

ORDINARY MEETING

OF

WELLINGTON CITY COUNCIL

MINUTES

Time: 9:30 am
Date: Wednesday, 26 February 2020
Venue: Ngake (16.09)
Level 16, Tahiwī
113 The Terrace
Wellington

PRESENT

Mayor Foster
Councillor Calvert
Councillor Condie
Councillor Day
Councillor Fitzsimons
Councillor Foon
Councillor Free (Deputy Mayor)
Councillor Matthews
Councillor O'Neill
Councillor Pannett
Councillor Paul
Councillor Rush
Councillor Sparrow
Councillor Woolf
Councillor Young

TABLE OF CONTENTS

26 FEBRUARY 2020

Business	Page No.
1. Meeting Conduct	5
1.1 Karakia	5
1.2 Apologies	5
1.3 Announcements by the Mayor	5
1.4 Conflict of Interest Declarations	5
1.5 Confirmation of Minutes	5
1.6 Items not on the Agenda	6
1.7 Public Participation	7
2. General Business	7
2.1 Request to adopt the International Holocaust Memorial Alliance definition of Antisemitism	7
2.2 Triennial Agreement	7
3. Committee Reports	16
3.1 Report of the Strategy and Policy Committee Meeting of 5 February 2020	16
3.2 Report of the Regulatory Processes Committee Meeting of 4 February 2020	17
4. Public Excluded	18
4.1 Appointments to Council Controlled Organisations and the Finance Audit and Risk Sub Committee	18

1 Meeting Conduct

1.1 Karakia

The Chairperson opened the meeting at 9:31 am with the following karakia.

Whakataka te hau ki te uru,	Cease oh winds of the west
Whakataka te hau ki te tonga.	and of the south
Kia mākinakina ki uta,	Let the bracing breezes flow,
Kia mātaratara ki tai.	over the land and the sea.
E hī ake ana te atākura.	Let the red-tipped dawn come
He tio, he huka, he hauhū.	with a sharpened edge, a touch of frost,
Tihei Mauri Ora!	a promise of a glorious day

1.2 Apologies

No apologies were received.

1.3 Announcements by the Mayor

Mayor Foster explained the reasons for removal of item 2.1 Request to adopt the International Holocaust Memorial Alliance definition of Antisemitism from the agenda by the Chief Executive at the request of The New Zealand Jewish Council.

1.4 Conflict of Interest Declarations

No conflicts of interest were declared.

1.5 Confirmation of Minutes

Moved Mayor Foster, seconded Councillor Day

Resolved

That the Council:

1. Approve the minutes of the Ordinary Council Meeting held on 12 December 2019, having been circulated, that they be taken as read and confirmed as an accurate record of that meeting.

A division was required under Standing Order 3.18.6(d), voting on which was as follows:

For:

Mayor Foster, Councillor Calvert, Councillor Condie, Councillor Day, Councillor Fitzsimons, Councillor Foon, Councillor Free (Deputy Mayor), Councillor Matthews, Councillor O'Neill, Councillor Pannett, Councillor Paul, Councillor Rush, Councillor

Sparrow, Councillor Woolf, Councillor Young

Against:

None

Majority Vote: 15:0

Carried

1. 6 Items not on the Agenda

Additional agenda item: Mayoral Taskforce: Three Waters

The chairperson gave notice of a matter requiring urgent attention as follows:

Mayoral Taskforce: Three Waters

- The item is not on the agenda because this matter had to be discussed at the upcoming council meeting but the Council agenda had already been published.
- The decision cannot be delayed because this is a matter that needs urgent attention due to recent events.

Moved Mayor Foster, seconded Councillor Free

Resolved

That the Council:

1. Consider the item regarding Mayoral Taskforce: Three Waters as a major item not on the agenda of the 26 February 2020 Council meeting, and debate the matter under item 2.3.

