
MINUTES

WEDNESDAY 25 FEBRUARY 2009

5.31PM

**Council Chamber
First Floor, Town Hall
Wakefield Street
Wellington**

PRESENT:

Mayor Prendergast
Councillor Best
Councillor Cook (5.31 – 6.41pm)
Councillor Coughlan
Councillor Gill
Councillor Goulden (5.31 – 6.46pm)
Councillor McKinnon
Councillor Morrison
Councillor Pannett
Councillor Pepperell (5.31 – 6.48pm)
Councillor Ritchie
Councillor Wade-Brown
Councillor Wain

APOLOGIES:

Councillor Ahipene-Mercer
Councillor Foster

001/09C **APOLOGIES**
(1215/11/IM)

Moved Mayor Prendergast, seconded Councillor Cook, the motion that Council accept apologies for absence from Councillors Ahipene-Mercer and Foster and apologies for an early departure from Councillor Cook.

The motion was put and declared CARRIED on voices.

RESOLVED:

THAT Council:

1. *Accept apologies for absence from Councillors Ahipene-Mercer and Foster.*
2. *Accept apologies for an early departure from Councillor Cook.*

002/09C **CONFIRMATION OF MINUTES**
(1215/11/IM)

Moved Mayor Prendergast, seconded Councillor Cook that Council approve the minutes of the ordinary meetings held on Wednesday 17 December 2008 having been circulated, be taken as read and confirmed as an accurate record of that meeting.

The motion was put and declared CARRIED on voices.

RESOLVED:

THAT Council:

1. *Approve the minutes of the ordinary meetings held on Wednesday 17 December 2008 having been circulated, be taken as read and confirmed as an accurate record of that meeting.*

003/09C **PUBLIC PARTICIPATION**
(1215/11/IM)

NOTED:

There was no public participation.

004/09C **ANNOUNCEMENTS BY THE MAYOR**
(1215/11/IM)

NOTED:

The Mayor advised that there would be an extraordinary Council meeting on Thursday 5 March 2009 to approve Terms of Reference for the review of the concourse site at the Westpac Stadium for the Indoor Community Sports Centre.

005/09C **PETITIONS**
(1215/11/IM)

NOTED:

There were no petitions presented.

006/09C **CONFLICT OF INTEREST DECLARATIONS**
(1215/11/IM)

NOTED:

Mayor Prendergast declared a conflict of interest in relation to Report 1 "Mayoral Travel 2009". She advised that she would not take part in debate or vote on the issue.

(Mayor Prendergast withdrew from the table. Councillor McKinnon assumed the Chair for Report 1.)

General Business

007/09C **MAYORAL TRAVEL 2009**

Report of Karen Wallace – Chief Operating Officer.
(1215/11/IM)

(REPORT 1)

Moved Councillor McKinnon, seconded Councillor Morrison the substantive motion with an amendment to recommendation 1.

The amendment to recommendation 1 is that the meeting was advised that in section 4 of the report covering travel to Sakai that the dates indicating travel were incorrect. They dates should be Sakai 9 – 12 May 2009 and Tokyo 13 May 2009.

Councillor Goulden moved the following amendment to recommendation 3.

3. Agree to the Mayor's travel to ~~Europe and~~ Japan in April/May 2009 and for the costs to be met from the International Relations Budget (COST01 C145).

Councillor McKinnon as Chair sought a seconder for the amendment. The amendment failed for the want of a seconder.

The substantive motion recommendation 1 as amended was put.

Voting for: Councillors Best, Cook, Coughlan, Gill, Goulden, McKinnon, Morrison, Pannett, Wade-Brown and Wain.

Voting against: Councillors Pepperell and Ritchie.

Majority Vote: 10:2

The substantive motion recommendation 1 as amended was declared CARRIED.

The substantive motion recommendation 2 was put.

Voting for: Councillors Best, Cook, Coughlan, Gill, Goulden, McKinnon, Morrison, Pannett, Wade-Brown and Wain.

Voting against: Councillors Pepperell and Ritchie.

Majority Vote: 10:2

The substantive motion recommendation 2 was declared CARRIED.

The substantive motion recommendation 3 was put.

Voting for: Councillors Best, Coughlan, Gill, McKinnon, Morrison and Wain.

