

**ORDINARY MEETING**

**OF**

**TAWA COMMUNITY BOARD**

**MINUTES**

**Time:** 7.00pm  
**Date:** Thursday, 11 April 2019  
**Venue:** Tawa Community Centre  
5 Cambridge Street  
Tawa  
Wellington

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**PRESENT**

Jill Day  
Graeme Hansen  
Richard Herbert (Chair)  
Liz Langham  
Margaret Lucas (Deputy Chair)  
Jack Marshall  
Robyn Parkinson  
Malcolm Sparrow



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## **1 Meeting Conduct**

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The Chairperson opened the meeting at 7.00pm.

### **1.1 Karakia**

Tawa Community Board read the following Karakia.

#### **Karakia Tīmatanga**

Whakataka te hau ki te uru.

Whakataka te hau ki te tonga.

Kia mākinakina ki uta.

Kia mātaratara ki tai.

E hī ake ana te atakura.

He tio, he huka, he hau hū.

Tihei mauriora.

#### **Prayer for start of day/meeting**

Cease the winds from the west.

Cease the winds from the south.

Let the breeze blow over the land.

Let the breeze blow over the ocean.

Let the breeze blow over the ocean.

Let the red-tipped dawn come with a  
sharpened air.

A touch of frost, a promise of glorious day.

### **1.2 Apologies**

#### **Moved Richard Herbert, seconded Margaret Lucas**

##### **Resolved**

That the Tawa Community Board:

Accept the apologies received from Liz Langham and Robyn Parkinson for absence in attending the Local Government Conference 2019.

**Carried**

### **1.3 Conflict of Interest Declarations**

No conflicts of interest were declared.

### **1.4 Confirmation of Minutes**

#### **Moved Jill Day, seconded Margaret Lucas**

##### **Resolved**

That the Tawa Community Board:

1. Approve the minutes of the Tawa Community Board Meeting held on 14 March 2019, having been circulated, that they be taken as read and confirmed as an accurate record of that meeting.

**Carried**

### **1.5 Tawa Community Board Service Award**

There was no service award recipient.

### **1.6 Public Participation**

There was no request for public participation.

### **1.7 Items not on the Agenda**

There was no new items on the agenda but the order of items was changed as per Standing order 3.9.2.

2.a (Tawa Business group – Gary Holmes)

2.b (Police update – Yvette McKelvie)

2.c. Fix-it Application – Yannick Grundy

2.d Wellington Water – Amelia Seagrave

3.3 Planning for Growth – Kate Pascall

2.e Tawa members update

## **2. Oral Reports**

The following oral reports are scheduled to be delivered at this meeting:

### **2.a Tawa Business Group**

Gary Holmes updated the Board on the Board on the activities undertaken by the Tawa Business Group.

- Strategic Plan and updated business Plan for 2018/19
- 2018 review Flags and Banners
- Co-hosted business breakfast with rotary
- Plaza Upgrade
- Main road Parking
- Database update
- Printed newsletter
- Communications Plan

### **Attachments**

1 Tawa Business Group

### **2.b Police Update**

Yvette McKelvie updated the Board.

## **2.c Fix-it Application Presentation**

Yannick Grundy, Learning and Recruitment Coordinator presented to the Board on the Fix-it application.

- The customer service process for requests

### **Attachments**

- 1 Fix-it Application Presentation

## **2.d Wellington Water Update**

Amelia Seagrave updated the Board on Wellington Water.

- Tawa flood investigations for high risk areas in Tawa
- Current and completed projects being done
- Evaluation and Prioritisation

### **Attachments**

- 1 Wellington Water Update

## **3.3 Planning for Growth Report**

Kate Pascall Senior Advisor Planning and John McSweeney, Place Planning Manager presented to the Board the Planning for Growth Report.

- Inner-City Focus
- Suburban Centre Focus
- New Greenfield suburb and extensions
- Greenfield extensions

### **Attachments**

- 1 Planning for Growth

## **2.e Tawa Members' Update**

### **Deputy Mayor Jill Day:**

- Attended the fantastic community Board planning meeting.
- Attended the Tawa Town Centre upgrade opening.
- Met with the Imam in Oxford Street.
- Spoke at the Hampton Hill School Kotahitanga event (following the March Mosque attack).
- Attended the Greencare's School Gala.
- Community garden neighbors day BBQ.
- Attended the Tui Park picnic.
- I have attended 2 Linden Champions group meetings.
- Attended the Tawa liaison group meeting.

- Met with Clare Lundon regarding planning for growth and engagement in Tawa.
- I had a meeting with Barbara McKerrow and Stephen McArthur to discuss Linden Social Centre and how it will be managed going forward.
- Liz and I met with Brendan Henderson at Tawa Intermediate regarding Linden and youth involvement.
- I spoke at the Tawa Schools Kahui Ako whanau hui about Te Tauihu- Wellington City Councils Te Reo Maori Policy.
- I attended the friends of Tawa Bush AGM.
- Attended the Northern Ward Councilors Grenada North event organised by Peter Gilberd. We provided sausages and a couple of skip bins.
- Attended the Tawa Residents Association meeting.
- Attended the Tawa Rotary Business breakfast.
- Spoke with local resident regarding an accident at the Takapu interchange intersection.
- Update on City Strategy Meeting:
  - o Waste minimization bylaw late 2019
  - o Green waste collection(cost is high)
  - o Forward Plan – Parking Policy coming up (cost reviewed this year)

**Councillor Malcolm Sparrow:**

- Attended the Greencare's School Gala.
- Attended the Tawa Rotary Business breakfast.
- Attended the Tawa Town Centre upgrade opening.

