

Absolutely Positively
Wellington City Council

Me Heke Ki Pōneke

Ordinary Meeting of Tawa Community Board Agenda

7.00pm Monday, 20 March 2023

Tawa Community Centre

5 Cambridge Street

Tawa

Wellington



MEMBERSHIP

Rachel Allan
Tim Davin (Deputy Chair)
Jill Day (Chair)
Janryll Fernandez
Jackson Lacy
Councillor McNulty
Miriam Moore
Councillor Randle

Have your say!

You can make a short presentation to the Councillors, Committee members, Subcommittee members or Community Board members at this meeting. Please let us know by noon the working day before the meeting. You can do this either by phoning 04-803-8337, emailing public.participation@wcc.govt.nz or writing to Democracy Services, Wellington City Council, PO Box 2199, Wellington, giving your name, phone number, and the issue you would like to talk about. All Council and committee meetings are livestreamed on our YouTube page. This includes any public participation at the meeting.

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1. Meeting Conduct

1.1 Karakia

The Chairperson will open the meeting with a karakia.

| | |
|--|-------------------------------------|
| Kia hora te marino | May peace be widespread. |
| Kia whakapapa pounamu te moana | May the sea be like greenstone; |
| Hei huarahi mā tatou I te rangi nei | a pathway for all of us this day. |
| Aroha atu, aroha mai | Let us show respect for each other, |
| Tātou i a tātou katoa. | love for one another. |

At the appropriate time, the following karakia will be read to close the meeting.

| | |
|---------------------------------|--------------------------------------|
| Kia whakairia te tapu | Restrictions are moved aside, |
| Kia wātea ai te ara | so the pathway is clear to return to |
| Kia turuki whakataha ai | everyday activities. |
| Kia turuki whakataha ai | Let us be united. |
| Haumi e. Hui e. Tāiki e! | |

1.2 Apologies

The Chairperson invites notice from members of apologies, including apologies for lateness and early departure from the meeting, where leave of absence has not previously been granted.

1.3 Conflict of Interest Declarations

Members are reminded of the need to be vigilant to stand aside from decision making when a conflict arises between their role as a member and any private or other external interest they might have.

1.4 Confirmation of Minutes

The minutes of the meeting held on 20 February 2023 will be put to the Tawa Community Board for confirmation.

1.5 Tawa Community Board Service Award

A Tawa Community Board Service Award may be presented.

1.6 Public Participation

A maximum of 60 minutes is set aside for public participation at the commencement of any meeting of the Council or committee that is open to the public. Under Standing Order 3.23.3 a written, oral or electronic application to address the meeting setting forth the subject, is required to be lodged with the Chief Executive by 12.00 noon of the working day prior to the meeting concerned, and subsequently approved by the Chairperson.

1.7 Items not on the Agenda

Any item not on the agenda may only be discussed if a motion to discuss the item is passed by a unanimous resolution of the meeting; and:

1. The item is a minor item relating to the general business of the local authority; and
2. The Chairperson explains at the beginning of the meeting, at a time when it is open to the public, that the item will be discussed at the meeting but no resolution, decision or

- recommendation may be made in respect of that item except to refer that item to a subsequent meeting for further discussion; and
3. The Chairperson explains to the meeting why the item is not on the agenda and the reason why discussion of the item cannot be delayed.

2. Oral Reports

ORAL UPDATES

Kōrero taunaki | Summary of considerations

Purpose

1. This report to Tawa Community Board provides an opportunity to Council officers, external organisations and Tawa Community Board members to share progress on relevant issues.