A division was required under Standing Order 3.18.6(d), voting on which was as follows:

For:

Mayor Foster, Councillor Calvert, Councillor Condie, Councillor Day, Councillor Fitzsimons, Councillor Foon, Councillor Free (Deputy Mayor), Councillor Matthews, Councillor O'Neill, Councillor Pannett, Councillor Paul, Councillor Rush, Councillor Sparrow, Councillor Woolf, Councillor Young

Against:

None

Majority Vote: 15:0

Carried

1.7 Public Participation

1.7.1 Tāwhiri Festivals

Meg Williams, executive director of Tāwhiri, gave a presentation on the their festivals.

1.7.2 Ōwhiro Bay Residents Association

Representing Ōwhiro Bay Residents Association, Susan Reid spoke to the late item, item 2.3 Mayoral Taskforce: Three Waters

2. General Business

2.1 Request to adopt the International Holocaust Memorial Alliance definition of Antisemitism

Secretarial note: The item was removed from the agenda by the Chief Executive before the meeting.

2.2 Triennial Agreement

Moved Mayor Foster, seconded Councillor Day

Resolved

That the Council:

1. Receive the information.
2. Agree to the draft Triennial Agreement 2019-2022 as per Attachment 1.
3. Agree to delegate to the Chief Executive Officer and the Mayor the authority to make any minor amendments required as a result of minor changes requested by other local authorities in the region as part of the adoption process.
4. **Agree that the Mayor will raise, at the Mayoral Forum, the issue of improving how TLAs work with Mana Whenua across the Wellington region, and will report back to Council.**

A division was required under Standing Order 3.18.6(d), voting on which was as follows:

For:

Mayor Foster, Councillor Calvert, Councillor Condie, Councillor Day, Councillor Fitzsimons, Councillor Foon, Councillor Free (Deputy Mayor), Councillor Matthews, Councillor O'Neill, Councillor Pannett, Councillor Paul, Councillor Rush, Councillor Sparrow, Councillor Woolf, Councillor Young

Against:

None

Majority Vote: 15:0

Carried

Attachment 1

Reference to be made to Attachment 1 of item 2.2 on the Council meeting agenda of 26 February 2020: Triennial Agreement

Secretarial note: With the leave of the meeting clause 4 was added to the main motion.

Moved Councillor Condie, seconded Councillor Matthews the following motion to suspend standing orders

Resolved

That the Council:

1. Temporarily suspend the following standing orders to allow for further debate for item 2.3 due to the item being added to the agenda at the meeting as a late item:
 - a. Standing Order 3.10.6 (*Time limits on speakers*), such that members can speak more than three minutes, if needed.
 - b. Standing Order 3.10.7 (*Member speaking more than once*), such that members can speak more than once, if needed.

Lost

Secretarial note: Suspension of standing orders requires a vote of not less than 75% of the members present (standing order 2.1.3).

Secretarial note: Clauses 1(a) and 1 (b) were voted on separately, the divisions for which are as follows:

Division for clause 1 (a):

For:

Councillor Condie
Councillor Day
Councillor Fitzsimons
Councillor Foon
Councillor Matthews
Councillor O'Neill
Councillor Pannett
Councillor Paul
Councillor Woolf

Against:

Mayor Foster
Councillor Calvert
Councillor Free (Deputy Mayor)
Councillor Rush
Councillor Sparrow
Councillor Young

Majority Vote: 9:6

Lost

Division for clause 1 (b):

For:

Councillor Condie
Councillor Day
Councillor Fitzsimons
Councillor Foon
Councillor Free (Deputy Mayor)
Councillor Matthews

Against:

Mayor Foster
Councillor Calvert
Councillor Pannett
Councillor Rush
Councillor Sparrow

Councillor O'Neill
Councillor Paul
Councillor Woolf
Councillor Young
Majority Vote: 10:5

Lost

2.3 Mayoral Taskforce: Three Waters

Moved Mayor Foster, seconded Councillor Free

Recommendation/s

That the Council:

1. Receive the information.
2. Endorse the Terms of Reference of the Mayoral Taskforce (including scope and membership) as outlined in Attachment 1 **as amended**.
3. Delegate to the Mayor, Deputy Mayor and the Chief Executive to finalise the Mayoral Taskforce membership in terms of representation from the Wellington Water Ltd Board, the Wellington Water Committee, and Iwi mana whenua.
4. Note that the Chief Executive of Wellington City Council is establishing an Advisory Group comprising of Council officers, WWL staff and independent experts to support the Mayoral Taskforce to carry out its functions.
5. Note the Notice of Motion received by the Chief Executive on 20 February, as included in Attachment 2 of the report.
6. Note that advisory and administrative support for the Mayoral Taskforce will largely be delivered from within existing resources where possible.
7. **Agree that an independent water industry expert/s will be commissioned to support and provide direct advice to the Mayoral Taskforce to carry out its terms of reference**
8. **Agree to delegate the appointment of an independent industry expert/s to the Mayor and Chief Executive Officer.**

Attachments

- 1 Terms of Reference for Mayoral Taskforce

Secretarial note: The motion was moved with the addition of clauses 7 and 8.

The meeting adjourned at 10:28 am for morning tea and reconvened at 10:46 am with all the members present.

Moved Councillor Fitzsimons, seconded Councillor Day, the following amendment

Resolved

That the Council:

9. Agree to amend the terms of reference of the Taskforce as follows:
 - a) The removal of the additional two councillor representatives and the Chair of Finance, Audit and risk subcommittee from the membership
 - b) The addition of community representatives Eugene Doyle and Andrea Skews with up to two more additional community representatives appointed by the Mayor in consultation with the Lambton Ward councillors and portfolio leaders
 - c) The addition of John Milford representing the Wellington Chamber of Commerce
 - d) The addition of up to four independent subject-matter experts to be appointed by the Mayor and Chief Executive in consultation with the two councillor representatives.
10. Agree to ensure Mana Whenua and Wellington Water relationship is consistent with Te Tiriti o Waitangi and explore what can be done to progress the relationships further.

Secretarial note: Clauses 9(a), 9(b), 9(c), 9(d) and 10 were voted on separately, the divisions for which are as follows:

Clause 9 (a): The removal of the additional two councillor representatives and the Chair of Finance, Audit and risk subcommittee from the membership

For:

Councillor Condie
Councillor Day
Councillor Fitzsimons
Councillor Foon
Councillor Matthews
Councillor O'Neill
Councillor Pannett
Councillor Paul

Against:

Mayor Foster
Councillor Calvert
Councillor Free (Deputy Mayor)
Councillor Rush
Councillor Sparrow
Councillor Woolf
Councillor Young

Majority Vote: 8:7

Carried

Clause 9 (b): The addition of community representatives Eugene Doyle and Andrea Skews with up to two more additional community representatives appointed by the Mayor in consultation with the Lambton Ward councillors and portfolio leaders

For:

Councillor Day
Councillor Fitzsimons
Councillor Matthews
Councillor O'Neill

Against:

Mayor Foster
Councillor Calvert
Councillor Condie
Councillor Foon
Councillor Free (Deputy Mayor)
Councillor Pannett

Councillor Paul
Councillor Rush
Councillor Sparrow
Councillor Woolf
Councillor Young

Majority Vote: 4:11

Lost

Clause 9 (c): The addition of John Milford representing the Wellington Chamber of Commerce

For:

Mayor Foster
Councillor Condie
Councillor Day
Councillor Fitzsimons
Councillor Foon
Councillor Matthews
Councillor O'Neill
Councillor Pannett
Councillor Sparrow

Against:

Councillor Calvert
Councillor Free (Deputy Mayor)
Councillor Paul
Councillor Rush
Councillor Woolf
Councillor Young

