

**Details:** Date: Tuesday 27 June, 2017  
Time: 5.30pm-7.30pm  
Venue: Committee Room One  
Chair: Michael Bealing  
Minute taker: Carline Thomas

---

**Attendees:**

Michael Bealing	Cr David Lee
Julia Aguilar	Carline Thomas – WCC Democratic Services
Tristram Ingham	Rachel Noble - Ennoble
Christine Richardson	Jane Hill – Mgr., Community Networks
Alan Royal	Andrea Thomas - Coach, Libraries & Community Spaces
Christine O’Sullivan	Nick Strachen – Athfields Architects
Tim Pate	

---

**Apologies:**

Jeremy Baker – WCC Dir.  
Strategy and Communications  
(received post-meeting)

---

## **Items:**

### **1.0 Welcome from the Chair**

- 1.1 Apologies received as noted above
- 1.2 Chair thanked Christine O'Sullivan for her work while she has been serving on the group, this being her last meeting.

### **2.0 Confirmation of Minutes**

- 2.1 Deferred pending wording change
  - 2.1.1 Minutes to be circulated by email following amendment with members to confirm their endorsement by return email

### **3.0 Presentation from Rachel Noble – Ennoble**

- 3.1 Rachel gave an update on her presentation to the City Strategy Committee where she discussed activities in association with the Disability Pride Week
    - 3.1.1 The Capital Coast DHB model was praised
    - 3.1.2 Councillors were receptive to the need to promote accessibility
  - 3.2 Rachel flagged a call for expressions of interest in applications for funding from the New Zealand National Commission for UNESCO for projects that aim to contribute to a better future for all
    - 3.2.1 Expressions of interest (EOI) need to be in by 30 June; Rachel offered to write this on behalf of the AAG
    - 3.2.2 The funding is for 50% of the cost of a project
    - 3.2.3 Cr Lee: a partnership between Ennoble and the AAG will lend weight to the EOI
    - 3.2.4 TI: Put the motion 'that the AAG support Rachel Noble, of Ennoble, proceeding with completing an Expression of Interest on behalf of the AAG in the funding available from the NZ National Commission of UNESCO for pertinent projects'
- MB: Seconded the motion, which was carried

- 3.2.5 Rachel will email the EOI to Carline once completed for the AAG file
- 3.3 Debate regarding the role of the Council's advisory groups
  - 3.3.1 TI: International models could provide direction with regards to practices and engagement of such groups
  - 3.3.2 TI: Noted that Cr Calvert is to conduct a review of the advisory groups and their role
- 3.4 Rachel Noble left the meeting at 5.53pm

#### **4.0 Jane Hill – Manager, Community Networks; Nick Strachan, Athfields Architects**

- 4.1 Jane Hill introduced the item, the Johnsonville Library
  - 4.1.1 Jane noted that the library project has resulted from 12 years of work towards refreshing the library
  - 4.1.2 The library will be linked to the Johnsonville pool and community centre, and the kindy will also be housed within the library building
- 4.2 Nick Strachan of Athfields Architects then presented the design of the library and environs, using powerpoint to reference the presentation
  - 4.2.1 Questions were asked regarding the presence of handrails on stairs, the ramps, number and location of accessibility carparks, expected building occupancy, flooring, stairs, doors and the elevators
  - 4.2.2 Nick advised that BeAccessible have been advising on accessibility and noted that the library is being designed with the intention of attaining Platinum status.
  - 4.2.3 All of the above questions have been addressed with this in mind
- 4.3 New Zealand Fire engineers have also been consulted on pertinent matters
- 4.4 The resource consent team have requested a wider traffic assessment be done
  - 4.4.1 Additional parking is being negotiated with the Johnsonville Mall

- 4.4.2 MB: One-quarter of Wellingtonian's have some form of disability
- 4.4.3 This will increase as the population ages
- 4.4.4 TI: The availability of accessibility carparks needs to recognise that users with a disability tend to use community facilities at a higher rate than the general public
- 4.4.5 Nick will revisit the numbers and locations of accessibility carparks
- 4.5 DL: Requested information on people movement management over the wider community hub area
  - 4.5.1 Nick: Work is being done in this regards
  - 4.5.2 Jane: Traffic lights will be installed to facilitate movement between the Mall and the community hub
  - 4.5.3 MB: Alteration to the 'table top' is a good transition marker between roads and footpaths
  - 4.5.4 TP: Questioned whether the 'accessible path' between the Mall and the community hub includes the train station
  - 4.5.5 Nick: This is out of scope
  - 4.5.6 Jane: Has taken note of this question
- 4.6 Nick: Questioned the best place for door levers to be located, given the competing interests of the kindy (high placement to keep children safe) versus accessibility (low placement to be accessible)
  - 4.6.1 Nick: There are automatic doors where possible
- 4.7 JA: Noted that signage on lifts should be in braille as well as being audio, and that floor levels could be indicated on lift doors in braille for the visually impaired
- 4.8 Nick advised that there is a separate project looking at design and place-making
  - 4.8.1 Andrea Thomas will engage with the AAG on design
- 4.9 MB: Expressed thanks to Nick and Jane on behalf of the AAG
- 4.10 Nick: Expressed thanks to the AAG for their attention and feedback