Strategic alignment with community wellbeing outcomes and priority areas

Aligns with the following strategies and priority areas:

- Sustainable, natural eco city
 - People friendly, compact, safe and accessible capital city
 - Innovative, inclusive and creative city
 - Dynamic and sustainable economy
- Strategic alignment with priority objective areas from Long-term Plan 2021–2031**
- Functioning, resilient and reliable three waters infrastructure
 - Affordable, resilient and safe place to live
 - Safe, resilient and reliable core transport infrastructure network
 - Fit-for-purpose community, creative and cultural spaces
 - Accelerating zero-carbon and waste-free transition
 - Strong partnerships with mana whenua

Relevant Previous decisions

Financial considerations

- Nil Budgetary provision in Annual Plan / Long-term Plan Unbudgeted \$X

2. There are no financial considerations associated with this report.

Risk

- Low Medium High Extreme

| | |
|------------|---|
| Author | Alisi Folaumoetu'i, Democracy Advisor |
| Authoriser | Stephen McArthur, Chief Strategy & Governance Officer |

Taunakitanga | Officers' Recommendations

Officers recommend the following motion

That the Tawa Community Board:

1. Receive the information.

Kōrerorero | Discussion

3. The following oral updates are scheduled to be delivered at the this meeting:
 - a) Police update – Constable Sarah Steed
 - b) Fire update – Dean Tutton
 - c) Open Space and Recreation Strategy – Shona McCahon
 - d) Pāneke Pōneke – Vida Christeller and Paul Barker
 - e) Wellington Water Limited – tbc
 - f) Tawa Members' Update - attachment to be published 15/03/2023

Attachments

Attachment 1. Members' update [↓](#) 

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3. Reports

NEW GROUND LEASE FOR EXISTING LESSEE: TAWA SQUASH RACKETS CLUB INCORPORATED

Kōrero taunaki | Summary of considerations

Purpose

This report to the Tawa Community Board requests approval for a new ground lease for the existing lessee Tawa Squash Rackets Club Incorporated.

Strategic alignment with community wellbeing outcomes and priority areas

Aligns with the following strategies and priority areas:

- Sustainable, natural eco city
- People friendly, compact, safe and accessible capital city
- Innovative, inclusive, and creative city
- Dynamic and sustainable economy

Strategic alignment with priority objective areas from Long-term Plan 2021–2031

- Functioning, resilient and reliable three waters infrastructure
- Affordable, resilient and safe place to live
- Safe, resilient and reliable core transport infrastructure network
- Fit-for-purpose community, creative and cultural spaces
- Accelerating zero-carbon and waste-free transition
- Strong partnerships with mana whenua

Relevant Previous decisions

Council approved a new lease for Tawa Squash Rackets Club Incorporated in 2002.

Significance

The decision is **rated low significance** in accordance with schedule 1 of the Council's Significance and Engagement Policy.

The proposed new ground lease is for an existing lessee who owns the building. Their activities align with the relevant Acts, Management Plans, and Policies.

Financial considerations

- Nil Budgetary provision in Annual Plan / Long-term Plan Unbudgeted \$X

This application is for a ground lease and there are no significant financial implications for Council.

Risk

- Low Medium High Extreme

This proposal is rated as low risk on the Council's risk framework.

| | |
|------------|---|
| Authors | Parrish Evans, Community Recreation Leases Advisor Sanjay Patel, Sports and Clubs Partnership Lead |
| Authoriser | Sarah Murray, Community Partnerships Manager Paul Andrews, Manager Parks, Sports & Rec Kym Fell, Chief Customer and Community Officer |

Taunakitanga | Officers' Recommendations

Officers recommend the following motion

That the Tawa Community Board:

1. Receive the information.
2. Agree to grant a new ten-year ground lease with one right of renewal for ten years to the existing lease holder Tawa Squash Rackets Club Incorporated pursuant to the Wellington City Council Lease Policy for Community and Recreation Groups and the Reserves Act 1977.
3. Note that approval to grant leases on Reserve land is conditional on:
 - a. Public notification as required under section 119 and 120 of the Reserves Act 1977.
 - b. No sustained objections resulting from the above notification.
4. Agree that legal and advertising costs are met by the lessee (where applicable).