Voting against: Councillors Cook, Goulden, Pannett, Pepperell, Ritchie and Wade-Brown.

Majority Vote: 6:6

The substantive motion recommendation 3 was declared CARRIED on the chairs CASTING vote.

The substantive motion recommendation 4 was put.

Voting for: Councillors Best, Cook, Coughlan, Gill, Goulden,
McKinnon, Morrison, Pannett, Wade-Brown and Wain.

Voting against: Councillors Pepperell and Ritchie.

Majority Vote: 10:2

The substantive motion recommendation 4 was declared CARRIED.

RESOLVED:

THAT Council:

1. *Receive the information.*
2. *Agree to the Mayor's official travel to speak at the Digital Entertainment Leadership Forum conference in Hong Kong in March 2009 and reimbursement of any incidental costs.*
3. *Agree to the Mayor's travel to Europe and Japan in April/May 2009 and for the costs to be met from the International Relations Budget (COST01 C145).*
4. *Note that officers are seeking funding from external parties to offset those costs.*

(Mayor Prendergast returned to the Chair.)

008/09C **TRUST DEED – TE WHAREWAKA O PONEKE**
Report of Warren Ulusele – Portfolio Manager, Council Controlled
Organisations.
(1215/11/IM) (REPORT 2)

Moved Councillor McKinnon, seconded Mayor Prendergast the substantive motion.

Moved Councillor Goulden, seconded Councillor Pepperell the following amendment to recommendation 4.

4. Agree to appoint **one** Council officer and **one Councillor** as trustees to the "Te Wharewaka o Poneke Charitable Trust".

(Councillor Cook left the meeting at 6.41pm.)

The amendment was withdrawn with the leave of the meeting.

The substantive motion was put.

Voting for: Councillors Mayor Prendergast, Best, Coughlan, Gill, Goulden, McKinnon, Morrison, Pannett, Pepperell, Ritchie, Wade-Brown and Wain.

Voting against: Nil.

Majority Vote: 12:0

The substantive motion was declared CARRIED.

RESOLVED:

THAT Council:

1. *Receive the information.*
2. *Note the proposed draft Deed of Trust for the “Te Wharewaka o Poneke Charitable Trust.*
3. *Agree to Council being a settler to the “Te Wharewaka o Poneke Charitable Trust”.*
4. *Agree to appoint two Council officers as trustees to the “Te Wharewaka o Poneke Charitable Trust”.*
5. *Agree to delegate responsibility for the appointments to the Chief Executive.*
6. *Note that the activities of the “Te Wharewaka o Poneke Charitable Trust” will be reported back to the Council Controlled Organisation Performance Subcommittee, by way of an Annual Report as with all Council Organisations.*

Reports from Committees – Part A

Committee Decisions requiring Council approval

009/09C **STRATEGY AND POLICY COMMITTEE**
MEETING OF THURSDAY 19 FEBRUARY 2009
 (1215/11/IM)

(REPORT 3)

1. **ITEM 017/09P TERMS OF REFERENCE – ‘SAFE AND SUSTAINABLE TRANSPORT REFERENCE GROUP’**
 (1215/52/IM) (REPORT 4)

Moved Councillor McKinnon, seconded Councillor Wain the substantive motion.

(Councillor Goulden left the meeting at 6.46pm.)

The substantive motion was put.

Voting for: Councillors Mayor Prendergast, Best, Coughlan, Gill, McKinnon, Morrison, Pannett, Pepperell, Ritchie, Wade-Brown and Wain.

Voting against: Nil.

Majority Vote: 11:0

The substantive motion was declared CARRIED.

RESOLVED:

THAT Council:

1. *Agree to expand the scope of the Road Safety Reference Group to include a focus on sustainable transport as well as road safety, and change the group's name to the 'Safe and Sustainable Transport Reference Group'.*
2. *Agree to the draft terms of reference for the proposed Safe and Sustainable Transport Reference Group (attached as Appendix 1 to these minutes).*

Reports from Committee - Part B

Committee decisions for Council to note.

010/09C **RECEIPT OF INFORMATION FOR NOTING FROM COMMITTEES**
(1215/11/IM)

Moved Mayor Prendergast, seconded Councillor Wade-Brown, the motion that Council receive the information for noting from the Regulatory Processes Committee meeting of Wednesday 11 February 2009, Strategy and Policy Committee meetings of Thursday 12 February 2009 and Thursday 19 February 2009.