## **5.0 Confirmation of Minutes**

5.1 MB: There is one wording change in paragraph 3.7, to  
Accessibility Advisor from Disability Advocacy

5.2 Carline: Will make the necessary correction, then email the  
corrected minutes to the group asking that they be  
confirmed

## **6.0 Recruitment Update**

6.1 Carline: A time will be organised with the Chair, Co-Chair,  
Crispian and Carline to review applications

## **7.0 General Business**

7.1 CR: Spoke about her impressions of the Accessibility Action  
Plan workshop exercise

7.1.1 Carline: Any additional worksheets can be left at Council  
reception for Alice

7.1.2 General agreement that it would be useful to try to  
maintain momentum with regards to this

7.2 Carline: Conveyed the request from Waterfront Operations  
for the AAG to accompany them on a survey of the  
waterfront to assess it for accessibility

7.2.1 Carline to coordinate this with Waterfront Operations and  
the AAG

7.3 MB: Thanked Christine O'Sullivan again for her input during  
her time with the AAG

7.3.1 CO'S: Gave an update on her activity in relation to  
Alinker mobility bike

## **Meeting Closed At 7.14pm**

Next Agenda due Thursday 20 July

**Actions:** The following tables the actions and responsibilities made during earlier meetings:

Action		Responsibility	Completed
28-Feb	Alice to change the report to include 2 columns and make it measurable. These need to be reported on regularly to make sure teams are accountable.	Alice	Completed
28-Feb	Send out internal draft for feedback <b>of the previous plan</b> . Members will help Alice identify areas where we can improve <b>to the previous plan</b> and look at the opportunities to make these improvements to the <b>next plan</b> .	Alice	Completed
28-Mar	Reinstate Action Points at the end of each set of minutes. <b>Regular Updates and milestones</b>	Nevada	Completed
28-Mar	That Jeremy, <b>Barbara McKerrow</b> or another member of ELT, attends the next AAG meeting.	Nevada	Deferred
28-Mar	Contact Alice to discuss using AAG meetings as a forum to progress the new plan in chunks. <b>Specific updates on the action plan and timeline.</b>	Nevada	Completed
28-Mar	To start an email chain with the group members for them to share their key learnings. Nevada will collate these and it will be brought to the next meeting to be agreed on.	Nevada	Completed
28-Mar	Cr Lee to pass these concerns to Cr Foster, and for Cr Foster	Cr Lee	Completed

	to pass on the issues to Wellington Airport.		
28-Mar	To remind Cr Foster on the dates for AAG and encourage him to come along.	Nevada	Completed by Carline
28-Mar	To add a summary of successful engagement to Michael's business plan to Wellington Museum	Michael	Refer to action for Christine Richardson, 30 May
28-Mar	Cr Lee to report back to CSC when he sees necessary or by request from AAG	Cr Lee	Ongoing
28-Mar	Michael to see how we can interact with committees, through talking with Jeremy.	Michael	Deferred; ELT member responsible for AAG to be confirmed
28-Mar	Invite Vicky McLaren to next AAG meeting re inductions	Nevada	Deferred; can incorporate recognition of disability issues in induction process (email); working with Ennoble on intern programme (Cr Calvert)
28-Mar	Invite Cr Calvert to next AAG meeting	Nevada	Completed
28-Ma	Contact Jenny Rains regarding Fix It app. (flag for accessibility issues? / Monthly report)	Nevada	Completed by Crispian
18 April	Include person's title after their names e.g. Jeremy, Director Strategy and Policy	Nevada	Completed by Carline
18 April	Numbered paragraph for the minutes	Nevada	Completed
18 April	Feedback from Council on the intersection of Cuba and Abel	Nevada	Completed; under

	St		consideration by Transport Operations team
18 April	Pilot the template provided by Tristram	Nevada	Completed
18 April	Teleconference tech wasn't working	Crispian	Completed
30 May	To send the summary of successful engagement to AAG	Christine Richardson	