

Absolutely Positively
Wellington City Council

Me Heke Ki Pōneke

Ordinary Meeting of Tawa Community Board Agenda

7.00pm Monday, 17 April 2023
Tawa Community Centre
5 Cambridge Street
Tawa
Wellington



MEMBERSHIP

Rachel Allan
Tim Davin (Deputy Chair)
Jill Day (Chair)
Janryll Fernandez
Jackson Lacy
Councillor McNulty
Miriam Moore
Councillor Randle

Have your say!

You can make a short presentation to the Councillors, Committee members, Subcommittee members or Community Board members at this meeting. Please let us know by noon the working day before the meeting. You can do this either by phoning 04-803-8337, emailing public.participation@wcc.govt.nz or writing to Democracy Services, Wellington City Council, PO Box 2199, Wellington, giving your name, phone number, and the issue you would like to talk about. All Council and committee meetings are livestreamed on our YouTube page. This includes any public participation at the meeting.

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1. Meeting Conduct

1.1 Karakia

The Chairperson will open the meeting with a karakia.

Kia hora te marino	May peace be widespread.
Kia whakapapa pounamu te moana	May the sea be like greenstone;
Hei huarahi mā tatou i te rangi nei	a pathway for all of us this day.
Aroha atu, aroha mai	Let us show respect for each other,
Tātou i a tātou katoa.	love for one another.

At the appropriate time, the following karakia will be read to close the meeting.

Kia whakairia te tapu	Restrictions are moved aside,
Kia wātea ai te ara	so the pathway is clear to return to
Kia turuki whakataha ai	everyday activities.
Kia turuki whakataha ai	Let us be united.
Haumi e. Hui e. Tāiki e!	

1.2 Apologies

The Chairperson invites notice from members of apologies, including apologies for lateness and early departure from the meeting, where leave of absence has not previously been granted.

1.3 Conflict of Interest Declarations

Members are reminded of the need to be vigilant to stand aside from decision making when a conflict arises between their role as a member and any private or other external interest they might have.

1.4 Confirmation of Minutes

The minutes of the meeting held on 20 March 2023 will be put to the Tawa Community Board for confirmation.

1.5 Tawa Community Board Service Award

A Tawa Community Board Service Award may be presented.

1.6 Public Participation

A maximum of 60 minutes is set aside for public participation at the commencement of any meeting of the Council or committee that is open to the public. Under Standing Order 3.23.3 a written, oral or electronic application to address the meeting setting forth the subject, is required to be lodged with the Chief Executive by 12.00 noon of the working day prior to the meeting concerned, and subsequently approved by the Chairperson.

1.7 Items not on the Agenda

Any item not on the agenda may only be discussed if a motion to discuss the item is passed by a unanimous resolution of the meeting; and:

1. The item is a minor item relating to the general business of the local authority; and
2. The Chairperson explains at the beginning of the meeting, at a time when it is open to the public, that the item will be discussed at the meeting but no resolution, decision or

recommendation may be made in respect of that item except to refer that item to a subsequent meeting for further discussion; and

3. The Chairperson explains to the meeting why the item is not on the agenda and the reason why discussion of the item cannot be delayed.

2. Oral Reports

ORAL UPDATES

Kōrero taunaki | Summary of considerations

Purpose

1. This report to Tawa Community Board provides an opportunity to Council officers, external organisations and Tawa Community Board members to share progress on relevant issues.

Strategic alignment with community wellbeing outcomes and priority areas

Aligns with the following strategies and priority areas:

- ☐ Sustainable, natural eco city
- ☒ People friendly, compact, safe and accessible capital city
- ☒ Innovative, inclusive and creative city
- ☐ Dynamic and sustainable economy
- ☐ Functioning, resilient and reliable three waters infrastructure
- ☒ Affordable, resilient and safe place to live
- ☒ Safe, resilient and reliable core transport infrastructure network
- ☐ Fit-for-purpose community, creative and cultural spaces
- ☐ Accelerating zero-carbon and waste-free transition
- ☐ Strong partnerships with mana whenua