The motion was put.

Voting for: Councillors Mayor Prendergast, Best, Coughlan, Gill, McKinnon, Morrison, Pannett, Pepperell, Ritchie, Wade-Brown and Wain.

Voting against: Nil.

Majority Vote: 11:0

The motion was declared CARRIED.**RESOLVED:**

THAT Council:

1. *Receive the information for noting from the Regulatory Processes Committee meeting of Wednesday 11 February 2009, Strategy and Policy Committee meetings of Thursday 12 February 2009 and Thursday 19 February 2009.*

PROCESSES COMMITTEE**MEETING OF THURSDAY 12 FEBRUARY 2009**

(1215/11/IM)

(REPORT 4)

1. **ITEM 005/09RP GRANTING OF A FRESH LEASE TO THE GIRL GUIDES ASSOCIATION INCORPORATED**
(1215/53/IM) (REPORT 1)

THAT the Regulatory Processes Committee:

1. *Receive the information.*
2. *Approve subject to the conditions below, the granting of a fresh ground lease to the Girl Guides Association of New Zealand Incorporated under the Reserves Act 1977:*

Location	Term	Annual Rental
<i>Kipling Street Play Area, Kipling Street, Johnsonville</i>	<i>10 years and one renewal of 10 years</i>	<i>\$236 + GST per annum</i>

Any approval to grant a new lease is conditional upon:

1. *Appropriate consultation with iwi;*

2. *The lease being publicly notified in accordance with sections 119 and 120 of the Reserves Act 1977 (the Act) and any approved Management Plan;*
3. *There being no objections or sustained objections resulting from the abovementioned consultation or notification; and*
4. *The lessee pays for the legal and advertising costs associated with preparing the leases.*

2. **ITEM 006/09RP GRANTING OF A NEW LEASE TO SOUTHERN ENVIRONMENTAL ASSOCIATION (WELLINGTON) INCORPORATED**
(1215/53/IM) (REPORT 2)

THAT the Regulatory Processes Committee:

1. *Receive the information.*
2. *Approve subject to the conditions below, the granting of a new lease to the Southern Environmental Association under the Local Government Act 2002 (the Act):*

Location	Term	Annual Rental
<i>Preston's Gulley Closed Landfill, Happy Valley</i>	<i>10 years</i>	<i>\$1, if demanded</i>

Any approval to grant a lease is conditional upon:

1. *Appropriate consultation with iwi;*
2. *The Lease being publicly notified in accordance with sections 119 and 120 of the Act and any approved Management Plan;*
3. *There being no objections or sustained objections resulting from the abovementioned consultation or notification.*
4. *The lessee pays for the legal and advertising costs associated with preparing the leases.*

3. **ITEM 009/09RP GRANTING OF GRAZING LEASES TO TWO GROUPS OCCUPYING RESERVE AND OPEN SPACE LAND**
(1215/53/IM) (REPORT 5)

THAT the Regulatory Processes Committee:

1. *Receive the information.*

2. Approve subject to the conditions below, the granting of fresh and new licences to the following groups under the Local Government Act 2002 and the Reserves Act 1977 (Reserves Act):

Group	Location	Term	Annual Rental
Newlands Paparangi Horse Riding Society	Middleton Road, Glenside	5 years	\$350
Wellington City Light Horse Club	Preston's Gulley Closed Landfill, Happy Valley	5 years + 1 renewal of 5 years	\$1,000
Wellington City Light Horse Club	Houghton Bay Road	5 years + 1 renewal of 5 years	\$976

Any approval to grant a new licence is conditional upon:

1. Appropriate consultation with iwi;
 2. The licence proposed to be granted to Newlands/Paparangi Horse Riding Society Incorporated being publicly notified in accordance with sections 119 and 120 of the Reserves Act and any approved Management Plan;
 3. The licences proposed to be granted to Wellington City Light Horse Club Incorporated being publicly notified in accordance with sections 138 of the Local Government Act 2002 and any approved Management Plan;
 4. There being no objections or sustained objections resulting from the abovementioned consultation or notification.
 5. The lessees pay for the legal and advertising costs associated with preparing the licences.
4. **ITEM 010/09RP DISTRICT PLAN CHANGE 33 – RIDGELINE AND HILLTOPS – BEST FARMS LIMITED – APPEAL MEDIATION (1215/53/IM) (REPORT 4)**

THAT the Regulatory Processes Committee:

1. Receive the information.
2. Agree to settle the appeal from Best Farms Limited by delineating the ridgeline and hilltop overlay lines on the appellant's property in lower

Stebbing's Valley, as shown on Map 1 appended to this report.

