

ORDINARY MEETING

OF

TAWA COMMUNITY BOARD

MINUTES

Time: 7: 00pm
Date: Thursday, 6 December 2018
Venue: Tawa Community Centre
5 Cambridge Street
Tawa
Wellington

PRESENT

Graeme Hansen
Richard Herbert (Chair)
Liz Langham
Margaret Lucas (Deputy Chair)
Jack Marshall
Robyn Parkinson
Malcolm Sparrow

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1 Meeting Conduct

The Chairperson opened the meeting at 7.01pm.

1.1 Whakatauki

Liz Langham read the following whakatauki.

**TANGATA AKO ANA I TE WHARE, TE
TURANGA KI TE MARAE, TAU ANA**

**A PERSON WHO IS TAUGHT AT HOME,
WILL STAND COLLECTED ON THE
MARAЕ (MEETING HOUSE GROUNDS)**

1.2 Apologies

Moved Richard Herbert, seconded Graeme Hansen

Resolved

That the Tawa Community Board:

1. Accept the apologies received from Jill Day for absence.

Carried

1.3 Conflict of Interest Declarations

No conflicts of interest were declared.

1.4 Confirmation of Minutes

Moved Jack Marshall, seconded Liz Langham

Resolved

That the Tawa Community Board:

1. Approve the minutes of the Tawa Community Board Meeting held on 8 November 2018, having been circulated, that they be taken as read and confirmed as an accurate record of that meeting.

Carried

1.5 Tawa Community Board Service Award

There was no service award recipient.

1.6 Public Participation

There were no public participants

1.7 Items not on the Agenda

There were no items not on the agenda

2. Oral Reports

(Jack Marshall arrived to the meeting at 7.06pm.)

1. The following oral reports are scheduled to be delivered at this meeting:
 - a. Tawa Main Road parking space realignment proposal – Charles Kingsford
 - b. Tawa Primary Citizenship awards update – Malcolm Sparrow
 - c. Tawa Community Board members' updates.

Jill Day (received in absence):

- I have met with Council officers regarding Wall Park and a possible project next year engaging with youth and the wider community involving the Tawa Technology Trust.
- Liz and I visited Strathmore park to learn more about the Strathmore 44 project. It was great seeing the two Community centers in action and learning more about the community development process there. We came away with many ideas for Linden and a better understanding of the process.
- Very excited that the Linden Social Centre is now open for people to drop in during the week. Blanche Kaira and Sarah Bennett will be located there during the week. I have had a number of meetings with the team in the lead up to the opening of the centre.
- I attended the Menzshed Official opening. The transformation of that space is amazing and what an amazing resource for the community.
- I met with Tina Elsdon and Gary from the Business Group.
- I met with Te Roopu Awhina to learn more about what they do and to discuss opportunities for Linden.
- I attended the LandSAR community workshop.
- I attended the Upper Stebbings Valley community meeting in Tawa. I also requested that a further drop in session was offered to give locals the chance to ask questions.
- I attended the Tawa Primary Schools citizenship awards. A big thanks to Malcolm for his work on these. They are so well received by the schools and it was a lovely evening.
- Attended the Tawa Christmas parade.
- Attended the Tawa liaison meeting.
- Spoke at the Year 10 Tawa college careers day.

Robyn Parkinson:

- Tawa Community Garden - at our last planning meeting, we decided to look at putting a sign on the gate, and at having a teardrop flag to advertise our presence at working bees. Last Sunday there was a volunteer who brought along her mother, her son and a visiting relative - 3 generations. We also had a newcomer to Tawa drop by to chat - it was good to hear someone from the younger generation praising Tawa. New World Tawa have kindly offered to sponsor a thank-you afternoon tea for our most regular volunteers.
- Thanks to Malcolm for staging a great photo shoot for the 5 of us Board members with EVs! and posting the photo online. I have since been approached by EVTalk magazine so the Board may get some wider profile.
- I attended the meeting regarding Upper Stebbings. How the roading scenario was ever even suggested, I find staggering. WCC processes must be amended to ensure the full Board is consulted on matters directly impacting our area before communications are made public.

