

**ORDINARY MEETING**

**OF**

**TAWA COMMUNITY BOARD**

**AGENDA**

**Time:** 7.00pm  
**Date:** Thursday, 13 June 2019  
**Venue:** Tawa Community Centre  
5 Cambridge Street  
Tawa  
Wellington

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**MEMBERSHIP**

Jill Day  
Graeme Hansen  
Richard Herbert (Chair)  
Liz Langham  
Margaret Lucas (Deputy Chair)  
Jack Marshall  
Robyn Parkinson  
Malcolm Sparrow

**Have your say!**

*You can make a short presentation to the Councillors at this meeting. Please let us know by noon the working day before the meeting. You can do this either by phoning 04-803-8334, emailing [public.participation@wcc.govt.nz](mailto:public.participation@wcc.govt.nz) or writing to Democracy Services, Wellington City Council, PO Box 2199, Wellington, giving your name, phone number, and the issue you would like to talk about.*

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## **1. Meeting Conduct**

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### **1.1 Whakatauki**

A whakatauki will be read to open the meeting.

### **1.2 Apologies**

The Chairperson invites notice from members of apologies, including apologies for lateness and early departure from the meeting, where leave of absence has not previously been granted.

### **1.3 Conflict of Interest Declarations**

Members are reminded of the need to be vigilant to stand aside from decision making when a conflict arises between their role as a member and any private or other external interest they might have.

### **1.4 Confirmation of Minutes**

The minutes of the meeting held on 9 May 2019 will be put to the Tawa Community Board for confirmation.

### **1.5 Tawa Community Board Service Award**

A Tawa Community Board Service Award may be presented.

### **1.6 Public Participation**

A maximum of 60 minutes is set aside for public participation at the commencement of any meeting of the Council or committee that is open to the public. Under Standing Order 3.23.3 a written, oral or electronic application to address the meeting setting forth the subject, is required to be lodged with the Chief Executive by 12.00 noon of the working day prior to the meeting concerned, and subsequently approved by the Chairperson.

### **1.7 Items not on the Agenda**

Any item not on the agenda may only be discussed if a motion to discuss the item is passed by a unanimous resolution of the meeting; and:

1. The item is a minor item relating to the general business of the local authority; and
2. The Chairperson explains at the beginning of the meeting, at a time when it is open to the public, that the item will be discussed at the meeting but no resolution, decision or recommendation may be made in respect of that item except to refer that item to a subsequent meeting for further discussion; and
3. The Chairperson explains to the meeting why the item is not on the agenda and the reason why discussion of the item cannot be delayed.



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## 2. Oral Reports

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### ORAL REPORTS 13 JUNE 2019

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#### **Purpose**

1. Oral reports provide an opportunity for Council officers, guests and Tawa Community Board members to share updates on relevant issues.
2. The following oral reports are scheduled to be delivered at this meeting:
  - a. Fire Update – Dean Tutton (Chief Fire Officer)
  - b. Kenepuru Update – Ron Minnema (Planning and Programme Engineer)
  - c. WREMO – Chris Moore (Emergency Management Advisor)
  - d. Tawa Community Board members' updates.

#### **Recommendation/s**

That the Tawa Community Board:

1. Receives the information.
2. Thanks the presenters for their oral reports.

#### **Attachments**

Nil

Author	Helena Patuwai, Elected Member Support Advisor
Authoriser	Crispian Franklin, Team Leader, Elected Member Support Advisors





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### **3. Reports**

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## **TAWA - PARKS, SPORT & RECREATION UPDATE**

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### **Purpose**

1. This report is to update the Tawa Community Board on the performance of Council recreation facilities within Tawa, as well as advise them of any relevant upcoming initiatives in relation to the area of parks, sport and recreation.

### **Summary**

2. The Tawa Pool is currently being renewed as part of a scheduled cycle. Only minor indoor works remain in the Tawa Swim Club clubroom, and the outdoor area is due to commence soon.
3. Attendance is down on the year at the pool as result of it being closed for 8 weeks as part of the renewal process.
4. Tawa Recreation Centre has implemented a new programme on Sunday mornings aimed at infants and toddlers.
5. Attendance is the 2<sup>nd</sup> highest in the last decade at the Tawa Recreation Centre.
6. The Outer Green Belt Management plan review is due to go to Council for approval in August. The Tawa community showed a lot of interest in the plan through the consultation process earlier in the year.

### **Recommendation/s**

That the Tawa Community Board:

1. Receives the information.

### **Background**

#### **Tawa Pool**

7. Tawa Pool is currently undergoing a scheduled renewal, which occurs every 5 years. Several improvements have been completed as part of the renewal, including the addition of 4 new family change cubicles, the installation of doors on showers and new cubicles within changing rooms, an upgrade to the Tawa Swim Club clubroom and new staff kitchen and changing facilities.
8. A renewal of the outdoor courtyard space is due to commence soon and is anticipated to be completed later in the year.
9. The Council is working with the Tawa Swim Club to confirm the final designs of signage and memorabilia display cabinets within the Tawa Swim Club clubrooms. The Council and the Tawa Swim Club are exploring options of holding an open day when final work to the clubrooms has been completed.