3. *Agree to include appropriate wording in the consent order to the effect that in respect of Marshall Ridge, the land owner, and/or the Council will consult with the Glenside Progressive Association regarding any work or activity on land above the ridgeline and hilltop overlay line prior to the land being vested in the Council as reserve.*

**STRATEGY AND POLICY COMMITTEE
MEETING OF THURSDAY 12 FEBRUARY 2009
(1215/11/IM)**

(REPORT 5)

1. **ITEM 007/09P REPORT OF THE COUNCIL CONTROLLED ORGANISATION PERFORMANCE SUBCOMMITTEE MEETING OF MONDAY 8 DECEMBER 2008
(1215/52/IM) (REPORT 1)**

THAT the Strategy and Policy Committee:

1. *Note the following:*

1. **ITEM 039/09FM AGREEMENT ON CAPACITY SAVINGS MODEL**

(1215/52/02/IM) (REPORT 3)

- a. *That when Wellington Water Services Limited (Capacity) was established in 2004 one of the company's objectives was achieving for both Wellington City Council and Hutt City Council total targeted cost reductions of \$4.18 million over the first five years of the Contract for Provision of Services Related to Water Services (Service Level Agreement).*
- b. *That the Service Level Agreement contains targeted cumulative cost reductions for Wellington City Council of \$2.505 million during the first five years ending 30 June 2009 and \$0.960 million per annum thereafter.*
- c. *That agreement has been reached between Wellington City Council and Capacity on the model to be used by Capacity to calculate operational expenditure savings for the five years ending 30 June 2009.*
- d. *That the agreed savings model indicates \$0.702 million in cost reductions have been achieved in the four years to 30 June 2008, against a target of \$1.545 million.*

- e. *That Capacity has advised Wellington City Council that the Company does not consider it will be possible to meet the cumulative cost reduction target of \$2.505 million by the 30 June 2009 expiry date of the Service Level Agreement.*
- f. *That the Council Controlled Organisation Performance Subcommittee request Capacity reforecast the cumulative cost reductions to 30 June 2009 and report the results back to the Subcommittee at its meeting in March 2009.*
- g. *That, while Wellington City Council officers consider it unlikely that the annual cost reduction (savings) target of \$0.960m to apply from 1 July 2009 will be met, Capacity and Wellington City Council have agreed to work together to establish a revised target, and that this target is realistic and measurable. This is to be reported back to the Subcommittee on a quarterly basis.*
- h. *That Capacity has secured a two year fixed fee contract for the provision of water services to Upper Hutt City Council commencing 1 July 2008. The contract may either pose some cost risk to Wellington City Council if costs of provision exceed the fixed fee. However the contract may provide potential surplus for Wellington City Council if the fixed fee exceeds the costs of service provision. The Subcommittee has requested a progress report be given to the March 2009 meeting comparing actual costs against the fixed fee.*
- i. *That Upper Hutt City Council has requested Wellington City Council and Hutt City Council, as the existing shareholders of Capacity, develop a proposal under which Upper Hutt City Council would take an equity position in Capacity.*
- j. *That officers will report back to the Subcommittee in March 2009 on the implications of recommendation 2(i).*
- k. *That Capacity and Wellington City Council will commence a review of the Service Level Agreement in the New Year with a view to concluding negotiations by 31 March 2009 as required by the current Service Level Agreement prior to expiry of the current term on 30 June 2009, and that strategic (asset) planning is among the many items to be reviewed. It is noted that support from Wellington City Council's monitoring staff may help to achieve this.*

- l. *That the Subcommittee suggests that the new Service Level Agreement should reflect service contracts and not governance and ownership matters.*
 - m. *That Capacity asserts that additional savings such as capital expenditure have been delivered by the company but are not captured by the Savings Model.*
2. *Note the following matters with regard to the first quarter 2008/09 performance of Council Controlled Organisations:*

