Members discussed the following:

- Projects impacts on individuals.
- Health localities project engagement with the accessibility advisory group, and when the optimal time to consult is.

7. Melissa shared the following updates with the group:

- Resignation from WCC's Senior Accessibility Advisor

The Accessibility Advisory Group formally acknowledged Melissa's contribution to the group and the organisation.

8. AAG Members only time.

The meeting concluded at 7:34pm.

## **Information**

**Next meeting date:** 29<sup>th</sup> of November.