10. As part of the project the Tawa Swim Club and the Council have agreed to try and increase the public use of the clubroom area in a manner that works for both parties. For example fitness classes, birthday parties, for community group meetings etc...

**Tawa Recreation Centre**

11. A new programme called 'Gym Jam' was introduced at the Tawa Recreation Centre on the 12<sup>th</sup> of May. The programme runs on Sundays from 9am to 11am, with a price of \$2.50 for under 2 year olds and \$5.00 for 2-4 year olds.
12. Gym Jam is a programme designed to develop fine motor skills, building the brain, explorative and interactive play for preschool children in a safe, friendly and fun indoor play land filled with soft equipment, activities and wheels.
13. Staff are on hand to assist and build encouragement. The class is a social hub for parents. Gym Jam is designed to be accessible to all of our community. The programme has had a positive impact on other programmes like birthday parties.
14. Initial feedback has been predominantly positive as shown by some of the samples below:
- *It was really awesome time, thank you very much!*
  - *Great to be able to do something in the weekend.*
  - *Awesome! Fantastic to have something local.*
  - *My little one doesn't want to leave, see you next week.*
  - *I work during the week and we miss out on social activity. This is great to be able to do something with my child and other parents.*
  - *Wow that's cheap!*
15. We have received feedback that finding the location of the programme and specifically the location of the recreation centre, is a challenge.
16. The Recreation team are currently going through the process of requesting the installation of yellow fingerboard street signs to help the public identify the location of the recreation centre. They will also work with the school to improve the wayfinding signs within the school grounds.
17. Improvements to information on digital sources are also being made.

**Attendance Statistics**

18. For the financial year to the end of May (from 1 July), attendance at Tawa Pool was 64,821.
19. This is a 16% decrease on the same time as in 2017/18, but it includes a period of closure of 8 weeks between July and August as part of the renewal programme.
20. For the period after the pool re-opened attendance has been 2% up on the year.
21. For the financial year to the end of May (from 1 July), attendance at Tawa Recreation Centre was 24,143.
22. This is a 21% increase on the same time as in the 2017/18 year. However attendance in the 2017/18 year was significantly impacted by the closure of the gym for a period of

time due to the need to replace the floor, which was damaged as a result of the sprinkler system being accidentally activated.

23. The attendance total of 24,143 year to date, is the second highest level of attendance in the last decade.

**Outer Green Belt Management Plan Update**

24. Consultation on the draft Outer Green Belt Management Plan occurred from January through to March this year.
25. 230 submissions were received and oral submissions were heard in April.
26. With the Councillors away in July, officers are working towards getting the final plan and report to Council in August.
27. There was a lot of interest from the Tawa community and officers would like to thank the Board, the Friends of Tawa Bush and the wider community for their input into the plan and the continued passion, interest and work in their parks and open spaces.
28. Officers would be happy to come to the Board meeting and talk through the final plan once Councillors have approved it.

**Next Actions**

29. Council officers will advise the Tawa Community Board of any event to be held by the Tawa Swim Club and Tawa Pool team to launch the new Tawa Swim Clubroom and facility improvements.

**Attachments**

Nil

Author	Mathew Bialy, Recreation Facilities Manager
Authoriser	Paul Andrews, Manager Parks, Sport and Recreation

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## **SUPPORTING INFORMATION**

### **Engagement and Consultation**

The draft Outer Green Belt Management Plan went through the Council's formal consultation process.

### **Treaty of Waitangi considerations**

Iwi were engaged as part of the draft Outer Green Belt Management Plan consultation process.

### **Financial implications**

All works completed at Tawa Pool were within the allocated annual plan budgets.

### **Policy and legislative implications**

N/A

### **Risks / legal**

N/A

### **Climate Change impact and considerations**

Actions in the Outer Green Belt Management Plans will assist in meeting our climate change obligations.

Energy efficiency initiatives such as improved insulation and transitioning to LED lighting were included in the design and implementation of the Tawa Pool renewal.

### **Communications Plan**

N/A

### **Health and Safety Impact considered**

Health & Safety impacts were included in the design and implementation for the renewal work at Tawa Pool. This included regular health & safety site audits.

## RESOURCE CONSENT APPLICATIONS AND APPROVALS FOR 29 APRIL 2019 TO 19 MAY 2019

### Purpose

1. In accordance with an agreement reached with the Tawa Community Board, the purpose of this report is to advise the Board of all resource consents lodged, along with decisions made by Officers acting under Delegated Authority, on Land Use and Subdivision resource consent applications.