Liz Langham

- 9 November - participated in a meeting with Donna Wilson (Community Services Team), Blanche Kaira (new Community Advisor for Linden), Mandy Russell (Tawa Community Centre) and Cr. Jill Day to discuss Linden Community Development project and opening of Linden Social Centre.
- 15 November - attended offline meeting of Tawa Community Board
- 17 November - attended an Urban Planning Consultation meeting hosted by Wellington City Council. Have provided oral feedback about this to the Board and Deputy Mayor.
- 19 November - took part in a photo celebrating the Community Board's growing commitment to electric transport options
- 24 November - attended part of the Linden Hub Activation exercise. This was well-run and great opportunity to experience what it might be like in an emergency situation.
- 28 November - attended briefing meeting about the Upper Stebbings Valley plans and consultation process.
- 29 November - was taken on a tour of the Strathmore Park area and met with various people who have been highly involved in the community development projects in the area. This was very helpful in gaining perspective of how council and community can work in partnership, as we are working towards in Linden. This was followed by a meeting with the Community Services Team and Cr. Jill Day regarding progress towards opening the Linden Social Centre and furthering the community development project.
- 29 November - attended the Tawa Primary School Citizenship Awards. This was a wonderful evening of celebrating active citizenship. Many thanks to Cr. Sparrow and others who ensured it was a successful evening.
- 1 December - attended the Tawa Christmas Parade.
- 3 December - attended the Tawa Liaison meeting at the Community Centre. Will follow up with Tawa College regarding opportunities to support community mental health.
- 7 December - attended the fourth Tawa Schools Kapa Haka festival hosted at the Intermediate School. It is wonderful to see this event grow and the schools develop their students further each year.
- Other end-of-year events have included the 40th anniversary concert for the Tracey Odell School of Dance, Tawa Music Centre AGM and final concert, EPro8 finals, various school events, etc. Te Mahuri finished its first year of running at the Tawa Community Centre with a solid number of committed families and is looking to continue in 2019, perhaps at the Linden Social Centre. I am having ongoing conversations with the Titahi Bay Fruit and Vegetable Co-op about setting up in Tawa/ Linden, and have also had interested expressed in establishing or supporting community gardening in Linden and will follow these up in the new year.

Richard Herbert

- Attended Tawa Primary School Citizenship Awards ceremony as joint presenter with Malcolm, and subsequently also attended Hampton Hill School with Malcolm to present award to a student who was unable to attend the main presentation ceremony. Malcolm does a lot of planning work to deliver these awards.

- Attended the December Tawa Liaison meeting.
- Attended the LandSAR community workshop.
- Attended Tawa Business Group monthly exec meeting, and end of year social function for members.
- Attended Tawa MenzShed official opening event, and AGM meeting.
- Attended Tawa Residents Assn monthly meeting – Spring into Tawa was regarded as another very successful event this year, and a date of 19 October 2019 set for the next event.
- Attended Camp Elsdon monthly Board meeting – Tom Ludlow has been appointed as the Camp General Manager over the two duty managers to bring a more robust supervision and control of operational processes.
- Attended the Upper Stebbings Valley project additional Tawa stakeholder meeting, and subsequent Saturday drop-in session.
- Attended the Tawa Christmas parade and helped setup for the subsequent Tawa carol festival.
- Attended the WREMO Linden School hub and Wellington Water open day event.
- Attended the Arohata Zonta Christmas concert on 5th December – a well-attended and amazing event.
- Helped out at one of the Tawa Rotary Toot 4 Tucker foodbank collection evenings on 4th December.
- Alerted Board members that over the past few weeks there has been a man sleeping in his car in the vicinity of the Community Centre. He seems to be in transition and not wanting any help at this point.

Malcolm Sparrow:

- Wreath laying at Armistice Day service at Tawa Memorial
- Dealing with request for zebra crossing on Main Road near Linden Ave roundabout
- LSAR community meeting — “how to help and not hinder”
- Linden Emergency Hub exercise
- MenzShed AGM
- Inspection of revamped Tawa Swimming Club facilities at Tawa Pool
- Involvement in ongoing Upper Stebbings Valley issue
- Ongoing trucking issues at Linden base
- Pursuing query re speed humps in Taylor Tce
- Organising and running Tawa Primary Schools' Citizenship Awards ceremony
- Participation in Tawa Christmas Parade

Graeme Hansen:

- Upper Stebbings Valley briefing for Board Members
- Menzshed Opening
- Informal Planning Meeting of Board
- Primary School Civic Awards
- Traffic meeting in Handysides Street
- General roading enquiries
- Meeting of some Board members re footpath in Willowbank Road
- WREMO Linden Hub activation
- Book release
- Armistice Day Service

Jack Marshall:

- Christmas parade attendance

Margaret Lucas:

- WREMO Hub Linden School
- Offline meeting
- Food for Civic awards
- WREME small group meeting

2.1 Oral Reports 6th December

Moved Richard Herbert, seconded Liz Langham

Resolved

That the Tawa Community Board:

1. Receives the information.
2. Thanks the presenters for their oral reports.

Carried

3. Reports

3.1 Resource Consent Applications and Approvals for 25 October to 19 November 2018.

Moved Richard Herbert, seconded Jack Marshall

Resolved

That the Tawa Community Board:

1. Receive the information.

Carried

3.2 Current or upcoming council consultations and surveys

Moved Richard Herbert, seconded Liz Langham

Resolved

That the Tawa Community Board:

1. Receive the information.

Carried

Current or upcoming consultations and surveys- amendment

Moved Richard Herbert, seconded Robyn Parkinson

Resolved

That the Tawa Community Board:

2. Express it's strong disappointment that it wasn't consulted on what was proposed to be released for public feedback with regards to the Upper Stebbings Valley development before it was released to the public.
3. Wish Wellington City Council to amend its process to avoid this happening again and ensure that the Board is consulted on issues effecting Tawa residents before that are release to the public.
4. Purpose of this is that the Board is able to contribute our local knowledge of the area of Tawa and also facilitate more effective engagement

Carried

Current or upcoming consultations and surveys - substantive motion

Moved Richard Herbert, seconded Liz Langham

Resolved

That the Tawa Community Board:

1. Receive the information.
2. Express it's strong disappointment that it wasn't consulted on what was proposed to be released for public feedback with regards to the Upper Stebbings Valley development before it was released to the public.
3. Wish Wellington City Council to amend its process to avoid this happening again and ensure that the Board is consulted on issues effecting Tawa residents before that are release to the public.
4. Purpose of this is that the Board is able to contribute our local knowledge of the area of Tawa and also facilitate more effective engagement.

Carried

**3.3 Tawa Community Board Discretionary fund - Monthly Allocations
(December 2018)**

Moved Richard Herbert, seconded Margaret Lucas

Resolved

That the Tawa Community Board:

1. Receives the information.
2. Acknowledges that there are no requests for spending for the month of December 2018.

Carried

3.4 Tawa Borough Scholarship Citation

Moved Richard Herbert, seconded Malcolm Sparrow

Resolved

That the Tawa Community Board:

1. Receives the information.
2. Note the report of the Trustees of the Tawa Borough Scholarship Trust.

Carried

3.5 Camp elsdon annual report for 2017/2018

Moved Richard Herbert, seconded Graeme Hansen

Resolved

That the Tawa Community Board:

1. Receive the information.

Carried

3.6 Forward Programme

Moved Richard Herbert, seconded Liz Langham

Resolved

That the Tawa Community Board:

1. Receive the information.
2. Approve its current draft work programme subject to any alterations, additions or deletions deemed necessary.

Carried

Thursday, 7 February 2019

Oral Reports:

- Fire Update (alternate standing item)
- Tawa Community Board Members Reports (standing item)
- Olivia Stevens – Child Friendly Cities Follow up
- Porirua City Council Growth and Development update – Porirua City Council
- *Linden Social Centre project update*

Written Reports:

- Resource Consent Applications and Approvals Report (standing item)
- Upcoming Areas of Consultation, Engagement or Surveys (if any) (standing item)
- Forward Programme (standing item)
- Tawa Community Board Discretionary Fund Update (standing item)
- *Submission on Porirua City Council*

Thursday, 14 March 2019

Oral Reports:

- Policing in Tawa Update (alternate standing item)
- Tawa Community Board Members Reports (standing item)

Written Reports:

- Resource Consent Applications and Approvals Report (standing item)
- Upcoming Areas of Consultation, Engagement or Surveys (if any) (standing item)
- Forward Programme (standing item)
- Tawa Community Board Discretionary Fund Update (standing item)

Thursday, 11 April 2019

Oral Reports:

- Fire Update (alternate standing item)
- Tawa Community Board Members Reports (standing item)

Written Reports:

- Resource Consent Applications and Approvals Report (standing item)
- Upcoming Areas of Consultation, Engagement or Surveys (if any) (standing item)
- Forward Programme (standing item)
- *Community Patrol*
- *Community of Learning – Brenden Henderson*

The meeting concluded at 9.00pm.

Confirmed: _____
Chair