Whakarāpopoto | Executive Summary

5. Tawa Squash Rackets Club Incorporated ("the Club") was established in 1965. The Club's leased site is located on Recreation Reserve land at Redwood Park, Tawa. The Club own the building which consists of 4 squash courts, a pro shop, and a bookable community space that includes a bar/kitchen area.
6. The Club offers an affordable and wide range of opportunities for the community to participate in Squash. This includes casual playing times, interclub competitions, junior and senior coaching, community, and social events, and hosting major tournaments throughout the year. In addition, they engage with the wider community providing Redwood School and St Francis Xavier School opportunities for introduction sessions. They also engage with other schools between Johnsonville and Titahi Bay inviting them to upcoming events and "Have A Go" sessions.
7. The Club has a dedicated committee that has prioritised the engagement of its community of members of 353. Membership has stayed stable for the past few years and the Club is approaching its maximum capacity of 440 members. They have achieved this by offering affordable membership fees, providing free use of rackets and balls for new members, organising events, and utilizing their community lounge space for Club and community social functions. The strong community bond from the members is also reflected in members donations which helped progress the Club's fourth court expansion completed in late 2022.
8. In 2002 the Club was granted a new lease for ten years with one right of renewal for ten years. The lease expired on 29th of June 2022 and the Club have requested a new lease. Officers have worked closely with the Club over the last year to collect information about the use of the land to ensure the activities are consistent with the Reserves Act, Northern Reserves Management Plan and Council's Leases Policy for Community and Recreation Groups.
9. The proposed leased area measures approximately 710m² on land legally described as Lot 1 DP 28061 WNF2/140 Rent will be charged at \$764.86 + GST per annum as per Council's Leases Policy.

10. Officers recommend a new lease term of ten years with one renewal term of ten years, the standard tenure under the Leases Policy for Community and Recreation Groups.

Takenga mai | Background

11. The Club and Council have worked together from 2019 on the Club's plan to construct a 4th court and seating area, with the Council granting landowner approval and assisting with the building and consent process. The building extension was completed in 2022 and is now being utilized by the community and Club members.
12. Squash New Zealand has commissioned a National Facility Strategy which details current squash provision and participation, provides direction for future requirements and development of squash facilities, and establishes best practice guidance for the squash clubs. The strategy captured Tawa Squash Rackets Club Incorporated as a high-quality facility within an identified growth area for squash.

Kōrerorero | Discussion

13. Officers assess applications for new leases on Reserve land under the Reserves Act 1977, the applicable reserve management plan, and the Wellington City Council Leases Policy.

Lease Policy Compliance

14. The Leases Policy sets out the criteria to consider when assessing a new lease application:

- a. **Strategic Fit: The group's purpose and activities must be consistent with the Council's strategic direction to promote healthy lifestyles and build strong communities**

The Club offers a recreational activity – They promote an active lifestyle and provide a facility for members of the community to play Squash.

- b. **Organisational structure: The group must be an incorporated society or trust**

The Club is an Incorporated Society.

- c. **Membership: The group must be sustainable in terms of membership and/or users of the service for the term of the lease.**

The Club has 353 memberships which is close to 90 members per court. They have identified that approximately 100 members per court is the maximum number of players the Club can manage before there is court congestion. The Club's membership numbers have stayed consistent over the past few years and currently there is no cause for concern that this trend will change.

- d. **Financial and maintenance obligations: The group must be in a financial position to fulfil its lease obligations for the term of the lease, including but not exclusive to rent, insurance and building and grounds maintenance**

Officers have been working closely with the Club to ensure that they are in a financial position to maintain their building and leased area. The Club has many revenue streams which includes membership income, bar & kitchen profits, and healthy support from sponsorships and donations.