### Recommendation

That the Tawa Community Board:

1. Receives the information.

### Background

2. This report advises the Community Board of resource consents lodged and decisions made during the period 29 April 2019 to 19 May 2019.

### Discussion

3. For the period from 29 April 2019 to 19 May 2019, there were five applications received by the Council.

<b>Service Request</b>	<b>Address</b>	<b>Applicant</b>
<b>433895</b>	<b>0 Caribbean Drive, Grenada North</b>	<b>Align Ltd.</b>
Land use consent for realignment of overhead lines and associated earthworks.		
<b>433056</b>	<b>19 Roberts Street, Tawa</b>	<b>Housing New Zealand Limited</b>
Subdivision and land use consent for boundary adjustments, demolition of existing house, construction of new dwelling and associated earthworks.		
<b>433582</b>	<b>40 Oxford Street, Tawa</b>	<b>Service Resources Limited</b>
Land use consent for additions and alterations to existing dwelling.		
<b>433821</b>	<b>122 Main Road, Tawa</b>	<b>First Commercial Reality</b>
Land use consent for mixed-use multi-unit development.		
<b>433986</b>	<b>27 Ranui Terrace, Tawa</b>	<b>Nikau Family Trust</b>
Subdivision consent for two lot fee simple.		

4. For the period from 29 April 2019 to 19 May 2019, there were two applications approved under delegated authority.

<b>430729</b>	<b>551 Takapu Road, Takapu Valley</b>	<b>Greater Wellington Regional Council</b>
Land use consent for earthworks to establish farm tracks.		
<b>425507</b>	<b>46 The Drive, Tawa</b>	<b>James Michael Ross</b>
Subdivision consent for two lot fee simple.		

### **Attachments**

Nil

Author	Kristina Kolpashnikova, Customer Service and Business Support Manager
Authoriser	Bill Stevens, Resource Consents Team Leader Moana Mackey, Acting Chief City Planner

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## CURRENT AND UPCOMING CONSULTATIONS AND ENGAGEMENTS

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### Purpose

1. To provide the Tawa Community Board with an update on the current items Council is seeking public feedback on and to advise the Board on upcoming consultations or surveys the Council is undertaking.

### Recommendation/s

That the Tawa Community Board:

1. Receive the information.

### Discussion

2. The current consultations and engagements are as follows:

- a. **Revised road layout for Wakefield Street**

Council is working on a revised road layout for Wakefield Street in the vicinity of Wellington Town Hall. More information about this layout will be released at a later date, and opportunities will be available to provide feedback. (Start and close date to be confirmed).

Website link: <https://wellington.govt.nz/have-your-say/public-inputs/consultations/open/revised-road-layout-wakefield>

- b. **Smarter ways to manage city parking**

Over the next 30 years, Wellington will be home to another 50,000-80,000 residents and many more workers will commute in from the wider region. To accommodate this growth, there is a need for a more efficient transport system that makes better use of the limited road space. This means moving more people using fewer vehicles; more public transport use, walking and cycling and fewer people driving and parking in busy areas.

Wellington has been a leader in the climate change area in the past. Te Atakura – First to Zero sets out an ambitious series of challenges to further reduce the city's carbon emissions. Road transport emissions comprise approximately 37% of those emissions. How parking is managed can support many of the proposed emissions reduction initiatives such as prioritising road space for active and public transport modes, allocating more on-street parking spaces for car share vehicles, electric vehicle charging and pick up/drop off services. The price of parking can also be used to influence what vehicles people drive plus how often and where they drive. Submission deadline is 5.00pm, 30 August 2019.

Website link: <https://letstalk.wellington.govt.nz/managecityparking>

## Options

3. Should the Board wish to participate in the consultations, there is no requirement for the Board to formally ratify this.

## Attachments

Nil

Author	Helena Patuwai, Elected Member Support Advisor
Authoriser	Crispian Franklin, Team Leader, Elected Member Support Advisors



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## **SUPPORTING INFORMATION**

### **Engagement and Consultation**

The above engagements and consultations are in line with the Council's Significance and Engagement Policy and Section 83 of the Local Government Act 2002.

### **Treaty of Waitangi considerations**

N/A

### **Financial implications**

N/A

### **Policy and legislative implications**

a. Revised road layout for Wakefield Street – Policy and legislative implications have yet to be determined.

b. The parking policy review takes into consideration the following: Let's Get Wellington Moving Project, Wellington City Council Transport Projects, the Planning for Growth Project, and Te Atakura – First to Zero Blueprint.

### **Risks / legal**

N/A

### **Climate Change impact and considerations**

The parking policy review is in line with Te Atakura – First to Zero, to further reduce the city's carbon emissions.