Majority Vote: 9:6

Carried

Clause 9 (d): The addition of up to four independent subject-matter experts to be appointed by the Mayor and Chief Executive in consultation with the two councillor representatives

For:

Councillor Day
Councillor Fitzsimons
Councillor Foon
Councillor Matthews
Councillor O'Neill
Councillor Pannett
Councillor Paul
Councillor Woolf

Against:

Mayor Foster
Councillor Calvert
Councillor Condie
Councillor Free (Deputy Mayor)
Councillor Rush
Councillor Sparrow
Councillor Young

Majority Vote: 8:7

Carried

Clause 10: Agree to ensure Mana Whenua and Wellington Water relationship is consistent with Te Tiriti o Waitangi and explore what can be done to progress the relationships further.

For:

Mayor Foster
Councillor Condie
Councillor Day
Councillor Fitzsimons
Councillor Foon
Councillor Free (Deputy Mayor)
Councillor Matthews

Against:

Councillor Calvert
Councillor Young

Councillor O'Neill
Councillor Pannett
Councillor Paul
Councillor Rush
Councillor Sparrow
Councillor Woolf
Majority Vote: 13:2

Carried

Moved Councillor Foon, seconded Councillor Paul, the following amendment

Resolved

That the Council:

- 9b. Agree that up to four community representatives be appointed by the Mayor in consultation with portfolio leaders.

For:

Mayor Foster
Councillor Condie
Councillor Day
Councillor Fitzsimons
Councillor Foon
Councillor Free (Deputy Mayor)
Councillor Matthews
Councillor O'Neill
Councillor Pannett
Councillor Paul
Councillor Sparrow

Against:

Councillor Calvert
Councillor Rush
Councillor Woolf
Councillor Young

Majority Vote: 11:4

Carried

Moved Mayor Foster, seconded Councillor Free, the following substantive motion

Resolved

That the Council:

1. Receive the information.
2. Endorse the Terms of Reference of the Mayoral Taskforce (including scope and membership) as outlined in Attachment 1 as amended.
3. Delegate to the Mayor, Deputy Mayor and the Chief Executive to finalise the Mayoral Taskforce membership in terms of representation from the Wellington Water Ltd Board,

the Wellington Water Committee, and Iwi mana whenua.

4. Note that the Chief Executive of Wellington City Council is establishing an Advisory Group comprising of Council officers, WWL staff and independent experts to support the Mayoral Taskforce to carry out its functions.
5. Note the Notice of Motion received by the Chief Executive on 20 February, as included in Attachment 2.
6. Note that advisory and administrative support for the Mayoral Taskforce will largely be delivered from within existing resources where possible.
7. Agree that an independent water industry expert/s will be commissioned to support and provide direct advice to the Mayoral Taskforce to carry out its terms of reference
8. Agree to delegate the appointment of an independent industry expert/s to the Mayor and Chief Executive Officer
9. Agree to further amend the terms of reference of the Mayoral Taskforce as follows:
 - a) The removal the additional two councillor representatives and the Chair of Finance, Audit and risk subcommittee from the membership
 - b. That up to four community representatives be appointed by the Mayor in consultation with portfolio leaders
 - c. The addition of John Milford representing the Wellington Chamber of Commerce
 - d. The addition of up to four independent subject-matter experts to be appointed by the Mayor and Chief Executive in consultation with the two Councillor representatives
10. Agree to ensure Mana Whenua and Wellington Water relationship is consistent with Te Tiriti o Waitangi and explore what can be done to progress the relationships further.

