

## RECORD OF MEETING: ACCESSIBILITY ADVISORY GROUP

Meeting of 31 May 2011, Committee Room 1, 101 Wakefield Street, 5.30 to 7.30 pm

### 1. Present

- Members: Thomas Bryan (Chair), Alan Royal, Linda Hobman, Rosemary Cole, Kendal Akhurst, Jason Strawbridge
- Council Officers: Jennifer Rains, Ken Bowater,
- Councillors: Iona Pannett
- Guests: Rosie Gallen
- Interpreters: None
- Minutes:

### 2. Welcome from the Chair (2 min)

- Apologies: Iona and Ken for lateness, Angela Vanderpoel, Lisette Wesseling, Lorraine Guthrie

### 3. Adoption of Minutes (2 min)

- Minutes of the 3 May 2011 meeting were adopted. (Alan/Rosemary)

### 4. City Housing tenants and inclusive community building [Rosie Gallen] (15 min)

Main points:

- City Housing organises events etc. to promote social cohesion and resilience in the face of challenges such as graffiti vandalism, loneliness, isolation.
- Activities include the Wellington Housing Association Tenants 'WHAT Dance', Computer Hubs [noted that these are not yet as accessible as they could be for blind and deaf users], exhibition of tenant art works, cooking classes ('Cheap as Chips'), community gardening
- They also partner with other agencies and community groups such as the Somali Community, Super Grans.
- Communication methods include door-knocking, texting, easy-read fliers and the use of translators.

### 5. Draft Action Plan [Ken] (including discussion on terms to use (e.g. inclusion or accessibility) (15 min)

Discussion

- Has been peer reviewed and will next go to the Management Board, before going to SPC for consideration.

Action

- Ken to send update to AAG

### 6. AAG forward programme [Thomas and Jenny] (including input from subgroups on prioritisation) (30 min)

#### Discussion

- See sub-group reports below

#### Action

- Ken to collate sub-group input

### **7. Report from the Chair (Thomas) (30 min)**

#### Discussion

- Vote of thanks for Errolyn
- Thanks to Alan and Kendall for the AAG AP submission
- Wainuiamata recreation area – this is to be accessible for all
- Attended Arts Access AGM – Wellington was acknowledged for its recent work
- GW is planning further bus driver training
- AAG membership balance – the Deaf community could be further represented in the AAG. Maori are not specifically represented either.
- Coordination of submission to Wellington 2040 Strategy consultation
- Confirmation of next meeting's agenda

#### Actions

- Thomas to write to Errolyn on behalf of the AAG and Council
- Ken to create an informal AAG submission template to ease the writing process
- Jason to coordinate W2040 submission

### **8. Officer's Report (Jenny) (20 min)**

#### Discussion

- City Communities operational review
- Accessibility at the Berkley-Dallard flats in Aro Valley
- Appointment process for new member
- Human Resources has recently appointed Marica Sevelj as Team Leader:  
Diversity

#### Action

- Jenny to follow up advertising of position available

### **9. Questions to AAG follow-up actions (See Appendix 2) (5 min)**

#### Discussion

- none

#### Action

- None

### **10. Questions to AAG Sub-group reports (See below) (5 min)**

#### Discussion

- Article for Restaurant Association Newsletter – this will be published next month.

#### Action

- None

### **11. Other business (5 min)**

#### Discussion

- None

#### Action

- None

## **Sub-group reports**

*[Sub-group contact people are asked to email in an update on sub-group activity since the previous meeting, a week in advance for inclusion with the 'agenda'.]*

### **NEW SUB-GROUPS AND MEMBERSHIP**

**Environment, Transport and Urban Development** [Including: parking, roads, bus lanes, public transport, natural environment, parks, waste, building, planning, parks and transport] **Jason, Thomas, Kendall, Angela**

- Forward Programme priorities
  - Parking
  - Bylaws – Mobility Parks
  - Ngauranga to Airport
  - Lambton Interchange
  - Hutt Corridor
  - Golden mile – Cuba St
  - Building Act interpretation and promotion of accessibility

**Economy and Arts/Culture** [Including: arts, access, employment, events, economy, museums, employment, (Rosemary – DAP, Kendall – Wellington 2040, Jason – Restaurant article, Lisette and Kendall - RWC)]

