

ORDINARY MEETING

OF

TAWA COMMUNITY BOARD

AGENDA

Time: 7.00pm
Date: Thursday, 12 March 2020
Venue: Tawa Community Centre
5 Cambridge Street
Tawa
Wellington

MEMBERSHIP

Jill Day
Graeme Hansen
Richard Herbert (Deputy Chair)
Steph Knight
Jackson Lacy
Robyn Parkinson (Chair)
Anna Scott
Malcolm Sparrow

Have your say!

You can make a short presentation to the Councillors at this meeting. Please let us know by noon the working day before the meeting. You can do this either by phoning 04-803-8334, emailing public.participation@wcc.govt.nz or writing to Democracy Services, Wellington City Council, PO Box 2199, Wellington, giving your name, phone number, and the issue you would like to talk about. All Council and committee meetings are livestreamed on our YouTube page. This includes any public participation at the meeting.

TABLE OF CONTENTS
12 MARCH 2020

Business	Page No.
1. Meeting Conduct	5
1.1 Karakia	5
1.2 Apologies	5
1.3 Conflict of Interest Declarations	5
1.4 Confirmation of Minutes	5
1.5 Tawa Community Board Service Award	5
1.6 Public Participation	5
1.7 Items not on the Agenda	5
2. Oral Reports	7
2.1 Oral Reports 12 March 2020	7
3. Reports	9
3.1 Resource Consent Applications and Approvals for 21 January 2020 to 2 March 2020	9
3.2 Current and Upcoming Consultations and Engagements	11
3.3 Tawa Community Board Discretionary fund - Monthly Allocations November 2019 - February 2020	13
3.4 Forward Programme	19

1. Meeting Conduct

1.1 Karakia

The Chairperson will open the meeting with a karakia.

Kia hora te marino	May peace be widespread.
Kia whakapapa pounamu te moana	May the sea be like greenstone;
Hei huarahi mā tatou I te rangi nei	a pathway for all of us this day.
Aroha atu, aroha mai	Let us show respect for each other,
Tātou i a tātou katoa.	love for one another.

At the appropriate time, the following karakia will be read to close the meeting.

Kia whakairia te tapu	Restrictions are moved aside,
Kia wātea ai te ara	so the pathway is clear to return to
Kia turuki whakataha ai	everyday activities.
Kia turuki whakataha ai	Let us be united.
Haumi e. Hui e. Tāiki e!	

1.2 Apologies

The Chairperson invites notice from members of apologies, including apologies for lateness and early departure from the meeting, where leave of absence has not previously been granted.

1.3 Conflict of Interest Declarations

Members are reminded of the need to be vigilant to stand aside from decision making when a conflict arises between their role as a member and any private or other external interest they might have.

1.4 Confirmation of Minutes

The minutes of the meeting held on 13 February 2020 will be put to the Tawa Community Board for confirmation.

1.5 Tawa Community Board Service Award

A Tawa Community Board Service Award may be presented.

1.6 Public Participation

A maximum of 60 minutes is set aside for public participation at the commencement of any meeting of the Council or committee that is open to the public. Under Standing Order 3.23.3 a written, oral or electronic application to address the meeting setting forth the subject, is required to be lodged with the Chief Executive by 12.00 noon of the working day prior to the meeting concerned, and subsequently approved by the Chairperson.

1.7 Items not on the Agenda

Any item not on the agenda may only be discussed if a motion to discuss the item is passed by a unanimous resolution of the meeting; and:

1. The item is a minor item relating to the general business of the local authority; and

2. The Chairperson explains at the beginning of the meeting, at a time when it is open to the public, that the item will be discussed at the meeting but no resolution, decision or recommendation may be made in respect of that item except to refer that item to a subsequent meeting for further discussion; and
3. The Chairperson explains to the meeting why the item is not on the agenda and the reason why discussion of the item cannot be delayed.

2. Oral Reports

ORAL REPORTS 12 MARCH 2020

Purpose

1. Oral reports provide an opportunity for Council officers, guests and Tawa Community Board members to share updates on relevant issues.
2. The following oral reports are scheduled to be delivered at this meeting:
 - a. Tawa Resilience Group WREMO – Chris Moore (Emergency Management Advisor)
Margaret Lucas (WREMO representative)
 - b. Tawa College Student
 - c. Tawa Community Board members' updates.

Recommendation/s

That the Tawa Community Board:

1. Receives the information.
2. Thanks the presenters for their oral reports.

Attachments

Nil

Author	Helena Patuwai, Elected Member Support Advisor
Authoriser	Crispian Franklin, Manager, Elected Member Support Advisors

3. Reports

RESOURCE CONSENT APPLICATIONS AND APPROVALS FOR 21 JANUARY 2020 TO 2 MARCH 2020

Purpose

1. In accordance with an agreement reached with the Tawa Community Board, the purpose of this report is to advise the Board of all resource consents lodged, along with decisions made by Officers acting under Delegated Authority, on Land Use and Subdivision resource consent applications.