2. ***ITEM 040/09FM REVIEW OF THE PERFORMANCE OF ALL COUNCIL CONTROLLED ORGANISATIONS FOR THE QUARTER ENDED 30 SEPTEMBER 2008 (1215/52/02IM) (REPORT 4)***

- a. *The Basin Reserve Trust is performing well and continues to grow its revenue streams, in particular through confirming a naming rights sponsor for the next 3 years. The Subcommittee suggests that the Basin Reserve Trust seek external funding for improvements including practice wickets.*
- b. *An agreed position has been reached between Capacity and the Council with regard to the Savings Model and will be assessed and advised on by the Council Controlled Organisation Performance Subcommittee to SPC in early 2009.*
- c. *The impending renewal of the Service Level Agreement between Council and Capacity makes it appropriate to consider whether Council should take over responsibility for the strategic planning of water assets.*
- d. *The Subcommittee was concerned at the inaccuracies of financial information in the first quarter performance report from Capacity and asked officers to clarify this before the March 2009 meeting. The Subcommittee requests that Capacity reports to Council officers on a monthly basis until satisfied that reporting is accurate. These monthly reports should be signed by the Chief Executive Officer and the Chairman.*
- e. *Positively Wellington Tourism will aim to capitalise on the successful launch of their new domestic marketing campaign as well as seeking to increase Wellington's share of the Australian market. The Subcommittee notes*

the recent underperformance of i-site and that Positively Wellington Tourism is endeavouring to address this. The Subcommittee anticipates an update on the relocation options for i-site at its next meeting.

- f. The St James Theatre Charitable Trust has already been impacted by the economic downturn and its decline in working capital continues to present a challenge. Wellington City Council officers are closely monitoring cash flow.*
- g. Wellington Cable Car Limited performed strongly and the Subcommittee notes the recent payment of a \$311,308 dividend for the year ended 30 June 2008 to the 100% shareholder, Wellington City Council.*
- h. The Subcommittee notes the review of Wellington Waterfront Limited currently being considered by the Strategy and Policy Committee.*
- i. The Museums Trust intends to approach the Council for an increase in its baseline operational funding to cover a number of issues. This will be reported on to the Strategy and Policy Committee as part of the Long Term Council Community Plan process.*
- j. The Zoo's external sponsorship funding increased to \$2.25 million during the quarter and construction of the new animal hospital started; the Subcommittee notes the internal project controls employed by the Zoo and Wellington City Council Officers.*
- k. The Westpac Stadium continues to perform well, helped by the strong performance of the Wellington Lions, though attracting overseas artists may prove difficult in the current economic climate.*
- l. The Subcommittee notes that the first in a series on project management reports on the Karori Wildlife Sanctuary Trust Visitor Centre project will be coming to the March 2009 meeting and also the enhanced project management resource.*

2. ***ITEM 009/09P SUBMISSION ON THE REVIEW OF THE EMISSIONS TRADING SCHEME (1215/52/IM) (REPORT 2)***

THAT the Strategy and Policy Committee:

1. *Receive the information.*
2. *Approve the submission on the review of the Emissions Trading Scheme, attached as Appendix 1 of the officer's report.*
3. *Agree to delegate to the Mayor, the Climate Change Portfolio Leader and the Chief Executive the authority to make any minor drafting changes necessary before forwarding the submission to the Emissions Trading Scheme Review Select Committee.*

3. **ITEM 010/09P STRATEGY AND POLICY COMMITTEE FORWARD PROGRAMME**
(1215/52/IM) (REPORT 3)

THAT the Strategy and Policy Committee:

1. *Receive the information.*
2. *Agree to the Forward Programme for the Strategy and Policy Committee, attached as Appendix 1 of the officers report.*

**STRATEGY AND POLICY COMMITTEE
MEETING OF THURSDAY 19 FEBRUARY 2009**
(1215/11/IM)

(REPORT 6)

1. **ITEM 014/09P REVIEW OF THE ROAD ENCROACHMENT AND SALE POLICY AND FEES**
(1215/52/IM) (REPORT 1)

THAT the Strategy and Policy Committee:

1. *Receive the information as amended.*
2. *Agree, as part of the draft 2009-19 Long Term Council Community Plan, to consult on the following options for amending the fees associated with the Road Encroachment and Sale Policy:*
 - a. *Increase the application fee to \$400*
 - b. *Increase the administration fee to \$65*
 - c. *Increase the annual rental fee for residential encroachments to \$11.25/m²*
 - d. *Increase the minimum annual rental charge for residential encroachments to \$90*
 - e. *Adjust residential annual rental fees on a yearly basis under officer delegation to reflect Consumer Price Index changes, and agree that annual rental fees be reviewed by Council as part of the LTCCP process every three years.*

Note: All fees are exclusive of GST.