They have recently completed capital works on their building which included a new squash court and grandstand seating. The Club received financial guidance for the

extension project and adopted the advice into their project plan, which included setting minimum cash reserves the Club must have in their account for the duration of the project.

e. Utilisation: The land and/or buildings must be utilised to the fullest extent practicable

The Club has utilized its courts and clubhouse to offer a wide range of activities to its members and the community, including casual play and promoting the facilities with groups and schools. Additionally, the Club's clubhouse serves as a hub for various community events, making it an important part of the local community.

f. Environmental Impact: The activity cannot have the potential to adversely affect open space values or other legitimate activities

Squash is a recreation activity and therefore a legitimate fit for Recreation Reserve land.

g. Community demand: There must be demonstrated support and need within the community for the activity

The Club demonstrates strong community engagement and provides affordable membership fees. Their courts and organized functions are well utilized and attended by the community. The Club also runs 3-4 large squash events each year bringing players to Tawa which has a positive outcome for the wider community and local businesses.

Kōwhiringa | Options

15. Tawa Community Board has the following options:

- Approve Tawa Squash Rackets Club Incorporated for a new lease on Recreation Reserve land for ten years with one right of renewal for ten years (Conditional on the outcome of public consultation based on the Reserves Act 1977 and the Leasing Policy)
- Decline Tawa Squash Rackets Club Incorporated new lease on Recreation Reserve land for ten years with one right of renewal for ten years (not recommended).

Whai whakaaro ki ngā whakataunga | Considerations for decision-making

Alignment with Council's strategies and policies

16. The proposed new lease is consistent with the Northern Reserves Management Plan and Council's Leases Policy.

Engagement and Consultation

17. The approval of a new lease for an existing lessee is assessed as low significance per the Significance and Engagement Policy.

18. If the recommendations in this report are supported, officers will begin public consultation as per the Leases Policy and Reserves Act 1977 requirements, including:

- Letters to Mana Whenua
- Letters to relevant residents' groups
- Notice on Council website "Have Your Say"
- Notice in the Dominion Post

19. The period for public consultation will be 30 days. Following the receipt of feedback officers will meet with submitters as required to discuss any matters raised.

Implications for Māori

20. There are no specified sites of significance in the immediate vicinity of the leased area. Mana Whenua are aware that the new leases are scheduled for review through a regular Mana Whenua hui, and Mana Whenua will be formally consulted on the new lease pursuant to the Leases Policy.

Financial implications

21. The application is for a new ground lease and there are no significant financial implications for Council.

Legal considerations

22. The applications are consistent with the Reserves Act 1977.

Risks and mitigations

23. This proposal is rated as low risk on the Council's risk framework.

Disability and accessibility impact

24. The clubrooms are not currently accessible for people with disabilities however Council officers work with clubs that own their buildings on implementing accessibility options as opportunities arise.

Climate Change impact and considerations

25. This applications is for the continuation of an existing activity. There are no specific climate change impacts or considerations.

Communications Plan

26. As per above, this application will be publicly notified as per Council's Leases Policy and the Reserves Act 1977.

Health and Safety Impact considered

27. The Club has updated Health and Safety plans.

Ngā mahinga e whai ake nei | Next actions

28. Following Tawa Community Board's approval, officers will undertake the following next steps:
- Public consultation of the proposed leases as required under the Reserves Act 1977 and Leases Policy.
 - The outcome of consultation will be reported back to Tawa Community Board if there are any sustained objections.
 - Lease documents will be negotiated, drafted, and signed.

Attachments

Attachment 1. Tawa Squash Club Map [↓](#) 


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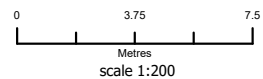


Path: Z:\Open_spaces_and_environment\Parks_GIS_Staff(Sy)\Leases.aprx

Tawa Squash Club

Property boundaries, 20m Contours, road names, rail line, address & title points sourced from Land Information NZ. Crown Copyright reserved. Property boundaries accuracy: +/-1m in urban areas, +/-30m in rural areas. Census data sourced from Statistics NZ. Postcodes sourced from NZ Post. Assets, contours, water and drainage information shown is approximate and must not be used for detailed engineering design. Other data has been compiled from a variety of sources and its accuracy may vary, but is generally +/- 1m.