### **Communications Plan**

N/A

### **Health and Safety Impact considered**

N/A



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## **TAWA COMMUNITY BOARD DISCRETIONARY FUND - MONTHLY ALLOCATIONS MAY 2019**

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### **Purpose**

1. To approve by resolution the spending of the Tawa Community Board Discretionary fund.

### **Recommendation/s**

That the Tawa Community Board:

1. Receives the information.
2. There are no reimbursements to approve for the month of May - June 2019.

### **Background**



2. The Tawa Community Board's Discretionary Fund is administered by Wellington City Council and is approximately \$10,000 exclusive of GST per annum.
3. At every Board meeting, the Board decide whether to make any payments from its Discretionary Fund for projects that directly benefit residents or organisations in Tawa. The payments are authorised by passing a resolution stating the amount of the payment/s, what the payment/s is to be used for and who it is they are going to.

### **Discussion**

4. In May 2019 the following was spent from the Tawa Community Board Discretionary fund.
  - \$0.00
5. Should the Board wish to spend additional funds, they are able to add this to the recommendation at the meeting.
6. The Board is not required to pass these recommendations if they do not wish to.
7. A further report will be bought to the next meeting for the month of June.
8. Tawa Community Board Discretionary fund running balance is \$8753.80 as of May 2018. The following will be deducted:
  - Piano \$1600
  - Photo Frames \$500
  - Tawa Borough Scholarship fund \$1000
  - Morning tea for WREMO \$200
  - Linden Pamper Event food \$1000
  - Tawa Community Patrol \$1000
  - Hanging baskets \$1000The running balance will be \$2453.80.

9. The financial report showing the processed and recommended payments is attached.

**Attachments**

Attachment 1. Tawa Community Board Discretionary Fund May 2019   Page 22

Author	Helena Patuwai, Elected Member Support Advisor
Authoriser	Crispian Franklin, Team Leader, Elected Member Support Advisors

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## **SUPPORTING INFORMATION**

### **Engagement and Consultation**

Not applicable

### **Treaty of Waitangi considerations**

Not applicable

### **Financial implications**

Proactively manage the process of the Tawa Community Board Discretionary fund

### **Policy and legislative implications**

Not applicable

### **Risks / legal**

Not applicable

### **Climate Change impact and considerations**

Not applicable

### **Communications Plan**

Not applicable

### **Health and Safety Impact considered**

Not applicable



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## **FORWARD PROGRAMME**

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### **Purpose**

1. To provide the Tawa Community Board with a draft work programme for its amendment and approval.

### **Recommendation/s**

That the Tawa Community Board:

1. Receive the information.
2. Approve its current draft work programme subject to any alterations, additions or deletions deemed necessary.

### **Discussion**

<b>Thursday, 8 August 2019</b>
<p><b>Oral Reports:</b></p> <ul style="list-style-type: none"><li>○ Police Update (alternate standing item)</li><li>○ Wellington Water update (Amelia Seagrave)</li><li>○ Tawa Community Board Members Reports (standing item)</li><li>○ Linden Community Centre Update</li></ul> <p><b>Written Reports:</b></p> <ul style="list-style-type: none"><li>○ Community of Learning – Robyn Chester</li><li>○ Resource Consent Applications and Approvals Report (standing item)</li><li>○ Upcoming Areas of Consultation, Engagement or Surveys (if any) (standing item)</li><li>○ Tawa Community Board Discretionary Fund Update (standing item)</li><li>○ Forward Programme (standing item)</li></ul>

<b>Thursday, 12 September 2019</b>
<p><b>Oral Reports:</b></p> <ul style="list-style-type: none"><li>○ Linden Community Update</li><li>○ Youth Council</li><li>○ Tawa Community Board Members Reports (standing item)</li></ul> <p><b>Written Reports:</b></p> <ul style="list-style-type: none"><li>○ Resource Consent Applications and Approvals Report (standing item)</li><li>○ Upcoming Areas of Consultation, Engagement or Surveys (if any) (standing item)</li><li>○ Tawa Community Board Discretionary Fund Update (standing item)</li><li>○ Forward Programme (standing item)</li></ul>

### **Attachments**

Nil

Author	Helena Patuwai, Elected Member Support Advisor
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**TAWA COMMUNITY BOARD**  
13 JUNE 2019

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Authoriser	Crispian Franklin, Team Leader, Elected Member Support Advisors
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## **SUPPORTING INFORMATION**

### **Engagement and Consultation**

No consultation or engagement is required.

### **Treaty of Waitangi considerations**

There are no Treaty of Waitangi considerations associated with this report.

### **Financial implications**

There are no financial implications associated with this report.

### **Policy and legislative implications**

There are no policy and legislative implications associated with this report.

### **Risks / legal**

There are no risks or legal implications associated with this report.

### **Climate Change impact and considerations**

Not applicable

### **Communications Plan**

Not applicable

### **Health and Safety Impact considered**

Not applicable