3. *Agree to amend the Road Encroachment and Sale Policy as highlighted in Appendix 1 of the officer's report and include reference to these proposed amendments in the draft LTCCP document.*
4. *Agree that the objectives, principles and fees associated with the Road Encroachment and Sale Policy be reviewed and reported back to the Strategy and Policy Committee by the end of 2010.*

2. **ITEM 015/09P HERITAGE GRANTS**
(1215/52/IM) (REPORT 2)

THAT the Strategy and Policy Committee:

1. *Receive the information.*
2. *Agree to the allocation of grants to applicants in the November 2008 round of the Built Heritage Incentive Fund, as assessed by Council officers as follows:*

<i>Project</i>	<i>Grant Approved</i>
<i>1) St Anne's Church Hall, 69 Northland Rd, Northland</i>	<i>\$40,000.00</i>
<i>2) Gear Meat Co. Building, 130 Cuba St</i>	<i>\$2,500.00</i>
<i>3) Massey House, 126 Lambton Quay</i>	<i>\$16,250.00</i>
<i>4) Hannah Warehouse, 13 Leeds St, Te Aro</i>	<i>\$1,679.06</i>
<i>5) Hazel Court, 4 Claremont Grove, Mt Victoria</i>	<i>\$9,337.50</i>
<i>6) House, 99 Cockayne Rd, Khandallah</i>	<i>\$5,612.25</i>
<i>7) Former Masonic Hall, 221 Clyde St, Island Bay</i>	<i>\$20,000.00</i>
<i>8) Lawson Scout Hall, 32 Salamanca, Kelburn</i>	<i>\$8,718.75</i>
<i>9) Roundhouse, Khandallah Bowling Club, 26 Woodmancote Rd</i>	<i>\$8,672.22</i>
<i>10) House, 8 Ascot St, Thorndon</i>	<i>\$2,500.00</i>
<i>11) Rita Angus Cottage, 194A Sydney Street West, Thorndon</i>	<i>\$1,777.50</i>
<i>12) Rita Angus Cottage, 194A Sydney Street West, Thorndon</i>	<i>\$1,185.00</i>
<i>13) Granny Cooper's Cottage, 30 Ascot St,</i>	<i>\$5,179.81</i>

<i>Thorndon</i>	
<i>14) Inverlochy House, 3 Inverlochy Place, Te Aro</i>	<i>\$30,000.00</i>
<i>Total</i>	<i>\$153,412.09</i>

3. **ITEM 016/09P QUARTERLY REPORT**
(1215/52/IM) (REPORT 3)

THAT the Strategy and Policy Committee:

1. *Receive the information.*

4. **ITEM 018/09P KERBSIDE RECYCLING**
(1215/52/IM) (REPORT 5)

THAT the Strategy and Policy Committee:

1. *Receive the information.*
2. *Note the information.*
3. *Agree that the information will be considered as part of Report 6:
Kerbside Recycling: Supplementary Report.*

5. **ITEM 019/09P KERBSIDE RECYCLING: SUPPLEMENTARY REPORT**
(1215/52/IM) (REPORT 6)

THAT the Strategy and Policy Committee:

1. *Receive the information.*
2. *Note that recyclable material collected through Wellington's kerbside collection services makes up a small proportion of the total waste volume managed by the Council, currently costs \$2.6m annually and earns \$165,000 in revenue.*
3. *Note that the merits of kerbside recycling are reduced landfilling, conservation of resources and positive public perception; rather than income from the sale of materials.*
4. *Note that a shortfall of \$1.1m in 2007/09 for recycling services was funded from other waste activities and that this shortfall is expected to increase as landfill waste volume and therefore levy revenue reduce, and the volume and cost for recyclables increase.*