Recommendation

That the Tawa Community Board:

1. Receives the information.

Background

2. This report advises the Community Board of resource consents lodged and decisions made during the period 21 January 2020 to 2 March 2020.

Discussion

3. For the period from 21 January 2020 to 2 March 2020, there were four applications received by the Council.

Service Request	Address	Applicant
459938	34 Jamaica Drive, Grenada North	Rosco's Ice Cream Ltd
Subdivision consent for two lot fee simple.		
458147	5 Tawa Terrace, Tawa	Young Family Trust
A subdivision consent for a three lot fee simple and a land use consent for two new dwellings.		
458899	49 Taylor Terrace, Tawa	Sheila Tracy Lau
Land use consent for a multi-unit development.		
458151	20 Tawa Terrace, Tawa	LDA Trustee Company Ltd
Change of conditions to cancel conditions on SR445623.		

4. For the period from 21 January 2020 to 2 March 2020, there was one application approved under delegated authority.

457685	9 Roberts Street, Tawa	Kāinga Ora
Land use consent for soil disturbance of contaminated land associated with subdivision of the site.		

Attachments

Nil

Author	Nicole Tydda, Manager Customer Service and Business Support
Authoriser	Bill Stevens, Resource Consents Team Leader Moana Mackey, Acting Chief City Planner

CURRENT AND UPCOMING CONSULTATIONS AND ENGAGEMENTS

Purpose

1. To provide the Tawa Community Board with an update on the current items Council is seeking public feedback on and to advise the Board on upcoming consultations or surveys the Council is undertaking.

Recommendation/s

That the Tawa Community Board:

1. Receive the information.

Discussion

2. The current consultations and engagements are as follows:

- a. **Traffic Resolutions – March 2020**

The Council is seeking feedback from public on the proposed traffic resolutions and parking restrictions for Wellington. The traffic resolutions will be added to the Council's legal database and instructions issued to contractors to install any signs and road markings. The deadline for feedback is 5.00pm, 13 March 2020.

Website link: <https://wellington.govt.nz/have-your-say/public-inputs/consultations/open/traffic-resolutions---march-2020>

- b. **Have your say on central city safer speeds**

The Council is proposing to decrease the speed limit to 30km/h for central city streets. This is to encourage people driving through the city to use the main routes rather than the quieter streets. The safer speed proposal is part of Let's Get Wellington Moving. The deadline for feedback is 5.00pm, 31 March 2020.

Website link: <https://lgwm.nz/our-plan/our-projects/central-city-safer-speeds/>

Options

3. Should the Board wish to participate in the consultations, there is no requirement for the Board to formally ratify this.

Attachments

Nil

Author	Helena Patuwai, Elected Member Support Advisor
Authoriser	Crispian Franklin, Manager, Elected Member Support Advisors

SUPPORTING INFORMATION

Engagement and Consultation

The above engagements and consultations are in line with the Council's Significance and Engagement Policy and Section 83 of the Local Government Act 2002.

Treaty of Waitangi considerations

N/A

Financial implications

N/A

Policy and legislative implications

N/A

Risks / legal

N/A

Climate Change impact and considerations

N/A Communications Plan

N/A

Health and Safety Impact considered

N/A

TAWA COMMUNITY BOARD DISCRETIONARY FUND - MONTHLY ALLOCATIONS NOVEMBER 2019 - FEBRUARY 2020

Purpose

1. To approve by resolution the spending of the Tawa Community Board Discretionary fund.
2. To discuss the item that was deferred at the last meeting.

Recommendation/s

That the Tawa Community Board:

1. Receives the information.


Background

3. The Tawa Community Board's Discretionary Fund is administered by Wellington City Council and is approximately \$11,540 exclusive of GST per annum.
4. At every Board meeting, the Board decides whether to make any payments from its Discretionary Fund for projects that directly benefit residents or organisations in Tawa. The payments are authorised by passing a resolution stating the amount of the payment/s, what the payment/s is to be used for and who it is they are going to.

Discussion

5. At the 13 February meeting the Discretionary Fund was deferred until the next board meeting for two reasons.
 - a) To reconcile the allocation of the funds for the Tawa and Wellington Northern Primary School Citizenship Awards. The allocation of funds has been reconciled between Tawa and Wellington Northern regions and the Board will need to decide how to fund these applications.
 - b) Secondly to request for the Wellington Northern Citizenship Primary School Citizenship Awards funds to come from the Mayor's Office.

