

**Absolutely Positively
Wellington City Council**

Me Heke Ki Pōneke

Ordinary Meeting of Tawa Community Board Rārangi Take | Agenda

7.00pm Rāhina Monday, 30 Whiringa ā-nuku October 2023
Tawa Community Centre
5 Cambridge Street
Tawa
Wellington



MEMBERSHIP

Rachel Allan
Tim Davin (Deputy Chair)
Jill Day (Chair)
Jackson Lacy
Liz Langham
Councillor McNulty
Miriam Moore
Councillor Randle

Have your say!

You can make a short presentation to the Councillors, Committee members, Subcommittee members or Community Board members at this meeting. Please let us know by noon the working day before the meeting. You can do this either by phoning 04-499-4444, emailing public.participation@wcc.govt.nz, or writing to Democracy Services, Wellington City Council, PO Box 2199, Wellington, giving your name, phone number, and the issue you would like to talk about. All Council and committee meetings are livestreamed on our YouTube page. This includes any public participation at the meeting.

TABLE OF CONTENTS

30 OCTOBER 2023

Business	Page No.
1. Meeting Conduct	5
1.1 Karakia	5
1.2 Apologies	5
1.3 Conflict of Interest Declarations	5
1.4 Confirmation of Minutes	5
1.5 Tawa Community Board Service Award	5
1.6 Public Participation	5
1.7 Items not on the Agenda	5
2. Oral Reports	7
2.1 Oral Updates	7
3. Reports	11
3.1 Election of deputy chair	11
3.2 Tawa Community Board Discretionary Fund - Monthly Allocations 2022/23	15
3.3 Resource consents applications and approvals for 1 September 2023 to 9 October 2023	19
3.4 Current and Upcoming Consultations and Engagements	23
3.5 Actions Tracking and Forward Programme	27

1. Meeting Conduct

1.1 Karakia

The Chairperson will open the hui with a karakia.

Kia hora te marino	May peace be widespread.
Kia whakapapa pounamu te moana	May the sea be like greenstone;
Hei huarahi mā tatou I te rangi nei	a pathway for all of us this day.
Aroha atu, aroha mai	Let us show respect for each other,
Tātou i a tātou katoa.	love for one another.

At the appropriate time, the following karakia will be read to close the hui.

Kia whakairia te tapu	Restrictions are moved aside,
Kia wātea ai te ara	so the pathway is clear to return to
Kia turuki whakataha ai	everyday activities.
Kia turuki whakataha ai	Let us be united.
Haumi e. Hui e. Tāiki e!	

1.2 Apologies

The Chairperson invites notice from members of apologies, including apologies for lateness and early departure from the hui, where leave of absence has not previously been granted.

1.3 Conflict of Interest Declarations

Members are reminded of the need to be vigilant to stand aside from decision making when a conflict arises between their role as a member and any private or other external interest they might have.

1.4 Confirmation of Minutes

The minutes of the meeting held on 18 September 2023 will be put to the Tawa Community Board for confirmation.

1.5 Tawa Community Board Service Award

A Tawa Community Board Service Award may be presented.

1.6 Public Participation

A maximum of 60 minutes is set aside for public participation at the commencement of any hui of the Council or committee that is open to the public. Under Standing Order 3.23.3 a written, oral or electronic application to address the hui setting forth the subject, is required to be lodged with the Chief Executive by 12.00 noon of the working day prior to the hui concerned, and subsequently approved by the Chairperson.

1.7 Items not on the Agenda

Any item not on the agenda may only be discussed if a motion to discuss the item is passed by a unanimous resolution of the hui; and:

1. The item is a minor item relating to the general business of the local authority; and
2. The Chairperson explains at the beginning of the hui, at a time when it is open to the public, that the item will be discussed at the hui but no resolution, decision or recommendation may be made in respect of that item except to refer that item to a subsequent hui for further discussion; and

3. The Chairperson explains to the hui why the item is not on the agenda and the reason why discussion of the item cannot be delayed.

2. Oral Reports

ORAL UPDATES

Kōrero taunaki | Summary of considerations

Purpose

1. This report to Tawa Community Board provides an opportunity to Council officers, external organisations and Tawa Community Board members to share progress on relevant issues.

