

**ORDINARY MEETING
OF
WELLINGTON CITY COUNCIL
AGENDA**

Time: 1:00pm
Date: Thursday, 29 September 2022
Venue: Ngake (16.09)
Level 16, Tahiwī
113 The Terrace
Wellington

MEMBERSHIP

Mayor Foster (Chair)
Deputy Mayor Free (Deputy Chair)
Councillor Calvert
Councillor Condie
Councillor Day
Councillor Fitzsimons
Councillor Foon
Councillor Matthews
Councillor O'Neill
Councillor Pannett
Councillor Paul
Councillor Rush
Councillor Woolf
Councillor Young

Have your say!

You can make a short presentation to the Councillors, Committee members, Subcommittee members or Community Board members at this meeting. Please let us know by noon the working day before the meeting. You can do this either by phoning 04-803-8337, emailing public.participation@wcc.govt.nz or writing to Democracy Services, Wellington City Council, PO Box 2199, Wellington, giving your name, phone number, and the issue you would like to talk about. All Council and committee meetings are livestreamed on our YouTube page. This includes any public participation at the meeting.

TABLE OF CONTENTS
29 SEPTEMBER 2022

| Business | Page No. |
|--|-----------------|
| 1. Meeting Conduct | 5 |
| 1.1 Karakia | 5 |
| 1.2 Apologies | 5 |
| 1.3 Announcements by the Mayor | 5 |
| 1.4 Conflict of Interest Declarations | 5 |
| 1.5 Confirmation of Minutes | 5 |
| 1.6 Items not on the Agenda | 5 |
| 1.7 Public Participation | 6 |

| | |
|---|-----------|
| 2. General Business | 7 |
| 2.1 District Licensing Committee Annual Report 2021-2022 | 7 |
| 2.2 Annual Dog Control Report 2021-2022 | 15 |
| 2.3 Annual Report on Income received from costs and incurred in alcohol licensing | 27 |
| 2.4 Development Contributions Remission Request for 4 Oxford Terrace | 31 |
| 2.5 Report back on elected member travel | 41 |
| 2.6 End of Triennium Report | 57 |
| 2.7 Actions Tracking | 65 |
| 2.8 Valedictory Speeches and Reflections | 71 |
| 3. Committee Reports | 73 |
| 3.1 Report of the Pūroro Rangaranga Social, Cultural and Economic Committee Meeting of 1 September 2022: Circa Theatre Funding | 73 |
| 3.2 Report of the Pūroro Tahua Finance and Performance Committee Meeting of 28 September 2022: Draft Annual Report and Audit Process | 75 |
| 4. Public Excluded | 77 |
| 4.1 Land acquisition - Taranaki St | 77 |
| 4.2 Public Excluded Report of the Pūroro Waihanga Infrastructure Committee Meeting of 24 August 2022: Land Acquisition – Glenside Road, Glenside | 77 |

1. Meeting Conduct

1.1 Karakia

The Chairperson will open the meeting with a karakia.

| | |
|--------------------------------------|--|
| Whakataka te hau ki te uru, | Cease oh winds of the west |
| Whakataka te hau ki te tonga. | and of the south |
| Kia mākinakina ki uta, | Let the bracing breezes flow, |
| Kia mātaratara ki tai. | over the land and the sea. |
| E hī ake ana te atākura. | Let the red-tipped dawn come |
| He tio, he huka, he hauhū. | with a sharpened edge, a touch of frost, |
| Tihei Mauri Ora! | a promise of a glorious day |

At the appropriate time, the following karakia will be read to close the meeting.

| | |
|---|---------------------------------------|
| Unuhia, unuhia, unuhia ki te uru tapu nui | Draw on, draw on |
| Kia wātea, kia māmā, te ngākau, te tinana, | Draw on the supreme sacredness |
| te wairua | To clear, to free the heart, the body |
| I te ara takatū | and the spirit of mankind |
| Koia rā e Rongo, whakairia ake ki runga | Oh Rongo, above (symbol of peace) |
| Kia wātea, kia wātea | Let this all be done in unity |
| Āe rā, kua wātea! | |

1.2 Apologies

The Chairperson invites notice from members of:

1. Leave of absence for future meetings of the Wellington City Council; or
2. Apologies, including apologies for lateness and early departure from the meeting, where leave of absence has not previously been granted.

1.3 Announcements by the Mayor

1.4 Conflict of Interest Declarations

Members are reminded of the need to be vigilant to stand aside from decision making when a conflict arises between their role as a member and any private or other external interest they might have.

1.5 Confirmation of Minutes

The minutes of the meeting held on 25 August 2022 will be put to the Te Kaunihera o Pōneke | Council for confirmation.

1.6 Items not on the Agenda

The Chairperson will give notice of items not on the agenda as follows:

Matters Requiring Urgent Attention as Determined by Resolution of the Wellington City Council

The Chairperson shall state to the meeting.

1. The reason why the item is not on the agenda; and
2. The reason why discussion of the item cannot be delayed until a subsequent meeting.

The item may be allowed onto the agenda by resolution of the Wellington City Council.

Minor Matters relating to the General Business of the Wellington City Council

The Chairperson shall state to the meeting that the item will be discussed, but no resolution, decision, or recommendation may be made in respect of the item except to refer it to a subsequent meeting of the Wellington City Council for further discussion.

1. 7 Public Participation

A maximum of 60 minutes is set aside for public participation at the commencement of any meeting of the Council or committee that is open to the public. Under Standing Order 31.2 a written, oral or electronic application to address the meeting setting forth the subject, is required to be lodged with the Chief Executive by 12.00 noon of the working day prior to the meeting concerned, and subsequently approved by the Chairperson.

2. General Business

DISTRICT LICENSING COMMITTEE ANNUAL REPORT 2021-2022

Kōrero taunaki | Summary of considerations

Purpose

1. This report to Te Kaunihera o Pōneke | Council asks the Council to accept this report which is a statutory requirement under the Sale and Supply of Alcohol Act 2012.

Strategic alignment with community wellbeing outcomes and priority areas

Aligns with the following strategies and priority areas:

- Sustainable, natural eco city
- People friendly, compact, safe and accessible capital city
- Innovative, inclusive and creative city
- Dynamic and sustainable economy

Strategic alignment with priority objective areas from Long-term Plan 2021–2031

- Functioning, resilient and reliable three waters infrastructure
- Affordable, resilient and safe place to live
- Safe, resilient and reliable core transport infrastructure network
- Fit-for-purpose community, creative and cultural spaces
- Accelerating zero-carbon and waste-free transition
- Strong partnerships with mana whenua

Relevant Previous decisions

Financial considerations

- Nil Budgetary provision in Annual Plan / Long-term Plan Unbudgeted \$X

2. This is a historical report that has no budgetary impact.

Risk

- Low Medium High Extreme

3. A low risk historical report that does not present any risk to the organisation.

| | |
|------------|--|
| Authors | Helen Jones, Manager Public Health Group Kay Sedcole, Operations & Business Development Team Leader Judith Austin, Approvals & Process Innovation TL |
| Authoriser | Liam Hodgetts, Chief Planning Officer |

Taunakitanga | Officers' Recommendations

Officers recommend the following motion

That the Te Kaunihera o Pōneke | Council:

- 1) Receive the information.
- 2) Agree that this annual report may be submitted to the Alcohol Regulatory Licensing Authority (ARLA).

Whakarāpopoto | Executive Summary

4. Under the Sale and Supply of Alcohol Act 2012, (the Act) Council is required to submit an annual report for the period 1 July 2021 to 30 June 2022 on the operations of its District Licensing Committee (DLC) to ARLA.

Takenga mai | Background

5. This is a request for Council's approval to submit the attached report to ARLA by its deadline of 31 August 2022.
6. The report complies with the requirement of the Act and ARLA.
7. The DLC is appointed by Council under the Act to deal with alcohol licensing matters for the territorial authority district. Each year the DLC must provide an annual report to ARLA detailing its proceedings and operations over the previous year. The reporting period for each year is 1 July to 30 June. ARLA is a specialist tribunal that deals with appeals made against DLC decisions. ARLA specifies the form and content for DLC reports under the Act and this normally takes the form of an online questionnaire. ARLA reports annually to Parliament and considers the contents of the DLC reports when it does so.

Ngā mahinga e whai ake nei | Next actions

8. Once approved, the report will be published on Council's website.

Attachments

Attachment 1. District Licensing Committee Annual Report 2021-22

Page 9

Wellington District Licensing Committee Annual Report to the Alcohol Regulatory Licensing Authority for the period 1st July 2021 to 30 June 2022

Questions:

1. Please provide the name of your District Licensing Committee, and a generic email address to which general correspondence will be certain of a response.

Wellington District Licensing Committee: secretarydlc@wcc.govt.nz

2. Please provide the name, email, and contact phone number of your Committee's Secretary.

Gwen Mans : gwen.mans@wcc.govt.nz tel: 021 418 636

3. Please name each of your licensing inspectors and provide their email and contact phone number.

| | | |
|---|--|--------------|
| Kay Sedcole (Team leader) | Kay.sedcole@wcc.govt.nz | 021 247 9732 |
| Joanne Burt (Chief Licensing Inspector) | Joanne.burt@wcc.govt.nz | 021 227 8272 |
| Chad Boylan | Chad.boylan@wcc.govt.nz | 021 384174 |
| Gene McCarten | Gene.mccarten@wcc.govt.nz | 021 313 673 |
| Gordon Douglas | Gordon.douglas@wcc.govt.nz | 021227 8972 |
| Meg Dutton | Meg.dutton@wcc.govt.nz | 0212287981 |

4. The following questions relate to the number of licences and managers' certificates your Committee issued and refused in the 2021-2022 financial year.

Note: the 2021-2022 financial year runs from 1 July 2021 to 30 June 2022.

Licences 2021-2022

4A: In the 2021-2022 year, how many total Applications did your committee grant for New 'on licences' and to renew existing 'on licences'?

169

4B: In the 2021-2022 year, how many total Applications did your committee refuse for New 'on licences' and to renew existing 'on licences'?

0

4C: In the 2021-2022 year, how many total Applications did your committee grant for New 'off licences' and to renew existing 'off licences'?

45

4D: In the 2021-2022 year, how many total Applications did your committee refuse for New 'off licences' and to renew existing 'off licences'?

0

4E: In the 2021-2022 year, how many total Applications did your committee grant for New 'club licences' and to renew existing 'club licences'

24

4F: In the 2021-2022 year, how many total Applications did your committee refuse for New 'club licences' and to renew existing 'club licences'

0

Managers' certificates 2021-2022

4G: In the 2021-2022 year, how many managers' certificates did your Committee issue?

941

4H: In the 2021-2022 year, how many applications for managers' certificates did your Committee refuse?

0

4I: In the 2021-2022 year, how many applications for managers' certificates were withdrawn?

70

Renewals 2021-2022

4J: In the 2021-2022 year, how many licence renewals did your Committee issue?

175

4K: In the 2021-2022 year, how many licence renewals did your Committee refuse?

0

4L: In the 2021-2022 year, how many managers' certificate renewals did your committee issue?

484

4M: In the 2021-2022 year, how many managers' certificate renewals did your committee refuse?

0

4N: As at 30 June 2022 what is the total number of On-Licences (new and existing) in your licensing district?

523

4O: As at 30 June 2022 what is the total number of Off-Licences (new and existing) in your licensing district?

120

4P: As at 30 June 2022 what is the total number of Club-Licences (new and existing) in your licensing district?

51

5. Please comment on any changes or trends in the Committee's workload in 2021-2022.

- The workload was impacted, with a lower number of applications and an interrupted workflow. Significant drop in large special events, lots of events being cancelled and an increase in

postponement requests. Special licence applications for both small and large events, now appear to be returning to pre-pandemic levels.

- The ability to hear opposed applications has been impacted by Covid. Long delays with getting parties, mainly reporting agencies to agree to dates to appear at hearings.
- Covid appears to have further drained the resources of the reporting agencies whose reports, where relevant, provide valuable information on the effects of alcohol on the amenity and good order in the community. In some cases, this may have affected the weight of material information before a DLC and ultimately its decision to grant or refuse a licence.
- The number of new manager certificates issued for people holding working visas has significantly reduced.

6. Please comment on any new initiatives the Committee has developed/adopted in 2021-2022.

- Like many other jurisdictions, the Committee is developing the ability to hold online hearings to address the Covid issues. This has been in instances where parties have had to isolate at short notice and has avoided the need to adjourn a fixture. Several hearings have proceeded where several of the parties have been unable to attend and were provided with the alternative of attending the hearing virtually when they cannot attend the hearing.
- Some manager interviews are now being held remotely.
- Consideration given to Committee deliberations for contested applications being held remotely.
- Virtual hearings have the potential to increase community participation in applications by allowing objectors to join hearings. Overall, however the Committee favours hearing a matter in person.

7A. Has your Committee developed a Local Alcohol Policy?

No

7B. If the answer is yes, what stage is your Local Alcohol Policy at?

N/A

8. If the answer to **7** is Yes, what effect do you consider your Local Alcohol Policy is having?

N/A

9. If the answer to **7A** is 'in force', is your Local Alcohol Policy due for review?

N/A

10. If the answer to **9** is Yes, has such a review been undertaken; and, if so with what result?

N/A

11. Please comment on the manner in which Covid-19 has impacted on DLC operations.

- Covid has delayed the setting down of hearings and processing applications. The Medical Officer of Health has been unable to report to a large number of applications in a timely manner.
- There has been an increase in applications for waivers (for late applications) with timeframes being missed due to Covid related reasons.

12. Please comment on the ways in which you believe the Sale and Supply of Alcohol Act 2012 is, or is not, achieving its object. Note: the object of the Sale and Supply of Alcohol Act 2012 is that:
a) the sale, supply, and consumption of alcohol should be undertaken safely and responsibly; and
b) the harm caused by the excessive or inappropriate consumption of alcohol should be minimised.

- No specific comments. Refer to earlier observations from previous years.

13. To what extent, if any, do you consider that achievement of the object of the Act may have been affected by the Covid-19 pandemic?

- Alcohol consumption may have dropped overall at licensed premises due to many late-night premises, especially night clubs, either not opening or just not attracting the same number of clientele, particularly when there was only table service allowed.
- Reporting Agencies have redeployed resources to deal with the pandemic elsewhere and the focus in the interim has moved away from alcohol-related harm issues. Inner Wellington has changed as a large number of motels etc are being used for short term housing solutions.
- Licensing Inspectors have not been able to carry out the same levels of site monitoring pre Covid.
- Remote sales for off-licence sales have increased during lockdowns and have continued.

14. What changes or trends in licensing have you seen since the Act came into force?

- Change in amounts of alcohol being sold remotely

15. What changes to practices and procedures under the Act would you find beneficial?

- Greater need for certified managers to ensure compliance with the Act for remote licences. Consider making it compulsory for a Duty Manager to be on duty when a remote seller of alcohol is selling alcohol or introducing some tighter rules about checking ID when remote sales of alcohol are delivered.
- Changes to enhance better community participation: Although the 2012 Act signalled a "new community orientated approach" as characterised by the caselaw, there remains barriers to meaningful community participation. A lack of ability or resources to work through the objection process seems to be some of the issue. This was illustrated in a recent off-licence application which had been objected to by two members of the community, based on alcohol-related harm. However, both objectors failed to give evidence or attend the hearing, due to either being busy with their own affairs or an incorrect expectation that the agencies would cover the position for them. Assistance from Community Law, who seem to have become aware of the hearing in the last stages of the process, was offered but this was not taken

up. Some assistance through Community Law services from the very early stages of an application might be useful.

ANNUAL DOG CONTROL REPORT 2021-2022

Kōrero taunaki | Summary of considerations

Purpose

This report to Te Kaunihera o Pōneke | Council asks the Council to accept this report which is a statutory requirement under the Dog Control Act 1996

Strategic alignment with community wellbeing outcomes and priority areas

Aligns with the following strategies and priority areas:

- Sustainable, natural eco city
- People friendly, compact, safe and accessible capital city
- Innovative, inclusive and creative city
- Dynamic and sustainable economy

- Functioning, resilient and reliable three waters infrastructure
- Affordable, resilient and safe place to live
- Safe, resilient and reliable core transport infrastructure network
- Fit-for-purpose community, creative and cultural spaces
- Accelerating zero-carbon and waste-free transition
- Strong partnerships with mana whenua

Strategic alignment with priority objective areas from Long-term Plan 2021–2031

Relevant Previous decisions

Not applicable.