Strategic alignment with priority objective areas from Long-term Plan 2021–2031

Relevant Previous decisions

Financial considerations

- ☒ Nil
- ☐ Budgetary provision in Annual Plan / Long-term Plan
- ☐ Unbudgeted \$X

2. There are no financial considerations associated with this report.

Risk

- ☒ Low
- ☐ Medium
- ☐ High
- ☐ Extreme

Author	Alisi Folaumoetu'i, Democracy Advisor
Authoriser	Stephen McArthur, Chief Strategy & Governance Officer

Taunakitanga | Officers' Recommendations

Officers recommend the following motion

That the Tawa Community Board:

1. Receive the information.

Kōrerorero | Discussion

3. The following oral updates are scheduled to be delivered at the this meeting:

- a) Fire update
- b) Greater Wellington Regional Council – Porirua Stream update
- c) Wellington Regional Emergency Management Office update
- d) Friends of Tawa Bush Reserve
- e) Tawa Members' Update (standing item)

Attachments

Attachment 1. Members' update [↓](#) 

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TAWA COMMUNITY BOARD

FOR APRIL 2023

MEMBERS' UPDATE

Purpose

1. To provide an update on Board activities and priorities actioned by its members and note public feedback.

Update to 11 April 2023

Planning

- Jill, Miriam and Jackson appeared at WCC District Plan Hearing Stream 2 (Residential) on 4th April at 1.30pm for oral submission.
- The Board attended an LTP workshop. We discussed process timeframes for the LTP, how we would like to engage with the process and priorities for Tawa.

Roading, Transport

- A submission was lodged on behalf of the Board regarding the pedestrian crossing on Collins Ave (as discussed at the March Board meeting)
- The Board has been in communications with Metlink and GWRC to give feedback on the OnDemand trial.
- Request made to WCC regarding the Takapu railway overbridge seismic capacity - response received.

Youth Development

Community Development

- Members attended the Tawa Community liaison meeting on the 27th March.
- Tawa Community Board members attended a workshop at St Christophers Church to discuss their rebuild project.

Waste Management, Carbon Reduction

- The Submission on the Waste Management Strategy was sent in by the deadline of the 5th March
- Some members attended the Wastewater Treatment Plant and Landfill Joint Committee meeting on the 28th March.

Economic Development

Public Spaces

- The Community Board was represented at the celebration of the completion of the mural in the laneway next to the Lotto shop.
- Liaising with Tawa Junior Rugby and Tawa Junior soccer re the Grenada Sports Hub. Still seeking response from Tawa Junior Athletics/Harriers
- The Submission on the Open Space and Recreation Strategy was sent by the deadline of 14th April.

TAWA COMMUNITY BOARD

FOR APRIL 2023

MEMBERS' UPDATE

Water / Resilience

- The Community Board was represented at the WREMO hub activation event at Tawa School.
- A member attended a meeting on the watermain upgrade for Main Road Tawa - and orally updated the Community Board

Governance

Feedback, requests, complaints received

- The Community Board has received a request to consider naming a street after Bruce Murray.
- A concern was raised regarding the Porirua stream remediation works outside the Linden Community Centre. A response has been received saying that these works are not being carried out by WCC and has been referred on to GWRC who are the regulating body in this instance.
- A concern has been raised with the Community Board regarding illegal rubbish dumping outside 101 Collins Ave. This concern has been raised with Wellington City Council a number of times and the Board has requested action on this ongoing issue.
- A letter of thanks has been received from Tawa Rotary for the funding support that the Community Board gave for the Concert in the park event.
- Followed up on request made in late 2022 to WCC on investigating the conflict on Main Road for traffic turning right out of Sunrise Boulevard and turning right out of the Z Service Station. This was raised by a resident of Sunrise Boulevard. Response received.

Email correspondence received 23-3-2023

Re: Possible street naming option

Hi Jill

In honour of Bruce Murray, who recently passed away, I was wondering if you could investigate the possibility of naming a Tawa street after him?