Legend
 Lease Area



MAP PRODUCED BY:
 Wellington City Council
 101 Wakefield Street
 WELLINGTON, NZ

ORIGINAL MAP SIZE: A4
 AUTHOR: Joya15
 DATE: 16/02/2023

Absolutely Positively
Wellington City Council
 Me Heke Ki Pōneke

TAWA COMMUNITY BOARD DISCRETIONARY FUND - MONTHLY ALLOCATIONS 2022/23

Kōrero taunaki | Summary of considerations

Purpose

1. This report to Tawa Community Board is to approve by resolution the spending of the Tawa Community Board Discretionary Fund.

Strategic alignment with community wellbeing outcomes and priority areas

Aligns with the following strategies and priority areas:

- Sustainable, natural eco city
- People friendly, compact, safe and accessible capital city
- Innovative, inclusive and creative city
- Dynamic and sustainable economy
- Functioning, resilient and reliable three waters infrastructure
- Affordable, resilient and safe place to live
- Safe, resilient and reliable core transport infrastructure network
- Fit-for-purpose community, creative and cultural spaces
- Accelerating zero-carbon and waste-free transition
- Strong partnerships with mana whenua

Strategic alignment with priority objective areas from Long-term Plan 2021–2031

Relevant Previous decisions

Financial considerations

- Nil Budgetary provision in Annual Plan / Long-term Plan Unbudgeted \$X

Risk

- Low Medium High Extreme

| | |
|------------|---|
| Author | Alisi Folaumoetu'i, Democracy Advisor |
| Authoriser | Stephen McArthur, Chief Strategy & Governance Officer |

Taunakitanga | Officers' Recommendations

Officers recommend the following motion

That the Tawa Community Board:

1. Receive the information.

Whakarāpopoto | Executive Summary

2. This report to Tawa Community Board is to approve by resolution the spending of the Tawa Community Board Discretionary Fund.

Takenga mai | Background

3. The Tawa Community Board's Discretionary Fund is administered by Wellington City Council and for the 2022/2023 financial year the fund totals \$15,330.54 exclusive of GST.
4. At every Board meeting, the Board decides whether to make any payments from its Discretionary Fund for projects that directly benefit residents or organisations in Tawa.
5. The payments are authorised by passing a resolution stating the amount of the payment/s, what the payment/s is to be used for and who it is they are going to.
6. The Board does not invite applications to the discretionary fund.
7. In February 2020 the Board clarified that they would not consider requests by families or individuals for memorials, including those of former Board members. The discretionary fund is seen as being primarily to meet local community needs.
8. As the fund is discretionary, there is no commitment by the Board to repeat funding to any group in future from this pool, even if regular payments have been made in the past.
9. The Board agreed that it may retrospectively approve funds of up to \$500 for one-off activities to cater for immediate needs via reimbursement. The retrospective vote will take place at the next Board meeting.
10. Accruals are for the cost of work completed by 30 June but not yet paid for. These must be for specific items or organisations.
11. Funds cannot be spent other than for the purpose(s) specified in the Board's resolution.
12. Members, who require reimbursement from the fund for approved expenditure, are to supply receipts and details of the expenditure on the reimbursement form.
13. Reimbursements will be paid on a monthly basis. Details and receipts need to be provided, preferably within two months of expenditure.
14. The Council officer will track Board resolutions which approve expenditure from the fund, and any accountability requested by the Board.
15. Motions requiring direct payment to an organisation or business will be actioned by the officer and in conjunction with the Chair, shall ensure an appropriate level of detail is kept on record.