Financial considerations

- Nil Budgetary provision in Annual Plan / Long-term Plan Unbudgeted \$X

2. This is a historical report which does not have any impact on budgetary considerations.

Risk

- Low Medium High Extreme

3. As above, as this is historical, there are no risks in Council adopting this report

| | |
|------------|--|
| Authors | Helen Jones, Manager Public Health Group Kay Sedcole, Operations & Business Development Team Leader Judith Austin, Approvals & Process Innovation TL |
| Authoriser | Liam Hodgetts, Chief Planning Officer |

Taunakitanga | Officers' Recommendations

Officers recommend the following motion

That Te Kaunihera o Pōneke | Council:

- 1) Receive the information.
- 2) Agree the content of the Annual Dog Control Report 2021 – 22
- 3) Adopt the Annual Dog Control Report 2021-22

Whakarāpopoto | Executive Summary

4. Council is required to adopt an annual dog control report as a requirement of the Dog Control Act 1996
5. Council is required to advertise to the public the existence of the annual dog control report.
6. This report fulfils Wellington City Council's statutory requirement for the dog registration year 1 July 2021 to 30 June 2022

Takenga mai | Background

7. Section 10A of the Dog Control Act 1996 states that:
 1. A territorial authority must, in respect of each financial year, report on the administration of:
 - (a) Its dog control policy adopted under section 10; and
 - (b) Its dog control practices
 2. The report must include, in respect of each financial year, information relating to –
 - (a) The number of registered dogs in the territorial authority district
 - (b) The number of probationary owners and disqualified owners in the territorial authority district
 - (c) The number of dogs in the territorial authority district classified as dangerous under section 31 and the relevant provision under which the classification is made
 - (d) The number of dogs in the territorial authority district classified as menacing under section 33A and 33C and the relevant provision under which the classification is made
 - (e) The number of infringement notices issued by the territorial authority
 - (f) The number of dog- related complaints received by the territorial authority in the previous year and the nature of those complaints
 - (g) The number of prosecutions undertaken by the territorial authority under this Act

Ngā mahinga e whai ake nei | Next actions

8. Once adopted, section 10A(3) of the Dog Control Act states that the territorial authority must give public notice of the report –

- (a) By means of as notice published in –
 - (1) 1 or more daily newspapers circulating in the territorial authority district; or
 - (2) 1 or more other newspapers that have at least an equivalent circulation in that district to the daily newspapers circulating in that district; and
 - (b) By any means that the territorial authority thinks desirable in the circumstances;
 - (c) The territorial authority must also, within 1 month after adopting the report, send a copy of it to the Secretary for Local Government at the Department of Internal Affairs.
9. Once adopted, the report will be publicised by a notice in the Dominion Post newspaper.

Attachments

Attachment 1. Annual Dog Report 2021 -2022

Page 18

Annual Dog Control Report 2021-2022

1. Introduction

The Wellington City Council, as a territorial authority, is required to manage and enforce provisions pursuant to the Dog Control Act 1996 (the Act) and subsequent amendments in 2003, 2004, 2006 and 2010.

S10A of the Act requires the Council to report annually to the Secretary of Local Government on its Dog Control Policy and practices.

This report fulfils this statutory requirement for the dog registration year: 1 July 2020 to 30 June 2021.

2. The Council's Dog Control Policy and Practises

Policy Objectives

The Council adopted a Dog Policy in December 2009 making provisions relating to the control of dogs in public places, which are enforceable under the Wellington Consolidated Bylaw 2008 – Part 2: Animals.

The objectives of the policy are to:

- Ensure that the owners of dogs comply with their obligations under the Act; that dogs are well cared for and Wellingtonians are able to enjoy dog ownership;
- Prevent any danger caused by dogs to the public and to wildlife and natural habitats;
- Minimise the risk of distress and nuisance caused by dogs to the public and to wildlife and natural habitats;
- Actively promote the responsible ownership of dogs; and
- Provide for the reasonable exercise and recreational needs of dogs and their owners.

A review of the current Policy was undertaken during 2015/16. The Council adopted the finalised Dog Policy on 17 August 2016 and also set areas where dogs can exercise off-leash.

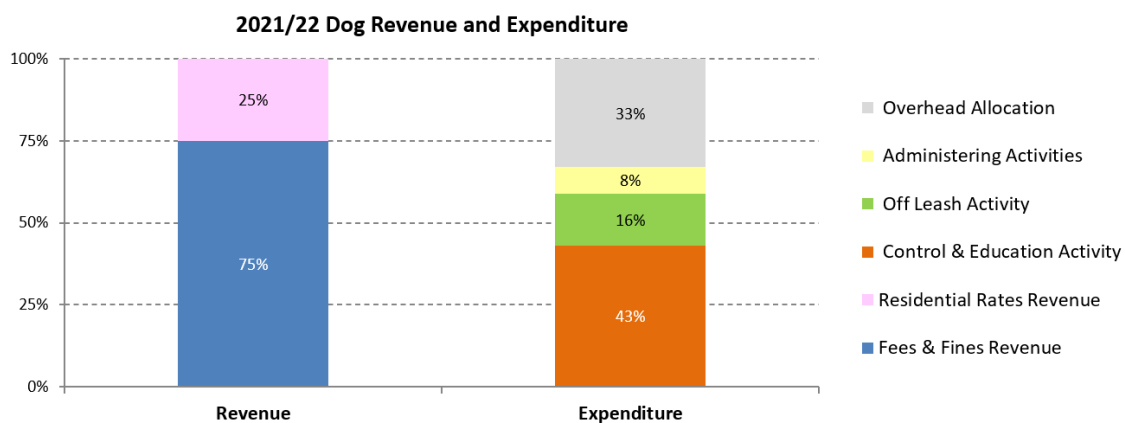
3. Fees

Dog registration fees, fines and impound fees contribute approximately 75 % of the cost of dog control in Wellington City. The Council also operates a responsible dog owner scheme which provides a discounted rate for dog owners who meet the relevant criteria. Dog registration fees are set by council resolution and were not increased during this year.

Fees are used for:

- Dog control activities including law enforcement, patrols and complaint investigation.
- Education programmes for schools, community groups and businesses.
- Signs and promotion of the Council's animal bylaw and dog policy.
- Providing shelter facilities.
- Running the dog registration programme – this includes forms, printing, tags, maintaining the national dog database and related promotional material.

The graph below sets out the level of income and expenditure in relation to dog control activities during the year:



4. Key Achievements

One Tag

With the introduction of One tag last this this was the first year for which we have not issued plastic registration tags for our dog owners.

The metal tag which was issued last year remains with the dog for the duration of its life. The many benefits of One Tag include:

- Reduced plastic waste (we are no longer issuing 15,000+ plastic tags every year)
- Reduced postage and administration costs (as the tag is posted just once, rather than a new tag annually)
- More convenient for dog owners – no need to replace their plastic tag every year.

We also acted on feedback from our customers regarding the design of the tag. Customers were telling us that the tag was wearing out at the point where it was connected to their dog's collar. Based on this feedback the tag was redesigned to make it more robust.

The design changed from this:

To this:



As the original design of the tag was a prototype, we are replacing all worn out tags free of charge

In June, we picked up an award from the Association of Local Government of Information Managers for Customer Experience Project of the year.



We were commended on our collaboration with other Councils, introducing significant process improvements, a great communications plan and changing to a more environmentally friendly offering to our dog owners

During the year we have been contacted by many local councils who have been keen to learn more about One Tag and many are intending to introduce this initiative in their own Districts

Yellow Ribbon Campaign

In June we launched our Yellow Ribbon Campaign. This campaign is aimed at reducing the number of dog attacks in the Wellington Area.

Yellow ribbons on dog collars are commonly used internationally to signify that the dogs wearing them need extra space when on a walk or around strangers. These dogs are not necessarily aggressive but can be uncomfortable or nervous around people they don't know or may be experiencing pain from a recent surgery or not fully trained.

The campaign was launched via our digital channels, social media and our news channels including the 'This week in our Wellington' newsletter. We also produced posters for veterinary practices in Wellington and other animal facilities (the dog pound and the SPCA). Details were also included in our dog registration packs that go out to all registered dog owners.



We are hoping that the introduction of this campaign will go some way to making the public more aware of the fact that all dogs are not ‘pat friendly’ and thereby reduce the incidents of dog attacks. The messaging is aimed at both general members of the public through creating an awareness that it’s not OK to pat every dog they come across but also at dog owners, who should understand how their dog is likely to react in a range of different circumstances.

5. Dog walkers and trainers

On 1st July the Council’s Trading and Events in Public Places Policy came into effect. One requirement of this new policy is to formally ‘licence’ Commercial dog walkers and trainers who train their dogs on public land.

We undertook a lengthy consultation period with representatives from the professional dog walkers” community and gained their feedback on a range of issues. Some of the questions we considered were:

- what does a ‘good’ dog walker look like?’
- Should there be a compulsory training course and assessment for people registering their business?
- What is the maximum number of dogs that a walker can be permitted to walk at any one time?

We received great feedback from the dog walkers that we worked with who are pleased to see regulation of their industry:

“.... the response from council has been open to input, well thought out and in general thoughtful of those of us that make a living from dog handling”.

Now that this requirement has gone live, all applicants must complete a compulsory knowledge training session before they can be registered. Additionally, during the first year of being registered, an animal control officer will accompany the dog walker out on a walk to observe them handling their dogs

6. Dog attacks

This year we witnessed a sharp rise in the number of serious dog attacks. Correspondingly there was also a significant increase in the number of menacing classifications placed on dogs. Appeals against classifications resulted in 3 hearings before Council's Regulatory Processes Committee. All classification decisions were subsequently upheld by the Committee

7. Community Engagement

The Wellington City Council contracts the operations of its animal management function to Hutt City Council and has a team of Animal Management Officers based at the Wellington Animal Control Centre at Moa Point.

The Animal Services Team has officers dedicated to various wards in the city which allows for the officers to interact with dog owners and the general public in those areas. By having the local knowledge of each ward, the officers can respond to complaints and requests for service in a very timely manner.

Covid restrictions have made it difficult to plan our community engagement events over the past 12 months, however we did set up 4 mobile pop-up dog registration stands during the registration period and delivered 4 Responsible Dog Owner courses and 4 dog Safety Education courses.

Proactive Patrols

During the year officers spent over 200 hours carrying out 403 proactive patrols mostly in our wildlife-sensitive and frequently reported locations. These patrols were conducted between the hours of 7 am -7 pm. Officers identified 166 compliance breaches and were able to take enforcement action on 136 of these incidents. Officers also sighted 476 dog owners behaving responsibly during these patrols.

Responsible dog owner training

To qualify for responsible dog owner approval, dog owners are required to attend training courses and gain a pass certificate for on completion.

Animal Services provides a free training course focussed on educating dog owners. The course is 'dog free' and covers extensive information regarding dog ownership, owner responsibilities, dog control laws and council bylaws. The courses are well received, a great customer service and education tool. It also provides an opportunity for dog owners to meet animal control officers in positive learning environment.

Our courses were again met with great interest, but due to the social distancing guidelines, group limits, and last-minute cancellations due to health concerns, we lacked numbers from previous years.

Courses ran from October 2021 –April 2022 and 163 participants attended We are keen to continue running these courses in the future as they prove to be very popular, and we receive excellent feedback from those that attend.

8. Moa Point security upgrade

The Moa Point Animal Shelter received a much-needed security system upgrade. This has been invaluable. Due to the remote location of the shelter, it has been vulnerable to break-ins and vandalism in the past. The new system is monitored 24/7 and can see the full perimeter of the shelter.

While there have been two break-ins, both have ended in arrests, and both have been successfully charged through the courts.



9. Staff Training

The four newest members of the Animal Services team completed a ‘Situational Safety and Tactical Communications’ course with CERTNZ. This training is designed to help with identifying potential risks associated with dealing with aggressive people, conflict resolution, and communication.

10. Dog Control Statistics

10.1 Dogs registered for the 2021/2022 year: 14,260

Previous years:

| Year: | 2020/21 | 2019/20 | 2018/19 | 2017/18 |
|---------|---------|---------|---------|---------|
| Number: | 12751 | 12328 | 11897 | 11615 |

10.2 Dangerous and menacing dogs

Number of dogs that have been classified as **dangerous** this year (s31 Dog Control Act 1996):

| Category | 2021/22 | Previous years | | | |
|---|-----------|----------------|----------|----------|----------|
| | | 2020/21 | 2019/20 | 2018/19 | 2017/18 |
| Dangerous by owner conviction s31(1)(a) | 0 | 0 | 0 | 0 | 0 |
| Dangerous by sworn evidence s31(1)(b) | 20 | 8 | 4 | 5 | 1 |
| Dangerous by owner admitting in writing s31(1)(c) | 0 | 0 | 0 | 0 | 0 |
| Total dangerous dogs | 20 | 8 | 4 | 5 | 1 |

Number of dogs that have been classified as **menacing** this year (s33A and s33C):

| Category | 2021/22 | Previous years | | | |
|--|-----------|----------------|-----------|-----------|-----------|
| | | 2020/21 | 2019/20 | 2018/19 | 2017/18 |
| Menacing by behaviour s33A(1)(b)(i) | 18 | 2 | 0 | 2 | 7 |
| Menacing by breed characteristics s33A(1)(b)(ii) | 39 | 19 | 9 | 15 | 0 |
| Menacing by schedule 4 breed s33C(1) | 0 | 6 | 14 | 5 | 12 |
| Total menacing dogs | 57 | 27 | 25 | 22 | 19 |

10.3 Probationary owners and disqualified owners:

We have not disqualified or applied probationary classifications on any dog owners during this period.

10.4 Number of dog owners prosecuted by Wellington city Council:

We did not prosecute any dog owners during the year.

10.5 Number of infringement notices issued:

We issued 135 infringement notices.

Previous years:

- 2020/21: 114
- 2019/20: 103
- 2018/19: 101
- 2017/18: 110

10.6 Dog related complaints:

| Category | 2021/22 | 2020/21 | 2019/20 | 2018/19 | 2017/18 |
|---|-------------|-------------|-------------|-------------|-------------|
| Attacks on people | 63 | 37 | 53 | 56 | 48 |
| Attacks on animals | 94 | 65 | 99 | 77 | 80 |
| Barking dogs | 370 | 527 | 455 | 660 | 651 |
| Uncontrolled dogs | 512 | 529 | 650 | 731 | 805 |
| Miscellaneous | 510 | 574 | 731 | 655 | 783 |
| Total number of dog related complaints | 1549 | 1732 | 2118 | 2179 | 2367 |

For this reporting year, miscellaneous complaints can be broken down into the following categories:

| | 2021/22 | 2020/21 | 2019/20 | 2018/19 | 2017/18 |
|--|------------|------------|------------|------------|------------|
| Challenging (dog may be on a lead but moves towards person/animal) | 105 | 94 | 79 | 95 | 106 |
| Education (giving advice to owner) | 2 | 11 | 44 | 0 | 5 |
| Fouling | 30 | 24 | 50 | 55 | 32 |
| Relinquishing a dog (handing dog over) | 5 | 0 | 4 | 2 | 7 |
| Stray pickups | 364 | 440 | 544 | 501 | 632 |
| Concerns for welfare | 4 | 5 | 10 | 2 | 1 |
| Total | 510 | 574 | 731 | 655 | 783 |

ANNUAL REPORT ON INCOME RECEIVED FROM COSTS AND INCURRED IN ALCOHOL LICENSING

Kōrero taunaki | Summary of considerations

Purpose

1. This report to Te Kaunihera o Pōneke | Council asks the Council to accept this report which is a statutory requirement under the Sale and Supply of Alcohol Act 2012.

Strategic alignment with community wellbeing outcomes and priority areas

Aligns with the following strategies and priority areas:

- | | |
|--|--|
| Strategic alignment with priority objective areas from Long-term Plan 2021–2031 | <input type="checkbox"/> Sustainable, natural eco city |
| | <input checked="" type="checkbox"/> People friendly, compact, safe and accessible capital city |
| | <input type="checkbox"/> Innovative, inclusive and creative city |
| | <input type="checkbox"/> Dynamic and sustainable economy |
| | <input type="checkbox"/> Functioning, resilient and reliable three waters infrastructure |
| | <input checked="" type="checkbox"/> Affordable, resilient and safe place to live |
| | <input type="checkbox"/> Safe, resilient and reliable core transport infrastructure network |
| | <input type="checkbox"/> Fit-for-purpose community, creative and cultural spaces |
| | <input type="checkbox"/> Accelerating zero-carbon and waste-free transition |
| | <input type="checkbox"/> Strong partnerships with mana whenua |

Relevant Previous decisions

N/A

Financial considerations

- | | | |
|---|--|---|
| <input checked="" type="checkbox"/> Nil | <input type="checkbox"/> Budgetary provision in Annual Plan / Long-term Plan | <input type="checkbox"/> Unbudgeted \$X |
|---|--|---|

2. No financial considerations due to being a historical report.

Risk

- | | | | |
|---|---------------------------------|-------------------------------|----------------------------------|
| <input checked="" type="checkbox"/> Low | <input type="checkbox"/> Medium | <input type="checkbox"/> High | <input type="checkbox"/> Extreme |
|---|---------------------------------|-------------------------------|----------------------------------|
3. As above as this is a historical report it has no impact within our business.

| | |
|------------|--|
| Author | Kay Sedcole, Operations & Business Development Team Leader |
| Authoriser | Liam Hodgetts, Chief Planning Officer |

Taunakitanga | Officers' Recommendations

Officers recommend the following motion

That the Te Kaunihera o Pōneke | Council:

- 1) Receive the information.
- 2) Adopt the Annual Report of Alcohol licensing income and costs for the year 2021-2022.

Whakarāpopoto | Executive Summary

4. This Annual report details income received, and costs incurred in the alcohol licensing function for the period 1 July 2021 to 30 June 2022.