As a prominent community member, Bruce had huge influence and made valuable and lasting contributions in many areas of the Tawa community, including in the education sector, within the Tawa Historical Society, and in his church circles.

I appreciate you taking some time to consider this with the Tawa Community Board and further afield.

Many thanks

Wendy Cameron

Submission on Proposed Pedestrian Crossing Relocation on Collins Ave

Wellington City Council trfeedback@wcc.govt.nz.

Reference TR69-23 Collins Avenue, Tawa – Pedestrian Zebra crossing relocation: No Stopping At All Times.

The Tawa Community Board supports the proposal in TR69-23 Collins Avenue, Tawa. The issues around speed in this area and the safety concerns regarding the current pedestrian crossing have been raised with the Tawa Community Board several times over the past few years.

The Community Board looks forward to seeing this piece of road being a much safer environment for pedestrians, including the students who use this to get to Linden school, Tawa Intermediate and Tawa College.

Some concern has been raised that the pedestrian crossing being moved creates a detour for people walking to Linden Station from the Coates Street area. However, speed is by far the most significant concern raised over the last few years.

The Tawa Community Board wonders if it would be possible to have a speed hump on Collins Ave to slow traffic coming from the West? Currently this is a challenging piece of road because the vehicles coming out from Coates Street have extremely poor visibility at the corner of Collins Ave and this also impacts the pedestrian crossing where it currently is. Slowing the traffic in this direction would make it safer for rail-commuter pedestrians wanting to cross the road closer to the Coates Street intersection.

The Tawa Community Board agrees that in designing road crossing locations we really should prioritise the most vulnerable users less likely to make good decisions (the school children). So, in conclusion we support changes which achieve this outcome.

We would like to thank Council staff for their work on this traffic resolution.
Thank you for the opportunity to make this submission.

Jill Day

Chair of the Tawa Community Board

3. Reports

APPOINTMENT TO THE TAWA BOROUGH SCHOLARSHIP TRUST

Kōrero taunaki | Summary of considerations

Purpose

1. Briefly outline the purpose of the paper

1. This report to Tawa Community Board seeks to appoint a member of the Tawa Community Board, to the Tawa Borough Scholarship Trust.

Strategic alignment with community wellbeing outcomes and priority areas

Aligns with the following strategies and priority areas:

Strategic alignment with priority objective areas from Long-term Plan 2021–2031

- ☐ Sustainable, natural eco city
- ☐ People friendly, compact, safe and accessible capital city
- ☐ Innovative, inclusive and creative city
- ☐ Dynamic and sustainable economy
- ☐ Functioning, resilient and reliable three waters infrastructure
- ☐ Affordable, resilient and safe place to live
- ☐ Safe, resilient and reliable core transport infrastructure network
- ☐ Fit-for-purpose community, creative and cultural spaces
- ☐ Accelerating zero-carbon and waste-free transition
- ☐ Strong partnerships with mana whenua

Relevant Previous decisions

Financial considerations

- | | | |
|---|--|---|
| <input checked="" type="checkbox"/> Nil | <input type="checkbox"/> Budgetary provision in Annual Plan / Long-term Plan | <input type="checkbox"/> Unbudgeted \$X |
|---|--|---|

Risk

- | | | | |
|---|---------------------------------|-------------------------------|----------------------------------|
| <input checked="" type="checkbox"/> Low | <input type="checkbox"/> Medium | <input type="checkbox"/> High | <input type="checkbox"/> Extreme |
|---|---------------------------------|-------------------------------|----------------------------------|

Author	Alisi Folaumoetu'i, Democracy Advisor
Authoriser	Stephen McArthur, Chief Strategy & Governance Officer

Taunakitanga | Officers' Recommendations

Officers recommend the following motion

That the Tawa Community Board:

1. Receive the information.
2. Note that the Chair of the Tawa Community Board is automatically appointed as a member of the Tawa Borough Scholarship Trust in accordance with its Trust Deed.
3. Note that the Tawa Community Board can nominate and appoint two trustees to the Tawa Borough Scholarship Trust in accordance with its Trust Deed.
4. Agree to appoint **[NAME]** as the Tawa Community Board trustee to the Tawa Borough Scholarship Trust.
5. Agree that the term of the appointment will commence on 17 April 2023 and end by 1 April 2025.
6. Agree that the board can choose to review the appointment at any point within the 2022/25 term.