16. Funds given to groups or organisations will require an appropriate level of accountability, with proof of expenditure and accompanying details of use reported back to the Board within six months.
17. Groups or organisations who have not previously received funds from the Board will be asked to provide evidence of good financial practice, or oversight from another established and trusted organisation.


Kōrerorero | Discussion

18. The Finance Team, in discussion with Democracy Services, have advised the following:
 - a) Once the General Ledger is closed off for the year ending 30 June, it is not possible to allocate transactions to the previous year's Discretionary Fund. In real terms, this means that any manual payment forms (reimbursements, donations et cetera) received after 22 June or invoices received after 24 June will be paid out of the next year's Discretionary Fund.
 - b) Unspent Tawa Community Board Discretionary Funds are not able to be carried over to a future financial year.
19. Attachment One is the annual breakdown of spending for the financial period of 2022/2023.

Ngā mahinga e whai ake nei | Next actions

20. Allocation of the fund is a reoccurring item on the Tawa Community Board agenda at each Board meeting.

Attachments

Attachment 1. [February Financial Statement](#) 

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RESOURCE CONSENTS APPLICATIONS AND APPROVALS FOR 3 FEBRUARY 2023 TO 12 MARCH 2023

Kōrero taunaki | Summary of considerations

Purpose

1. This report to Tawa Community Board is to advise the Board of all resource consents lodged, along with decisions made by Officers acting under Delegated Authority, on Land Use and Subdivision resource consent applications, in accordance with an agreement reached with the Tawa Community Board.

Strategic alignment with community wellbeing outcomes and priority areas

Aligns with the following strategies and priority areas:

- Sustainable, natural eco city
- People friendly, compact, safe and accessible capital city
- Innovative, inclusive and creative city
- Dynamic and sustainable economy
- Functioning, resilient and reliable three waters infrastructure
- Affordable, resilient and safe place to live
- Safe, resilient and reliable core transport infrastructure network
- Fit-for-purpose community, creative and cultural spaces
- Accelerating zero-carbon and waste-free transition
- Strong partnerships with mana whenua

Strategic alignment with priority objective areas from Long-term Plan 2021–2031

Financial considerations

- Nil Budgetary provision in Annual Plan / Long-term Plan Unbudgeted \$X

Risk

- Low Medium High Extreme

| | |
|------------|--|
| Author | Nicole Tydda, Manager Customer Service and Business Support |
| Authoriser | Bill Stevens, Resource Consents Team Leader Liam Hodgetts, Chief Planning Officer |

Taunakitanga | Officers' Recommendations

Officers recommend the following motion

That the Tawa Community Board:

1. Receive the information.

Whakarāpopoto | Executive Summary

1. This report advises the Community Board of resource consents lodged and decisions made during the period 3 February 2023 to 12 March 2023.

Kōrerorero | Discussion

2. For the period from 3 February 2023 to 12 March 2023 there were four applications received by the Council.

| <i>Service Request</i> | <i>Address</i> | <i>Applicant</i> |
|--|---|-----------------------------------|
| 530198 | 133 Jamaica Drive, Grenada North | Grenada North Nominees Ltd |
| COVID fast track application for a multi-unit development and subdivision. Application made to the Ministry for the Environment – comment will be sought from WCC. | | |
| 529267 | 42 Tawa Terrace, Tawa | Gavin Chambers |
| Subdivision consent for a two-lot fee simple subdivision around an existing building and proposed building. | | |
| 529539 | 1 Rimu Street, Tawa | Ata McGregor |
| Land use and subdivision consent for a two-lot fee simple subdivision and a new house. | | |
| 529824 | 37 Tremewan Street, Tawa | Danny McGarth |
| Land use and subdivision consent for a multi-unit development comprising 6 additional dwellings, and an 18-lot fee simple subdivision. | | |

3. For the period from 3 February 2023 to 12 March 2023 there were seven applications approved under delegated authority.