Takenga mai | Background

5. Under the Sale and Supply of Alcohol Act 2012 the fees regulations introduced a national risk based licencing fees framework for alcohol licensing.
6. The Ministry of Justice is the Government Department which administers the Sale and Supply of Alcohol 2012. The legislation aims for territorial authorities to recover the costs incurred in administering the alcohol licensing system. The Regulation 19 report is a tool to help determine whether this is being achieved.
7. The fees regulations set default fees for on-licences, off-licences, and club licences. They distinguish between application fees and annual fees. The fees regulations set fees for other licence types including manager certificates, temporary authorities, special licences, temporary licences, and permanent club charters.
8. Wellington City Council has introduced an alcohol fees bylaw which facilitates fees being charged that are different to the national default fees.
9. Regulation 19 reports provide information on costs, income and levels of cost recovery, and improve transparency and accountability. They are also intended to provide reliable data for the Ministry of Justice review of fees, which are required to be undertaken every 5 years.
10. Regulation 19 of the Sale and Supply of Alcohol (fees) Regulations 2013 requires that: Every territorial authority must, each year, prepare and make publicly available a report showing its income from fees payable in relation to, and its costs incurred in:
 - (a) the performance of the functions of its licensing committee under the Act, and
 - (b) the performance of the functions of its inspectors under the Act, and undertaking enforcement activities under the Act

Kōrerorero | Discussion

11. The report for the year 2019-2020 indicated that the cost recovery rate for alcohol licensing should be 85%, as directed by Council. With the disruption of lockdowns and traffic light restrictions, the Hospitality sector was struggling and the licencees were asking for support.
12. During October 2021, the Chief Planning Officer asked the Public Health team to consider options for assisting Hospitality. The proposal was to introduce free outdoor dining for the summer. The take up for these spaces was undersubscribed and the concept of parklets was introduced. A trial of these in Cuba Street was successful so these were extended to other areas throughout the city. Corresponding variations were charged at \$1.

-
13. On February 24, 2022, Council held a meeting and introduced a Pandemic Response Plan to help Hospitality in the area of fees. These measures were
 - Free outdoor dining permits
 - Refund all fees in respect to pavement licences for the current year
 - Smokefree discount – to remain
 - \$1 alcohol licence variation application for outdoor dining
 - \$1 annual alcohol fee for holders of on-premises licenses and club licenses
 - No charge for reissuing of a special license for an event.
 14. Whilst the reduced fees have inevitably affected the level of income received for the alcohol licensing function, the following points should be noted:
 - Only 3 months of reduced fees fall within this reporting period. The pandemic assistance package will have a more significant effect on next year's income
 - The fees recovered for licence applications (which were not included in the assistance package) have increased by 10% compared to the previous year. This can be attributed to a much higher turnover rate in businesses. Whilst the overall number of licensed premises in Wellington has not changed significantly, the number of businesses ceasing to trade and subsequently being taken over by new operators has increased.
 - Our salary costs have increased to meet demand associated with the desire to achieve quick licencing turnarounds in a challenging post -pandemic economic environment, by expediting things like licence applications and duty manager DM certificates to be processed. Hospitality industry staff are scarce (quite a large proportion of DMs are typically overseas people on working visas) so we have prioritised new DM applications.

Kōwhiringa | Options

15. Council is required to adopt this report under Regulation 19 of the Sale and Supply of Alcohol Act Fees Regulations.
16. Council may consider whether they wish to increase alcohol licensing fees in coming years which will be facilitated by the Wellington City Council Alcohol Fees Bylaw.

Ngā mahinga e whai ake nei | Next actions

17. Once the report is adopted, a copy will be made available on Wellington City Council's website and a copy will be sent to the Ministry of Justice.

Attachments

Attachment 1. Public Health - Alcohol Licensing 30th June 2022

Page 30

The income and costs for Wellington City Council for this period is as follows:

| | |
|---|------------------|
| Total fees received | 1,110,738 |
| Fees paid to ARLA* (Alcohol Regulatory Licensing Authority) | 60,385 |
| Cost of performance of the DLC functions (up to licence issue) | 130,706 |
| Cost of performance of inspectors functions (compliance activities) | 750,617 |
| Overhead costs (see table below for breakdown) | 308,923 |
| Cost of enforcement activities | - |
| Total cost to Council | 1,250,632 |
| Cost recovery rate | 89% |

*NB: In Wellington, enforcement activities - issuing infringement notices is carried out by the police, not the alcohol licensing inspectors

| | |
|------------------------------------|----------------|
| Breakdown of overhead costs | |
| Other employment costs | 3,799 |
| Staff recruitment costs | - |
| Direct IT costs | 7,731 |
| Telecommunication costs | 18 |
| Travel and accommodation costs | 19 |
| Administration costs | 12,248 |
| Campus overhead costs | 125,457 |
| IT overhead costs | 159,651 |
| Total | 308,923 |

DEVELOPMENT CONTRIBUTIONS REMISSION REQUEST FOR 4 OXFORD TERRACE

Kōrero taunaki | Summary of considerations

Purpose

1. This report to Te Kaunihera o Pōneke | Council is to consider the development contribution remission request for 4 Oxford Terrace (SR487579).

Strategic alignment with community wellbeing outcomes and priority areas

Aligns with the following strategies and priority areas:

- Sustainable, natural eco city
- People friendly, compact, safe and accessible capital city
- Innovative, inclusive and creative city
- Dynamic and sustainable economy

Strategic alignment with priority objective areas from Long-term Plan 2021–2031

- Functioning, resilient and reliable three waters infrastructure
- Affordable, resilient and safe place to live
- Safe, resilient and reliable core transport infrastructure network
- Fit-for-purpose community, creative and cultural spaces
- Accelerating zero-carbon and waste-free transition
- Strong partnerships with mana whenua

Relevant Previous decisions

Operational decision under the Development Contributions Policy 2015-16 (the policy)

Significance

Low public significance as an operational decision affecting one development.

Financial considerations

- Nil Budgetary provision in Annual Plan / Long-term Plan Unbudgeted \$382,652.71

2. The policy is a funding tool under the Long-term Plan and the charges collected through the policy are estimated in the Long-term Plan to be around \$3.5 million per annum. The application is for a remission of a \$382,652.71. This remission has not been included in Council's budget forecasts.

Risk

- Low Medium High Extreme

3. Even though the Policy states a remission or postponement decision made by the Council will not be regarded as creating precedent or expectations, there is certainly a risk that granting a remission or postponement in this instance may result in more charitable / not for profit organisations applying for these

| | |
|--------|---|
| Author | Nicole Tydda, Manager Customer Service and Business Support |
|--------|---|

| | |
|------------|---------------------------------------|
| Authoriser | Liam Hodgetts, Chief Planning Officer |
|------------|---------------------------------------|

Taunakitanga | Officers' Recommendations

Officers recommend the following motion

That Te Kaunihera o Pōneke | Council:

- 1) Receive the information
- 2) Note the provisions at clause 2.6 of the Development Contributions Policy 2015-16 allowing the Council to agree to remit development contributions.
- 3) Review the remission request and consider using their discretion to remit development contributions.
- 4) Decide upon the appropriate level of remission, if any.

Whakarāpopoto | Executive Summary

4. In March 2021 the Wellington City Mission ("WCM") applied for a building consent to construct a multi-storey building, comprising of a range of uses all connecting into Council's infrastructure network.
5. The development was assessed for development contributions which amount to \$382,652.71 under the 2015-2016 Development Contributions Policy ("The Policy").
6. In August 2022, WCM applied for a development contribution remission for the full amount citing the purpose and social / community benefits of their new development, Whakamaru.
7. The 2015-16 Policy provides for Council to consider a request for remission of development contributions at its complete discretion under section 2.6.
8. The applicants are asking the committee to consider using their discretion to remit their development contributions.

Takenga mai | Background

9. In March 2021 the WCM applied for a building consent to construct their new facility, Whakamaru.
10. The WCM states that the Whakamaru facility is unique in New Zealand, and they believe it will be transformational for the communities in and around Wellington City. It is being developed with the aspiration of creating a community "where there is no us and them". They believe that Whakamaru and the community services and spaces it contains will deliver a significant social return on investment for decades to come and will enable even greater collaboration between WCM and the Wellington City Council as we look after our people.
11. When it opens in 2024, Whakamaru will offer the following facilities and services to the people of Wellington:
 - 35 residential apartments providing long-term supported transitional housing and an inclusive intentional community living environment
 - An innovative public café offering community connection and sustenance for all people
 - A social supermarket

- A chapel or sacred space that will be available 24/7 for people of all faiths and beliefs
 - A volunteer-run commercial laundry facility offering the dignity of hygiene to those that need support
 - Bathroom and shower suites that will be offered as a community facility, including 24-hour access
 - A primary health medical facility
 - A conference venue
 - Community performance, arts, consultation and meeting spaces
 - The offices and community services of the Wellington City Mission, with a number of these services being available to the public 24 hours a day, 7 days a week, 365 days a year
 - Facilities that will offer emergency and civil defence responses as required
12. The full cost of the development is currently \$40 million. To date WCM through its capital campaign, has raised close to \$35 million. This includes funds from central and local government, community trusts, corporate contributions, and significant private funding from individual Wellingtonians.
13. To ensure that the best possible support for the community is delivered from the building when it is operational, WCM is seeking to complete the development without the need for debt funding.
14. Wellington City Council provided a grant of \$500,000 in 2019 from the City Growth Fund.
15. The development was assessed for development contributions which amount to \$382,652.71 under the 2015-2016 Policy.
16. In August 2022 the applicant's applied for a full remission of development contributions based on the purpose and benefits of the development.
17. The Policy provides for Council to consider a request for remission of development contributions under section 2.6.

Kōrerorero | Discussion

18. Section 2.6. of The Policy states that The Council may remit development contributions at its complete discretion and that applications made under this part will be considered on their own merits and any previous decisions of the Council will not be regarded as creating precedent or expectations. It also states that Council will only consider its discretion in exceptional circumstances.
19. The policy does not define or provide guidance on what an exceptional circumstance is.
20. Even though remissions should be considered on their own merits and do not set precedents it is helpful to look at what has been granted or declined in the past to get some guidance on this.
21. Since 2016 there has only been two remission requests based on a developments purpose or benefit to Wellington.

22. The first was for a new hotel. The owners argued that the development would have an ongoing economic benefit to Wellington. The Committee did not believe that this was reason enough to grant a remission given that it could be argued that most businesses could have an economic benefit to Wellington.
23. The second applicant for a remission based on its benefits to Wellington was a resident led co-housing development on Adelaide Road. The Committee did grant a partial remission because it considered it to be the first of its kind and they believed it did contribute to a better and more diverse housing outcome for the city.
24. Not all the services provided for in Whakamaru are the first of their kind, however having them all in one development is unique, which will help the WCM to be available 24/7.
25. WCM is currently working with Impact Lab to determine the social impacts of three of their services, the social supermarket, the community lounge/café and the transitional housing, which will be offered from Whakamaru. The preliminary results could be made available, if needed, to help make this decision.
26. Council's Community Services manager believes the transitional housing services and the social supermarket, at Whakamaru, will provide a unique approach to supported housing and it will have a significant impact for Wellington's homeless and key social services.
27. In lieu of the outcome of the social impact report, Council officers do believe it could be defined as an exceptional case, which would qualify it for a remission.
28. However, we also need to consider the purpose of development contributions and the effect of a remission on Council's finances.
29. The purpose of development contributions is to enable territorial authorities to recover from those persons undertaking development a fair, equitable and proportionate share, to cover the costs of capital expenditure necessary to service growth.
30. Any non-engineering-based remission would transfer the cost of growth infrastructure onto existing ratepayers, who may not benefit directly from the development.
31. The overwhelming benefit from providing infrastructure for most developments accrues to the applicants. But in this case, this may not be strictly true. It could be argued that the Council and some of Wellington's citizens would also be beneficiaries. Therefore we may wish to consider the cost of development contributions versus the benefits to Wellingtonians and the Council.
32. The benefits for Council would be that the Whakamaru development aligns with:
 - Council's social community outcomes: An inclusive, liveable and resilient city where people and communities can learn, are connected, well housed, safe and healthy; and
 - Council's priority objective: Wellington has affordable, resilient and safe housing – within an inclusive, accessible, connected, and compact city.
33. The cost on remitting the development contributions to Council would be determined by the amount of remission given, which will be passed on to ratepayers by way of an increase in the interest charges as a result of a higher than budgeted debt balance.

34. It is important to note that the remission provision was not intended to be used as a mechanism to remit not-for-profit or community group/organisation development contribution costs. The appropriate mechanism, in these cases, would be to apply for Council Grants (if applicable), or through submissions to the Council as part of the Annual Plan process. Therefore, any remission decision should always pass the test of being an exceptional circumstance.
35. It is worth noting that Council has already agreed to provide a \$500k grant from the City Growth Fund to support the development of the 35 additional housing units as part for their facilities at Whakamaru, that will assist individuals and families who are at risk of remaining or falling back into homelessness.
36. The final consideration is to determine if granting a remission is desired and if so, how much it should be.
37. Given that this remission request is not based on the effect the development will have on Council's infrastructure the Committee have to make a non-engineering or judgement based remission decision.

Kōwhiringa | Options

38. The Policy enables the remission of development contributions at the Council's complete discretion and states that these decisions will not be regarded as creating precedent or expectations.
39. Officers believe there are three possibilities.
 - The first is to decline the remission request.
 - To remit the development contributions in full.
 - To agree on a partial remittance.
40. The Regulatory Processes Committee has determined that this decision should be made by the Council.

Whai whakaaro ki ngā whakataunga | Considerations for decision-making

Alignment with Council's strategies and policies

41. The Development Contribution Policy 2015-16 has been considered, and clause 2.6 enables the Council to grant a remission or postponement of payment at its discretion.

Engagement and Consultation

42. No engagement or consultation is required; the remission and postponement process are part of the current policy

Implications for Māori

43. There are no known implications for Iwi with this proposal and as the policy states no precedent will be set if Council was of a mind to approve the postponement request.

Financial implications

44. If a remission is given the cost to Council is \$382,652.71 of lost income. This remission has not been included in Council's budget forecasts.
45. The granting of the remission will result in an increase in Councils budgeted debt levels as the capital revenue from Development Contributions is used to reduce debt as per Councils Revenue and Financing policy.

Legal considerations

46. The approach in this report is considered to comply with the policy, and related Local Government Act 2002 provisions.

Risks and mitigations

47. While the Policy states a remission or postponement decision made by the Council will not be regarded as creating precedent or expectations, there is certainly a risk that granting a remission or postponement in this instance may result in more charitable / not for profit organisations applying for these.

Disability and accessibility impact

48. There is no disability and accessibility impact.

Climate Change impact and considerations

49. There is no climate change impact or considerations.

Communications Plan

50. There is no communication plan.

Health and Safety Impact considered

51. There is no health and safety impact.

Ngā mahinga e whai ake nei | Next actions

52. Council officers will either charge development contributions or remit them as per the Committees decision.

Attachments

Attachment 1. Whakamaru Development Contribution Remission Request

Page 38

4 August 2022



Pūroro Hātepe Regulatory Processes Committee
Wellington City Council

Nicole Tydda
Manager Customer Service & Business Support

Tena koe Nicole

Application for Whakamaru Development Contribution Remission

Whakamaru is the new development of the Wellington City Mission (WCM) that is underway at 4 Oxford Terrace, Mount Cook, Wellington.

Whakamaru is a facility that will be unique in New Zealand, and we believe will be transformational for the communities in and around Wellington City. It is being developed with the aspiration of creating a community “where there is no us and them”. Whakamaru and the community services and spaces it contains will deliver a significant social return on investment for decades to come and will enable even greater collaboration between WCM and the Wellington City Council as we look after our people.

Whakamaru has been in planning for over 3 years after the purchase of the site in January 2019. Resource and Building Consents for the development have been granted, the previous building onsite has been demolished, and the new building has been commenced by builders Naylor Love. Completion of the building is scheduled for April 2024.

When it opens in 2024, Whakamaru will offer the following facilities and services to the people of Wellington:

- 35 residential apartments providing long-term supported transitional housing and an inclusive intentional community living environment
- An innovative public café offering community connection and sustenance for all people
- A social supermarket
- A chapel or sacred space that will be available 24/7 for people of all faiths and beliefs
- A volunteer-run commercial laundry facility offering the dignity of hygiene to those that need support
- Bathroom and shower suites that will be offered as a community facility, including 24-hour access
- A primary health medical facility
- A conference venue
- Community performance, arts, consultation and meeting spaces
- The offices and community services of the Wellington City Mission, with a number of these services being available to the public 24 hours a day, 7 days a week, 365 days a year
- Facilities that will offer emergency and civil defence responses as required

Empowerment. Transformation. **Fullness of Life.**

The Wellington City Mission | 19 Gordon Place, Newtown, Wellington | PO Box 7477, Newtown, Wellington 6242

T: (04) 245 0900 | E: enquiries@wgtncitymission.org.nz | W: wellingtoncitymission.org.nz

Whakamaru has received significant support from Taranaki Whānui ki te Upoko o te Ika as mana whenua, including the gifting of the building name, Kura Moeahu leading the formal ceremonies relating to the site and the building, and Len Hetet developing the cultural design elements of the building.

The full cost of the development is currently \$40 million. To date WCM through its capital campaign, has raised close to \$35 million. This includes funds from central and local government, community trusts, corporate contributions and significant private funding from individual Wellingtonians. To ensure that the best possible support for the community is delivered from the building when it is operational, WCM is seeking to complete the development without the need for debt funding.

Recognising the significant contribution Whakamaru will make to Wellington, the Wellington City Council provided a capital grant of \$500,000 in 2019.