Whakarāpopoto | Executive Summary

1.

Takenga mai | Background

2. The Tawa Borough Scholarship Trust was established in 1989 after the Tawa Borough Council was amalgamated with Wellington City Council. Prior to amalgamation, the Tawa Borough Council donated the sum of \$10,000 to establish a trust fund for the purposes of creating an annual award to recognise students of Tawa College who excelled in sporting and/or cultural endeavours. The establishment of the Trust recognises the close association between Tawa College and the Council.
3. The Trust Deed made provision for two trustees to be appointed by the Tawa Community Board, with the Chair of the Tawa Community Board automatically becoming a trustee.

Kōrerorero | Discussion

4. The two additional trustees are not required to be Tawa Community Board members and can be residents of the area served by the Tawa College.
5. The trustees are also responsible for managing the trust in accordance with the current legislation governing charitable trusts.

Ngā mahinga e whai ake nei | Next actions

6. The Chair of the Tawa Community Board will make the necessary arrangements for the newly appointed trustees to be added as signatories on the Trust's bank account.

Attachments

Nil

TAWA COMMUNITY BOARD DISCRETIONARY FUND - MONTHLY ALLOCATIONS 2022/23

Kōrero taunaki | Summary of considerations

Purpose

1. This report to Tawa Community Board is to approve by resolution the spending of the Tawa Community Board Discretionary Fund.

Strategic alignment with community wellbeing outcomes and priority areas

Aligns with the following strategies and priority areas:

- ☒ Sustainable, natural eco city
- ☒ People friendly, compact, safe and accessible capital city
- ☒ Innovative, inclusive and creative city
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- ☒ Accelerating zero-carbon and waste-free transition
- ☒ Strong partnerships with mana whenua

Strategic alignment with priority objective areas from Long-term Plan 2021–2031

Relevant Previous decisions

Financial considerations

- ☐ Nil ☒ Budgetary provision in Annual Plan / Long-term Plan ☐ Unbudgeted \$X

Risk

- ☒ Low ☐ Medium ☐ High ☐ Extreme

Author	Alisi Folaumoetu'i, Democracy Advisor
Authoriser	Stephen McArthur, Chief Strategy & Governance Officer

Taunakitanga | Officers' Recommendations

Officers recommend the following motion

That the Tawa Community Board:

1. Receive the information.
2. Note the letter of appreciation received from the Tawa Rotary Club.

Whakarāpopoto | Executive Summary

3. This report to Tawa Community Board is to approve by resolution the spending of the Tawa Community Board Discretionary Fund.
4. The board received a letter of appreciation from the Tawa Rotary Club for the \$1,500 grant given by the board towards the Rotary Family Concert in the Park held at Grassless Reserve on 5 April.

Takenga mai | Background

5. The Tawa Community Board's Discretionary Fund is administered by Wellington City Council previously totalled to \$15,330.54 exclusive of GST. As a result of Long-term Plan decisions made in 2021, the budget for the Tawa Community Board's Discretionary Fund increased to \$18,249.96 effective from 1 July 2022.
6. At every Board meeting, the Board decides whether to make any payments from its Discretionary Fund for projects that directly benefit residents or organisations in Tawa.
7. The payments are authorised by passing a resolution stating the amount of the payment/s, what the payment/s is to be used for and who it is they are going to.
8. The Board does not invite applications to the discretionary fund.
9. In February 2020 the Board clarified that they would not consider requests by families or individuals for memorials, including those of former Board members. The discretionary fund is seen as being primarily to meet local community needs.
10. As the fund is discretionary, there is no commitment by the Board to repeat funding to any group in future from this pool, even if regular payments have been made in the past.
11. The Board agreed that it may retrospectively approve funds of up to \$500 for one-off activities to cater for immediate needs via reimbursement. The retrospective vote will take place at the next Board meeting.
12. Accruals are for the cost of work completed by 30 June but not yet paid for. These must be for specific items or organisations.
13. Funds cannot be spent other than for the purpose(s) specified in the Board's resolution.
14. Members, who require reimbursement from the fund for approved expenditure, are to supply receipts and details of the expenditure on the reimbursement form.
15. Reimbursements will be paid on a monthly basis. Details and receipts need to be provided, preferably within two months of expenditure.