Strategic alignment with community wellbeing outcomes and priority areas

Aligns with the following strategies and priority areas:

- Sustainable, natural eco city
 - People friendly, compact, safe and accessible capital city
 - Innovative, inclusive and creative city
 - Dynamic and sustainable economy
- Strategic alignment with priority objective areas from Long-term Plan 2021–2031**
- Functioning, resilient and reliable three waters infrastructure
 - Affordable, resilient and safe place to live
 - Safe, resilient and reliable core transport infrastructure network
 - Fit-for-purpose community, creative and cultural spaces
 - Accelerating zero-carbon and waste-free transition
 - Strong partnerships with mana whenua

Relevant Previous decisions

Financial considerations

- Nil Budgetary provision in Annual Plan / Long-term Plan Unbudgeted \$X

2. There are no financial considerations associated with this report.

Risk

- Low Medium High Extreme

Author	Alisi Folaumoetu'i, Senior Democracy Advisor
Authoriser	Stephen McArthur, Chief Strategy & Governance Officer

Taunakitanga | Officers' Recommendations

Officers recommend the following motion

That the Tawa Community Board:

1. Receive the information.

Kōrerorero | Discussion

3. The following oral updates are scheduled to be delivered at the this meeting:

- a) Police update
- b) Linden Community Centre development – David Ensor and Laurinda Thomas
- c) Tawa Members' Update (standing item)
- d) Councillors' update (standing item)

Attachments

Attachment 1. Members' updates [↓](#) 

Page 9

Purpose

1. To provide an update on Board activities and priorities actioned by its members and note public feedback.

Update to 24 October 2023

Planning

Roading, Transport

- The Board continues to advocate for a service for phone booking for the On Demand bus service.

Youth Development

- Planning is well underway for the Tawa Primary Schools Citizenship awards. Visits to talk with students at Greenacres and Redwoods schools have been completed.
- Tawa Borough Scholarship Trust members met to formalise the changeover of trustees. The scholarship amount of \$600 was confirmed as the amount for the scholarship for 2023. Discussions about the future direction of the Trust will be held at a later stage, as the trustees would like to do further research.

Community Development

- Board members have co-ordinated with Fieza about an upcoming Repair cafe event.

Waste Management, Carbon Reduction

- Members of the Board attended the Spicer Landfill Community Meeting on Tuesday 26th September. This was a well-attended community meeting.

Economic Development

- Chair attended the regular meeting of the REsidents Association chair and the Business Group Manager.
- Business Group AGM was attended.

Public Spaces

- Board members attended one of the drop-in sessions regarding the Willowbank play area.

Water / Resilience

Governance

- New board member, Liz Langham has completed the induction process.
- The Board submitted a submission on the Rates Review.
- The Board submitted on the Dog Policy survey.
- Chair attended a briefing regarding the “Future for Local Government” work that LGNZ is progressing.

Feedback, requests, complaints received

- Council has advised that a bigger rubbish bin has been installed at New World because of overflowing rubbish reported by New World. Grasslees Reserve bins are now on the summer schedule with the bins being emptied daily. In the winter those bins are emptied every second day.
- The board has engaged with the community on Facebook in discussions about accessibility issues at the Takapū Road station.
- Query received from resident regarding traffic movements into and through Redwood station. Ongoing concern about people turning right and people travelling the wrong way in the one-way areas around the Redwood Hall. Have requested information about who is responsible for the carpark area and what could be done to improve safety.

3. Reports

ELECTION OF DEPUTY CHAIR

Kōrero taunaki | Summary of considerations

Purpose

1. This report to the Tawa Community Board asks the Board to consider the election of a deputy chair for the next 12 months, commencing 1 November 2023.

Strategic alignment with community wellbeing outcomes and priority areas

Aligns with the following strategies and priority areas:

- | | |
|--|---|
| Strategic alignment with priority objective areas from Long-term Plan 2021–2031 | <input type="checkbox"/> Sustainable, natural eco city |
| | <input type="checkbox"/> People friendly, compact, safe and accessible capital city |
| | <input type="checkbox"/> Innovative, inclusive and creative city |
| | <input type="checkbox"/> Dynamic and sustainable economy |
| | <input type="checkbox"/> Functioning, resilient and reliable three waters infrastructure |
| | <input type="checkbox"/> Affordable, resilient and safe place to live |
| | <input type="checkbox"/> Safe, resilient and reliable core transport infrastructure network |
| | <input type="checkbox"/> Fit-for-purpose community, creative and cultural spaces |
| | <input type="checkbox"/> Accelerating zero-carbon and waste-free transition |
| | <input type="checkbox"/> Strong partnerships with mana whenua |

Relevant Previous decisions

There are no relevant previous decisions.

