

## 8 COMMUNITY BOARDS

### Tawa Community Board

<b>Chair</b>	Richard Herbert
<b>Deputy Chair</b>	Margaret Lucas
<b>Members</b>	Graeme Hansen Richard Herbert Liz Langham Jack Marshall Robyn Parkinson  Council Appointed Members: Cr Malcolm Sparrow and Cr Jill Day
<b>Quorum</b>	4
<b>Frequency of meeting</b>	To be determined by the Board

### Makara/Ohariu Community Board

<b>Chair</b>	Christine Grace
<b>Deputy Chair</b>	John Apanowicz
<b>Members</b>	Hamish Todd Chris Renner Wayne Rudd Judy Liddell
<b>Quorum</b>	3
<b>Frequency of meeting</b>	To be determined by the Board

#### Area of focus

The role of a Community Board is to:

- Represent and act as an advocate for the interests of its community.
- Consider and report on all matters referred to it by the territorial authority, or any matter of interest or concern to the community board.
- Maintain an overview of services provided by the territorial authority within the community.
- Prepare an annual submission to the territorial authority for expenditure within the community.

- Communicate with community organisations and special interest groups within the community undertake any other responsibilities that are delegated to it by the territorial authority.

### **Terms of Reference (Delegations)**

The Community Boards shall:

- Facilitate the Council's consultation with local residents and community groups on local issues and local aspects of citywide issues including input into the Long-term Plan, Annual Plan, and policies that impact on the Board's area.
- Engage with council officers on local issues and levels of service, including infrastructural, recreational, community services and parks and gardens matters.

Council will consult with the Board on issues that impact on the Board's area and allow sufficient time for the Board's comments to be considered before a decision is made.

The Community Board has responsibility for and authority to:

1. Make submissions (as a Community Board) to any organisation (including submissions on resource consents notified by the Greater Wellington Regional Council and Wellington City Council) relating to matters of interest to the Board in respect of the Board's area (a copy of any such submission is to be given to the Council's Chief Executive).
2. Represent the interests of the community at Council, Committee or Subcommittee meetings when a motion under debate relates to a matter that the Board considers to be of particular interest to the residents within its community.
3. Determine expenditure of funds allocated by Council to the Board for specific purposes.
4. Consider matters referred to it by officers, the Council, its committees or subcommittees, including reports relating to the provision of council services within the Board's area, and make submissions or recommendations in response to those matters as appropriate. This will include:
  - a. Monitoring and keeping the Council informed of community aspirations and the level of satisfaction with services provided.
  - b. Providing input to the Council's Long-term and Annual Plans.
  - c. Providing input to proposed District Plan changes that impact on the Board's area.
  - d. Providing input to strategies, policies and plans.
  - e. Providing input to bylaw changes that impact on the Board's area.
5. Provide input (whether from the full Board, a subcommittee of the Board, or a nominated board member/s) to officers on the following matters:
  - a. Local road work priorities.
  - b. Traffic management issues (such as traffic calming measures, pedestrian crossing, street lighting, etc).
  - c. Street facilities management (such as taxi-stands, bus stops, bicycle stands, etc).
  - d. Applications for licences under the Sale and Supply of Alcohol Act 2012.
  - e. Application of the Resource Management Act (including notification decisions) within the Board's area.
  - f. The emergency management needs of the area, including the appointment of emergency centre coordinators.

The final decision on matters set out in activity 5 will be made by council officers acting under their delegated authority.

### **Resource Management Hearings**

The Community Board may have up to two suitably-trained members available for selection to sit on hearings panels on resource management issues. Such selection will be in accordance with the Guidelines for Appointment of Hearings Panels approved by Council on 30 March 2005 (and as may be amended from time to time). No Board member shall be eligible for selection if the Board has made a submission on the matter to be decided.