

AGENDA: ACCESSIBILITY ADVISORY GROUP

Meeting of 13 December 2011, Committee Room 2, 101 Wakefield Street, 5.30 to 7.30 pm

1. **Present**
2. **Welcome from the Chair**
3. **Adoption of Minutes**
4. **Election of the new chair**
5. **Accessible Forum debrief**
6. **End of year report**
7. **Other business**
8. **Celebration and Farewell**

RECORD OF MEETING: ACCESSIBILITY ADVISORY GROUP

Meeting of 13 December 2011, Committee Room 2, 101 Wakefield Street, 5.30 to 7.30 pm

1. Present

- Members: Thomas Bryan (Chair), Alan Royal, Linda Hobman, Rosemary Cole, Angela Vanderpoel, Kendal Akhurst, Jason Strawbridge, Lachlan Mackay
- Council Officers: Lisa Matthews
- Councillors: Iona Pannett
- Guests:
- Interpreters:
- Minutes:

2. Welcome from the Chair

- Apologies: Lisette Wesseling

3. Adoption of Minutes (2 min)

- Minutes of the 29 November 2011 meeting were adopted. (Rosemary/Kendall)

4. Election of the Chair

Co-chair arrangement proposed and agreed to. Nominations for Jason, Kendall, Lachlan received. Members voted for two members – Kendall and Lachlan were elected co-chairs.

Action

- Lisa to send out meeting dates for next year

5. Accessible forum debrief.

Lisa on behalf of the Consultation and Engagement team sought feedback from the group regarding the Accessible Forum.

Members said it was:

- Well organised
- Exceeded expectations
- Well laid out with enough space for wheelchairs to move around
- Most people participated well
- Relationship between facilitator and notetaker worked well
- Both Iona and Thomas did a good job
- The Mayor's address was the best compared with other forums – felt she had understanding
- Useful also to have Gary Poole there too.
- Hearing issue around some tables – need to space it out more or have breakout rooms next time

Action

- Lisa to send out notes from forum to members

6. End of year Report

According to the Terms of Reference, AAG needs to report six monthly. This has been done previous – both written and oral. End of year report to be written but present by members to SPC. Lisa is scheduling in on the SPC calendar.

Action

- Subgroup Chairs to write reports
- Lisa to list from the minutes all submissions etc.

7. Celebration and Farewell

Thomas and Lisette were thanked and farewell

Action

- Lisa to pass on the group's best wishes to Lisette.

Next meeting

31 January 2012 Committee Room 1