

**ORDINARY MEETING**

**OF**

**TAWA COMMUNITY BOARD**

**MINUTES**

**Time:** 7.00pm  
**Date:** Thursday, 14 March 2019  
**Venue:** Tawa Community Centre  
5 Cambridge Street  
Tawa  
Wellington

---

**PRESENT**

Jill Day  
Graeme Hansen  
Richard Herbert (Chair)  
Liz Langham  
Margaret Lucas (Deputy Chair)  
Jack Marshall  
Robyn Parkinson  
Malcolm Sparrow  
Peter Gilbert



---

**TABLE OF CONTENTS**  
**14 MARCH 2019**

---

| <b>Business</b>  | <b>Page No.</b> |
|--|-----------------|
| <b>1. Meeting Conduct</b>  | <b>5</b>        |
| <b>1.1 Whakatauki</b>  | <b>5</b>        |
| <b>1.2 Apologies</b>   | <b>5</b>        |
| <b>1.3 Conflict of Interest Declarations</b>   | <b>5</b>        |
| <b>1.4 Confirmation of Minutes</b>   | <b>5</b>        |
| <b>1.5 Tawa Community Board Service Award</b>  | <b>6</b>        |
| <b>1.6 Public Participation</b>  | <b>6</b>        |
| <b>1.7 Items not on the Agenda</b>   | <b>6</b>        |
| <b>2. Oral Reports</b>   | <b>6</b>        |
| <b>2.1 Oral Reports 14 March 2019</b>  | <b>10</b>       |
| <b>3. Reports</b>  | <b>10</b>       |
| <b>3.1 2019 Local Government New Zealand Community Boards Conference</b>                                 | <b>10</b>       |
| <b>3.2 Mervyn Kemp Library and Tawa Community Centre Quarterly Report December 2018 to February 2019</b> | <b>11</b>       |
| <b>3.3 Resource Consent Applications and Approvals for 16 January 2019 to 3 March 2019</b>               | <b>11</b>       |
| <b>3.4 Current or upcoming council consultations and surveys</b>   | <b>11</b>       |
| <b>3.5 Tawa Community Board Discretionary fund - Monthly Allocations February 2019</b>                   | <b>12</b>       |
| <b>3.6 Forward Programme</b>   | <b>12</b>       |



---

## **1 Meeting Conduct**

---

The Chairperson opened the meeting at 7.00pm.

### **1.1 Karakia**

Jill read the following Karakia

#### **Karakia Tīmatanga**

Whakataka te hau ki te uru.

Whakataka te hau ki te tonga.

Kia mākinakina ki uta.

Kia mātaratara ki tai.

E hī ake ana te atakura.

He tio, he huka, he hau hū.

Tihei mauriora.

#### **Prayer for start of day/meeting**

Cease the winds from the west.

Cease the winds from the south.

Let the breeze blow over the land.

Let the breeze blow over the ocean.

Let the breeze blow over the ocean.

Let the red-tipped dawn come with a  
sharpened air.

A touch of frost, a promise of glorious day.

### **1.2 Apologies**

**Moved Richard Herbert, seconded Robyn Parkinson**

#### **Resolved**

That the Tawa Community Board:

1. Accept the apology from Jack Marshall for early departure.

**Carried**

### **1.3 Conflict of Interest Declarations**

No conflicts of interest were declared.

### **1.4 Confirmation of Minutes**

**Moved Richard Herbert, seconded Margaret Lucas**

#### **Resolved**

That the Tawa Community Board:

1. Approve the minutes of the Tawa Community Board Meeting held on 14 February 2019, having been circulated, that they be taken as read and confirmed as an accurate record of that meeting.

**Carried**

---

### 1.5 Tawa Community Board Service Award

There was no service award recipient.

### 1.6 Public Participation

1.6.1 There was no public participation

### 1.7 Items not on the Agenda

There were no new items not on the agenda.