5. *Note that as market opportunities and new initiatives emerge, the relative merits of collection for some types of material may change.*
6. *Agree to consult on the following container options for the provision of kerbside recycling collection:*
 - a. *Use of recycling bags, and the sorting of recyclables into different plastic bags by residents.*
 - b. *No recycling service provision.*
 - c. *Drop-off facilities.*
 - d. *Continued use of the existing green bins, and requiring residents to identify their bins and to tie or bag the recyclables. This is the recommended option.*
 - e. *Use of wheelie bins.*
 - f. *Pre-paid stickers on containers.*
7. *Agree to consult on the following funding options for the provision of kerbside recycling collection:*
 - a. *Alignment (reduction) of service levels to match available landfill levy funding.*
 - b. *100% rates funding, with consequent reduction of landfill levy charges.*
 - c. *Raising the landfill levy to fully cover the cost of recycling services.*
 - d. *100% user pays, costing participating households approximately \$60 annually, with consequent impact on landfill levy charges.*
 - e. *Continued landfill levy funding, supplemented by partial user pays through the purchase of recycling bags (currently estimated at 50%, or \$30 annually) to fill the shortfall.*
 - f. *Continued funding through the recycling levy and other waste activities as at present. This is the recommended option.*
 - g. *A combination of the levy, rates and user pays.*
8. *Note that funding options which propose a reallocation of existing charges from waste disposers to the users of recycling services will be perceived by some ratepayers as introducing a new user charge.*
9. *Agree to consult on the provision of a base service (either ongoing or for an introductory period only) funded through either the landfill levy or rates.*
10. *Note that this review of kerbside recycling is being undertaken as part of a wider programme of work required by 2012 under the Waste Minimisation Act 2008 and that officers will report to committee by the end of 2009 on progress.*

11. *Agree to lobby central government for early implementation of the Waste Minimisation Act 2008 so national solutions including waste and recycling processing can take effect.*
12. *Agree that a comprehensive education campaign will be run on how residents can reduce their waste irrespective of the option chosen on how the city collects and pays for recycling.*

011/09C **QUESTIONS**
(1215/11/IM)

NOTED:

There were no questions.

012/09C **RESOLUTION TO EXCLUDE THE PUBLIC**
(1215/11/IM)

Moved Mayor Prendergast, seconded Councillor Gill the motion to exclude the public.

The motion was put.

Voting for: Councillors Mayor Prendergast, Best, Coughlan, Gill, McKinnon, Morrison, Pannett, Pepperell, Ritchie, Wade-Brown and Wain.

Voting against: Nil.

Majority Vote: 11:0

The motion was declared CARRIED.

RESOLVED:

THAT Council:

1. *Pursuant to the provisions of the Local Government Official Information and Meetings Act 1987, exclude the public from the following part of the proceedings of this meeting namely:*

Report 7 – Regulatory Processes Committee – Meeting of Wednesday 11 February 2009

Grounds: Section 48(1)(a) That public conduct of this item would be likely to result

in the disclosure of information for which good reason for withholding would exist under Section 7

*Reason: Section 7(2)(g) maintain legal professional privilege.
Section 7(2)(i) to enable the Council to carry out negotiations without prejudice or disadvantage.*

2. *Permit Sally Dossor of DLA Phillips Fox to remain at this meeting, after the public has been excluded because of her knowledge of Report 7 – Regulatory Processes Committee – Meeting of Wednesday 11 February 2009 as this knowledge, may be of assistance in relation to the matter being discussed.*

The meeting went into public excluded session at 6.48pm.

For item 013/09C, please see the public excluded minutes.

(Councillor Pepperell left the meeting at 6.48pm.)

The meeting concluded at 6.49pm.

Confirmed: _____
Chair
/ /

APPENDIX 1

SAFE AND SUSTAINABLE TRANSPORT REFERENCE GROUP TERMS OF REFERENCE

February 2009

1. Purpose

The Safe and Sustainable Transport Reference Group (SASTRG) will be the primary forum for providing advice, a sounding board and peer review on road safety and sustainable transport issues to the Council. For the purposes of this group, “sustainable transport” is focused on areas where we seek to promote behaviour change, for example, in walking, cycling and the traffic demand management area.