Wellington City Council has sent a letter of response declining this request.
6. There are no new Discretionary Fund payments for 12 January - 12 February 2020 Tawa Community Board meeting.
7. Accruals made in 2018/2019 are being transferred to Tawa Borough Scholarship Fund.
 - \$3,300.00
8. Opening balance of Tawa Discretionary Fund.
 - \$8,844.46

AttachmentsAttachment 1. Tawa Discretionary Funding March 2020 [↓](#) 

Page 17

Author	Helena Patuwai, Elected Member Support Advisor
Authoriser	Crispian Franklin, Manager, Elected Member Support Advisors

SUPPORTING INFORMATION

Engagement and Consultation

Not applicable

Treaty of Waitangi considerations

Not applicable

Financial implications

Proactively manage the process of the Tawa Community Board Discretionary fund

Policy and legislative implications

Not applicable

Risks / legal

Not applicable

Climate Change impact and considerations

Not applicable

Communications Plan

Not applicable

Health and Safety Impact considered

Not applicable

Tawa Community Board - Discretionary Fund 2019/20 to February 20

Please note that figures here have been stated exclusive of GST where possible.

Discretionary Fund 2019/20 - Financial results up to February 2020

As at February 2020, including passed resolutions, the available balance of the Fund is \$8,844

Starting balance of Fund	11,540	
Purchases made in the current financial year (2019/20)	- 1,690.77	Please refer to Note A
Resolutions from meetings in 2019/20 financial year	-	Please refer to Note B
Internal printing and design costs incurred in 2019/20	- 1,004.42	Please refer to Note D
Accruals for expenses incurred but not paid	-	Please refer to Note C
Running balance of Fund FY 2019-20	8,844.46	

A copy of the statement of financial performance has been included as an Appendix to this report.

- * Note A: Charges incurred during financial year (excludes printing and design costs - See note D)
- * Note B: Relates to resolutions passed during the current financial year
- * Note C: Relates June 2019 Accruals.
- * Note D: These costs relate to creative services recharges.

Note A: Purchases made in 2020/21 Jan-Feb

1,690.77

Transaction Date	Item Description	Amount	Additional Commentary
11/12/2019	Misc goods and services for resale	275.00	Presentati
13/11/2019	Misc goods and services for resale	735.63	Stella Cre
30/11/2019	Misc goods and services for resale	515.63	Stella Cre
16/12/2019	Misc goods and services for resale	164.51	Signbiz Welling

Note B: Resolutions from meetings in 2019/20 financial year 1,690.77

Note C: June 2019 year end Accruals FY 2019/20. Left over accru. -

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Resolution Date	Item Description	Amount	Commentary

Note D: Internal printing and design costs incurred in 2019/20

1,004.42

Transaction Date	Item Description	Amount	Details
29/12/2019	Digital printing	\$ 1,004.42	Excel Digi
		<u>1,004.42</u>	

FORWARD PROGRAMME

Purpose

1. To provide the Tawa Community Board with a draft work programme for its amendment and approval.

Recommendation/s

That the Tawa Community Board:

1. Receive the information.
2. Approve its current draft work programme subject to any alterations, additions or deletions deemed necessary.

Discussion

Thursday, 9 April 2020
<p>Oral Reports:</p> <ul style="list-style-type: none">○ Police Update (alternate standing item)○ Wellington Water update (Ben Fountain)○ Planning for Growth (Kate Pascall -tbc)○ Tawa Bust Reserves (tbc)○ Tawa Community Board Members Reports (standing item) <p>Written Reports:</p> <ul style="list-style-type: none">○ Oral Report○ Resource Consent Applications and Approvals Report (standing item)○ Upcoming Areas of Consultation, Engagement or Surveys (if any) (standing item)○ Tawa Community Board Discretionary Fund Update (standing item)○ Forward Programme (standing item)

Thursday, 14 May 2020
<p>Oral Reports:</p> <ul style="list-style-type: none">○ Fire Update (alternate standing item)○ Youth Council (x3 members)○ Porirua City Council (Ron Minnema)○ Greater Wellington Regional Council (tbc)○ Transport Transmission Gully (NZTA/WCC)○ Tawa Community Board Members Reports (standing item) <p>Written Reports:</p> <ul style="list-style-type: none">○ Resource Consent Applications and Approvals Report (standing item)○ Upcoming Areas of Consultation, Engagement or Surveys (if any) (standing item)○ Tawa Community Board Discretionary Fund Update (standing item)○ Forward Programme (standing item)

Attachments

Nil

Author	Helena Patuwai, Elected Member Support Advisor
Authoriser	Crispian Franklin, Manager, Elected Member Support Advisors

SUPPORTING INFORMATION

Engagement and Consultation

No consultation or engagement is required.

Treaty of Waitangi considerations

There are no Treaty of Waitangi considerations associated with this report.

Financial implications

There are no financial implications associated with this report.

Policy and legislative implications

There are no policy and legislative implications associated with this report.

Risks / legal

There are no risks or legal implications associated with this report.

Climate Change impact and considerations

Not applicable

Communications Plan

Not applicable

Health and Safety Impact considered

Not applicable