Since the commencement of the project, consenting fees paid to Wellington City Council total \$125,000. We have recently been advised of the calculated development contributions payable to Wellington City Council for this project. These total \$382,652.71.

WCM is applying to the Pūroro Hātepe Regulatory Processes Committee to have this development contribution of \$382,652.71 remitted/waived in its entirety because of the community purposes and benefits for which this development is being undertaken.

We would be happy to provide any further information that might be required in support of this application, and we would welcome the opportunity to speak to the committee at the meeting scheduled for 7 September 2022.

I look forward to hearing from you.

Ngā mihi nui



Murray Edridge
Wellington City Missioner

Empowerment. Transformation. **Fullness of Life.**

REPORT BACK ON ELECTED MEMBER TRAVEL

Kōrero taunaki | Summary of considerations

Purpose

1. This paper reports to Te Kaunihera o Pōneke | Council on Mayor Foster's travel to Canberra, Australia from Wednesday 13 to Sunday 17 July 2022.

Strategic alignment with community wellbeing outcomes and priority areas

Aligns with the following strategies and priority areas:

- Sustainable, natural eco city
- People friendly, compact, safe and accessible capital city
- Innovative, inclusive and creative city
- Dynamic and sustainable economy

Strategic alignment with priority objective areas from Long-term Plan 2021–2031

- Functioning, resilient and reliable three waters infrastructure
- Affordable, resilient and safe place to live
- Safe, resilient and reliable core transport infrastructure network
- Fit-for-purpose community, creative and cultural spaces
- Accelerating zero-carbon and waste-free transition
- Strong partnerships with mana whenua

| | |
|------------|---|
| Author | Michael Algar, Chief of Staff |
| Authoriser | Baz Kaufman, Manager Strategy and Research Stephen McArthur, Chief Strategy & Governance Officer |

Taunakitanga | Officers' Recommendations

Officers recommend the following motion

That the Te Kaunihera o Pōneke | Council:

- 1) Receive the information.

Whakarāpopoto | Executive Summary

2. Mayor Foster received an invitation from ACT Commissioner for International Engagement, Brendan Smyth in May 2022 to visit Canberra, Australian Capital Territories (ACT) in July 2022.
3. With the Council's focus on transport, the environment, sustainable growth and economic wellbeing, the purpose of the visit was to:
 - a. Maintain and deepen our sister city relationship
 - b. Gain insights from their light rail project
 - c. Discuss urban growth challenges
 - d. Deepen our relationships with all MOU partners
 - e. Attend and support further stakeholder collaboration between our regions.
4. Council approved the Mayor's travel to Canberra on 26 May 2022.
5. Council's Chief Infrastructure Officer, Manager Wellington Gardens and Chief of Staff from the Mayor's Office accompanied the mayor (for all or part of) the visit.
6. The successful visit has maintained and deepened the already excellent relationship between Wellington City Council and the ACT Government.

Takenga mai | Background

7. In the six years since signing the Canberra-Wellington sister city agreement, city-to-city relations have deepened with regular visits between representatives from each city.
8. In May 2021 the ACT Chief Minister, Andrew Barr and his Canberra delegation visited Wellington and invited Mayor Foster to visit Canberra.
9. In June 2021, all Councillors approved a Mayoral visit to Australia in September that year to the Asia Pacific Cities Summit in Brisbane, Queensland and for sister city visits to Sydney, New South Wales, and Canberra, Australian Capital Territories.

However, the trip was cancelled due to COVID-19 and the closure of the New Zealand border from August 2021.

10. On a visit to Wellington in May this year, ACT Commissioner for International Engagement, Brendan Smyth re-extended the Chief Minister's invitation to the Mayor to visit Canberra in July 2022.

Kōrerorero | Discussion

11. The programme for the visit focused on transport, the environment, sustainable development and growth, arts and culture, and inclusion and wellbeing. A full itinerary is attached at Appendix 1.
12. Discussions held during the meetings have been summarised, detailed notes have been included at Appendix 2.

Transport

13. The Mayor, Chief Infrastructure Officer and Chief of Staff, along with Deputy Mayor Sarah Free and Chief Planning Officer who joined online, met with Major Project's Executive Branch Manager David Doctor and Canberra Light Rail Project Director Ash Cahif to discuss the light rail implementation, and gain further insights on sustainable mass transit.
14. Mayor Projects Canberra was established in 2019 to lead the procurement and delivery of ACT's infrastructure programme.
15. Key discussions covered how the Light Rail is more than a transport project, it is about urban transformation that changes the face of the city and there has been significant urban uplift connected to Stage 1 (the first phase of the network, a 12km route that connects the northern area of Canberra to the city centre).
16. The permanence of light rail network gave developers confidence to move ahead with building apartments and housing, etc along the route, which bus transport routes (with the potential to move/change) do not in Canberra's context.
17. Following the meeting, the delegation had a site visit and presentation at Canberra Metro Operations (CMET), which includes the Light Rail depot.
18. Key points that emerged from the depot visit were on the importance of aligning capacity with anticipated patronage (defined by urban transformation/ intensity uplift), and the need to allow sufficient space for depot, stabling facilities, and operations; which can be large but in Canberra's case was mitigated as there was significant vacant land.

Environment

19. The Mayor, Chief Infrastructure Officer and Chief of Staff, along with Waste Strategy Project Manager who joined online, met with Transport Canberra and City Services Deputy Director General Bruce Fitzgerald and Executive Branch Manager, Infrastructure Delivery Jeremy Smith.
20. City Services delivers public libraries, collection of recycling and waste, graffiti removal and is responsible for management of urban trees, public open spaces and city places, animal welfare, and manages roads, footpaths, streetlights etc.
21. Discussion concerned waste and resource management, and discussion included that waste has fixed rateable cost, rather than fee-for-service (no opt in, opt out), and costs were recovered across all ratepayers, with 180,000 homes to service. ACT No Waste (service delivery, policy development and regulation) was established in 1996, with the aspiration to have no waste by 2010, this hasn't been achieved yet but is making great progress. Current operations are outsourced, including landfill, Materials Recovery Facility, container deposit scheme, recycling drop off centres and 5,000 person organics trial. Canberra is currently developing a circular economy strategy.
22. The Mayor, Chief Infrastructure Officer, Chief of Staff and Manager Wellington Gardens, along with the Waste Strategy Project Manager who joined online, met with Environment ACT's Executive Group Manager, Climate Change and Energy Fiona Wright and Director Water Policy Bryan Breen.
23. Environment ACT is responsible for developing and implementing policies and programmes across city planning and development, climate change and environment.

-
24. The main areas of interest were water management and the 'Big Canberra Battery' project (a distributed network of batteries built around the ACT to form a battery ecosystem).
 25. Discussion focused on the highly complex water policy landscape between Commonwealth and ACT Governments and the recent introduction of in demand management which is regulating and managing use, including improvements to metering and charges, and educating users in their behaviours.
The 'Big Canberra Battery' will be built by 2025, with operational life of up to ten years, and will be able to power one third of ACT's energy needs. ACT Government committed to achieving net-zero emissions by 2045, and to date, reduced by 40% due to transition to 100% renewable electricity.

Sustainable development and growth

26. The Mayor, Chief Infrastructure Officer, Chief of Staff, along with Chief Planning Officer who joined online, met with City Renewal Authority Chief Executive Malcolm Snow.
27. City Renewal Authority (CRA) shapes growth of central Canberra to make it a great place to live, explore and enjoy through delivering design-led urban renewal focused on social and environmental sustainability.
28. It also does a lot of urban design, public place and art installations, clearly adding to the attractiveness of the city.
29. The discussion focused on city growth and the lack of development land in Canberra and how the city is looking to infill voids, refit historic buildings and laneways to bring critical mass of people to the city centre.

Innovation and growth

30. The Mayor, Chief Infrastructure Officer and Chief of Staff met with Canberra Business Chamber Chief Executive Graham Catt.
31. Canberra Business Chamber (CBC) represents over 3,000 businesses in ACT, promoting economic growth and development in the region.
32. Key areas of interest included potential cooperation opportunities, and WCC's Economic Wellbeing Strategy.
33. The meeting focused on how the recent change of Commonwealth government has led to rethinking the core message about 'What is Canberra?' and the relationship between Australian government and the city/ territory.
34. There are many defence-related industries in cyber security and technology-based services, and the University sector is strong, thereby enabling strong research, innovation, and collaboration.
35. Chamber suggested it timely to renew MOU between Canberra and Wellington Chambers, potentially during Canberra Week in Wellington (late October 2022).
36. The Mayor, Chief Infrastructure Officer, Chief of Staff, along with Manager Wellington Gardens, had site visit with Canberra Innovation Network Chief Operating Officer Sharyn Smith.
37. Canberra Innovation Network delivers and facilitates programmes, services and events aimed at supporting start-ups and SMEs with high growth potential.
38. Discussion points from site visit included insights into benefits of innovation hubs/shared workspaces, and the role of angel investors in progressing proposals and concepts.

39. The Mayor, Chief Infrastructure Officer and Chief of Staff met with Visit Canberra Executive Branch Manager Jonathan Kobus and Canberra Tourism Leaders Forum Chair David Marshall to gain an insight into tourism strategy, learn about growth areas, and opportunities for engagement and cooperation.
40. VisitCanberra leads ACT region tourism industry to create and implement marketing and development programs that significantly increase the economic return from domestic and international visitation.
41. Key discussion points from the meeting included the interest in resumption of direct Canberra-Wellington flights, enabling increased engagement and connection between the cities, and the ACT Government National Capital Education Tourism Project designed for school groups to better understand civics in Australia. Approximately 170,000 school children come to Canberra each year, and the programme delivers about \$100 million to ACT economy every year.
42. Key outcome from this meeting being commitment from all parties to reconvene post visit to discuss direct airlink and develop a business case.

Arts and culture / Inclusion and wellbeing

43. The Mayor, Chief Infrastructure Officer, Chief of Staff, Manager Wellington Gardens along with City Arts Manager and Senior Arts Advisor who joined online, met with artsACT Executive Branch Manager Caroline Fulton and Assistant Director Debbie Burkevics.
44. artsACT is ACT Government's arts agency, providing policy and funding advice to manage the ACT Arts Fund, arrange other arts development and funding initiatives, manage public art collection, oversee the development and management of key arts facilities, and maintain relationships with national and international arts and culture organisations.
45. Discussion focused on the Indigenous Artist Exchange, which enables cultural learning for artists through a six-week exchange between Wellington and Canberra. The inaugural exchange in 2019 was successful, both artists found alignment in their practice and have exhibited together since. The exchange was not held in 2020-2021 due to COVID-19. Although not articulated in Aho Tini – Arts Strategy, the exchange is on the radar for the City Arts team for 2023.
46. Key outcome of the meeting is to investigate locations in Wellington that can be provided for the exchange in future, including Wellington Botanic Gardens and Ōtari-Wilton's Bush.
47. The Mayor, Chief Infrastructure Officer and Chief of Staff met the Office of LGBTIQ+ Affairs and Meridian ACT:
 - Andrew Mehrton, Executive Branch Manager, Social Policy Branch
 - David Momcilovic, Director, Office of LGBTIQ+ Affairs
 - Tina Dixson, Assistant Director, Office of LGBTIQ+ Affairs
 - Craig Middleton, Co-Deputy Chair, ACT LGBTIQ+ Ministerial Advisory Council
 - Shawnah Cady, Co-Deputy Chair, ACT LGBTIQ+ Ministerial Advisory Council
 - Philippa Moss, Chief Executive Officer, Meridian ACT
48. Office coordinates and supports strategic government projects and policy to promote Canberra as the most LGBTIQ+ welcoming and inclusive city in Australia.
49. Meridian ACT is a community organisation providing health and social support services to LGBTQIA+ community.

50. Purpose of meeting was to discuss and share LGBTQIA+ initiatives in Canberra and Wellington and explore opportunities for collaboration and partnership.
51. Discussion focused on ACT's progressive track record, the long term vision to be the most LGBTIQ+ welcoming and inclusive city in Australia, and the Capital of Equality Strategy for inclusion and tackling intersectional inequality.
52. Key outcome of meeting is to investigate formalising partnership with (for example) an MOU to enable 'greater inclusion and welcoming any group'.

ACT Chief Minister in New Zealand later in the year, potential for MOU signing then.

MOU partners

53. Programme also included site visits to Mulligans Flat Woodland Sanctuary, National Arboretum Canberra and the National Zoo and Aquarium.
54. Mulligans Flat is sister sanctuary of Zealandia, with MOU signed in 2018.
55. The staff from Mulligans Flat were highly complimentary of Zealandia, stating the assistance and advice provided during their establishment put Mulligan's Flat five-10 years ahead of where they would have been
56. National Arboretum and Wellington Botanic Gardens signed an MOU in 2018, due for renewal in 2023.
57. Opportunity to extend MOU to include Singapore is being negotiated and discussion about multilateral cooperation between Wellington, Canberra and Singapore was held¹.
58. With focus on environmental protection and sustainable development, organisations agreed to eight key activities, including staff training and education cooperation, staff and researcher exchanges, partnering on projects of mutual interest and joint workshops, conferences or exhibitions.
59. National Zoo and Aquarium and Wellington Zoo signed an MOU in 2018.
60. Of particular note from the visit to the Zoo and Arboretum was the highly business focused and commercial approach by both, with the Zoo relying on high-end and unique accommodation offerings and the Arboretum aiming to be financially self-sufficient in seven years.

Other engagements

61. There were also engagements with members of diplomatic corps, including New Zealand High Commissioner, Hon Dame Annette King, Ambassador of Greece HE Georges Papacostas and Ambassador of the Kingdom of Morocco HE Wassane Zailachi (responsible for New Zealand but resident in Canberra).

Financial costs

62. Final travel costs were within budget estimate approved by Council on 26 May 2022.

Ngā mahinga e whai ake nei | Next actions

63. International Relations team will work to progress key outcomes.

¹ Following these discussions, an MOU between Wellington Botanic Gardens, the National Arboretum Canberra and Singapore Botanic Gardens was signed in Singapore on 12 August 2022.

Attachments

| | | |
|---------------|--------------------------|---------|
| Attachment 1. | Canberra - Itinerary | Page 48 |
| Attachment 2. | Canberra - Meeting notes | Page 51 |

| Time | Activity | Purpose | WCC attendees ¹ |
|-------------------------------|--|---|--|
| WEDNESDAY 13 JULY 2022 | | | |
| 11:00am | Arrive: Canberra | Flight NZ7343 | -- |
| 12:00 midday- 1:30pm | Lunch: HE Hon Dame Annette King, New Zealand High Commissioner to Australia | Discuss bilateral relationship and cooperation between New Zealand-Australia and Wellington-Canberra | -- |
| 2:00- 2:30pm | Meeting: Andrew Barr, ACT Chief Minister | Meeting cancelled, as Chief Minister unwell | -- |
| 2:00- 2:30pm | Meeting: Minister Chris Steel, ACT Minister for Transport and City Services | Discuss ACT Light Rail Project – Stage 2, in particular how ACT plans to minimise impact of construction work | -- |
| 3:00- 5:00pm | Site visit and wreath laying: Australian War Memorial | Daily Last Post Ceremony, which is broadcast live on Australian War Memorial's YouTube Channel and Facebook | -- |
| THURSDAY 14 JULY 2022 | | | |
| 9:00- 10:00am | Meeting: Transport Canberra and City Services | Discuss waste and resource management | Lisa Hack, Waste Strategy Project Manager (online) |
| 10:00- 11:00am | Meeting: Office of LGBTIQ+ Affairs | Discuss LGBTQIA+ initiatives in Wellington and Canberra, explore potential opportunities for collaboration and partnership | -- |

