

Record of Meeting: Accessibility Advisory Group

Meeting Details for 26 October 2010

Venue & Time	5.30 to 7.30 pm, Committee Room 2, 101 Wakefield Street
Present	Members: Sara Pivac Alexander (Co-Chair), Philippa McDonald (Co-Chair), Thomas Bryan, Lisette, Wesseling, Alan Royal, Linda Hobman, Rosemary Cole, Council Officers: Ken Bowater, Byron Roff, Rosie Gallen Councillor: Guests:
Apologies	Jenny Rains, Rosemary Cole (for lateness), Isobel King, Errolyn Jones?

Agenda and Minutes 26 October 2010

#	Agenda Item (min)	Key points / Decisions
-	Joint Chairs welcome the group	
-	Adoption of Minutes	Minutes of the 28 September 2010 meeting were adopted. (Thomas/Linda)
1	Ken Bowater to update the group on the draft Accessible Wellington Action Plan	Discussion Planning for engagement workshops with key stakeholders was discussed. Actions Information and invitations to be sent to AAG [Ken]. AAG members are invited to have at least one representative at each workshop. All are welcome.
2	Byron Roff and Rosie Gallen from City Housing will provide an update on the project	Discussion Byron spoke to a ppt - Key points: 20-year project. 5% accessible units. Sliding scale change for rent increases to ease burden. Features include: ramp access, level entry doorways and showers, improved kitchen layout, grab and hand rails, fire safety systems, lighting, signage, wayfinding.

		<p>Actions 1 Will there be Braille in the lifts? [Byron] 2 does the Building Act stipulate a % of units to accessible? [Ken] 3 Will there be fire lighting signals for Deaf people in all public spaces? [Byron] 4 AAG would like to make some return site visits. [Byron] 5 Rosie to return later (next meeting?) to tell more about community-related features. [Rosie] 6 Can AAG have a copy of the 'principles for accessibility in new builds'? [Ken/Byron]</p>
3	Election of new chair(s)	<p>Discussion Thomas, Isobel and Rosemary had offered themselves for the role. Only 2 nominees were in attendance. The meeting agreed to appoint one position, leaving open the question of appointing a co-chair. This was to enable to full membership to be present, including the third nominee. It was also noted that there was potential for input from the new members, once the selection process was completed. The nominees left the room while the remaining members voted. Thomas was elected as the new chair and welcomed to that role by the departing co-chairs.</p> <p>Actions Thomas is to take up the role of Chair at the next meeting. He will consider how to manage any future election of a co-chair.</p>
4	Rosemary to lead a discussion on emergency preparedness and the disability community.	<p>Discussion was deferred until the next meeting</p> <p>Action Include in next agenda. Invite Council experts (Fred Mecoy or Mike Mendonca) Include fire service requirements for evacuation. Demonstrate use of a 'evac chair'. [Jenny]</p>
5	Thomas/Ken to report on progress with the Lower Cuba Mall project	<p>Discussion was deferred until the next meeting</p> <p>Action Include in next agenda. [Jenny]</p>
6	Update on new member recruitment	<p>[Membership needs identified at previous meeting: Maori, Deaf, physical, mental health.]</p> <p>Discussion There are 6 nominations received to date (not closed yet). Short-listing is to be done by a selection panel which will report a recommendation to the AAG. Panel to include the Chair, an officer and one other AAG member.</p> <p>Actions Check for plain English. Rosemary and Linda will provide feedback.</p>
7	Report from the Chairs	<p>Philippa reported briefly on the Engaging Maori with Disabilities CCDHB hui on 17/18 September. The Pacific focus group took a needs assessment approach. The Maori focus group looked more at gaps in support systems.</p>

		They proposed a group be established with authority to advocate to Government. Actions The meeting notes will be distributed once available. [Philippa]
5	Questions to AAG Sub-group reports	None provided.
6	Questions to AAG follow-up actions	Thank you for assisting with promoting the opportunity. The election accessibility assistance was provided and trialled successfully. It is expected that this will continue each year, although its nature may change as needs evolve (e.g. when online voting is introduced). The need for an audio recording of the information became very obvious. Uptake was minimal this year due to late notification by Council.
7	Other business (10)	What is happening about the Disability Advisor role? [Jenny] shared an example of good practice in the community – an accessibility brochure from St John’s in the City. commented that tonight’s powerpoint was not very accessible, although the presentation was well done. He asked that officers be reminded to follow the presentation guidelines that are available. [Jenny]
	Date for next meeting	30 November 2010 at 5:30 pm.

Follow-up actions from 28 September 2010

#	Agenda Item	Action Required	By...Date	Owner	Status
1					