| <i>Service Request</i> | <i>Address</i> | <i>Applicant</i> |
|--|------------------------------|---------------------------------|
| 526207 | 3 Boscobel Lane, Tawa | Wellington City Council |
| Land use consent to replace a bridge, including removal of the existing bridge | | |
| 526930 | 13 Takapu Road, Tawa | Vodafone New Zealand Ltd |
| Land use consent to upgrade an existing telecommunications facility. | | |
| 527861 | 4 Rimu Street, Tawa | Ministry of Education |
| Outline plan waiver for weathertightness remediation of an administration block. | | |

| | | |
|--|----------------------------------|----------------------------------|
| 506159 | 10 McLellan Street, Tawa | Urban Edge Planning Ltd |
| Land use and subdivision consent for the construction of five dwellings and a five-lot fee simple subdivision. | | |
| 515973 | 22 Mahoe Street, Tawa | Sonya & Gregory Young |
| Land use and subdivision consent for a new dwelling and a two-lot fee simple subdivision. | | |
| 524259 | 35 Handyside Street, Tawa | Yus Homes NZ Limited |
| Land use and subdivision consent for two new dwellings and a three-lot fee simple subdivision. | | |
| 525281 | 35 Raroa Terrace, Tawa | The Jubilee Family Trust |
| Land use and subdivision consent for a two-lot fee simple subdivision, two new dwellings and earthworks. | | |

Attachments

Nil

1. CURRENT AND UPCOMING CONSULTATIONS AND ENGAGEMENTS

Kōrero taunaki | Summary of considerations

Purpose

1. This report to Tawa Community Board provides an update on the current items Council is seeking public feedback on and to advise the Board on upcoming consultations or surveys the Council is undertaking

Strategic alignment with community wellbeing outcomes and priority areas

Aligns with the following strategies and priority areas:

- Sustainable, natural eco city
- People friendly, compact, safe and accessible capital city
- Innovative, inclusive and creative city
- Dynamic and sustainable economy
- Functioning, resilient and reliable three waters infrastructure
- Affordable, resilient and safe place to live
- Safe, resilient and reliable core transport infrastructure network
- Fit-for-purpose community, creative and cultural spaces
- Accelerating zero-carbon and waste-free transition
- Strong partnerships with mana whenua

Strategic alignment with priority objective areas from Long-term Plan 2021–2031

Relevant Previous decisions

Financial considerations

- Nil Budgetary provision in Annual Plan / Long-term Plan Unbudgeted \$X

2. There are no financial considerations for this report.

Risk

- Low Medium High Extreme

| | |
|------------|---|
| Author | Alisi Folaumoetu'i, Democracy Advisor |
| Authoriser | Stephen McArthur, Chief Strategy & Governance Officer |

Taunakitanga | Officers' Recommendations

Officers recommend the following motion

That the Tawa Community Board:

1. Receive the information.

Whakarāpopoto | Executive Summary

2. Te Whai Oranga Pōneke - Open Space and Recreation Strategy

Consultation on the Draft Te Whai Oranga Pōneke Open Space and Recreation Strategy will be running from mid-March to mid-April. It follows a review of the previous open space and recreation strategy, Our Capital Spaces 2013.

Consultation will be available on <https://www.letstalk.wellington.govt.nz/>

It will provide an overarching framework and strategic direction for the Council to manage its public open space, recreation facilities and recreation programmes and services over the next 30 years. It includes guiding principles, five focus areas and a programme of priority actions.

3. Draft Annual Plan 2023/24

Engagement on the Annual Plan 2023/24 will begin on the Monday 27 March and end on the 30 April 2023. The engagement will be available on <https://www.letstalk.wellington.govt.nz/>

You will have the opportunity to review our plan for rates and upcoming projects and provide your feedback. Alternatively, hard copies of the information and submission forms will be in our libraries and community centres.

4. Ongoing consultations the board has previously heard on include:

- [The Community Facilities Network Plan](#) which will essentially consider whether Wellington has the right type of facility, in the right places and at the right time. In doing so, the Plan will guide the Council's decision-making and investment in community facilities across the city.