Carried

Secretarial note: The substantive motion was decided part by part, the divisions for which are as follows:

Division for clause 1:

For:

Mayor Foster
Councillor Calvert
Councillor Condie
Councillor Day
Councillor Fitzsimons
Councillor Foon
Councillor Free (Deputy Mayor)
Councillor Matthews
Councillor O'Neill
Councillor Pannett
Councillor Paul
Councillor Rush
Councillor Sparrow

Against:

Councillor Woolf
Councillor Young

Majority Vote: 15:0

Carried

Division for clauses 2,3, 4, 5, 6 and 10 :

For:

Mayor Foster
Councillor Condie
Councillor Day
Councillor Fitzsimons
Councillor Foon
Councillor Free (Deputy Mayor)
Councillor Matthews
Councillor O'Neill
Councillor Pannett
Councillor Paul
Councillor Rush
Councillor Sparrow
Councillor Woolf

Against:

Councillor Calvert
Councillor Young

Majority Vote: 13:2

Carried

Division for clauses 7 and 8:

For:

Mayor Foster
Councillor Condie
Councillor Day
Councillor Fitzsimons
Councillor Foon
Councillor Free (Deputy Mayor)
Councillor Matthews
Councillor O'Neill
Councillor Pannett
Councillor Paul
Councillor Rush
Councillor Sparrow
Councillor Woolf

Against:

Councillor Calvert
Councillor Young

Majority Vote: 13:2

Carried

Division for clause 9(a):

For:

Councillor Condie
Councillor Day
Councillor Fitzsimons
Councillor Foon
Councillor Matthews
Councillor O'Neill
Councillor Pannett
Councillor Paul
Councillor Rush

Against:

Mayor Foster
Councillor Calvert
Councillor Free (Deputy Mayor)
Councillor Sparrow
Councillor Woolf
Councillor Young

Majority Vote: 9:6

Carried

Division for clause 9(b):

For:

Mayor Foster
Councillor Condie
Councillor Day
Councillor Fitzsimons
Councillor Foon
Councillor Free (Deputy Mayor)
Councillor Matthews
Councillor O'Neill
Councillor Pannett
Councillor Paul

Against:

Councillor Calvert
Councillor Rush
Councillor Sparrow
Councillor Woolf
Councillor Young

Majority Vote: 10:5

Carried

Division for clause 9(c):

For:

Mayor Foster
Councillor Condie
Councillor Day
Councillor Fitzsimons
Councillor Foon
Councillor Matthews
Councillor O'Neill
Councillor Pannett
Councillor Sparrow
Councillor Woolf

Against:

Councillor Calvert
Councillor Free (Deputy Mayor)
Councillor Paul
Councillor Rush
Councillor Young

Majority Vote: 10:5

Carried

Division for clause 9(d):

For:

Councillor Day
Councillor Fitzsimons
Councillor Foon
Councillor Matthews
Councillor O'Neill
Councillor Pannett
Councillor Paul
Councillor Woolf

Against:

Mayor Foster
Councillor Calvert
Councillor Condie
Councillor Free (Deputy Mayor)
Councillor Rush
Councillor Sparrow
Councillor Young

Majority Vote: 8:7

Carried

3. Committee Reports

3.1 Report of the Strategy and Policy Committee Meeting of 5 February 2020

Moved Councillor Free, seconded Councillor Day

Resolved

That the Council:

1. Receive the information.
2. Adopt the Wellington City Consolidated Bylaw Part 1: Introduction (Attachment 1).

A division was required under Standing Order 3.18.6(d), voting on which was as follows:

For:

Mayor Foster
Councillor Calvert
Councillor Condie
Councillor Day
Councillor Fitzsimons
Councillor Foon
Councillor Free (Deputy Mayor)
Councillor Matthews
Councillor O'Neill
Councillor Pannett
Councillor Paul
Councillor Sparrow
Councillor Woolf
Councillor Young

Against:

Councillor Rush

Majority Vote: 14:1

Carried

Attachment 1

Reference to be made to Attachment 1 of item 2.4 on the Strategy and Policy Committee meeting agenda of 5 February 2020: Review of the Administrative Components of the Wellington City Consolidated Bylaw - Consultation Report

3.2 Report of the Regulatory Processes Committee Meeting of 4 February 2020

Moved Councillor Sparrow, seconded Councillor Free

Resolved

That the Council:

1. Receive the information.
2. Agree that approximately 67m² (subject to survey) of unformed legal road on Maida Vale Road, Roseneath, (the Land) adjoining 64 Maida Vale Road (being Lot 6 DP 5344, ROT WN291/69), is not required for a public work and is surplus to requirements.
3. Agree to dispose of the Land by sale or partial exchange for approximately 2m² of the owners' adjoining land currently part of 64 Maida Vale Road (being Lot 6 DP 5344, ROT WN291/69) – Applicant's Land.
4. Delegate to the Chief Executive Officer the power to conclude all matters in relation to the road stopping and disposal of the Land, including all legislative matters, issuing of relevant public notices, declaring the road stopped, negotiating the terms of sale or exchange, imposing any reasonable covenants and anything else necessary.

A division was required under Standing Order 3.18.6(d), voting on which was as follows:

For:

Mayor Foster, Councillor Calvert, Councillor Condie, Councillor Day, Councillor Fitzsimons, Councillor Foon, Councillor Free (Deputy Mayor), Councillor Matthews, Councillor O'Neill, Councillor Pannett, Councillor Paul, Councillor Rush, Councillor Sparrow, Councillor Woolf, Councillor Young

Against:

None

Majority Vote: 15:0

Carried

4. Public Excluded

Moved Mayor Foster, seconded Councillor Sparrow

Resolved

That the Council:

1. Pursuant to the provisions of the Local Government Official Information and Meetings Act 1987, exclude the public from the following part of the proceedings of this meeting namely:

General subject of the matter to be considered	Reasons for passing this resolution in relation to each matter	Ground(s) under section 48(1) for the passing of this resolution
4.1 Appointments to Council Controlled Organisations and the Finance Audit and Risk Sub Committee	7(2)(a) The withholding of the information is necessary to protect the privacy of natural persons, including that of a deceased person.	s48(1)(a) That the public conduct of this item would be likely to result in the disclosure of information for which good reason for withholding would exist under Section 7.

Carried

A division was required under Standing Order 3.18.6(d), voting on which was as follows:

For:

Mayor Foster, Councillor Calvert, Councillor Condie, Councillor Day, Councillor Fitzsimons, Councillor Foon, Councillor Free (Deputy Mayor), Councillor Matthews, Councillor O'Neill, Councillor Pannett, Councillor Paul, Councillor Rush, Councillor Sparrow, Councillor Woolf, Councillor Young

Against:

None

Majority Vote: 15:0

Carried

The meeting went into public excluded session at 12:14 pm.

While at public excluded session, the meeting adjourned for a short break at 12:14 pm and reconvened at 12:19 pm with all the members present.

The meeting returned from public excluded session and concluded at 12:29 pm with the reading of the following karakia:

Unuhia, unuhia, unuhia ki te uru tapu nui	Draw on, draw on
Kia wātea, kia māmā, te ngākau, te tinana, te wairua	Draw on the supreme sacredness To clear, to free the heart, the body and the spirit of mankind
I te ara takatū	
Koia rā e Rongo, whakairia ake ki runga	Oh Rongo, above (symbol of peace)
Kia wātea, kia wātea	Let this all be done in unity
Āe rā, kua wātea!	

Authenticated: _____
Chair

ORDINARY MEETING

OF

WELLINGTON CITY COUNCIL

MINUTE ITEM ATTACHMENTS

Time: 9:30 am
Date: Wednesday, 26 February 2020
Venue: Ngake (16.09)
Level 16, Tahiwī
113 The Terrace
Wellington

Business

Page No.

2.3 Mayoral Taskforce: Three Waters

- | | |
|---|---|
| 1. Terms of Reference for Mayoral Taskforce | 2 |
|---|---|

Attachment 1:

Mayoral Taskforce: Three Waters
Terms of Reference

Purpose

The purpose of the Mayoral Taskforce: Three Waters is to inquire into specific problems relating to water issues in Wellington, and identify initiatives to address these issues by recommending an action plan to Wellington City Council.