16. The Council officer will track Board resolutions which approve expenditure from the fund, and any accountability requested by the Board.
17. Motions requiring direct payment to an organisation or business will be actioned by the officer and in conjunction with the Chair, shall ensure an appropriate level of detail is kept on record.
18. Funds given to groups or organisations will require an appropriate level of accountability, with proof of expenditure and accompanying details of use reported back to the Board within six months.
19. Groups or organisations who have not previously received funds from the Board will be asked to provide evidence of good financial practice, or oversight from another established and trusted organisation.

Kōrerorero | Discussion

20. The Finance Team, in discussion with Democracy Services, have advised the following:
 - a) Once the General Ledger is closed off for the year ending 30 June, it is not possible to allocate transactions to the previous year's Discretionary Fund. In real terms, this means that any manual payment forms (reimbursements, donations et cetera) received after 22 June or invoices received after 24 June will be paid out of the next year's Discretionary Fund.
 - b) Unspent Tawa Community Board Discretionary Funds are not able to be carried over to a future financial year.
21. Attachment One is the annual breakdown of spending for the financial period of 2022/2023.

Ngā mahinga e whai ake nei | Next actions

22. Allocation of the fund is a reoccurring item on the Tawa Community Board agenda at each Board meeting.

Attachments

Attachment 1.	March Financial statement  	Page 18
Attachment 2.	Letter of Appreciation - Rotary Club of Tawa  	Page 19

Please note that figures here have been stated exclusive of GST where possible.

Discretionary Fund 2022/23 - Financial results up to March 2023

As at March 2023, including passed resolutions, the available balance of the Fund is \$7,163.

Starting balance of Fund	-	18,249.96	
Invoices paid in the 2022/23 financial year	-	10,336.92	Please refer to Note A
Resolutions from meetings in the 2022/23 financial year	-	750.00	Please refer to Note B
Internal printing and design costs incurred in 2022/23	-	-	Please refer to Note D
Accruals for expenses incurred but not yet paid	-	-	Please refer to Note C
Purchases made as at June 2022/23	-	11,086.92	
Remaining balance of fund	-	7,163.04	

A copy of the statement of financial performance has been included as an Appendix to this report.

* **Note A:** Charges incurred during financial year (excludes printing and design costs - See note D)

* Note B: Relates to resolutions passed during the current financial year

* Note C: Relates June 2022 Accruals.

* **Note D:** These costs relate to creative services recharges.

Note A: Invoices paid in 2022/23

10.336.92

[illegible]

Note B: Resolutions from meetings in 2022/23 financial year

750.00

[illegible]

Note C: June 2022 year end Accruals FY 2021/22. Left over accruals

Resolution Date	Item Description	Amount	Commentary

Note C: 2022/23 Accruals

Resolution Date	Item Description	Amount	Commentary

Note D: Internal printing and design costs incurred in 2022/23

Transaction Date	Item Description	Amount	Details



The Rotary Club of Tawa Inc.

PO Box 51086, Tawa
Wellington 5429

Joe Asghar, President
Paul Drummond, Secretary
2022-2023



20 March 2023

Jill Day
Chair
Tawa Community Board

By email: Jill.Day@wcc.govt.nz

Dear Jill

Rotary Family Concert in the Park

On behalf of Tawa Rotary I am writing to thank you for your support in providing a \$1,500 grant towards the costs of holding the Concert which was held at Grasslees Reserve on 5 April.