Formal consultation for the draft plan will take place in May 2023.

- Dog Policy Review. Pre-engagement was carried out late last year and the next opportunity for formal consultation of the draft policy will take place later in the year, following committee approval in May 2023.

<https://www.letstalk.wellington.govt.nz/dog-policy-review>

Ngā mahinga e whai ake nei | Next actions

3. Should the Board wish to participate in the consultations, there is no requirement for the Board to formally ratify this.

4. The Board has agreed that submissions can be noted in the members' update, as well as any opposition to the submissions. A copy of submissions is to be attached to the member's update.

Attachments

Nil

FORWARD PROGRAMME

Kōrero taunaki | Summary of considerations

Purpose

1. This report to Tawa Community Board provides the draft work programme for its amendment and approval.

Strategic alignment with community wellbeing outcomes and priority areas

Aligns with the following strategies and priority areas:

- Sustainable, natural eco city
- People friendly, compact, safe and accessible capital city
- Innovative, inclusive and creative city
- Dynamic and sustainable economy

Strategic alignment with priority objective areas from Long-term Plan 2021–2031

- Functioning, resilient and reliable three waters infrastructure
- Affordable, resilient and safe place to live
- Safe, resilient and reliable core transport infrastructure network
- Fit-for-purpose community, creative and cultural spaces
- Accelerating zero-carbon and waste-free transition
- Strong partnerships with mana whenua

Relevant Previous decisions

Financial considerations

- Nil Budgetary provision in Annual Plan / Long-term Plan Unbudgeted \$X

Risk

- Low Medium High Extreme

| | |
|------------|---|
| Author | Alisi Folaumoetu'i, Democracy Advisor |
| Authoriser | Stephen McArthur, Chief Strategy & Governance Officer |

Taunakitanga | Officers' Recommendations

Officers recommend the following motion

That the Tawa Community Board:

1. Receive the information.
2. Approve the work programme subject to any alterations, additions or deletions deemed necessary.

Whakarāpopoto | Executive Summary

3. The draft work programme is as follows:

| April 2023 |
|--|
| <p>Oral Reports:</p> <ul style="list-style-type: none">• Police Update (tbc)• Greater Wellington Regional Council – Stream update• Wellington Regional Emergency Management Office update (tbc)• Tawa Members' update (standing item) <p>Written Reports:</p> <ul style="list-style-type: none">• Friends of Tawa Bush Reserve (tbc)• Resource Consent Applications and Approvals Report (standing item)• Upcoming Areas of Consultation, Engagement or Surveys (if any) (standing item)• Tawa Community Board Discretionary Fund Update (standing item)• Forward Programme (standing item) |
| May 2023 |
| <p>Oral reports:</p> <ul style="list-style-type: none">• Fire Update (tbc)• Kids Enhancing Tawa Ecosystems (tbc)• Tawa Members' update (standing item) <p>Written Reports:</p> <ul style="list-style-type: none">• Libraries (Quarterly)• Appointment to the Tawa Borough Scholarship Trust• Resource Consent Applications and Approvals Report (standing item)• Upcoming Areas of Consultation, Engagement or Surveys (if any) (standing item)• Tawa Community Board Discretionary Fund update and FY Allocations |

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| <ul style="list-style-type: none"> • Forward Programme (standing item) |
| June 2023 |
| <p>Oral reports:</p> <ul style="list-style-type: none"> • Police Update (tbc) • Tawa Members' update (standing item) <p>Written Reports:</p> <ul style="list-style-type: none"> • Resource Consent Applications and Approvals Report (standing item) • Upcoming Areas of Consultation, Engagement or Surveys (if any) (standing item) • Tawa Community Board Discretionary Fund update and Financial Statement Closure FY22/23 • Forward Programme (standing item) |

Attachments

Nil