Significance

The decision is **rated low significance** in accordance with schedule 1 of the Council's Significance and Engagement Policy.

Financial considerations

- | | | |
|---|--|---|
| <input checked="" type="checkbox"/> Nil | <input type="checkbox"/> Budgetary provision in Annual Plan / Long-term Plan | <input type="checkbox"/> Unbudgeted \$X |
|---|--|---|

Risk

- | | | | |
|---|---------------------------------|-------------------------------|----------------------------------|
| <input checked="" type="checkbox"/> Low | <input type="checkbox"/> Medium | <input type="checkbox"/> High | <input type="checkbox"/> Extreme |
|---|---------------------------------|-------------------------------|----------------------------------|

Author	Alisi Folaumoetu'i, Senior Democracy Advisor
Authoriser	Stephen McArthur, Chief Strategy & Governance Officer

Taunakitanga | Officers' Recommendations

Officers recommend the following motion

That the Tawa Community Board:

1. Receive the information
2. Thank Tim Davin for his contributions as the outgoing deputy chair.

Following nominations for the position of deputy chair.

That the Tawa Community Board:

3. Appoint NAME as deputy chair.
4. Note that the Board will consider rotating the deputy chair position and appointing another member as deputy chair after 12 months.

Whakarāpopoto | Executive Summary

2. The appointment of a deputy chair is optional but recommended. In the event that the chair is absent or incapacitated for any reason, the deputy chair will act on behalf of the chair and fulfil duties of the chair. The appointment is made by resolution of the board.

Takenga mai | Background

Role of the deputy chair

3. If the chair is absent or incapacitated, the deputy chair must perform all the responsibilities and duties of the chair and must preside at meetings where the chair is absent.

Kōrerorero | Discussion

Method of voting

4. First, the Chair will call for nominations for the position. There are no formal requirements for a nomination. Members may be nominated if they are not attending the meeting but cannot vote.
5. If there is only one nomination, then the Board will vote on that nomination.
6. If there is more than one nomination, then the Boards Standing Orders (SO 2.6.1) require the following system ('System A' from clause 25 of schedule 7 LGA) to be used:
 - a. "There is a first round of voting for all candidates,
 - b. if no candidate is successful in that round there is a second round of voting from which the candidate with the fewest votes in the first round is excluded,
 - c. if no candidate is successful in the second round there is a third, and if necessary subsequent round of voting from which, each time, the candidate with the fewest votes in the previous round is excluded,
 - d. in any round of voting, if 2 or more candidates tie for the lowest number of votes, the person excluded from the next round is resolved by lot."
7. The deputy chair may terminate or have their office terminated by:
 - Resigning their position
 - A majority decision of the Board by resolution

- Being no longer eligible to hold office

Kōwhiringa | Options

8. If the Board did not want to appoint a deputy chair, and the chair was absent for any particular meeting, then the members present at that meeting would need to elect one of the members present to preside at that meeting.

Whai whakaaro ki ngā whakataunga | Considerations for decision-making

Alignment with Council's strategies and policies

9. As a governance decision of the Board, there is no particular alignment with Council's strategies or policies arising from this decision.

Engagement and Consultation

10. As a governance decision of the Board, no engagement or consultation is required.

Implications for Māori

11. There are no particular implications for Māori arising from this decision.

Financial implications

12. N/A

Legal considerations

13. N/A

Risks and mitigations

14. No significant risks have been identified with this decision.

Disability and accessibility impact

15. Should a deputy chair need any particular support to fulfil their roles due to disability or accessibility needs, then staff will work to ensure that support is provided.

Climate Change impact and considerations

16. As a governance decision of the Board, there are no particular climate change impacts or considerations.

Communications Plan

17. The appointment of the deputy chair will be communicated through the Council's website.

Health and Safety Impact considered

18. There are no particular health and safety impacts stemming from this decision.

Ngā mahinga e whai ake nei | Next actions

19. Should the Board wish to consider the appointment of a new deputy chair in 12 months, then it will be added to the forward work programme of the Board.

Attachments

Nil

TAWA COMMUNITY BOARD DISCRETIONARY FUND - MONTHLY ALLOCATIONS 2022/23

Kōrero taunaki | Summary of considerations

Purpose

1. This report to Tawa Community Board is to approve by resolution the spending of the Tawa Community Board Discretionary Fund.