The concert was enjoyed by an estimated 1,000 people who were thoroughly entertained by the Royal New Zealand Air Force Band and the Tawa College Kapa Haka Group and Barbershop Quartet. Although the evening started well, the deteriorating weather was a nuisance and eventually caused the concert to stop rather earlier than planned. Fortunately the trees provided sufficient shelter for many of those attendees who stayed to the end.

The concert did achieve the intended goal of providing a no-cost opportunity for families in the Tawa Community to come together and appreciate themselves and their community. Tawa Rotary is grateful for your support, which made it possible for that to happen.

Sincerely

A handwritten signature in blue ink that reads "Elizabeth Sutton".

Elizabeth Sutton
Tawa Rotary Club

The Rotary Club of Tawa Inc. <http://www.tawarotary.org.nz/>



Rotary Club of Tawa

1. CURRENT AND UPCOMING CONSULTATIONS AND ENGAGEMENTS

Kōrero taunaki | Summary of considerations

Purpose

1. This report to Tawa Community Board provides an update on the current items Council is seeking public feedback on and to advise the Board on upcoming consultations or surveys the Council is undertaking

Strategic alignment with community wellbeing outcomes and priority areas

Aligns with the following strategies and priority areas:

- ☒ Sustainable, natural eco city
- ☒ People friendly, compact, safe and accessible capital city
- ☒ Innovative, inclusive and creative city
- ☐ Dynamic and sustainable economy
- ☐ Functioning, resilient and reliable three waters infrastructure
- ☐ Affordable, resilient and safe place to live
- ☐ Safe, resilient and reliable core transport infrastructure network
- ☐ Fit-for-purpose community, creative and cultural spaces
- ☒ Accelerating zero-carbon and waste-free transition
- ☐ Strong partnerships with mana whenua

Strategic alignment with priority objective areas from Long-term Plan 2021–2031

Relevant Previous decisions

Financial considerations

- ☒ Nil ☐ Budgetary provision in Annual Plan / Long-term Plan ☐ Unbudgeted \$X

2. There are no financial considerations for this report.

Risk

- ☒ Low ☐ Medium ☐ High ☐ Extreme

Author	Alisi Folaumoetu'i, Democracy Advisor
Authoriser	Stephen McArthur, Chief Strategy & Governance Officer

Taunakitanga | Officers' Recommendations

Officers recommend the following motion

That the Tawa Community Board:

1. Receive the information.

Whakarāpopoto | Executive Summary

2. Draft Annual Plan 2023/24

Engagement on the Annual Plan 2023/24 is still open until 30 April 2023. The engagement is available on <https://www.letstalk.wellington.govt.nz/>

You will have the opportunity to review our plan for rates and upcoming projects and provide your feedback. Alternatively, hard copies of the information and submission forms will be in our libraries and community centres.

3. Long-term Plan – Priorities

Engagement on the LTP Priorities begins Monday 17 April. You can access it here: [wcc.nz/ltp-2024-34](https://www.wcc.nz/ltp-2024-34)

4. Upcoming engagements:

- Let's Get Welly Moving, Golden Mile Traffic Resolution engagement will be open from 26 April – 21 May. More information regarding oral hearings to come.

Ngā mahinga e whai ake nei | Next actions

3. Should the Board wish to participate in the consultations, there is no requirement for the Board to formally ratify this.
4. The Board has agreed that submissions can be noted in the members' update, as well as any opposition to the submissions. A copy of submissions is to be attached to the member's update.

Attachments

Nil

2. ACTIONS TRACKING

Kōrero taunaki | Summary of considerations

Purpose

Briefly outline the purpose of the paper

1. This report provides an update on actions agreed by the Tawa Community Board at previous meetings.

Strategic alignment with community wellbeing outcomes and priority areas

Aligns with the following strategies and priority areas:

- | | |
|--|---|
| Strategic alignment with priority objective areas from Long-term Plan 2021–2031 | <input type="checkbox"/> Sustainable, natural eco city |
| | <input type="checkbox"/> People friendly, compact, safe and accessible capital city |
| | <input type="checkbox"/> Innovative, inclusive and creative city |
| | <input type="checkbox"/> Dynamic and sustainable economy |
| | <input type="checkbox"/> Functioning, resilient and reliable three waters infrastructure |
| | <input type="checkbox"/> Affordable, resilient and safe place to live |
| | <input type="checkbox"/> Safe, resilient and reliable core transport infrastructure network |
| | <input type="checkbox"/> Fit-for-purpose community, creative and cultural spaces |
| | <input type="checkbox"/> Accelerating zero-carbon and waste-free transition |
| | <input type="checkbox"/> Strong partnerships with mana whenua |

Relevant Previous decisions

N/A

Financial considerations

- | | | |
|---|--|---|
| <input checked="" type="checkbox"/> Nil | <input type="checkbox"/> Budgetary provision in Annual Plan / Long-term Plan | <input type="checkbox"/> Unbudgeted \$X |
|---|--|---|

Risk

- | | | | |
|---|---------------------------------|-------------------------------|----------------------------------|
| <input checked="" type="checkbox"/> Low | <input type="checkbox"/> Medium | <input type="checkbox"/> High | <input type="checkbox"/> Extreme |
|---|---------------------------------|-------------------------------|----------------------------------|

Author	Alisi Folaumoetu'i, Democracy Advisor
Authoriser	Stephen McArthur, Chief Strategy & Governance Officer

Taunakitanga | Officers' Recommendations

Officers recommend the following motion

That the Tawa Community Board:

1. Receive the information.

Whakarāpopoto | Executive Summary

1. This report lists the dates of previous board meetings and the items discussed at those meetings.
2. Each clause within the resolution has been considered separately and the following statuses have been assigned:

In progress: Resolutions with this status are currently being implemented.

Complete: Clauses which have been completed, either by officers subsequent to the meeting, or by the meeting itself (i.e. by receiving or noting information).
3. All actions will be included in the subsequent monthly updates but completed actions will only appear once

Takenga mai | Background

4. Council adopted the new 2022/2025 triennium Terms of Reference and Delegations on 16 November 2022.
5. In addition to delegations carried forward from last triennium, the community boards have been delegated the power within their community to:
 - Name right-of-ways under section 319A of the Local Government Act 1974, in accordance with Te Māpihi Maurea Naming Policy.
 - Name reserves under section 10 of the Reserves Act 1977, in accordance with Te Māpihi Maurea Naming Policy.
 - Approve leases, subleases, and easements for all Council-owned land that is either open space under the District Plan, or reserve under the Reserves Act 1977.
 - Make all decisions requiring Council or committee approval under the 'Leases Policy for Community and Recreation Groups'.
 - Establish dog areas, such as those described in the Wellington Consolidated Bylaw 2008 (clause 5 of Part 2: Animals).
 - Temporarily close roads for events under clause 11(e), Schedule 10 of the Local Government Act 1974 and the Transport (Vehicular Traffic Road Closure) Regulations 1965.
 - Recommend to Council whether to proceed with a road stopping and disposal of a stopped road, including if appropriate any related acquisition, disposal, or exchange of land.
 - Consider and recommend to Council any notification by the Minister of Lands that a road is stopped under section 116 of the Public Works Act 1981, and the disposal of the stopped road.
6. The community boards have the full power to make decisions.

7. The purpose of this report is to ensure that all resolutions are being actioned over time. It does not take the place of performance monitoring or full updates. The board could resolve to receive a full update report on an item if it wishes.

Kōrerorero | Discussion

- From the meeting of the Tawa Community Board on Monday 20 March, 4 resolutions were made. 2 complete and 2 still in progress.