**Note:** The order of the agenda items was changed under the Standing Order 3.9.2.:

2.b (Kenepuru Landing Update – Ron Minnema (Porirua) City Council)

2.c (Linden Social Centre Update – Donna Wilson)

2.e (Tawa Library Update – Laurinda Thomas)

2.d (Tawa Community Board Members' Updates)

---

## 2. Oral Reports

The following oral reports are scheduled to be delivered at this meeting:

a. Kenepuru Landing update - Ron Minnema (Porirua City Council)

- Temporary roundabout aiming to complete end of the year
- Road reserve
- Parks removed for cyclists

**Note:** Add information to Tawa Facebook page and add members to Porirua Database.

### Kenepuru Corridor information document

#### Attachments

1 Kenepuru Corridor information document

- Currently open 3 days a week for 16 hours
- 6 month contract to replace Sarah as don't have budget to support that
- Linden Community Centre survey received 90 responses
- Setup champions group for Linden residents, safety plans, involve youth, community engagements, IT, afterschool programs
- Having the center open for public toilets
- Need for operations and supporters

**Note:** Jill thanked Donna and the team for their hard work]

Linden Social Centre update – Donna Wilson

## **Linden Rejuvenation update document**

### **Attachments**

2. Linden Rejuvenation Update

### **Attachments**

- 1 Linden Rejuvenation Update

- b. Tawa Library Update – Laurinda Thomas

- Waitohi employed staff
- Dec-Feb air conditioning completed
- Space put forward from Peter Lockery is closed down and needs reviewing not paying more money.
- Shared space at Tawa Community Centre

**Note:** Hand out of presentation (See attachment)

- c. Tawa Community Board Members Update

**Malcolm Sparrow** updated the Board with the following:

- Linden Social Centre 'opening' event. Operated an emergency water tank stall.
- Tawa Business Group AGM
- PCC information session re Transmission Gully connection and Kenepuru Drive improvements
- Tawa Technology Trust meeting
- Tawa Plan & Prepare Workshop run by WREMO
- Greencare's School "water tank art mural" event
- Promotion of Neighbors' Day including installing signs and delivering kits
- Dealing with residents' concerns regarding:
  - Takapu Road / Bing Lucas Drive intersection proposed upgrade
  - Taylor Terrace speed issue between house numbers 71 to 97
  - Linden Station pedestrian overbridge temporary closure
  - Updating Tawa Plaza noticeboard

**Liz Langham** updated the Board with the following:

- Linden opening event - thought this was an effective networking space for many community groups.

- Residents Association- a piano has been offered as a donation: considering where/ how this could be established as a community piano. Steph Knight and I have talked with Community Centre and local artist and will follow up with MenzShed.
- Tawa Plan and prepare workshop - small turnout but apparently much bigger than many other similar events around the city. Well presented.
- Te Mahuri - this roopu has relocated to the Linden Social Centre this year and has started strongly with new people coming most weeks.
- Tawa Residents' Association - attended meeting
- Linden Champions Group; had a first 'official' meeting with WCC. We are still looking for wider membership of this group which will act in the role of a steering group for community development work in Linden. Suggestions of local residents and social services that are active in the area would be welcome.
- Feedback received from community member, Ross Denton regarding safety considerations for accessing the OGG: particular concern re: the entry point at Chastudon Cres and Kiwi Cres. Ross recommends consideration be given to separating and/ or slowing cyclists/ walkers at these points and is not keen to see additional parking in Kiwi Cres from a safety perspective.
- Tawa Medical Centre/ Linden Surgery recently hosted a breakfast for their young Maori and Pasifika male patients at the Community Centre which was very well attended (7.30am on a Saturday morning). Would be good to know more about their communication methods in working with this group.

**Robyn Parkinson** Linden updated the Board with the following:

- Kindergarten workshop
- Next Saturday's BBQ
- Four people manning it
- Light out in street-
- Fix-it responses/
  - Email process
  - Setup Tawa community board email address
  - Who do I contact list
  - Elected member email address
  - Issue with handover-
  - We will add to the next agenda fixit

