
ORDINARY MEETING
OF
TAWA COMMUNITY BOARD
MINUTES

Time: 7:00pm
Date: Thursday, 13 May 2021
Venue: Tawa Community Centre
5 Cambridge Street
Tawa
Wellington

PRESENT

Malcolm Alexander
Councillor Day
Graeme Hansen
Richard Herbert
Jackson Lacy (Deputy Chair)
Robyn Parkinson (Chair)
Anna Scott
Councillor Sparrow

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1 Meeting Conduct

1.1 Karakia

The Chairperson opened the meeting at 7:00pm with the following Karakia:

Kia hora te marino	May peace be widespread.
Kia whakapapa pounamu te moana	May the sea be like greenstone;
Hei huarahi mā tatou i te rangi nei	a pathway for all of us this day.
Aroha atu, aroha mai	Let us show respect for each other,
Tātou i a tātou katoa.	love for one another.

1.2 Apologies

No apologies were received.

1.3 Conflict of Interest Declarations

No conflicts of interest were declared.

1.4 Confirmation of Minutes

Moved Robyn Parkinson, seconded Councillor Day, the following motion

Resolved

That the Tawa Community Board:

1. Approve the minutes of the Tawa Community Board Meeting held on 8 April 2021, having been circulated, that they be taken as read and confirmed as an accurate record of that meeting.

Carried

1.5 Declaration by Tawa Community Board Member Elect

The Chair invited Malcolm Alexander to make his declaration.

Attachments

- 1 Declaration - Malcolm Alexander

1.6 General Explanation

On behalf of the Chief Executive, Jennifer Parker, Manager Democracy Services, provided a general explanation to the Tawa Community Board members about their legal responsibilities under various pieces of legislation:

The Local Government Official Information and Meetings Act 1987:

This Act governs the availability of information and is based on the principle that information should be made publicly available, unless one or more specific withholding grounds apply. Matters relating to requests and release of information are administered by officers of the Council.

This Act also sets meeting procedures and requirements. These include:

- the requirement to give public notice of meetings;
- the public availability of the agenda and supporting papers for meetings of the Council,
- and its committees and subcommittees;
- the circumstances when the Council may resolve to exclude the public from meetings,
- and the procedure that must be followed in such circumstances; and,
- the responsibility of the Chair to maintain order at meetings.

There are certain other legislative provisions which affect elected members and which they must be aware of. These other laws are:

- a) Local Authorities (Members' Interests) Act 1968
- b) Crimes Act 1961
- c) Secret Commissions Act 1910
- d) Health and Safety at Work Act 2015
- e) Financial Markets Conduct Act 2013

Further information on these provisions is provided both in your briefing pack and in the verbal briefing which all elected members are requested to attend.

1.7 Tawa Community Board Service Award

There was no service award recipient.

1.8 Public Participation

There were no requests for Participation.

1.9 Items not on the Agenda

There were no items not on the agenda.

2. Oral Reports

2.1 Oral Updates 13 May 2021

Moved Robyn Parkinson, seconded Richard Herbert, the following motion

Resolved

That the Tawa Community Board:

1. Receive the information.
2. Thank the presenters for their oral updates.

Carried

(Jackson Lacy left the meeting at 7:59 and returned to the meeting at 8:00pm)

3. Reports

3.1 Tawa - Parks, Sport & Recreation Update

Moved Robyn Parkinson, seconded Graeme Hansen, the following motion

Resolved

That the Tawa Community Board:

1. Receive the information.

Carried

3.2 Report back of the New Zealand Community Boards Conference 2021

Moved Robyn Parkinson, seconded Councillor Sparrow, the following motion

Resolved

That the Tawa Community Board:

1. Receive the information.

Carried

The meeting adjourned at 8:55pm and reconvened at 9:00pm.

3.3 Resource Consent Applications and Approvals for 29 March 2021 to 29 April 2021

Moved Robyn Parkinson, seconded Councillor Sparrow, the following motion

Resolved

That the Tawa Community Board:

1. Receive the information.

Carried

3.4 Forward Programme

Moved Robyn Parkinson, seconded Malcolm Alexander, the following motion

Resolved

That the Tawa Community Board:

1. Receive the information.
2. Approve its current draft work programme subject to any alterations, additions or deletions deemed necessary.