¹ WCC attendees listed are in addition to Mayor Andy Foster, Siobhan Proctor (Chief Infrastructure Officer) and Michael Algar (Chief of Staff), who attended all appointments

| Time | Activity | Purpose | WCC attendees ¹ |
|----------------------------|--|---|--|
| 11:00am-12:00 midday | Meeting: VisitCanberra and Canberra Tourism Board | Discuss growth areas and opportunities for engagement and cooperation, and gain insights into tourism strategy | -- |
| 2:00-2:45pm | Meeting: artsACT | Discuss indigenous artist in residence exchange programme | Andy Lowe, City Arts Manager (online) Pippa Sanderson, Senior Arts Advisor (online) David Sole, Manager Wellington Gardens |
| 3:00-4:00pm | Meeting: EnvironmentACT | Discuss water management, 'Big Canberra Battery' project and climate action initiatives | Lisa Hack, Waste Strategy Project Manager (online) David Sole, Manager Wellington Gardens |
| 4:15-5:00pm | Meeting: Canberra Business Chamber | Discuss collaboration opportunities (eg, Canberra Week in Wellington), Council's Economic Wellbeing Strategy, and COVID-19 business recovery strategies | -- |
| 7:00-9:00pm | Dinner: HE Georges Papacostas, Ambassador to Australia and New Zealand, Embassy of Greece | Discuss bilateral relationship and cooperation | -- |
| FRIDAY 15 JULY 2022 | | | |
| 9:30-10:30am | Meeting and site visit: Canberra Innovation Network (CBRIN) | Innovation and growth, insights into development of Canberra's innovation and start up scene | David Sole, Manager Wellington Gardens |

| Time | Activity | Purpose | WCC attendees¹ |
|------------------------------|---|--|--|
| 11:00am-12:00 midday | Meeting: City Renewal Authority | Discuss design-led, people-focused sustainable development, urban design and renewal, cultural planning and community engagement | Liam Hodgetts, Chief Planning Officer (online) David Sole, Manager Wellington Gardens |
| 1:30-4:30pm | Meeting and site visit: Major Projects Canberra and CMET | Light rail implementation – gain insights into sustainable mass transit programme delivery | Deputy Mayor Sarah Free (online) Liam Hodgetts, Chief Planning Officer (online) |
| 6:00-8:00pm | Dinner: Brendan Smyth, ACT Commissioner for International Engagement | Discuss bilateral relationship and cooperation | -- |
| SATURDAY 16 JULY 2022 | | | |
| 9:00-10:00am | Site visit: Mulligans Flat Woodland Sanctuary | Discuss MOU between Mulligans and Zealandia – Te Māra a Tāne | David Sole, Manager Wellington Gardens |
| 10:45am-12:00 midday | Site visit: National Arboretum Canberra | Discuss MOU between the Arboretum and Wellington Botanic Garden ki Paekākā | David Sole, Manager Wellington Gardens |
| 12:30-2:00pm | Site visit and lunch: National Zoo & Aquarium Canberra | Discuss MOU between the Zoo & Aquarium and Wellington Zoo | David Sole, Manager Wellington Gardens |
| 6:00-8:00pm | Dinner: HE Wassane Zailachi, Ambassador to Australia and New Zealand, Kingdom of Morocco | Discuss bilateral relationship and cooperation | -- |
| SUNDAY 17 JULY 2022 | | | |
| 7:35am | Depart: Canberra | Flight QF1428 | -- |

Transport

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| Meeting | Major Projects |
| Meeting notes | <ul style="list-style-type: none"> • Significant differences between Light Rail Project Stages 1 (first phase of the network, northern Canberra to CBD), 2.A (CBD to Parliamentary Triangle) and 2.B (Parliamentary Triangle to Wodan) in terms of procurement, delivery and managing impact on neighbours • Public Private Partnerships – as private sector no longer willing to pick up risk, for future stages risk may need to be held by government • The permanence of light rail network gave developers confidence to move ahead with building apartments, etc along the route, which bus transport routes (with the potential to move/change) do not in Canberra’s context • Light rail is more than a transport project, it is about urban transformation that changes the face of the city and there has been significant urban uplift connected to Stage 1 of this project • Estimates of urban development arising from Light Rail Stage 1 have been well and truly surpassed • Stage 1: \$675 million for 12 kilometres of light rail, stops average 1km apart • Lesson from Stage 1: initially decided not to put station near Light Rail depot, but ‘space proofed’ it by pre-building the infrastructure • Nearby residents of depot complained about disruption without benefit/s and felt that a station was required by the wider community • The station was retrofitted after the line was opened • About to commence Light Rail Stage 2.A, with 2.B to follow, which will include Bus Rapid Transport for quick delivery. |
| Meeting | Canberra Metro Operations |
| Meeting notes | <ul style="list-style-type: none"> • Importance of aligning capacity with anticipated patronage, defined by urban transformation/ intensity uplift • Timeline: one year pre-works (utilities, etc), two years actual construction • Locations: need to allow sufficient space for maintenance depot and stabling facilities, operations centre (which can be large); which in Canberra’s case was mitigated as there was significant vacant land • Performance review: number of passengers by month, operational safety and frequency, incidents by type – all have exceeded expectations • Changes to Stage 1 deliverables required at Stage 2: <ul style="list-style-type: none"> ○ retrofit existing 14 Light Rail Vehicles (LRVs) for wire-free operation ○ supply additional five LRVs with wire-free capability ○ modify depot to accommodate 19 LRVs |

Environment

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| Meeting | Transport Canberra and City Services |
| Meeting notes | <ul style="list-style-type: none">• Waste has fixed rateable cost, rather than fee-for-service (no opt in, opt out)• Costs recovered across all ratepayers, with 180,000 homes to service• Some additional services at cost (larger waste bins)• ACT No Waste (service delivery, policy development and regulation) set up in 1996, with aspiration to have no waste by 2010• Hasn't been achieved but making great progress• Current operations outsourced, including landfill, Materials Recovery Facility (MRF), container deposit scheme, recycling drop off centres and 5,000 person organics trial• Currently developing circular economy strategy• Although ACT effectively an island in Australia, it is leading on single-use plastics with many banned (such as plastic cutlery)• However, some products available in NSW and brought to ACT by individuals• Early stage product stewardship in place, including mattress recycling process at cost to resident (\$30) run by social enterprise to keep end-of-life mattresses out of landfill and recover components to recycle and create stable and meaningful jobs for people experiencing barriers to employment• Bulky waste pick up is bookable, up to four times each year on property (not on verge, as this encourages illegal dumping)• However, as this is not an immediate service, the uptake has not been high• Bulky waste drop off is also available• Recyclopaedia is behaviour-change website and education tool (go-to for everything waste in Canberra, with great engagement) to upskill residents on recycling• MRF transparent front, which allows users to learn processes used for recycling and increase engagement• Recycling Discovery Hub – again, increasing engagement and thereby reducing cross-contamination• Improved optical scanners used to reduce cross-contamination in MRF• Only product on sold from MRF is glass-sand• Compulsory container deposit scheme – South Australia has led, with ACT in year 5 of the scheme (beverage supplier pays into the scheme)• Program Administrator manages program and audit from supplier to repayment to customer• ACT has network of depots across Canberra• In 2021, 108 million containers through scheme• Recovery rate through MRF and container deposit of approximately 75%, working on remaining 25% |

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| | <ul style="list-style-type: none"> • In parallel, there has been a significant reduction in litter across city, which has been heartening. |
| Meeting | EnvironmentACT |
| Meeting notes | <ul style="list-style-type: none"> • Water Management in the Murrumbidgee River basin was well planned for at ACT's foundation, including catchment rather than political border • Highly complex water policy landscape between Commonwealth and ACT Governments • Recent introduction in demand management: <ul style="list-style-type: none"> ○ Regulating and managing use, including improvements to metering and charges ○ Educating users in their behaviours • Post Millennium Drought, water inflows reduced at higher pace than worse case climate modelling projections • ACT has extensive solar array installation with widespread residential uptake • Big Canberra Battery is 'ecosystem', compared to Queensland's single battery • Plan to be built by 2025, with operational life of up to ten years • Once built will be able to power one third of ACT's energy needs • ACT Government committed to achieving net-zero emissions by 2045 • To date, reduced by 40% due to transition to 100% renewable electricity • Next key sectors are transport and gas (to homes), shifting to electricity alternatives • Three streams of batteries to be developed: transmission-scale batteries, batteries at ACT Government sites and neighbourhood-scale batteries • Procurement underway to understand economics of battery storage vs building further capacity • Investment of \$300 million over five years (across the three streams) • Imperative to consider batteries end-of-life, obligations on bidders contracted to solve end of life in their proposal. |
| Sustainable development and growth | |
| Meeting | City Renewal Authority |
| Meeting notes | <ul style="list-style-type: none"> • Canberra's opportunity and problem is that it has six centres, with little high rise around the city centre to provide definition of a CBD • Canberra's growth means city will run out of development land in 15 years, so must address change within existing boundaries • To address this, city looking to infill voids in city fabric and bring critical mass of people to the centre • City Renewal Authority CEO reports to a Board, allowing taking risks and sometimes failing and learning from this, and was established to provide certainty of an appropriation in forward estimates • Four years were funded initially (\$25 million), about to renew this |

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| | <ul style="list-style-type: none"> • When ACT Government releases land to market, it is leasehold; this allows inclusion of design specifications to ensure high-quality spaces • Place plans – enduring statement of what residents want that place to be • Place Facilitators (manager) and ‘swat teams’ in place to respond quickly to maintenance (including graffiti) and beautification activities • Sophisticated data is captured about footfall and time • Refit underway of several historic buildings, with multiple owners and users • There is a move to refit laneways, in line with Melbourne laneway culture • Light rail has exceeded expectations, both of value capture and passenger uptake, and is considered highly successful. |
| Innovation and growth | |
| Meeting | Canberra Business Chamber |
| Meeting notes | <ul style="list-style-type: none"> • Core message – Canberra innovation and education ecosystem, with global reach for emerging businesses • 31,000 private sector businesses, which accounts for two-thirds of Canberra’s workforce and about 70% of total employment • Recent change of Commonwealth government lead to rethinking core message about ‘What is Canberra?’ and relationship between Australian government and the city/ territory • Many defence-related industries in cyber security and technology-based service • University sector is strong, including Australian National University, University of Canberra, and Australian Defence Force Academy (University of Sydney), thereby enabling strong research, innovation and collaboration • Public and private funding, but limited local participation from business • Tourism and events – very much about selling the Canberra regional experience (e.g. produce, wine, snow) • Local convention centre is problematic, which impacts on ability to attract larger events, and there has been a long-held aspiration for a better facility. |
| Meeting | Visit Canberra |
| Meeting notes | <ul style="list-style-type: none"> • Relationship between ACT Government, Canberra Airport, Wellington City Council and Wellington International Airport Ltd continues to be strong • Strong interest in resumption of direct Canberra-Wellington flights, enabling increased engagement and connection between the cities • ACT Government National Capital Education Tourism Project designed for school groups to better understand civics in Australia • Approximately 170,000 school children (primarily focused on Years 9-10) come to Canberra each year |

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|---|---|
| | <ul style="list-style-type: none"> • Travel cost subsidised by Australian Government for students to visit Parliament House, Old Parliament House, Australian War Memorial and MP from their electorate of origin • Single booking system so schools don't have to book at each location • Programme delivers about \$100 million to ACT economy every year. |
| Arts and culture / Inclusion and wellbeing | |
| Meeting | artsACT |
| Meeting notes | <ul style="list-style-type: none"> • Indigenous Artist Exchange enables deep cultural learning between artists through six-week exchange between Wellington and Canberra • Inaugural exchange (2019) was a pilot and kept flexible – no requirement for an exhibition and artists at various stages of their careers were considered • Anna Iti and Dean Cross had crossover during their time and really hit it off • They found alignment in their practice and have exhibited together since, so pilot was considered very successful • Artist exchange not held 2020-2021 due to COVID-19 • artsACT have artist exchange included in Strategy and Action Plan for 2023 • Although not articulated in Aho Tini – Arts Strategy, the exchange is on the radar for the City Arts team • Scope and budget (material costs, accommodation, stipend and fees) for 2023 will need to be revisited, as will other logistics regarding the programme • Acknowledged Sexton's Cottage for inaugural exchange was not culturally acceptable, and alternate accommodation needs to be explored in Wellington for future exchanges • Indigenous Arts Advisory Group – now set up in both Canberra and Wellington, fits well into Aho Tini • In 2021, ACT Government stated its ambition for Canberra to be recognised as Australia's Arts Capital and, by 2050, to be world renowned as such • artsACT looking to partner with Australian and international cities to fulfil this • artsACT has funding up to \$5,000 available for projects throughout the year, and biennial rounds of between \$5,000-\$50,000 to support initiatives. |
| Meeting | artsACT |
| Office of LGBTIQ+ Affairs and Meridian ACT | <ul style="list-style-type: none"> • ACT has strong progressive track record and in 2019 developed Capital of Equality Strategy for inclusion and tackling intersectional inequality • ACT looking at legislative reforms to ensure intersex equality, for example in health system for medical outcomes, empowering people to make their own decision about their own bodies (interventions, etc) |

| | |
|--|---|
| | <ul style="list-style-type: none">• Darlington Statement – protecting human rights of those with intersex characteristics – ‘self-determination’• Partnerships with New Zealand established, specifically focused on engagement and consultation with community• In 2020, ACT Aids Council changed to Meridian ACT, recognising that health interventions have been good but need to address intersectionality• Meridian’s focus is service delivery, specifically accommodation support, counselling and mental health support• Advocacy is now small part of what Meridian does• Meridian set up Service User Reference Group, ensuring input and co-design from service users• ACT Government programme (funded through education directorate) in schools and provides guide for schools and teachers on inclusive practice• Writing Themselves In: largest national study (led by La Trobe University) exploring health and wellbeing of LGBTIQ young people in Australia• Evidence from study enables organisations, services and government to make informed decisions how to best support health and wellbeing of LGBTIQ young people• Findings from study inform development of LGBTIQ-inclusive mainstream, and LGBTIQ-specific, youth policies, programmes and services. |
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END OF TRIENNIUM REPORT

Kōrero taunaki | Summary of considerations

Purpose

1. This report to Te Kaunihera o Pōneke | Council notes the legal implications of the pending elections on Council and committee meetings and provides the appropriate delegations to the Chief Executive until the new Council is sworn in.

Strategic alignment with community wellbeing outcomes and priority areas

Aligns with the following strategies and priority areas:

- Sustainable, natural eco city
- People friendly, compact, safe and accessible capital city
- Innovative, inclusive and creative city
- Dynamic and sustainable economy

Strategic alignment with priority objective areas from Long-term Plan 2021–2031

- Functioning, resilient and reliable three waters infrastructure
- Affordable, resilient and safe place to live
- Safe, resilient and reliable core transport infrastructure network
- Fit-for-purpose community, creative and cultural spaces
- Accelerating zero-carbon and waste-free transition
- Strong partnerships with mana whenua

Relevant Previous decisions

Nil

Significance

The decision is **rated low significance** in accordance with schedule 1 of the Council's Significance and Engagement Policy.

Financial considerations

Nil

Budgetary provision in Annual Plan / Long-term Plan

Unbudgeted \$X

Risk

Low

Medium

High

Extreme

| | |
|------------|---|
| Authors | Sean Johnson, Democracy Team Leader Deirdre Reidy, Manager, Finance Business Partnering Raina Kereama, Financial Controller |
| Authoriser | Jennifer Parker, Democracy Services Manager Stephen McArthur, Chief Strategy & Governance Officer |

Taunakitanga | Officers' Recommendations

Officers recommend the following motion

That Te Kaunihera o Pōneke | Council:

1. Receive the information
2. Note that the last scheduled Council meeting of the current triennium will be held on 29 September 2022 and that all formal meetings will cease until the new Council is sworn in on 26 October 2022.
3. Agree that, subject to the limitations set out in clause 32(1) of Schedule 7 of the Local Government Act 2002, the Chief Executive (in consultation with the Mayor-elect) be authorised to make decisions over and above their normal delegations in respect of urgent matters for the period from the day following the Electoral Officer's declaration of final election results until the new Council is sworn in.
4. Note that any decisions made under this delegation will be reported to the first ordinary meeting of the Council.
5. Note that the 2021/22 capital programme budget was underspent by \$65m.
6. Delegate authority to the Chief Executive to continue to spend the 2021/22 capital programme in order to progress projects previously adopted as part of the 2021-31 Long-term Plan and subsequent revisions to that budget.
7. Note that the District Licensing Committee will continue to meet in October as provided for in the Sale and Supply Alcohol Act 2012.
8. Delegate to the Chief Executive, in consultation with the Chief Planning Officer, the authority to appoint hearings panels if required to consider any notified resource consent applications during the period between the existing Council going out of office and the new Council establishing its committee arrangements and delegations.
9. Agree that all items lying on the table at the end of the triennium will expire.
10. Agree to disestablish Te Awarua o Porirua Harbour and Catchment Joint Committee
11. Delegate to the Chief Executive Officer the authority to make minor editorial changes that may arise as part of the finalising of the draft 2021/22 Annual Report before presentation Council following the 2022 election.
12. Note that Officers have reviewed the options available to assist those rate payers who have experienced a year-on-year rates increase of greater than 15 percent.
13. Note that 85% of rate payers who received a year-on-year increase of over 15 percent have already paid the first quarterly instalment in full.
14. Note that existing options under the Rates Postponement Policy and payment plan options will continue to be made available to rate payers who request assistance with payment of rates.

Whakarāpopoto | Executive Summary

2. Following the election, newly elected members come into office the day following the official public declaration of the result, which is likely to be a date between 10-14 October 2022.
3. Current elected members' term of office expires when new members come into office, the day after the official declaration of results. Elected members cannot act as members until they have made their statutory declarations at the inaugural meeting on 26 October 2022.

4. All committees, subcommittees and subordinate decision-making bodies are discharged at the time new members come into office, except for the Wellington Region Waste Management and Minimisation Plan Joint Committee, District Licensing Committee, Wellington Civil Defence Emergency Management Group and Wellington Regional Amenities Fund Joint Committee.
5. Interim delegations to the Chief Executive are therefore appropriate to cover the intervening period.

Takenga mai | Background

6. Clause 14 of Schedule 7 of the Local Government Act 2002 provides that a newly elected person to Council may not act until they have made the necessary declaration at the inaugural meeting of the incoming Council.
7. Formally, all committees are disestablished at the end of the triennium. The incoming mayor has the power under clause 41A(3)(b) of the Local Government Act 2002 to establish a committee structure.
8. Accordingly, no meetings that are part of the current committee structure will be scheduled during October 2022.