**Jill Day** updated the Board with the following:

- Tawa Technology Trust committee meeting.
- Residents Association meeting.
- Linden Social Centre opening.
- Tawa Business group AGM
- Plan and prepare resilience workshop
- Several meetings regarding the Linden development
- Workshop at Greencare's school with a class (there was also another one at Linden school). Two artists worked with the children on an activity to help the artists create a mural wrap. The wrap will be created for the water tank by the Social Centre. Some of the graphics from the wrap will also be used to represent the community development visually.
- Today Councilors agreed to the draft Annual Plan being released for consultation. This includes proposed changes to some parking charges and includes major projects that have had changes to costs (e.g. Town Hall)
- Planning for growth community engagement begins this week. There will be a speaker series for the next three Thursday's. This engagement is an opportunity for the community to speak and be involved.
- I suggest that we run a session here in Tawa to engage the community in this discussion.
- Website went live today to review of Urban Growth Plan Spatial planning next 5 years  
[Link https://search.wellington.govt.nz/s/search.html?collection=wcc-search&profile=\\_default&query=urban+growth+development](https://search.wellington.govt.nz/s/search.html?collection=wcc-search&profile=_default&query=urban+growth+development)

**Note:** Developers to meet and greet first. Moana to follow up on the communications.

**Jack Marshall** updated the Board with the following:

- Greater Regional Council-Update on station and the motorway aim to finish in June

**Richard Herbert** updated the Board with the following:

- Linden Open Day
- Tawa Business Group
- Tawa Education Trust
- Meeting with Margaret, Crispian and Helena
- Kenepuru Council planting in that area
- Mentioned: ELT member to attend Tawa Community Board meetings and acknowledge Moana Mackey as the representative.
- Outer Green Belt consultation re: Tawa Community Board to put in a submission
- Tawa Plaza opening 4.30-6.30pm 15 March 2019.

**Notes:** Follow-up

- On conference to Liz and Robyn
- Greenarcers school development starting
- 34 Main Road's retaining wall
- Sign on Countdown –Are they allowed to be doing that.

**Tawa funds:**

- Award photo frames
- Kitchen supplies
- Street Piano
- Concrete Mosaic Sofa
- Host and event:
- Community BBQ 31 March 2-4Pm  
Put aside \$500 for Grenada North and Linden
- BBQ events in the community

## **2.1 Oral Reports 14 March 2019**

### **Moved Richard Herbert, seconded Jill Day**

#### **Resolved**

That the Tawa Community Board:

1. Re-order of the agenda items under Standing Order 3.9.2.
2. Receives the information.
3. Thanks the presenters for their oral reports.

**Carried**

## **3. Reports**

### **3.1 2019 Local Government New Zealand Community Boards Conference**

#### **Moved Richard Herbert, seconded Graeme Hansen**

#### **Resolved**

That the Tawa Community Board:

1. Receives the information.
2. Note that the costs associated with attending the conference have been approved in

accordance with the Deputy Mayor's delegation and that the costs are funded from the approved elected members' budget.

3. Agree to nominate Liz Langham and Robyn Parkinson as the two members of the Tawa Community Board to attend the New Zealand Community Boards Conference to be held from 11-13 April 2019.
4. Note that the attendees will be required to provide a report back on the conference to the next meeting of the Tawa Community Board.

**Carried**

### **3.2 Mervyn Kemp Library and Tawa Community Centre Quarterly Report December 2018 to February 2019**

**Moved Richard Herbert, seconded Margaret Lucas**

#### **Resolved**

That the Tawa Community Board:

1. Receives the information.

**Carried**

### **3.3 Resource Consent Applications and Approvals for 16 January 2019 to 3 March 2019**

**Moved Richard Herbert, seconded Malcolm Sparrow**

#### **Resolved**

That the Tawa Community Board:

1. Receive the information.

**Carried**

### **3.4 Current or upcoming council consultations and surveys**

**Moved Richard Herbert, seconded Robyn Parkinson**

#### **Resolved**

That the Tawa Community Board:

1. Receive the information.

**Carried**

### **3.5 Tawa Community Board Discretionary fund - Monthly Allocations February 2019**

**Moved Jill Day, seconded Richard Herbert**

#### **Resolved**

That the Tawa Community Board:

1. Receives the information.
2. Approves reimbursement of \$46.14 for Water kit supplies spent in December 2018.

**Carried**

### **3.6 Forward Programme**

**Moved Richard Herbert, seconded Malcolm Sparrow**

#### **Resolved**

That the Tawa Community Board:

1. Receive the information.
2. Approve its current draft work programme subject to any alterations, additions or deletions deemed necessary.

**Carried**

The meeting concluded at 8.56pm.

Confirmed: \_\_\_\_\_  
Chair