Scope

The Scope of the Taskforce is to review matters within the boundaries of Wellington City as follows:

- a) Review the state of Wellington's water services infrastructure which includes:
 - The amount of water leakage along private connections and public networks prior to water reaching its destination.
 - The quality of drinking water within Wellington City
 - The amount of leakage from wastewater networks (and private connections) into stormwater networks and their impact on natural waterways and beaches.
 - Management of stormwater into the future
 -
- b) Review the current asset management plans for three waters and adequacy of the current renewals and maintenance programme.
- c) Investigate what is required to deliver a resilient and sustainable long term water services network particularly in relation to climate change, the 2016 Kaikoura earthquake and future earthquake risks including:
 - The nature of investment required and whether the current Long-term Plan and draft Annual Plan budgets are sufficient to meet the current and future needs of Wellington city.
- d) Review the adequacy of service level key performance indicators, including:
 - a. Timeframes for response and repair issues;
 - b. Reviewing the support available to residents in times of disruption.
- e) Review the use of the contractor model for the delivery of services by WWL.
- f) Review the Governance arrangements in place relating to water services infrastructure in Wellington (acknowledging that it is a regional entity and that the Council has committed to working regionally for a number of years) including:
 - the governance arrangements between Wellington City Council and Wellington Water Limited;
 - Identifying whether improvements can be made to the way in which Wellington Water and Wellington City Council work together;
 - The relationship between lwi mana whenua, Wellington City Council and Wellington Water in relation to water services issues in Wellington and whether it is consistent with Te Tiriti o Waitangi
- g) Any other matters that relate to the Purpose and which arise during the Taskforce's operation.
- h) Implement a Communications and Engagement approach that keeps businesses, communities and interested parties well informed including:

- Reviewing communication with residents including in times of disruption;
 - Reviewing the communication systems in place between Wellington City Council, residents and other bodies including Greater Wellington Regional Council and Regional Public Health including the determination of health warnings.
- i) Make recommendations to Wellington City Council on the issues above which may include recommended action plans, mitigation strategies and opportunities, while ensuring that any proposed solutions strengthens our communities, brings people together and builds a sustainable and resilient community.

Membership

- j) The Mayoral Taskforce shall be comprised as follows:
- The Mayor Andy Foster (Chairperson)
 - Chair of Council-Controlled Organisations Subcommittee
 - Chair of Finance, Audit and Risk Subcommittee
 - Portfolio Leader on Infrastructure – Three Waters
 - Up to two further Councillors (*names to be confirmed*);
 - One representative of the Wellington Water Ltd Board; (*name to be confirmed*);
 - One representative of the Wellington Water Committee (*name to be confirmed*);
- k) Two Iwi mana whenua representatives will be invited to join the Mayoral Taskforce (*names to be confirmed*).
- l) The Mayor may appoint a Deputy Chairperson.
- m) The Mayor has the power to co-opt members as required.

Administrative matters

Timing: The Taskforce will report back to the full Council. Regular progress reports will be provided by the Taskforce and made publicly available. The timing of the reports will allow for input into the final 2020/21 Annual Plan.

Support: The Taskforce shall be supported by Wellington City Council as designated and directed by the Chief Executive Officer. This shall include the provision of independent and specialist expertise.

Meetings: The Taskforce shall meet on an as required basis. Telephone conferences may be held in between these dates for the purpose of discussion or consultation on papers. The Taskforce can determine its meeting protocol and procedures, and invite any person or party to attend to assist the Taskforce with its inquiry.

Media: The Mayor of Wellington will be the spokesperson for all communication in relation to the Taskforce.

Conflict of interest: Members should discuss any potential conflict of interest with the Chairperson and may be required to remove themselves from the discussion.