Thursday, 10 June 2021

Oral Reports:

- Police Update (tbc)
- Greater Wellington Regional Council – Cr Roger Blakeley, Cr Chris Kirk-Burnnand **and Scott Gallacher, Metlink General Manager**
- Rooding Update (Brad Singh) (tbc)
- ~~Tawa Business Group – Sharon McKenzie (tbc)~~
- Tawa Community Board Members Reports (standing item)

Written Reports:

- Resource Consent Applications and Approvals Report (standing item)
- Upcoming Areas of Consultation, Engagement or Surveys (if any) (standing item)
- Tawa Community Board Discretionary Fund Update (standing item)
- Forward Programme (standing item)
- Library and Community Services report – **Claire Richardson (Linden – Daniel)**
- **Community Safety - Paolo Fuimano and Jenny Rains**

Thursday, 12 August 2021

Oral Reports:

- Fire Update (tbc)
- Waste Minimisation – ~~Darcy Brittliff~~ **Jo Langford** (tbc)
- Tawa Community Board Members Reports (standing item)
- **Tawa College Prefects**
- **Tawa Business Group – (tbc)**

Written Reports:

- Resource Consent Applications and Approvals Report (standing item)
- Upcoming Areas of Consultation, Engagement or Surveys (if any) (standing item)
- Tawa Community Board Discretionary Fund Update (standing item)
- Forward Programme (standing item)

Carried

3.5 Current and Upcoming Consultations and Engagements

Moved Robyn Parkinson, seconded Jackson Lacy, the following motion

Resolved

That the Tawa Community Board:

1. Receive the information.

Carried

3.6 Tawa Community Board Discretionary fund - Monthly Allocations
2020/2021

Moved Robyn Parkinson, seconded Richard Herbert

Resolved

That the Tawa Community Board:

1. Receive the information.
2. Grant to the Tawa Community Patrol Charitable Trust \$500 for their operating costs.
3. Grant to Kiwi Community Assistance (KCA) \$454 for tools.
4. Grant to the Tawa Residents' Association \$1,250 towards the cost of a BBQ at Wall Park.
5. Grant to the Tawa Residents' Association \$1,600 for the provision of flowers in the Main Road hanging baskets.
6. Grant to the Vulnerable Support Charity Trust \$1,000 for the Generation Link program in Tawa.
7. Provide for approximately \$1,100 for printing costs, and for \$500 to Tawa Scouts for delivery of a printed Board newsletter to be produced this month.

Grant to the Tawa Borough Scholarship Trust the remainder of funds available in this financial year, expected to be approximately \$517.74.

Carried

The meeting concluded at 9:34pm with the reading of the following karakia:

Kia whakairia te tapu
Kia wātea ai te ara
Kia turuki whakataha ai
Kia turuki whakataha ai
Haumi e. Hui e. Tāiki e!

Restrictions are moved aside,
so the pathway is clear to return to
everyday activities.
Let us be united.

Authenticated: _____

Chair

ORDINARY MEETING
OF
TAWA COMMUNITY BOARD
MINUTE ITEM ATTACHMENTS

Time: 7:00pm
Date: Thursday, 13 May 2021
Venue: Tawa Community Centre
5 Cambridge Street
Tawa
Wellington

Business

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1.5 Declaration by Tawa Community Board Member Elect

- | | |
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**Absolutely Positively
Wellington City Council**
Me Heke Ki Pōneke

13 May 2021

**DECLARATION MADE PURSUANT TO CLAUSE 14 OF SCHEDULE 7
OF THE LOCAL GOVERNMENT ACT 2002**

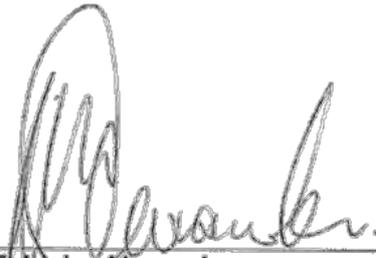
I, Malcolm John Alexander, declare that I will faithfully and impartially, and according to the best of my skill and judgment, execute and perform, in the best interests of the Tawa Community, the powers, authorities, and duties vested in, or imposed upon, me as a member of the **Tawa Community Board** of the Wellington City Council by virtue of the Local Government Act 2002, the Local Government Official Information and Meetings Act 1987, or any other Act.

Ko au a Malcolm John Alexander. Ko taku kupu tēnei. Ka tutuki i ahau, ki tāku e pono nei, ngā kawenga katoa hei painga mō te hapori o Tawa, i runga i te mana kua riro mai i ahau, hei mema o Te Poari Hapori o Tawa, o te Kaunihera o Pōneke, i raro i te Ture Kāwanatanga ā-Rohe, rua mano mā rua, te Ture Pārongo, Huinga Ōkawa ā-Kāwanatanga, kotahi mano, iwa rau, waru tekau mā whitu, me ētahi atu ture rānei."

DATED at Tawa this **13th day of May 2021**.

I whakaritea i Tawa i tēnei Rāpare, tekau mā toru o ngā rā o Haratua, i te tau rua mano, rua tekau mā tahi.

Signature / Waitohu:



Malcolm Alexander

In the presence of / I waitohua i mua i a:



Robyn Parkinson
Chair, Tawa Community Board
Tiamana o Te Poari Hapori o Tawa