**Graeme Hanson:**

- Attended roading meeting
- Attended community garden
- The opening of the Tawa Plaza

**Jack Marshall:**

- Attended City Gallery Meeting
- Attended Youth night at Rotary Club
- Meetings regarding Fix-it App
- Meetings regarding various Rail issues

**Margaret Lucas:**

- New planning team meeting
- Tawa Community Board Triennium workshop
- Tawa Community Board Grants Subcommittee
- Questions on Glenn Lucas Drive curbs/intersection

**Robyn Parkinson:**

- Excellent Board planning session
- Attended Neighbors Day BBQ at Tawa Community Garden
- Responded to Social media incident involving employment issue at local business
- Met new northern area park ranger, Denise Clements, at the community garden. She was impressed with both the garden itself and the level of community involvement - a 'model garden'. This is a real tribute to the many volunteers who have done their bit over the last 3 1/2 years.
- Tawa Liaison meeting



**Liz Langham:**

- 21 March - took part in Board planning meeting. I found this very helpful and would like to see us work on a strategy to ensure the incoming board can build on this.
- 23 March - attended neighbourly BBQ at the Community Gardens.
- 25 March - took part in meeting of key stakeholders in Linden Community Development group.
- 25 March - attended Tawa Liaison meeting. Was able to provide updates about Te Māhuri and the Bedtime Stories from Inside programmes which I am involved with. Good to hear what other groups are doing.
- 1 April - Cr Jill Day and I met with Brendon Henderson, Principal of Tawa Intermediate, to discuss challenges and opportunities for young people to be involved in community development. This was a fruitful conversation which will help us to build an understanding of how young people see their community and also plan ways to support them further.
- 2 April - attended whānau hui at Tawa Intermediate for all Māori families weighing the Kahui Ako (Community of Learning). The turnout was incredible and many valuable conversations were made possible by the excellent facilitation of the evening. There is future potential for us to be involved in this type of gathering.
- 4 April - met with Una Karauria and Denise Byarugaba at Linden Social Centre to begin planning for a Women's Pampering Day for women who are Community Service Card holders (low-income). This will bring together a wide number of voluntary providers and build on the community development we are doing in Linden.
- 4 April - participated in Grants Subcommittee meeting
- 7 April - attended the Porirua Grand Traverse which featured a large number of Tawa participants, including 90 students (plus staff) from Tawa Intermediate which was impressive.
- 9 April - Denise Byarugaba and I met with the staff of Wesley Community Action in Mungavin Ave to share their knowledge about community development and discuss potential future partnerships
- 11-13 April I will be at the LGNZ conference
- 14 April I will be hosting a (slightly belated) Neighbors Month afternoon tea in Ranui Terrace.

**Richard Herbert:**

- Liaison Meeting for Tawa and Linden
- Planning for Growth meeting
- Attended Monthly meeting for Tawa Business Association
- Tawa Community Board grants Meeting
- Tawa Community Board Planning workshop
- Opening of the Plaza
- Pine Tree taken down re: Tane Forest
- City Strategy naming Policy

## **2.1 Oral Reports 11 April 2019**

**Moved Richard Herbert, seconded Jack Marshall**

### **Resolved**

That the Tawa Community Board:

1. Receives the information.
2. Thanks the presenters for their oral reports.

**Carried**

## **3. Reports**

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### **3.1 Forward Programme**

**Moved Richard Herbert, seconded Margaret Lucas**

### **Resolved**

That the Tawa Community Board:

1. Receive the information.
2. Approve its current draft work programme subject to any alterations, additions or deletions deemed necessary.

**Carried**

### **3.2 Resource Consent Applications and Approvals for 4 March 2019 to 26 March 2019**

**Moved Richard Herbert, seconded Malcolm Sparrow**

### **Resolved**

That the Tawa Community Board:

1. Receives the information.
2. Retrospectively approve the proposal of the Outer Green Belt Submission.

**Carried**

### **3.3 Planning for Growth - City-wide engagement**

**Moved Richard Herbert, seconded Margaret Lucas**

**Resolved**

That the Tawa Community Board:

1. Receives the information.

**Carried**

### **3.4 Tawa Community Board Discretionary fund - Monthly Allocations March 2019**

**Moved Richard Herbert, seconded Graeme Hansen**

**Resolved**

That the Tawa Community Board:

1. Receives the information.
2. There are no reimbursements to approve for the month of February - March 2019.

**Carried**

### **3.5 Current or upcoming council consultations and surveys**

**Moved Richard Herbert, seconded Jill Day**

**Resolved**

That the Tawa Community Board:

1. Receive the information.

**Carried**

The meeting concluded at 9.35pm.

Confirmed: \_\_\_\_\_  
Chair