Strategic alignment with community wellbeing outcomes and priority areas

Aligns with the following strategies and priority areas:

- Sustainable, natural eco city
- People friendly, compact, safe and accessible capital city
- Innovative, inclusive and creative city
- Dynamic and sustainable economy
- Functioning, resilient and reliable three waters infrastructure
- Affordable, resilient and safe place to live
- Safe, resilient and reliable core transport infrastructure network
- Fit-for-purpose community, creative and cultural spaces
- Accelerating zero-carbon and waste-free transition
- Strong partnerships with mana whenua

Strategic alignment with priority objective areas from Long-term Plan 2021–2031

Relevant Previous decisions

Financial considerations

- Nil
 Budgetary provision in Annual Plan / Long-term Plan
 Unbudgeted \$X

Risk

- Low
 Medium
 High
 Extreme

Author	Alisi Folaumoetu'i, Senior Democracy Advisor
Authoriser	Stephen McArthur, Chief Strategy & Governance Officer

Taunakitanga | Officers' Recommendations

Officers recommend the following motion

That the Tawa Community Board:

1. Receive the information.

Whakarāpopoto | Executive Summary

2. This report to Tawa Community Board is to approve by resolution the spending of the Tawa Community Board Discretionary Fund.

Takenga mai | Background

3. The Tawa Community Board's Discretionary Fund is administered by Wellington City Council previously totalled to \$15,330.54 exclusive of GST. As a result of Long-term Plan decisions made in 2021, the budget for the Tawa Community Board's Discretionary Fund increased to \$18,249.96 effective from 1 July 2022.
4. At every Board meeting, the Board decides whether to make any payments from its Discretionary Fund for projects that directly benefit residents or organisations in Tawa.
5. The payments are authorised by passing a resolution stating the amount of the payment/s, what the payment/s is to be used for and who it is they are going to.
6. The Board does not invite applications to the discretionary fund.
7. In February 2020 the Board clarified that they would not consider requests by families or individuals for memorials, including those of former Board members. The discretionary fund is seen as being primarily to meet local community needs.
8. As the fund is discretionary, there is no commitment by the Board to repeat funding to any group in future from this pool, even if regular payments have been made in the past.
9. The Board agreed that it may retrospectively approve funds of up to \$500 for one-off activities to cater for immediate needs via reimbursement. The retrospective vote will take place at the next Board meeting.
10. Accruals are for the cost of work completed by 30 June but not yet paid for. These must be for specific items or organisations.
11. Funds cannot be spent other than for the purpose(s) specified in the Board's resolution.
12. Members, who require reimbursement from the fund for approved expenditure, are to supply receipts and details of the expenditure on the reimbursement form.
13. Reimbursements will be paid on a monthly basis. Details and receipts need to be provided, preferably within two months of expenditure.
14. The Council officer will track Board resolutions which approve expenditure from the fund, and any accountability requested by the Board.
15. Motions requiring direct payment to an organisation or business will be actioned by the officer and in conjunction with the Chair, shall ensure an appropriate level of detail is kept on record.

16. Funds given to groups or organisations will require an appropriate level of accountability, with proof of expenditure and accompanying details of use reported back to the Board within six months.
17. Groups or organisations who have not previously received funds from the Board will be asked to provide evidence of good financial practice, or oversight from another established and trusted organisation.

Kōrerorero | Discussion

18. The Finance Team, in discussion with Democracy Services, have advised the following:
 - a) Once the General Ledger is closed off for the year ending 30 June, it is not possible to allocate transactions to the previous year's Discretionary Fund. In real terms, this means that any manual payment forms (reimbursements, donations et cetera) received after 22 June or invoices received after 24 June will be paid out of the next year's Discretionary Fund.
 - b) Unspent Tawa Community Board Discretionary Funds are not able to be carried over to a future financial year.
19. Attachment One is the annual breakdown of spending for the financial period of 2023/2024.
20. The current balance for the financial period of 2023/2024 is \$15,949.96.

Ngā mahinga e whai ake nei | Next actions

21. Allocation of the fund is a reoccurring item on the Tawa Community Board agenda at each Board meeting.

Attachments

Attachment 1. [October Financials](#)  

Page 18

1. RESOURCE CONSENTS APPLICATIONS AND APPROVALS FOR 1 SEPTEMBER 2023 TO 9 OCTOBER 2023

Kōrero taunaki | Summary of considerations

Purpose

- This report to Tawa Community Board is to advise the Board of all resource consents lodged, along with decisions made by Officers acting under Delegated Authority, on Land Use and Subdivision resource consent applications, in accordance with an agreement reached with the Tawa Community Board.

