

4.3 Council-Controlled Organisations Subcommittee

Chair	Councillor Jenny Condie
Membership	Councillor Malcolm Sparrow Councillor Nicola Young Councillor Laurie Foon Councillor Sean Rush Councillor Teri O'Neill
Parent Committee	Strategy and Policy Committee
Quorum	3
Frequency of meeting	As and when required

Area of focus

1. The Council-Controlled Organisations Subcommittee is responsible for communicating the Council's priorities and strategic outcomes to CCOs and ensuring delivery by CCOs through the development of Letters of Expectation, Statements of Intent and integration of CCO outcomes with the Council's Long-term Plan and Annual Plan funding processes and decisions. The Subcommittee is also responsible for monitoring the performance, including financial, and delivery on strategic outcomes of the Council's CCOs.

Delegations

2. The Council-Controlled Organisations Subcommittee has the responsibility for and authority to:
 - (a) Ascertain and outline the Council's key priorities for each CCO to address in their Statement of Intent in an annual Letter of Expectation and recommend the draft Letter of Expectation to the Strategy and Policy Committee for adoption
 - (b) Receive, review, and provide feedback on draft Statements of Intent
 - (c) Monitor the performance, including financial, and the delivery of strategic outcomes of Council's CCO's through Quarterly and Annual Reports of CCO performance
 - (d) Require CCO attendance at the Subcommittee meetings to present their reports and respond to any questions from members of the Subcommittee
 - (e) Monitor board performance, including the performance of board members appointed by Council, raising any concerns with the Chair of the CCO
 - (f) Constructively engage with CCOs during the development of any Council strategy and policy or relevant submission by Council to an external entity (where relevant)

- (g) Engage with CCOs and provide the members of the Subcommittee and the Board and Chief Executive the opportunity to discuss issues that have the potential to impact a CCOs funding, strategic outlook or risk management framework
 - (h) Bring to the attention of the Strategy and Policy Committee any matter that the Subcommittee believes are of relevance to the Committee's consideration of the financial performance or the delivery of strategic outcomes of Council's CCOs
 - (i) Receive reports and updates from certain COs, noting that while the Wellington Regional Stadium Trust is a CO, clauses 1 to 8 apply to that entity
 - (j) Receive reports and updates from Wellington International Airport Limited on a quarterly and annual basis
3. In respect of Wellington Water and Wellington Regional Economic Development Agency (WREDA), this subcommittee performs delegations (a) and (b) only.
4. For the avoidance of doubt, council organisations (excluding WRST) are not within the remit of this subcommittee.