Kōrerorero | Discussion

Delegation to the Chief Executive

9. Newly elected members come into office the day after the Electoral Officer's declaration but are unable to act formally until they have sworn a declaration at the first Council meeting of the triennium. Under statute, the Chief Executive cannot call the ordinary Council meeting until after the formal declaration of results has been made and must give seven days' notice of this meeting.
10. The public notice declaring the result will likely be published in the week following the election (between 10-14 October 2022).
11. The first Council meeting (inaugural meeting) is scheduled on 26 October 2022.
12. There are two periods that can impact on Council's decision-making:
 - The period after the last Council meeting (29 September) until the day after the declaration of the elections results (e.g., 14 October).
 - The period from the day after the declaration of results (e.g., 14 October), when new members' terms of office commence, until the inaugural meeting on 26 October 2022, when new members will make their statutory declarations.
13. Note that the current Council is still able to make urgent decisions via an emergency or extraordinary Council meeting until the day of the Electoral Officer's declaration of results of the election, in the unlikely event such a decision is required.
14. After the declaration of results until the inaugural meeting on 26 October 2022, it is recommended that the Chief Executive deal with urgent matters, in consultation with the Mayor-Elect. This approach has been adopted by the Council on previous occasions.
15. It is envisaged that the nature of any issues on which the Chief Executive may have to make a decision would be those normally requiring formal Council or committee approval, under the current delegations, but with no significant political debate. The delegation is also limited to those issues requiring an urgent decision, and cannot, as a matter of law, include decisions that legislation requires must be made by Council.

District Licensing Committee

16. The District Licensing Committees are appointed to consider and determine applications to the Council for alcohol licences under the Sale and Supply of Alcohol Act 2012 (the Act).
17. The District Licensing Committee has all the powers conferred on it under the Act and all powers as may be reasonably necessary to enable it to carry out its functions.
18. Meetings of the District Licensing Committee are scheduled in accordance with the Act in consultation with the chairperson.
19. This committee will continue to meet during the month of October.

Resource Consent Hearings

20. The Resource Management Act 1991 provides tight timeframes for the consideration of resource consent applications, and it may be necessary to appoint hearings commissioners in the period between the existing Council going out of office and the new Council establishing its committee arrangements and delegations to committees.
21. It is proposed that the Chief Executive be authorised to appoint a hearings panel in consultation with the Chief Planning Officer.

Joint committees

22. Two of the joint committees in the Wellington region are administered by Wellington City Council: the Wellington Region Waste Management and Minimisation Plan Joint Committee, and the Wellington Regional Amenities Fund Joint Committee. The Terms of Reference of both joint committees state that the committees are not deemed discharged following each triennial election.
23. Other joint committees administered by other councils in the Wellington region, and not discharged following each triennial election, include the Wastewater Treatment Plant and Landfill Joint Committee, Wellington Regional Leadership Committee, Wellington Water Committee, and Wellington Civil Defence Emergency Management Group.

Te Awarua-o-Porirua Harbour and Catchment Joint Committee

24. Te Awarua-o-Porirua Harbour and Catchment Joint Committee was established in 2014 to oversee the development, monitoring, review and implementation of the Porirua Harbour Strategy. It is a joint committee of Porirua City, Wellington City and Greater Wellington Regional Councils and Ngāti Toa.
25. The Strategy was reviewed by KPMG and Ngāti Toa in 2020. The reviews indicated the Joint Harbour and Catchment Joint Committee was not achieving the desired outcomes to restore the health of Porirua Harbour and catchments. It was noted progress was hindered by misalignment of roles and responsibilities, funding and resource sharing across all parties.
26. In late 2021, it was agreed the Joint Committee be paused until an alternative option was established which more effectively aligned parties' shared principles and desired outcomes for the harbour.
27. A new process is being developed to replace the Joint Committee. It will provide an effective mechanism enabling accountability and decision making at the appropriate levels. To allow this new approach to be implemented it is recommended that Te Awarua o Porirua Harbour and Catchment Joint Committee be disestablished.

Items laid on the table

28. The expiry of any items laying on the table at the end of the triennium is considered good governance practice and is included in the LGNZ Model Standing Orders.

29. To the best of our knowledge, this is not something that has happened at Wellington City Council before. There could be items still laying on the table since the early meetings in the 1800's.
30. There is no register of items that have been left to lay on the table.
31. Officers recommend that all items currently laid on the table expire, as an administrative matter.
32. Future Councils would still be able to raise any expired matters through the normal processes (report of the chief executive, notice of motion, etc.)

Capital Programme Underspend

33. In the 2021/22 financial year Council approved a revised capital programme, and associated budget, of \$356m. Actual spend for the year was \$291m, 18% (\$65m) below budget.
34. A significant portion of this \$65m underspend relates to projects that are on-going and are requiring completion. Examples include;
 - Sludge Minimisation \$7m
 - FKP Playground \$4m
 - Single Capital Programme \$3m
 - Healthy Homes Standard Programme \$2m
 - Te Whaea/Tawhiri Project \$2m
 - Retaining Walls Upgrades \$2m
35. As is usually the case these projects will continue to progress, but will be delivered in a timeframe that is outside the construct of the financial year in which they were originally planned. In some previous years this has resulted in a "carry-forward" approvals paper.
36. The delayed delivery of some projects from last financial year may impact the ability to deliver the full capital programme originally planned for the current year. Detailed analysis is being carried out on this, alongside the first quarters' forecast and assessment of market conditions. This, the carry-forward and any proposed changes to the current year programme, will be presented to Council post-election for review and approval.
37. Officer delegations relate to budget in current and future years and so delegation is required from Council to continue to spend this prior-year budget in order to progress these projects.
38. Through recommendation 6, Officers are requesting that delegation to spend be provided to the CEO in relation the 2021/22 capital underspend of \$65m. This will allow projects originally budgeted for in 2021/22 to continue until the new Council is in place.

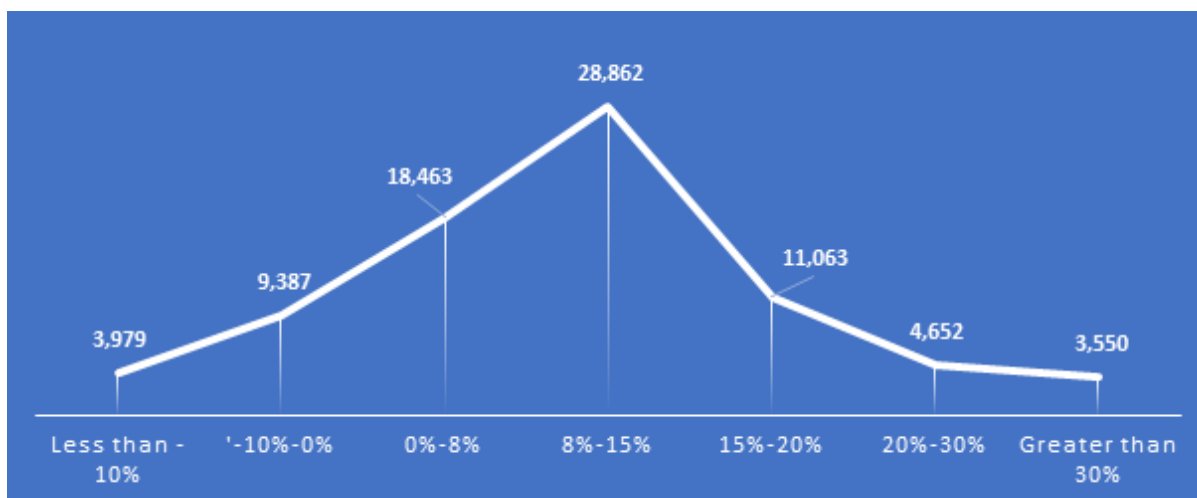
2021/22 Draft Annual Report

39. The audit of the 2021/22 Draft Annual Report financial and non-financial performance is scheduled for October 2022, with sign-off of the audit opinion by 28 November from Audit New Zealand.
40. The draft Annual Report, including the Financial Statements and Statements of Service Provision, is subject to final review and clearance by Audit New Zealand ahead of the adoption set for the 15 December 2022 meeting of the new Council.
41. The draft financial statements include all known year-end adjustments required in order to fairly reflect the Council's and Group's results of operation, cash flows and financial position for the 2021/22 financial period.

- 42. The draft 2021/22 Annual Report includes a full narrative about our performance story and work programme for the year. It is supported by all our performance measures and outcome indicators.
- 43. While the majority of Council's subsidiary entities are still in the process of finalising their financial statements and performance results, we do not expect this to have any marked impact on the results.

Rates Increases and options for rate payers

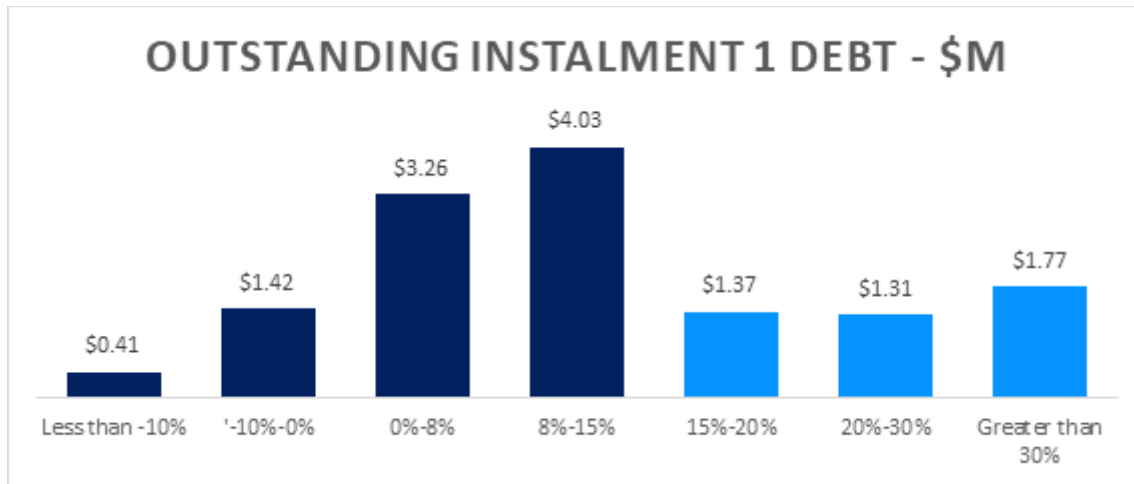
- 44. The Rating Valuations Act 1998, section 9(1) outlines that each territorial authority must revise its district valuation roll (DVR) at intervals of not more than 3 years by revaluing every rating unit within its district. This revision for Wellington City took place in 2021, taking effect for the 2022/23 rating year. As outlined in our Revenue and Financing Policy the vast majority of our rates revenue is split between rate payers based on the capital value (CV) as contained in the DVR.
- 45. As part of the 2022/23 Annual Plan Council approved an average rate increase of 8 percent, after growth. This means the total rates take increased by 8 percent after growth. The latest revision on the DVR resulted in varying increases between different areas of the city, which in turn resulted in individual rate payers experiencing varying rate increases, some of which were significantly higher and lower than the average 8 percent.
- 46. Wellington City Councils rating information database (RID) currently has 80,753 rate payers. The below graph shows the number of these rate payers which fall into various increase bands in the 2022/23 rating year (excluding non-rateable).



Note: there were 797 new rates accounts for the 2022/23 year, these are not included in the above graph.

- 47. We engaged with rate payers whose increases were above 15 percent. This involved sending each rate payer in that bracket a letter communicating the reasons for increases, outlining their options which included encouraging them to engage with QV for urgent rating valuations and setting up payment arrangement when requested. The number of rate payers in this bracket (i.e. were above 15 percent increases) is 19,265 with total annual rates revenue of \$104.7m and \$26.2m for instalment 1.
- 48. Of the 19,265 rate payers who received letters, just 2,965 (15%) had outstanding rates balances on 19 September 2022. The total value of these outstanding balances was \$4.5m, \$2.7m from commercial rate payers and \$1.8m from base (residential) rate payers. Of the \$4.5m outstanding, \$1.6m had payment arrangements set up.

49. We will encourage rate payers experiencing difficulty with payments to set up a payment plan.



50. The total value of outstanding rates debt for the 2022/23 year as at 19 September 2022 (excluding metered water rates) amounted to \$13.9m and is \$0.5m (3.6%) higher compared against same period in the prior year.
51. As part of the measures put in place to support rate payers, the penalty due date was moved from 8th of September to 30th of September to allow rate payers more time to settle the outstanding instalment due. We anticipate an increase in receipts towards the revised due dates as rate payers without payment arrangements clear their outstanding balances.

Kōwhiringa | Options

52. Council could approve the recommendations in the report. In this case urgent decisions will still be able to be made.
53. If the interim delegations are not made, then any urgent decisions will not be able to be made between the declaration of results and the inaugural meeting.

Whai whakaaro ki ngā whakataunga | Considerations for decision-making

Alignment with Council's strategies and policies

54. This is an administrative paper that doesn't have specific alignments with Council's overall strategies and policies.

Engagement and Consultation

55. No engagement or consultation is required for this decision.

Implications for Māori

56. There are no specific implications for Māori arising from this paper.

Financial implications

57. This paper does not raise any specific financial implications. There may be financial implications from any decisions that are made under this delegation.

Legal considerations

58. This paper provides the legal mechanism to allow for urgent decisions to be made and is consistent with the Local Government Act 2002.

Risks and mitigations

59. If the interim delegations are not made, then any urgent decisions will not be able to be made between the declaration of results and the inaugural meeting.

Disability and accessibility impact

60. There are no specific disability and accessibility impacts arising from this paper.

Climate Change impact and considerations

61. There are no specific climate change impacts arising from this paper.

Communications Plan

62. No communications plan is needed for this decision.

Health and Safety Impact considered

63. There are no specific health and safety impacts arising from this paper.

Ngā mahinga e whai ake nei | Next actions

64. If the above recommendations are approved, they will be implemented by Democracy Services.

Attachments

Nil

ACTIONS TRACKING

Kōrero taunaki | Summary of considerations

Purpose

1. This report provides an update on the past actions agreed by Te Kaunihera o Pōneke | Council at its previous meetings.

Strategic alignment with community wellbeing outcomes and priority areas

Aligns with the following strategies and priority areas:

- Sustainable, natural eco city
- People friendly, compact, safe and accessible capital city
- Innovative, inclusive and creative city
- Dynamic and sustainable economy

Strategic alignment with priority objective areas from Long-term Plan 2021–2031

- Functioning, resilient and reliable three waters infrastructure
- Affordable, resilient and safe place to live
- Safe, resilient and reliable core transport infrastructure network
- Fit-for-purpose community, creative and cultural spaces
- Accelerating zero-carbon and waste-free transition
- Strong partnerships with mana whenua

Relevant Previous decisions

Not applicable.

Financial considerations

- Nil Budgetary provision in Annual Plan / Long-term Plan Unbudgeted \$X

Risk

- Low Medium High Extreme

| | |
|------------|---|
| Author | Hedi Mueller, Senior Democracy Advisor |
| Authoriser | Stephen McArthur, Chief Strategy & Governance Officer |

Taunakitanga | Officers' Recommendations

Officers recommend the following motion

That Te Kaunihera o Pōneke | Council:

1. Receive the information.

Whakarāpopoto | Executive Summary

2. This report lists the dates of previous committee meetings and the items discussed at those meetings.
3. Each clause within the resolution has been considered separately and the following statuses have been assigned:
 - In progress: Resolutions with this status are currently being implemented.
 - Completed: Clauses which have been completed, either by officers subsequent to the meeting, or by the meeting itself (i.e. by receiving or noting information).
4. All actions will be included in the subsequent monthly updates but completed actions will only appear once.

Takenga mai | Background

5. At the 13 May 2021 Council meeting, the recommendations of the Wellington City Council Governance Review were endorsed and agreed to be implemented.
6. The purpose of this report is to ensure that all resolutions are being actioned over time. It does not take the place of performance monitoring or full updates. The committee could resolve to receive a full update report on an item if it wishes.
7. For the month of July, an automated action tracking process has been trialled. The resulting attachment is formatted slightly differently, but contains the same information as previous attachments to this report.
8. Notable changes include the separation of clause number and clause text in each resolution, and any resolution containing subclauses is now listed in its own row.

Kōrerorero | Discussion

9. Following feedback, the status system has been changed so that resolutions either show as 'in progress' or 'completed'.
10. Of the 21 resolutions of Te Kaunihera o Pōneke | Council in August 2022:
 - 6 are complete
 - 15 are in progress
11. 55 in progress actions have been carried forward from the previous action tracking report. 40 are still in progress.
12. Further detail is provided in Attachment One.