Strategic alignment with community wellbeing outcomes and priority areas

Aligns with the following strategies and priority areas:

- | | |
|--|---|
| Strategic alignment with priority objective areas from Long-term Plan 2021–2031 | <input type="checkbox"/> Sustainable, natural eco city
<input type="checkbox"/> People friendly, compact, safe and accessible capital city
<input type="checkbox"/> Innovative, inclusive and creative city
<input type="checkbox"/> Dynamic and sustainable economy

<input type="checkbox"/> Functioning, resilient and reliable three waters infrastructure
<input type="checkbox"/> Affordable, resilient and safe place to live
<input type="checkbox"/> Safe, resilient and reliable core transport infrastructure network
<input type="checkbox"/> Fit-for-purpose community, creative and cultural spaces
<input type="checkbox"/> Accelerating zero-carbon and waste-free transition
<input type="checkbox"/> Strong partnerships with mana whenua |
|--|---|

Financial considerations

- | | | |
|---|--|---|
| <input checked="" type="checkbox"/> Nil | <input type="checkbox"/> Budgetary provision in Annual Plan / Long-term Plan | <input type="checkbox"/> Unbudgeted \$X |
|---|--|---|

Risk

- | | | | |
|---|---------------------------------|-------------------------------|----------------------------------|
| <input checked="" type="checkbox"/> Low | <input type="checkbox"/> Medium | <input type="checkbox"/> High | <input type="checkbox"/> Extreme |
|---|---------------------------------|-------------------------------|----------------------------------|

Author	Nicole Tydda, Manager Customer Service and Business Support
Authoriser	Bill Stevens, Resource Consents Team Leader Liam Hodgetts, Chief Planning Officer

Taunakitanga | Officers' Recommendations

Officers recommend the following motion

That the Tawa Community Board:

1. Receive the information.

Whakarāpopoto | Executive Summary

2. This report advises the Community Board of resource consents lodged and decisions made during the period 1 September 2023 to 9 October 2023.

Kōrerorero | Discussion

3. For the period from 1 September 2023 to 9 October 2023 there were five applications received by the Council.

Service Request	Address	Applicant
538498	52 Raroa Terrace, Tawa	MLTL Limited
Land use consent for a seven-unit multi-unit development.		
538827	64 Redwood Avenue, Tawa	Mali Company Ltd
Land use and subdivision consent for a five-unit multi-unit development and a five-lot fee simple subdivision.		
539251	23 Westra View, Tawa	William Adair
Land use consent for a new dwelling in a rural area which will require some earthworks.		
538090	50 Beauchamp Street, Tawa	Paul McDonnell Homes 2015 Ltd
Change of Conditions to SR521173 relating to the wastewater connection and a consent notice on the record of titles of lots 5-8.		
538408	20 William Earp Place, Tawa	Rosco Ice Cream Limited
Change of Conditions to SR488547 relating to design layout changes.		

4. For the period from 1 September 2023 to 9 October 2023 there was one application approved under delegated authority.

Service Request	Address	Applicant
------------------------	----------------	------------------

537766	6 Turkington Street, Tawa	Aaron Graham
Certificate of compliance for two new one-bedroom houses.		

Attachments

Nil

2. CURRENT AND UPCOMING CONSULTATIONS AND ENGAGEMENTS

Kōrero taunaki | Summary of considerations

Purpose

1. This report to Tawa Community Board provides an update on the current items Council is seeking public feedback on and to advise the Board on upcoming consultations or surveys the Council is undertaking

Strategic alignment with community wellbeing outcomes and priority areas

Aligns with the following strategies and priority areas:

- Sustainable, natural eco city
- People friendly, compact, safe and accessible capital city
- Innovative, inclusive and creative city
- Dynamic and sustainable economy

Strategic alignment with priority objective areas from Long-term Plan 2021–2031

- Functioning, resilient and reliable three waters infrastructure
- Affordable, resilient and safe place to live
- Safe, resilient and reliable core transport infrastructure network
- Fit-for-purpose community, creative and cultural spaces
- Accelerating zero-carbon and waste-free transition
- Strong partnerships with mana whenua