**Rosemary, Lisette, Kendall, Linda, Jason**

- Forward Programme priorities
  - Public Arts Policy
  - Arts and Culture Policy
  - Accessible Arts Forum (request visit from Martin Rodgers, Manager, City Arts)
  - Accessible community events
  - Re-engagement with PWT

**Social Services and Recreation** [Including: Jason – employment and recreation, Rosemary - emergency preparedness and access to services, Angela – housing and homelessness]

**Angela, Rosemary, Jason**

- Forward Programme priorities [yet to meet]

**Governance and Engagement** [Including: participation, communication, annual forum, information technology] **Lisette, Alan, Linda**

- AP submission completed and oral submission provided (Alan and Kendall)
- Forward Programme priorities
  - Performance indicators related to services for people with impairments
  - Web-ready and Print-print documents for accessibility
  - Presentation guidelines (for AAG)
  - Older Person's Policy (input to scoping paper due to SPC in August)
  - Council style guide for accessibility

Meeting closed at 7.30 pm

Next Meeting

28 June 2011

~~Committee Room 4~~ – IN THE COUNCIL CHAMBERS

**AAG FORWARD PROGRAMME [*DRAFT*]  
(the last Tuesday of each month)**

**28 June [Council Chambers]**

- City Arts - Martin Rogers TBC
- Safety around roadworks – Project Management Office (TonyLloyd) [and possibly Infrastructure Performance (Jon Visser)] TBC

**26 July [Committee Room 1]**

- Older Persons Policy review (e.g. inclusion of homelessness, definitions of Māori terms.)
- Sharing views and issues with the Restaurant Association - Mike Egan (National President) TBC

**30 August [Committee Room 1]**

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**27 September [Committee Room 1]**

- Planning for annual forum/workshops

**25 October [Committee Room 1]**

- Preparation for annual AAG report to SPC
- Planning for 2012

**29 November [Committee Room 1]**

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**20 December [Committee Room 2]**

- Annual forum/workshops

### FOLLOW-UP ACTIONS

#### General

- Members to send Ken any focus questions for presenters 3 weeks prior to their presentation. Ken/Jenny to brief presenters.

#### **FROM 31 May 2011**

- Ken to send updated draft Action Plan report to AAG
- Ken to collate sub-group priorities
- Thomas to write thanking Errolyn on behalf of the AAG and Council
- Ken to create an informal AAG submission template to ease the writing process
- Jason to coordinate W2040 submission
- Jenny to advertise vacant position on AAG

#### **PENDING FROM 3 May 2011**

- Log with the Contact Centre any bus stops needing attention – and raise with the Transport Sub-group for relay to Steve All
- Send any follow-up questions for Vivian to Ken for collation Responses sent out
- Sub-groups to consider 2040 submission content for discussion on 31 May
- Older Person's Policy Review to be added to the AAG Forward Programme Done
- How is Accessibility to be supported and provided for within the new City Communities structure? Jenny
- The AAG webpage has been updated Was done prior to 3 May
- When is the revised website to be released? What input is the AAG having? PMO says Alan will be part of the testing team for the RWC site (due for release in a few weeks but only up for the duration of the event). No word yet on the major review.

#### **FROM EARLIER**

- Arrange site visit to Kilbirnie Indoor Community Sports Centre Julian Todd
- Draft article for the Restaurant Association Done. Being published by both Restaurant Assoc and Hospitality Assoc.
- RWC questions Responses sent out
- Follow up on accessibility of DAP documents Baz – The WebCentre has replied that they will consider this when planning future developments
- Questions on DAP Responses sent out
- DAP submission Done
- Sub groups to consider their priorities, and forward comments and questions to Ken. for discussion on 31 May
- Consider how to improve focus of future officer presentations (e.g. What are the issues around accessibility. What is being done to make the project accessible? What was learnt from past experience? What input is sought from AAG members?) Ken/Alan/Thomas – timing being considered by Jenny
- Read the Older Person Policy for discussion in July All  
<http://www.wellington.govt.nz/plans/policies/olderpersons/index.html>