The SASTRG will not be considered the sole representative of the community’s views on road safety and sustainable transport issues but should provide a balanced and expert commentary on relevant policy and planning issues.

The group is not intended to remove or reduce Council’s responsibilities to maintain the level of resources necessary for the effective officer management of road safety and sustainable transport.

2. Role

The role of the SASTRG is an advisory one, to provide:

- feedback, peer review and advice on the development and implementation of relevant road safety and sustainable transport projects, programmes and policies
- an information conduit to and from Council – both conveying community concerns to the Council as well as representing the broad spectrum of community expectations and concerns associated with road safety and sustainable transport in Wellington City.
- assisting the Road Safety and Travel Plan co-ordinators in their role
- helping develop projects that are included in the Council’s annual plan and Long Term Council Community Plan.

The SASTRG will not make submissions on draft Council policies and plans put out for public consultation, as its input will be made in the developmental stages of projects. Note: this does not prevent individual member organisations making their own submissions.

The group will not have an independent budget to commission work or undertake activities outside of this advisory role.

APPENDIX 1

The Council has other advisory groups – and is seeking increased cooperation between those groups. SASTRG members may occasionally be asked to attend meetings of the other groups and vice versa to share information (particularly the Disability Reference Group, Youth Council and Pacific Advisory Group).

3. Membership

Number and make-up of members

The group will be made up of members from organisations and agencies that are interested in road safety and/or sustainable transport. The following organisations will be invited to participate in the group (noting that this list does not exclude other organisations from being asked to participate):

- Greater Wellington Regional Council
- Living Streets Wellington
- Cycle Aware Wellington
- New Zealand Transport Agency
- Police
- Automobile Association
- Accident Compensation Corporation
- Injury Prevention Consultants of New Zealand
- Sustainability Trust
- Alcohol and Liquor Advisory Council
- Students Against Driving Drunk (SADD)
- Regional Public Health
- Aged Concern
- Fire Service
- Motorcycle advocacy group
- Driver Training organisation
- Plunket

Representatives of the Youth Council, Pacific Advisory Group and Disability Reference Group will also be invited to attend. It is also expected that officers from other Council business units will participate in the group as appropriate.

Selection of additional members

Groups, organisations and agencies not mentioned above may appropriately be included as members of the group (either at the request of the SASTRG, Council or organisation). To be eligible, an organisation/group must have:

- a city wide, rather than a localised, focus
- a level of road safety and/or sustainable transport knowledge
- a degree of involvement in practical initiatives
- a demonstrated enthusiasm for road safety and sustainable transport issues
- links into the community and willingness to utilise those links.

Additional members will be selected by Council officers in association with the Group's membership.

APPENDIX 1

The group will have at least one Councillor representative, although invitations may be extended to other councillors to participate.

Chair

The group will be chaired by the Councillor appointed to the group. If the Councillor is going to be absent, they will nominate a Chair for the meeting.

Members' responsibilities

- Work collaboratively with other members of the group to fulfill the SASTRG's role and responsibilities
- Represent their organisation or agency's perspective to the group
- Share information from their different networks and feed information back to those groups
- Be prepared to participate in project meetings/brainstorming sessions in addition to meetings of the full advisory group
- Raise issues relevant to the group's TOR.

4. Reporting

The group will report to the appropriate Council committee annually, outlining its achievements and any issues it wishes Council to consider further.

5. Frequency of Meetings

SASTRG will meet on an as required basis up to a maximum of six times a year. Specific issues may be raised and dealt with electronically (i.e. via email or web-based discussion fora) in between meetings of the full group.

Individual members may also be requested to attend additional meetings if they choose to participate in specific projects or brainstorming sessions.

6. Quorum

Half of the current members must be present for the group to have a quorum.

7. Operation

The maintenance and servicing of the group will primarily be the responsibility of the appropriate Council directorate. The group will be supported by an officer who will be responsible for compiling agendas, writing minutes, and providing other administrative and advisory support to the group.

APPENDIX 1

8. Payment

Group members will not receive payment, although the Council will support the group by:

- making car parks available in the basement of the Council's buildings upon request
- providing refreshments at the meeting
- other appropriate support as required.

9. Review

The Terms of Reference will be reviewed as required, but at least once every three years. All changes to the Terms of Reference will be subject to the approval of the appropriate Council committee and Council.