Relevant Previous decisions

Financial considerations

- Nil
 | Budgetary provision in Annual Plan / Long-term Plan
 | Unbudgeted \$X

2. There are no financial considerations for this report.

Risk

- Low
 | Medium
 | High
 | Extreme

Author	Alisi Folaumoetu'i, Senior Democracy Advisor
Authoriser	Stephen McArthur, Chief Strategy & Governance Officer

Taunakitanga | Officers' Recommendations

Officers recommend the following motion

That the Tawa Community Board:

1. Receive the information.

Whakarāpopoto | Executive Summary

2. Willowbank Reserve Play Area

The board was provided the following update on this project via email from the Parks, Sport and Recreation team on 17 October 2023.

In 2021, the board at that time were in favour of the relocation, and as the proposal would require a change in the designated dog exercise area, this project was deferred until that consultation could take place.

The play area is due for its capital renewal and when scoping the site, a number of issues came to mind on the current location.

- Of primary concern, the current play area is not in a location that we would choose from a Crime Prevention Through Environmental Design (CPTED) perspective, as there is no visibility of the site from the road or residences. Lessons learnt in the industry show that this means users can be less safe and that assets can be more prone to vandalism. That is not to say that this is necessarily the case with Willowbank Reserve, but it is a generally accepted principal.
- It is also a reasonable distance from carparks and the amenities already within the reserve, such as the fountain, bike racks & tool station, and the public toilets.
- The proposed new location would also support the provision of accessible play equipment, something that is less feasible in the current site, based on the distance to the play area and condition of paths.
- The proposed new location would be properly fenced to keep young charges safe from the road.
- The proposed new location has great natural shade provision, with the established trees in the area, particularly from the large eucalyptus in the centre of the site (as seen in this photo).
- The current play area is over 23 years old, and has a number of compliance issues when viewed against the current NZ Standards for playground equipment and surfacing.

There is a staged approach to public consultation on this project.

- Dog owners are specifically being asked if they are open to a change of locations for the dog exercise areas, based on what is important to them. [Animal Bylaw, Dog Policy and Domestic Animal Policy Review | Let's Talk | Wellington City Council](#)
- There is the early engagement with Rima survey, which is merely to inform aspects of the design brief, that are not location specific. Residents within the coverage area of 800m walk to the site will have had a flyer dropped off about the consultation. In a similar vein, educational services, clubs and facilities within the

coverage area have been contacted about the consultation. <https://www.letstalk.wellington.govt.nz/willowbank-reserve-play>

- We are planning for two on-site sessions to hear from those wanting to pass feedback in person on Friday 20 Oct from 3-5pm and Saturday 21 Oct from 9-11am.
- Then there is formal consultation on concept designs, where we will ask the community directly about the location. I have been considering the idea of 2 separate concept designs, one for each location. As with the early consultation, the residents, educational services, clubs and facilities within the coverage area of 800m walk to the site will be approached about the consultation.

Nothing in this exercise is pre-determined, we are just taking a phased approach to consultation. At the end of the day, we will be asking the community to consider the pro and cons of the two sites.

You can read more here: [Willowbank Reserve Play Area Renewal | Let's Talk | Wellington City Council](#)

Ngā mahinga e whai ake nei | Next actions

3. Should the Board wish to participate in the consultations, there is no requirement for the Board to formally ratify this.
4. The Board has agreed that submissions can be noted in the members' update, as well as any opposition to the submissions.

Attachments

Nil

ACTIONS TRACKING AND FORWARD PROGRAMME

Kōrero taunaki | Summary of considerations

Purpose

1. This report provides an update on past actions agreed by the Tawa Community Board at its previous meetings (hui).
2. Additionally, this report provides a list of items that are scheduled to be considered at the next two hui of the board.

Strategic alignment with community wellbeing outcomes and priority areas

Aligns with the following strategies and priority areas:

- Sustainable, natural eco city
- People friendly, compact, safe and accessible capital city
- Innovative, inclusive and creative city
- Dynamic and sustainable economy

- Functioning, resilient and reliable three waters infrastructure
- Affordable, resilient and safe place to live
- Safe, resilient and reliable core transport infrastructure network
- Fit-for-purpose community, creative and cultural spaces
- Accelerating zero-carbon and waste-free transition
- Strong partnerships with mana whenua

Strategic alignment with priority objective areas from Long-term Plan 2021–2031

Relevant Previous decisions

Not applicable.

