

Accessibility Advisory Group Meeting Agenda

Absolutely Positively
Wellington City Council
Me Heke Ki Pōneke

Tuesday 31 October 2017 5:30–7:30pm

**Committee Room 1, Wellington City Council, 101
Wakefield St, Wellington**

Chairperson:

Michael Bealing

Members:

Tim Pate, Tristram Ingham, Julia Aguilar,
Alan Royal, Michael Bealing, Solmaz Nazari Orakani,
Stuart Mills, Nick Ruane

Councillors:

Cr Lee (Technology, Innovation, Enterprise, Climate
Change)

ELT member:

Barbara McKerrow

WCC Staff:

Caleb Bridgeman (Democracy Services)

Other Attendees:

Tim Kirby, Neil Johnstone, Charles Kingsford –
members of the Council's Transport team.
Raewyn Hailes, CCS Disability Action.
Carol Wahrlich, Manager customer services

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5.30pm: Welcome from the Chair & Apologies

Apologies received: Nil

5.31pm: Confirmation of Minutes

1. AAG to review previous minutes

5.33: Evacuation / Response plan

1. Carline and Caleb to provide initial framework for response to emergency. (Deb Hammond will be at the November meeting to discuss further)

5.35pm: Carol Wahrlich, Customer Service Manager

1. To answer questions about the fixit app.

5.40pm: Raewyn Hailes – CCS Disability Action

1. Raewyn to discuss the app that CCS has launched.

5.55pm: Tim Kirby, Charles Kingsford and Neil Johnstone - Transport

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1. Tim, Charles, and Neil to answer questions regarding transport (ideally, it may be that the Group can provide the officers with prepared questions).

6.30pm: General Business

1. Open to the floor

Actions: The following tables actions and responsibilities made during earlier meetings:

Action		Responsibility	Completed
28-Mar	That Barbara McKerrow or another member of ELT / management, attends the next AAG meeting.	Caleb	On-going (Caleb has spoken to ELT about this. And will follow up again with BM)
28-Mar	Cr Lee to report back to CSC when he sees necessary or by request from AAG	Cr Lee	Ongoing
28-Mar	Michael to see how we can interact with committees, through talking with Barbara McKerrow.	Michael	Deferred; ELT member confirmed. However, need to speak to Babara about when she can attend the AAG.
28-Mar	Invite Vicky McLaren to next AAG meeting re inductions	Caleb	Deferred; can incorporate recognition of disability issues in induction process

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			(email); working with Ennoble on intern programme (Cr Calvert)
25 July	Artwork from Disability Pride Week donated to the Council: investigate re space	Caleb	This will need to be deferred because the Council is moving. Will need to confirm where that artwork will be housed.
29 August	Compile the AAG Forward programme	Caleb	Deferred - This needs to be discussed with Council officers and the AAG
29 August	Draft email request to further discuss Fixit App	Carline and Michael	Completed. Alice Bates attended the September meeting and discussed the app with the group.
29 August	Action request from the group to have feedback from John McDonald, Mgr. City Housing, re the WCC social housing block, Arlington Apartments, re the AAG input into the plans	Caleb	Ongoing – further feedback required.
26 September	Allan Brown to organise walkabout along Waterfront with the AAG members	Allan Brown	End of October/November for Walkabout. Caleb has been in touch with Allan Brown and his team. AB will be in touch with Michael to find dates that work for the AAG members.

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26 September	Transport team to attend October meeting	Caleb	31 October (organised – Officers will be attending. Officers have asked whether the AAG might like to provide a list of questions in advance that the traffic team can answer at the meeting)
26 September	Raewyn from CCS to attend next meeting on 31 October - + Carol Wahrlich from Service centre manager to discuss the 'fixit app'	Caleb	31 October (will attend next meeting)
26 September	Fixit app – can a photo from the app be used to issue and enforce a ticket – Caleb was to discuss with legal	Caleb	Completed. Answer will be provided to the October meeting of the AAG.
26 September	Moana Mackey to speak to AAG about the Our City Tomorrow project	Caleb	November 28
26 September	Deb Hammond Manager, Health and Safety – to speak to the group about an evacuation procedure	Caleb	I have spoken to Deb. Unfortunately, she is not able to attend the meeting in October. However, she is scheduled to attend the November 28 meeting