Attachments

Attachment 1. Action Tracking - Council

Page 67

| Date | ID | Committee | Title | Clause number | Clause | Status | Comment |
|-----------------------------|-----|---------------------------------|--|---------------|---|-------------|---|
| Wednesday, 30 June 2021 | 2 | Te Kaunihera o Pōneke Council | 2.5 Implementation of Parking Charges | 7 | Request officers to investigate off-street parking opportunities with both council and privately run public parking buildings for evening and weekend parking throughout the year. | In progress | Under investigation |
| Thursday, 26 August 2021 | 3 | Te Kaunihera o Pōneke Council | 2.1 Aho Tini 2030 Arts, Culture & Creativity Strategy and Action Plan | 6 | Agree that officers report back to Council with an update on the timeline and programme for major Council controlled venues reopening including any future planned maintenance and upgrade proposals. | In progress | The St James Theatre has now reopened. The Wellington Town Hall is still under construction and expected to reopen in early 2025. Preliminary work is underway on possible upgrades to both the Opera House and the TSB Arena including Shed 6, but the work is not sufficiently advanced to make plans for either venue yet. |
| Thursday, 26 August 2021 | 4 | Te Kaunihera o Pōneke Council | 2.1 Aho Tini 2030 Arts, Culture & Creativity Strategy and Action Plan | 7 | Agree officers to report back to Committee by March 2022 on how better access to Council venues and community facilities can be achieved for the local arts and creative community groups and audiences. The review should include whether the venues and community facilities subsidies are equitable across the city and are the most appropriate mechanism of support and whether other models could better support the local community, arts and creative sectors; and local audiences. | In progress | As updated in previous meetings, initial date proved unworkable due to Covid/internal resource issues. Work is now underway and brief/scope has been finalised. Project between Creative Capital, WellingtonNZ and Economic & Commercial. |
| Thursday, 26 August 2021 | 6 | Te Kaunihera o Pōneke Council | 2.2. Annual Dog Control Report 2020-21 | 4 | Agree that officers report back through the Animal Bylaw/Dog Policy process later this year on metrics for the objectives set out in the Annual Dog Report. | In progress | Review underway |
| Thursday, 26 August 2021 | 7 | Te Kaunihera o Pōneke Council | 2.2. Annual Dog Control Report 2020-21 | 5 | Request officers working on Dog Policy meet with Capital Kiwi to better understand the release of Kiwi this year in Wellington, in order to strategically utilise Animal Control resource. | In progress | Review Underway |
| Thursday, 26 August 2021 | 8 | Te Kaunihera o Pōneke Council | 2.2. Annual Dog Control Report 2020-21 | 6 | Request officers bring back options for better resourcing of Animal Control in order to help protect our wildlife. Resourcing could include partnership opportunities, shared resourcing and fee reallocation and/or increase, as well as investigating the provision of off-leash dog facilities. | In progress | Review Underway |
| Thursday, 26 August 2021 | 9 | Te Kaunihera o Pōneke Council | 2. 6 Strategy and Policy Work Programme | 3 | Note that once agreed, the programme will be included in the relevant Committee Forward Programmes. | In progress | Completed |
| Thursday, 30 September 2021 | 13 | Te Kaunihera o Pōneke Council | 2.6 Michael Fowler Centre Carpark Long Term Ground Lease | 3 | Agree to delegate to the Chief Executive to conclude negotiations and agree terms which, when viewed as a whole, are no less favourable to Council than those detailed in Attachment 1a. | In progress | Negotiations continuing. |
| Thursday, 30 September 2021 | 14 | Te Kaunihera o Pōneke Council | 3.1.1 Report of the Pūroro Hātepe Regulatory Processes Committee Meeting of 8 September 2021 PROPOSED ROAD STOPPING - KNIGGES AVENUE, TE ARO | 2 | Agree to dispose of the Land. | In progress | |
| Thursday, 30 September 2021 | 15 | Te Kaunihera o Pōneke Council | 3.1.2 Report of the Pūroro Hātepe Regulatory Processes Committee Meeting of 8 September 2021 PROPOSED ROAD STOPPING – LAND ADJOINING 20 AMRITSAR STREET, KHANDALLAH | 2 | Agree to dispose of the Land. | In progress | |
| Thursday, 30 September 2021 | 692 | Te Kaunihera o Pōneke Council | 4.1 Mākara Cemetery - potential land acquisition | All clauses | All clauses - public | In progress | |
| Thursday, 28 October 2021 | 21 | Te Kaunihera o Pōneke Council | 2.1 Tākina Operating Arrangements | 5 | Agree for officers to work with Te Papa Tongarewa on the implementation of Living Wage for staff working within Tākina Events, and to bring this plan and related costs back to Council prior to the opening of Tākina. | In progress | Currently on the forward programme for the 2022-2025 triennium. |
| Thursday, 28 October 2021 | 22 | Te Kaunihera o Pōneke Council | 2.3 Representation Review Final Proposal | 6 | Agree to recommend to the incoming Council elected in 2022 that another representation review be conducted in 2024. | In progress | |
| Thursday, 28 October 2021 | 23 | Te Kaunihera o Pōneke Council | 3.1 Report of the Pūroro Hātepe Regulatory Processes Committee Meeting of 13 October 2021 PROPOSED ROAD STOPPING - LAND ADJOINING 40 AVON STREET, ISLAND BAY | 2 | Agree to dispose of the Land | Completed | The applicant has now decided to lapse their road stopping application. |
| Thursday, 28 October 2021 | 694 | Te Kaunihera o Pōneke Council | 4.3 Public Excluded Report of the Pūroro Waihanga Infrastructure Committee Meeting of 14 October 2021 PROPOSED LAND ACQUISITION | All clauses | All clauses - public | Completed | |
| Thursday, 25 November 2021 | 25 | Te Kaunihera o Pōneke Council | 3.1 Report of the Pūroro Hātepe Regulatory Processes Committee Meeting of 10 November 2021 PROPOSED ROAD STOPPING - LAND ADJOINING 3 SHORT STREET, VOGELTOWN | 2 | Agree to dispose of the Land by sale or partial exchange for approximately 3m2 of the owners adjoining land currently part of 3 Short Street (Section 47 Owhiro District held on ROT WN22D/110, the Applicant's Land). | In progress | No exchange, road stopping only. |
| Thursday, 25 November 2021 | 26 | Te Kaunihera o Pōneke Council | 3.1 Report of the Pūroro Hātepe Regulatory Processes Committee Meeting of 10 November 2021 PROPOSED ROAD STOPPING - LAND ADJOINING 3 SHORT STREET, VOGELTOWN | 3 | Agree to acquire the Applicant's Land. | Completed | No longer going ahead - survey showed existing boundaries are sufficient for Transport purposes. |
| Wednesday, 15 December 2021 | 27 | Te Kaunihera o Pōneke Council | 3.1 The Gifting of the name Te Aro Mahana | 2 | Agree to formally recognise the gift of the name Te Aro Mahana for the new play area within Frank Kitts Park and accordingly name the newly developed play area Te Aro Mahana. | In progress | The name will be formally gifted when the play area is ready to be opened. |
| Thursday, 24 February 2022 | 31 | Te Kaunihera o Pōneke Council | 3.1 Report of the Pūroro Rangaranga Social, Cultural and Economic Committee Meeting of 3 February 2022 | 2 | Agree to dispose of the Land, in order to give effect to the exchange. | In progress | Surveyor currently working on resource consent |
| Thursday, 31 March 2022 | 35 | Te Kaunihera o Pōneke Council | 2.1 WCC should promote a local bill to repeal the Wellington City Milk-supply Act 1919 | 2 | Ask that the Mayor write to Parliament requesting that repealing the Wellington City Milk Supply Act 1919 be included in an appropriate future omnibus Bill. | In progress | |
| Thursday, 31 March 2022 | 38 | Te Kaunihera o Pōneke Council | 4.2 Report of the Pūroro Waihanga Infrastructure Committee Meeting of 23 March 2022: PROPOSED DISPOSAL - PART OF 39 CHAPMAN STREET, JOHNSONVILLE | 2 | Agree to dispose of the Land to the adjoining owner at 15 Chesterton Street, Johnsonville. | In progress | |
| Thursday, 31 March 2022 | 44 | Te Kaunihera o Pōneke Council | 4.1 Report of the Pūroro Tahua Finance and Performance Committee Meeting of 17 March 2022: DEVELOPMENT CONTRIBUTIONS POLICY REPORT BACK ON CONSULTATION AND FINAL VERSION FOR APPROVAL | 3 | Note that the Policy will be reviewed in time for the 2024 Long-Term Plan and at that time reserves acquisition will be fully included. | In progress | In Progress - draft due Q3 2023/24. |
| Thursday, 28 April 2022 | 39 | Te Kaunihera o Pōneke Council | 3.1 Report of the Pūroro Tahua Finance and Performance Committee Meeting of 17 February 2022: WATER ACTIVITIES RATES SETTING | 1 | Approve debt funding the revenue loss, if necessary, resulting from the errors in the Water rates settings. | In progress | The Finance team is prepared to action this following the adoption of the 22/23 Annual Report |
| Thursday, 28 April 2022 | 40 | Te Kaunihera o Pōneke Council | 3.1 Report of the Pūroro Tahua Finance and Performance Committee Meeting of 17 February 2022: WATER ACTIVITIES RATES SETTING | 2 | Agree that, should debt funding be required, any underlying surplus at the end of the 2022/23 Financial Year be used to pay down that debt as the first priority, and include further options for repayment term and funding source. | In progress | |
| Thursday, 28 April 2022 | 41 | Te Kaunihera o Pōneke Council | 3.1 Report of the Pūroro Tahua Finance and Performance Committee Meeting of 17 February 2022: WATER ACTIVITIES RATES SETTING | 3 | Agree that, should any debt funding be required, that debt funding should be over 10 years. | In progress | The Finance team is prepared to action this following the adoption of the 22/23 Annual Report |
| Thursday, 28 April 2022 | 42 | Te Kaunihera o Pōneke Council | 3.1 Report of the Pūroro Tahua Finance and Performance Committee Meeting of 17 February 2022: WATER ACTIVITIES RATES SETTING | 4 | Note that, any repayment of the shortfall will be included from the 2023/24 rating year. | In progress | |
| Thursday, 28 April 2022 | 43 | Te Kaunihera o Pōneke Council | 3.2 Report of the Pūroro Waihanga Infrastructure Committee Meeting of 27 April 2022 LAND DISPOSAL (ISOLATION STRIPS) - HANSON STREET SERVICE LANE, MOUNT COO | 2 | Agree to dispose of the Land to the adjoining owner of 25 Hanson Street (Lot 1 DP 358660, ROT 238839), for amalgamation with that property. | In progress | Surveyor now lodged subdivision resource consent. |
| Thursday, 30 June 2022 | 54 | Te Kaunihera o Pōneke Council | 3.2 Report of the Pūroro Maherehere Annual Plan/Long-Term Plan Committee Meeting of 1 June 2022: Town Hall Development Update | 1.a | 1) Agree to increase the capex budget for the Town Hall project to \$182.4m through the following detailed budget adjustments: a. Move existing contingency balance of \$10.3m (Activity 2117) in 2022/23 to the Town Hall Project (Activity 2076) in 2023/24, | In progress | |

| | | | | | | |
|------------------------|-------------------------------------|--|-----|---|-------------|---|
| Thursday, 30 June 2022 | 55 Te Kaunihera o Pōneke Council | 3.2 Report of the Pūroro Maherehere Annual Plan/Long-Term Plan Committee Meeting of 1 June 2022: Town Hall Development Update | 1.b | 1) Agree to increase the capex budget for the Town Hall project to \$182.4m through the following detailed budget adjustments: b. Increase the above by \$1.7m to represent the full balance of the agreed contingency in the budget, | In progress | |
| Thursday, 30 June 2022 | 56 Te Kaunihera o Pōneke Council | 3.2 Report of the Pūroro Maherehere Annual Plan/Long-Term Plan Committee Meeting of 1 June 2022: Town Hall Development Update | 1.c | 1) Agree to increase the capex budget for the Town Hall project to \$182.4m through the following detailed budget adjustments: c. Increase the Town Hall project budget by the addition project budget requirement of \$37.1m, \$24m in 2023/24 and \$13.1m in 2024/25. | In progress | |
| Thursday, 30 June 2022 | 66 Te Kaunihera o Pōneke Council | 2.1 Reserves Act 1977 : Easements over Duncan Park and Play Area (Tawa) | 1 | Receive the information. | Completed | No further action required |
| Thursday, 30 June 2022 | 67 Te Kaunihera o Pōneke Council | 2.1 Reserves Act 1977 : Easements over Duncan Park and Play Area (Tawa) | 2 | Agree to grant stormwater and wastewater easements, pursuant to Section 48 of the Reserves Act 1977, to the owners of 324 and 326 Main Road, Tawa, over Council recreation reserve land at Duncan Park and Play Area, being part of Lot 26 Deposited Plan 15397 and held on ROT WN790/45. | In progress | The Applicant will implement the pipes as part of the building project. The builder will contact Reserves Planner prior to this work to arrange a Temporary Vehicle Access Permit from the Park Ranger team. The easement areas will be surveyed and legalised after the pipes have been laid and the reserve reinstated. |
| Thursday, 30 June 2022 | 68 Te Kaunihera o Pōneke Council | 2.1 Reserves Act 1977 : Easements over Duncan Park and Play Area (Tawa) | 3 | Delegate to the Chief Executive the power to carry out all steps to effect the easements. | In progress | |
| Thursday, 30 June 2022 | 69 Te Kaunihera o Pōneke Council | 2.1 Reserves Act 1977 : Easements over Duncan Park and Play Area (Tawa) | 4 | Note that the works within the easement areas will be subject to the relevant bylaw, building and/or resource consent requirements. | In progress | |
| Thursday, 30 June 2022 | 70 Te Kaunihera o Pōneke Council | 2.1 Reserves Act 1977 : Easements over Duncan Park and Play Area (Tawa) | 5 | Note that the works to install the stormwater and wastewater lateral pipes will proceed in accordance with final Parks, Sport and Recreation agreement to all reserve management, work access and reinstatement plans. | In progress | |
| Thursday, 30 June 2022 | 71 Te Kaunihera o Pōneke Council | 2.1 Reserves Act 1977 : Easements over Duncan Park and Play Area (Tawa) | 6 | Note that under the Instrument of Delegations for Territorial Authorities dated 12 July 2013, the Minister of Conservation has delegated the authority to grant easements over reserve land under Section 48 of the Reserves Act 1977 to Council. | In progress | |
| Thursday, 30 June 2022 | 72 Te Kaunihera o Pōneke Council | 2.1 Reserves Act 1977 : Easements over Duncan Park and Play Area (Tawa) | 7 | Note that approval to grant these easements will be conditional on: a. The applicant being responsible for all costs associated with the creation of the easements, including any of Council's fair and reasonable costs. b. The requirement for public notice under Section 48(2) of the Reserves Act 1977 being waived as the reserve is not likely to be materially altered or permanently damaged and the rights of the public are not likely to be permanently affected by the granting of these easements. | In progress | |
| Thursday, 30 June 2022 | 74 Te Kaunihera o Pōneke Council | 3.4.1 Report of the Pūroro Hātepe Regulatory Processes Committee Meeting of 8 June 2022: Background to Oral Submissions and Decision on Objections to Proposed Road Stopping – 24 Cave Road, Houghton Bay. | 2 | Delegate to the Chief Executive Officer the power to approve and conclude any action relating to Environment Court proceedings, if required. | In progress | Currently corresponding with objectors to see whether or not they are withdrawing. The applicant will decide what they want to do depending on the outcome of this. |
| Thursday, 30 June 2022 | 77 Te Kaunihera o Pōneke Council | 2.2 Sludge Minimisation Facility Business Case | 1 | Approve Lysis-Digestion and Thermal Drying as the preferred option for progressing through detailed design. | In progress | |
| Thursday, 30 June 2022 | 78 Te Kaunihera o Pōneke Council | 2.2 Sludge Minimisation Facility Business Case | 2 | Note status of the project a. Land Acquisition – negotiations are continuing and will revert to Council for approval. b. Early Contractor Involvement is progressing. c. Applications for a Notice of Requirement, and resource consents are required to be lodged in July 2022 in order to meet the timeframe for operation of the plant by 2026. d. Progression of the IFF solution including timing, structure and beneficiary analysis and allocation. e. We will come back in December 2022 for approval of the funding arrangement under the Infrastructure Funding and Financing Act 2020 and approval to proceed with the project. | In progress | |
| Thursday, 30 June 2022 | 79 Te Kaunihera o Pōneke Council | 2.2 Sludge Minimisation Facility Business Case | 3 | Delegate to Chief Executive Officer all powers and functions under the Resource Management Act 1991 necessary to: a. Issue a notice of requirement (NOR) to alter Designation 58 in order to provide for the construction, operation and maintenance of the proposed new Sludge Minimisation Facility at Moa Point; and | In progress | |
| Thursday, 30 June 2022 | 80 Te Kaunihera o Pōneke Council | 2.2 Sludge Minimisation Facility Business Case | 4 | Request officers bring back to Council options for sludge disposal, in the event that the Sludge Minimisation Facility cannot be built in time to meet the 2026 deadline. | In progress | |
| Wednesday, 6 July 2022 | 101 Te Kaunihera o Pōneke Council | 2.2 Let's Get Wellington Moving: MRT/SHI Preferred Programme Option | 16 | Note the Government announcement of 29 June 2022 which aligns with the Preferred Programme Options Report in Attachment 1 by supporting light rail from Wellington Station to Island Bay, a new tunnel through Mt Victoria for public transport, and walking and cycling, and upgrades to improve traffic flow at the Basin Reserve and noting the detailed business case will consider bus rapid transit as an alternative mode option along the Mass Rapid Transit route. | Completed | |
| Wednesday, 6 July 2022 | 102 Te Kaunihera o Pōneke Council | 2.2 Let's Get Wellington Moving: MRT/SHI Preferred Programme Option | 17 | Note the importance of travel demand management and behaviour change to maximise the Programme achieving its objectives and preparing for disruption associated with construction of MRT and other projects in the city (especially Golden Mile). | Completed | |
| Wednesday, 6 July 2022 | 103 Te Kaunihera o Pōneke Council | 2.2 Let's Get Wellington Moving: MRT/SHI Preferred Programme Option | 18 | Endorse the working objectives for LGWM urban development to guide collective cross-agency work on urban development within the Mass Rapid Transit corridor catchment with a particular focus on delivering affordable and public housing set out in Attachment 5 to this report. | Completed | |
| Wednesday, 6 July 2022 | 104 Te Kaunihera o Pōneke Council | 2.2 Let's Get Wellington Moving: MRT/SHI Preferred Programme Option | 19 | Endorse the expressions of collective and organisational commitment agreed by cross-agency partners associated with LGWM work on urban development set out in Attachment 5 to this report. | Completed | |
| Wednesday, 6 July 2022 | 105 Te Kaunihera o Pōneke Council | 2.2 Let's Get Wellington Moving: MRT/SHI Preferred Programme Option | 20 | Endorse LGWM on behalf of partners, including mana whenua, preparing a proposal for a Specified Development Project with Kāinga Ora, noting that LGWM will report back to partners with final recommendations on a Specified Development Project proposal. | In progress | Work with Kāinga Ora on an Specified Development Project is underway. |
| Wednesday, 6 July 2022 | 106 Te Kaunihera o Pōneke Council | 2.2 Let's Get Wellington Moving: MRT/SHI Preferred Programme Option | 21 | Note that the cost of purchasing and consolidating land parcels and delivering community outcomes around Mass Rapid Transit stations as part of facilitating comprehensive urban development and intensification are not included in any option or programme costs but will be subject to ongoing work including through the Detailed Business Case phase. | Completed | |
| Wednesday, 6 July 2022 | 107 Te Kaunihera o Pōneke Council | 2.2 Let's Get Wellington Moving: MRT/SHI Preferred Programme Option | 22 | Note that the LGWM Courtenay to Newtown Corridor has been agreed by the Wellington Regional Leadership Committee as one of seven Complex Development Opportunities (priority growth areas) under the Wellington Regional Growth Framework. | Completed | |