Financial considerations

Nil

Budgetary provision in Annual Plan / Long-term Plan

Unbudgeted \$X

Risk

Low

Medium

High

Extreme

Author	Alisi Folaumoetu'i, Senior Democracy Advisor
Authoriser	Stephen McArthur, Chief Strategy & Governance Officer

Taunakitanga | Officers' Recommendations

Officers recommend the following motion:

That the Tawa Community Board:

1. Receive the information.

Whakarāpopoto | Executive Summary

Actions Tracking

3. The Board had 2 in progress actions carried forward from previous action tracking reports:

- 2 are still in progress.

#	Date	Meeting	Report	Clause	Status	Comment
2	Monday 20 March 2023	Tawa Community Board	New Ground Lease for Existing Lesee: Tawa Squash Rackets Club Incorporated	2) Agree to grant a new ten-year ground lease with one right of renewal for ten years to the existing lease holder Tawa Squash Rackets Club Incorporated pursuant to the Wellington City Council Lease Policy for Community and Recreation Groups and the Reserves Act 1977.	In progress	Lease application process underway.
6	Monday 26 June 2023	Tawa Community Board	3.1 Proposed Road Closure	2) Agree to close Main Road Tawa between Lyndhurst Road intersection and Surrey Street roundabout to vehicles and cyclists including motorised scooters on Saturday 28 October 2023 between 5.00am and 5.00 pm. This road closure is required for the Spring into Tawa event.	In progress	

Forward Programme

4. The following items are scheduled to go to the Board's next two hui:

Rāhina Monday, 20 Whiringa-ā-rangi November 2023:

Oral reports:

- Fire Update (tbc)
- CE and Mayor updates (tbc)
- Tawa Connections and Tawa to Johnsonville Cycleway Projects
- Tawa Residents Association update (tbc)
- Tawa Members' update (standing item)
- Councillors' update (standing item)

Written Reports:

- Resource Consent Applications and Approvals Report (standing item)
- Upcoming Areas of Consultation, Engagement or Surveys (if any)

- (standing item)
- Tawa Community Board Discretionary Fund update (standing item)
- Actions Tracking and Forward Programme (standing item)

Rāhina Monday, 11 Hakihea December 2023:

Oral reports:

- Fire Update (tbc)
- Tawa Members' update (standing item)
- Councillors' update (standing item)

Written Reports:

- Resource Consent Applications and Approvals Report (standing item)
- Upcoming Areas of Consultation, Engagement or Surveys (if any) (standing item)
- Tawa Community Board Discretionary Fund update (standing item)
- Actions Tracking and Forward Programme (standing item)

Takenga mai | Background

Actions Tracking

1. Council adopted the new 2022/2025 triennium Terms of Reference and Delegations on 16 November 2022.
2. In addition to delegations carried forward from last triennium, the community boards have been delegated the power within their community to:
 - Name right-of-ways under section 319A of the Local Government Act 1974, in accordance with Te Māpihi Maurea Naming Policy.
 - Name reserves under section 10 of the Reserves Act 1977, in accordance with Te Māpihi Maurea Naming Policy.
 - Approve leases, subleases, and easements for all Council-owned land that is either open space under the District Plan, or reserve under the Reserves Act 1977.
 - Make all decisions requiring Council or committee approval under the 'Leases Policy for Community and Recreation Groups'.
 - Establish dog areas, such as those described in the Wellington Consolidated Bylaw 2008 (clause 5 of Part 2: Animals).
 - Temporarily close roads for events under clause 11(e), Schedule 10 of the Local Government Act 1974 and the Transport (Vehicular Traffic Road Closure) Regulations 1965.
 - Recommend to Council whether to proceed with a road stopping and disposal of a stopped road, including if appropriate any related acquisition, disposal, or exchange of land.

- Consider and recommend to Council any notification by the Minister of Lands that a road is stopped under section 116 of the Public Works Act 1981, and the disposal of the stopped road.
3. The community boards have the full power to make decisions.
 4. The purpose of this report is to ensure that all resolutions are being actioned over time. It does not take the place of performance monitoring or full updates. The board could resolve to receive a full update report on an item if it wishes.

Forward Programme

5. The forward programme sets out the reports planned for to go to the Board for consideration in the next two hui.
6. It is a working document and is subject to change on a regular basis.

Attachments

Nil