#	Date	Meeting	Report	Clause	Status	Comment
1	Monday 20 March 2023	Tawa Community Board	New Ground Lease for Existing Lessee: Tawa Squash Rackets Club Incorporated	1) Receive the information.	Complete	The board formally received the information.
2	Monday 20 March 2023	Tawa Community Board	New Ground Lease for Existing Lessee: Tawa Squash Rackets Club Incorporated	2) Agree to grant a new ten-year ground lease with one right of renewal for ten years to the existing lease holder Tawa Squash Rackets Club Incorporated pursuant to the Wellington City Council Lease Policy for Community and Recreation Groups and the Reserves Act 1977.	In progress	
3	Monday 20 March 2023	Tawa Community Board	New Ground Lease for Existing Lessee: Tawa Squash Rackets Club Incorporated	3. Note that approval to grant leases on Reserve land is conditional on: a. Public notification as required under section 119 and 120 of the Reserves Act 1977. b. No sustained objections resulting from the above notification.	Complete	
4	Monday 20 March 2023	Tawa Community Board	New Ground Lease for Existing Lessee: Tawa Squash Rackets Club Incorporated	4. Agree that legal and advertising costs are met by the lessee (where applicable).	Complete	The lessee has been notified of their obligations.

Attachments

Nil

FORWARD PROGRAMME

Kōrero taunaki | Summary of considerations

Purpose

1. This report to Tawa Community Board provides the draft work programme for its amendment and approval.

Strategic alignment with community wellbeing outcomes and priority areas

Aligns with the following strategies and priority areas:

- ☐ Sustainable, natural eco city
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- ☐ Functioning, resilient and reliable three waters infrastructure
- ☐ Affordable, resilient and safe place to live
- ☐ Safe, resilient and reliable core transport infrastructure network
- ☐ Fit-for-purpose community, creative and cultural spaces
- ☐ Accelerating zero-carbon and waste-free transition
- ☐ Strong partnerships with mana whenua

Strategic alignment with priority objective areas from Long-term Plan 2021–2031

Relevant Previous decisions

Financial considerations

- ☒ Nil ☐ Budgetary provision in Annual Plan / Long-term Plan ☐ Unbudgeted \$X

Risk

- ☒ Low ☐ Medium ☐ High ☐ Extreme

Author	Alisi Folaumoetu'i, Democracy Advisor
Authoriser	Stephen McArthur, Chief Strategy & Governance Officer

Taunakitanga | Officers' Recommendations

Officers recommend the following motion

That the Tawa Community Board:

1. Receive the information.
2. Approve the work programme subject to any alterations, additions or deletions deemed necessary.

Whakarāpopoto | Executive Summary

3. The draft work programme is as follows:

May 2023
<p>Oral reports:</p> <ul style="list-style-type: none">• Police update (tbc)• Wellington Regional Emergency Management Office update (tbc)• Kids Enhancing Tawa Ecosystems (tbc)• Tawa Members' update (standing item) <p>Written Reports:</p> <ul style="list-style-type: none">• Libraries (Quarterly)• Resource Consent Applications and Approvals Report (standing item)• Upcoming Areas of Consultation, Engagement or Surveys (if any) (standing item)• Tawa Community Board Discretionary Fund update and FY Allocations• Forward Programme (standing item)
June 2023
<p>Oral reports:</p> <ul style="list-style-type: none">• Fire update (tbc)• Tawa Members' update (standing item)• Tawa Business Association <p>Written Reports:</p> <ul style="list-style-type: none">• Proposed Road Closure – Spring into Tawa, October• Roding and Transport report (quarterly)• Resource Consent Applications and Approvals Report (standing item)• Upcoming Areas of Consultation, Engagement or Surveys (if any)

<p>(standing item)</p> <ul style="list-style-type: none"> • Tawa Community Board Discretionary Fund update and Statement Closure FY22/23 • Forward Programme (standing item)
August 2023
<p>Oral reports:</p> <ul style="list-style-type: none"> • Police Update (tbc) • Tawa Members' update (standing item) • Tawa Residents Association <p>Written Reports:</p> <ul style="list-style-type: none"> • Parks Sport and Recreation report (quarterly) • Resource Consent Applications and Approvals Report (standing item) • Upcoming Areas of Consultation, Engagement or Surveys (if any) (standing item) • Tawa Community Board Discretionary Fund update (standing item) • Forward Programme (standing item)

Attachments

Nil