| | | | | | | | | |
|--------------------------|-----|---------------------------------|-----|---|----|---|-------------|--|
| Wednesday, 6 July 2022 | 108 | Te Kaunihera o Pōneke Council | 2.2 | Let's Get Wellington Moving: MRT/SHI Preferred Programme Option | 23 | Note that a combination of the existing and new Mount Victoria tunnels will provide one dedicated lane for dedicated public transport and one lane for private vehicles, in each direction, with improved capacity for active modes. The Hataitai bus tunnel will be retained for local bus services. | Completed | |
| Wednesday, 6 July 2022 | 109 | Te Kaunihera o Pōneke Council | 2.2 | Let's Get Wellington Moving: MRT/SHI Preferred Programme Option | 24 | Note that the provision of one lane dedicated for public transport in each direction through Mount Victoria in addition to the existing Hataitai bus tunnel is integral to the Programme achieving its objectives. | Completed | |
| Wednesday, 6 July 2022 | 110 | Te Kaunihera o Pōneke Council | 2.2 | Let's Get Wellington Moving: MRT/SHI Preferred Programme Option | 25 | Note that the full Indicative Business Case will include: a) Benefit cost ratio based on high value land use scenario for each option. b) Carbon payback period analysis based on high value land use scenario for each option. | Completed | |
| Wednesday, 6 July 2022 | 111 | Te Kaunihera o Pōneke Council | 2.2 | Let's Get Wellington Moving: MRT/SHI Preferred Programme Option | 26 | Note that during the Detailed Business Case the Programme will investigate and develop a Mt Victoria tunnel proposal that could be upgraded to MRT in future. | Completed | |
| Wednesday, 6 July 2022 | 112 | Te Kaunihera o Pōneke Council | 2.2 | Let's Get Wellington Moving: MRT/SHI Preferred Programme Option | 27 | Note that as part of the Detailed Business Case analysis should be undertaken on: a) Updated projected population growth figures post-pandemic for Wellington city and the region. b) Other planned housing growth areas within the region and the impact that this may have on predicted growth numbers for the city centre and eastern and southern corridors. c) Affordability for Wellingtonians within the context of other infrastructure upgrades, such as water and the regional rail development plan | Completed | |
| Wednesday, 6 July 2022 | 113 | Te Kaunihera o Pōneke Council | 2.2 | Let's Get Wellington Moving: MRT/SHI Preferred Programme Option | 28 | Note that the LGWM will regularly report back to partner shareholding governing bodies against progress milestones in the preparation of the Detailed Business Case | In progress | LGWM will regularly report back to partners. |
| Thursday, 25 August 2022 | 639 | Te Kaunihera o Pōneke Council | 2.1 | Appointment to Wellington Water Committee | 1. | Receive the information. | Completed | |
| Thursday, 25 August 2022 | 640 | Te Kaunihera o Pōneke Council | 2.1 | Appointment to Wellington Water Committee | 2 | Appoint Councillor Rush as alternate member of the Wellington Water Committee | Completed | |
| Thursday, 25 August 2022 | 641 | Te Kaunihera o Pōneke Council | 2.2 | Decision on Shelly Bay Road upgrade options following community engagement | 1 | Receive the information | In progress | |
| Thursday, 25 August 2022 | 642 | Te Kaunihera o Pōneke Council | 2.2 | Decision on Shelly Bay Road upgrade options following community engagement | 2 | Note that the Developer has been granted a resource consent for the development which includes a requirement to upgrade Shelly Bay Road in accordance with a particular design (the "consented design"). This is the design that will be implemented unless Council determines to do further upgrade works. | In progress | |
| Thursday, 25 August 2022 | 643 | Te Kaunihera o Pōneke Council | 2.2 | Decision on Shelly Bay Road upgrade options following community engagement | 3 | Note that officers have investigated the upgrade of Shelly Bay Road, including undertaking key stakeholder engagement, in accordance with the resolution of Council at the meeting of 27 September 2017 (Resolution 'X'). | In progress | |
| Thursday, 25 August 2022 | 644 | Te Kaunihera o Pōneke Council | 2.2 | Decision on Shelly Bay Road upgrade options following community engagement | 4 | Note that the public engagement shows strong community support for a Shelly Bay Road upgrade which provides a higher level of service for walkers and cyclists than is provided for under the consented design. | In progress | |
| Thursday, 25 August 2022 | 645 | Te Kaunihera o Pōneke Council | 2.2 | Decision on Shelly Bay Road upgrade options following community engagement | 5 | Note that upgrade options are impacted by the physical constraints of Shelly Bay Road, and that Council has contractual requirements under the Development Agreement (DA) which require any roading upgrade works to be completed in accordance with an agreed programme. | In progress | |
| Thursday, 25 August 2022 | 646 | Te Kaunihera o Pōneke Council | 2.2 | Decision on Shelly Bay Road upgrade options following community engagement | 6 | Note that any upgrade options which meet Waka Kotahi design guidance will require significant planning and lead in times. Due to WCC's contractual obligations under the DA, options that meet this requirement will likely only be able to be physically implemented after the consented design has been completed. | In progress | |
| Thursday, 25 August 2022 | 647 | Te Kaunihera o Pōneke Council | 2.2 | Decision on Shelly Bay Road upgrade options following community engagement | 7 | Note the high level initial cost estimates for a design that meets both the Waka Kotahi guidelines and the aspirations of the Great Harbour Way range from \$13.6m up to \$30.4m. | In progress | |
| Thursday, 25 August 2022 | 648 | Te Kaunihera o Pōneke Council | 2.2 | Decision on Shelly Bay Road upgrade options following community engagement | 8a | Agree that: The Shelly Bay Road upgrade will be comprised of the work undertaken by the Developer to deliver the consented design, followed by any localised upgrades which will be delivered by WCC within the existing road corridor and the current \$2.4m LTP budget. The WCC work will prioritise active transport modes and aim to enhance the recreational value of Shelly Bay Road as part of Te Motu Kairangi. | In progress | |
| Thursday, 25 August 2022 | 649 | Te Kaunihera o Pōneke Council | 2.2 | Decision on Shelly Bay Road upgrade options following community engagement | 8b | Agree that: Officers will further explore the long-term opportunities to upgrade Shelly Bay Road in such a way that will enable the road to meet Waka Kotahi design guidance (as a minimum) and the Great Harbour Way plan (as an aspiration), noting that: (i) No opex costs have been set aside for this work; (ii) Given lead in times, these opportunities will not be able to be implemented until after their consented design has been delivered; and (iii) As no budget (other than the initial \$2.4m capex) is included for any of these options in the long term plan, all options would be subject to future Council decision making processes. (iv) Request an initial report be undertaken in time for the 2023/4 Draft Annual Plan to request any necessary feasibility funding, noting that, until any funding is provided, there would be no resources to progress this part of the work. | In progress | |
| Thursday, 25 August 2022 | 650 | Te Kaunihera o Pōneke Council | 2.2 | Decision on Shelly Bay Road upgrade options following community engagement | 8c | Agree that: Officers to start the process to investigate a 30km/hr speed limit on Shelly Bay Rd between the Miramar cutting and the Shelly Bay development, either through the Speed Management Review process or the standard speed review process, whichever is faster. | In progress | |
| Thursday, 25 August 2022 | 651 | Te Kaunihera o Pōneke Council | 2.2 | Decision on Shelly Bay Road upgrade options following community engagement | 9 | Note that, given the constraints identified and the levels of community interest in achieving a higher level of service, officers have also investigated how to improve the level of service for active mode users (beyond that provided by the consented design), without delivering a shared path that meets Waka Kotahi design guidance. This has included consideration of the process by which any such change could be delivered. | In progress | |
| Thursday, 25 August 2022 | 653 | Te Kaunihera o Pōneke Council | 2.2 | Decision on Shelly Bay Road upgrade options following community engagement | 10 | Agree that officers will progress localised upgrades to the consented design in accordance with the discussion contained below. | In progress | |
| Thursday, 25 August 2022 | 667 | Te Kaunihera o Pōneke Council | 2.3 | Actions Tracking | 1 | Receive the information. | Completed | |
| Thursday, 25 August 2022 | 668 | Te Kaunihera o Pōneke Council | 2.4 | Forward Programme | 1 | Receive the information. | Completed | |
| Thursday, 25 August 2022 | 669 | Te Kaunihera o Pōneke Council | 3.1 | Report of the Pūroro Hātepe Regulatory Processes Committee Meeting of 10 August 2022: Proposed Road Stopping - Land Adjoining 28 Hapua Street, Hataitai | 1 | Declare the approximately 25m2 (subject to survey) of unformed legal road land in Hapua Street (the Land), adjoining 28 Hapua Street (being Lot 1 DP 449440, held on ROT 569671), is not required for a public work and is surplus to Council's operational requirements. | Completed | |
| Thursday, 25 August 2022 | 670 | Te Kaunihera o Pōneke Council | 3.1 | Report of the Pūroro Hātepe Regulatory Processes Committee Meeting of 10 August 2022: Proposed Road Stopping - Land Adjoining 28 Hapua Street, Hataitai | 2 | Agree to dispose of the Land. | In progress | |

| | | | | | |
|--------------------------|-------------------------------------|---|-------------|--|-------------|
| Thursday, 25 August 2022 | 671 Te Kaunihera o Pōneke Council | 3.1 Report of the Pūroro Hātepe Regulatory Processes Committee Meeting of 10 August 2022: Proposed Road Stopping - Land Adjoining 28 Hapua Street, Hataitai | 3 | Delegate to the Chief Executive Officer the power to conclude all matters in relation to the road stopping and disposal of the Land, including all legislative matter, issuing relevant public notices, declaring the road stopped, negotiating the terms of the sale of exchange, imposing any reasonable covenants, and anything else necessary. | Completed |
| Thursday, 25 August 2022 | 672 Te Kaunihera o Pōneke Council | 3.2 Report of the Pūroro Waihanga Infrastructure Committee Meeting of 24 August 2022: Public Places Bylaw 2022 | 1 | Adopt the new Public Places Bylaw 2022 and, in doing so, revoke Part 5 (Public Places) and Part 10 (Structures in Public Places – Verandahs) of the Wellington City Consolidated Bylaw 2008. | In progress |
| Thursday, 25 August 2022 | 673 Te Kaunihera o Pōneke Council | 4.1 Sludge Minimisation Facility Project Funding | All Clauses | All clauses - public | In progress |

VALEDICTORY SPEECHES AND REFLECTIONS

Kōrero taunaki | Summary of considerations

Purpose

1. This report to Te Kaunihera o Pōneke | Council provides elected members with the opportunity to make a brief end-of-term valedictory address.

Strategic alignment with community wellbeing outcomes and priority areas

Aligns with the following strategies and priority areas:

- Sustainable, natural eco city
- People friendly, compact, safe and accessible capital city
- Innovative, inclusive and creative city
- Dynamic and sustainable economy

- Functioning, resilient and reliable three waters infrastructure
- Affordable, resilient and safe place to live
- Safe, resilient and reliable core transport infrastructure network
- Fit-for-purpose community, creative and cultural spaces
- Accelerating zero-carbon and waste-free transition
- Strong partnerships with mana whenua

Strategic alignment with priority objective areas from Long-term Plan 2021–2031

Relevant Previous decisions

Financial considerations

- Nil Budgetary provision in Annual Plan / Long-term Plan Unbudgeted \$X

Risk

- Low Medium High Extreme

| | |
|------------|---|
| Author | Hedi Mueller, Senior Democracy Advisor |
| Authoriser | Stephen McArthur, Chief Strategy & Governance Officer |

Taunakitanga | Officers' Recommendations

Officers recommend the following motion

That Te Kaunihera o Pōneke | Council:

1. Receive the information.
2. Receive the valedictory speeches of elected members.

Whakarāpopoto | Executive Summary

1. Four current councillors have not stood for re-election in the October 2022 local elections, and are welcomed to make valedictory speeches.

Takenga mai | Background

2. The following Councillors have not stood for re-election:
 - a. Councillor Jill Day
 - b. Councillor Fleur Fitzsimons
 - c. Councillor Sean Rush
 - d. Councillor Simon Woolf

Attachments

Nil

3. Committee Reports

REPORT OF THE PŪRORO RANGARANGA | SOCIAL, CULTURAL AND ECONOMIC COMMITTEE MEETING OF 1 SEPTEMBER 2022

Members: Mayor Foster, Deputy Mayor Free, Councillor Calvert, Councillor Condie, Councillor Day (Chair), Councillor Fitzsimons, Councillor Foon, Liz Kelly, Councillor Matthews, Councillor O'Neill, Councillor Pannett, Councillor Paul, Councillor Rush, Councillor Woolf, Councillor Young (Deputy Chair).

The Committee recommends:

CIRCA FUNDING REQUEST

Recommendation/s

That Te Kaunihera o Pōneke:

- 1) Agree to allocate \$200,000 in the 2022/2023 financial year for Circa Theatre's building upgrade.

Agenda and minutes of the Pūroro Rangaranga | Social, Cultural and Economic Committee are available here: <https://wellington.govt.nz/your-council/meetings/committees/social-cultural-and-economic-committee/2022/09/1>

Attachments

Nil

REPORT OF THE PŪRORO TAHUA | FINANCE AND PERFORMANCE COMMITTEE MEETING OF 28 SEPTEMBER 2022

Members: Mayor Foster, Deputy Mayor Free, Councillor Calvert (Chair), Councillor Condie, Councillor Day, Councillor Fitzsimons, Councillor Foon (Deputy Chair), Liz Kelly, Councillor Matthews, Councillor O'Neill, Councillor Pannett, Councillor Paul, Councillor Rush, Councillor Woolf, Councillor Young.

The Committee recommends:

The Pūroro Tahua | Finance and Performance Committee is expected to make recommendations on the Draft 2021/22 Annual Report and Audit Process.

As the Pūroro Tahua | Finance and Performance Committee had not taken place when the agenda for the Council meeting was published, the recommendations from the Committee are not yet known. The Committee's recommendations will be tabled at the Council meeting.

The recommendations to the Committee may be viewed online at the following address:
<https://wellington.govt.nz/your-council/meetings/committees/finance-and-performance-committee/2022/09/28>

Attachments

Nil

4. Public Excluded

Recommendation

That the Te Kaunihera o Pōneke | Council:

1. Pursuant to the provisions of the Local Government Official Information and Meetings Act 1987, exclude the public from the following part of the proceedings of this meeting namely:

| General subject of the matter to be considered | Reasons for passing this resolution in relation to each matter | Ground(s) under section 48(1) for the passing of this resolution |
|--|--|---|
| 4.1 Land acquisition - Taranaki St | 7(2)(b)(ii) The withholding of the information is necessary to protect information where the making available of the information would be likely unreasonably to prejudice the commercial position of the person who supplied or who is the subject of the information. 7(2)(h) The withholding of the information is necessary to enable the local authority to carry out, without prejudice or disadvantage, commercial activities. | s48(1)(a) That the public conduct of this item would be likely to result in the disclosure of information for which good reason for withholding would exist under Section 7. |
| 4.2 Public Excluded Report of the Pūroro Waihanga Infrastructure Committee Meeting of 24 August 2022: Land Acquisition – Glenside Road, Glenside | 7(2)(h) The withholding of the information is necessary to enable the local authority to carry out, without prejudice or disadvantage, commercial activities. | s48(1)(a) That the public conduct of this item would be likely to result in the disclosure of information for which good reason for withholding would exist under Section 7. |