

ORDINARY MEETING

OF

TAWA COMMUNITY BOARD

AGENDA

Time: 7: 00pm
Date: Thursday, 11 October 2018
Venue: Tawa Community Centre
5 Cambridge Street
Tawa
Wellington

MEMBERSHIP

Jill Day
Graeme Hansen
Richard Herbert (Chair)
Liz Langham
Margaret Lucas (Deputy Chair)
Jack Marshall
Robyn Parkinson
Malcolm Sparrow

Have your say!

You can make a short presentation to the Councillors at this meeting. Please let us know by noon the working day before the meeting. You can do this either by phoning 04-803-8334, emailing public.participation@wcc.govt.nz or writing to Democracy Services, Wellington City Council, PO Box 2199, Wellington, giving your name, phone number, and the issue you would like to talk about.

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1 Meeting Conduct

1.1 Whakatauki

A whakatauki will be read to open the meeting.

1.2 Apologies

The Chairperson invites notice from members of apologies, including apologies for lateness and early departure from the meeting, where leave of absence has not previously been granted.

1.3 Conflict of Interest Declarations

Members are reminded of the need to be vigilant to stand aside from decision making when a conflict arises between their role as a member and any private or other external interest they might have.

1.4 Confirmation of Minutes

The minutes of the meeting held on 13 September 2018 will be put to the Tawa Community Board for confirmation.

1.5 Tawa Community Board Service Award

A Tawa Community Board Service Award may be presented.

1.6 Public Participation

A maximum of 60 minutes is set aside for public participation at the commencement of any meeting of the Council or committee that is open to the public. Under Standing Order 3.23.3 a written, oral or electronic application to address the meeting setting forth the subject, is required to be lodged with the Chief Executive by 12.00 noon of the working day prior to the meeting concerned, and subsequently approved by the Chairperson.

1.7 Items not on the Agenda

Any item not on the agenda may only be discussed if a motion to discuss the item is passed by a unanimous resolution of the meeting; and:

1. The item is a minor item relating to the general business of the local authority; and
2. The Chairperson explains at the beginning of the meeting, at a time when it is open to the public, that the item will be discussed at the meeting but no resolution, decision or recommendation may be made in respect of that item except to refer that item to a subsequent meeting for further discussion; and
3. The Chairperson explains to the meeting why the item is not on the agenda and the reason why discussion of the item cannot be delayed.

2. Oral Reports

ORAL REPORTS 11 OCTOBER

Purpose

1. Oral reports provide an opportunity for Council officers, guests and Tawa Community Board members to share updates on relevant issues.
2. The following oral reports are scheduled to be delivered at this meeting:
 - a. Fire update – Dean Tutton
 - b. Police update - Luke Dennehy
 - c. Salvation Army Tawa update – Nathan and Jessica Bezzant
 - d. Wellington Regional Emergency Management Office (WREMO) – Chris Moore
 - e. Kiwi Rail update – Eddie Cook
 - f. Tawa Community Board members' updates.

Recommendation/s

That the Tawa Community Board:

1. Receives the information.
2. Thanks the presenters for their oral reports.

Attachments

Nil

Author	Ryan Wilson, Elected Member Support Advisor
Authoriser	Penny Langley, Democracy Services Manager

3. Reports

RESOURCE CONSENT APPLICATIONS AND APPROVALS FOR 30 AUGUST TO 27 SEPTEMBER 2018.

Purpose

1. In accordance with an agreement reached with the Tawa Community Board, the purpose of this report is to advise the Board of all resource consents lodged, along with decisions made by Officers acting under Delegated Authority, on Land Use and Subdivision resource consent applications.

Recommendation

That the Tawa Community Board:

1. Receive the information.

Background

2. This report advises the Community Board of resource consents lodged and decisions made during the period 30 August to 27 September 2018.

Discussion

3. For the period from 30 August to 27 September 2018, there were four applications received by the Council.

Service Request	Address	Applicant
418480	34 Takapu Road, Grenada North	Halverson Civil Ltd
Land use consent to construct a shed, office building, yard and associated earthworks.		
417791	106 Woodburn Drive, Takapu Valley	B O'Grady
Land use consent for a new dwelling and associated earthworks.		
417801	357 Main Road, Tawa	Survey Insight Ltd
Subdivision consent for a two lot fee simple subdivision around existing dwellings.		
418618	1 Te Reinga View, Tawa	S Chaubey
Subdivision and land use consent for a two lot fee simple subdivision with open space and yard setback non-compliances.		

4. For the period from 30 August to 27 September 2018, there were seven applications approved under delegated authority.

Service Request	Address	Applicant
417015	18 Westwood Road, Tawa	D & P Sole
A land use consent for earthworks.		
417308	18 Westwood Road, Tawa	D & P Sole
A change of conditions application for a variation to a consent notice condition.		
417188	11 Kowhai Street, Tawa	N Partrow
A subdivision consent for a two lot fee simple subdivision and a land use consent for additions and alterations to the existing dwelling and for a new dwelling.		
417356	6A Oxford Street, Tawa	Wellington Water Limited
A land use consent for earthworks relating to a new storm water pipe connection.		
412100	8 Bell Street, Tawa	Bell Street Ltd
Subdivision and land use consent for a three lot fee simple subdivision and two new dwellings.		
413718	213 Main Road, Tawa	Garth Escott & Customised Carpentry & Cabinetmaking Ltd
Land use consent for additions and alterations to an existing building.		
409478	8 William Earp Place, Tawa	Rock Solid Holdings Ltd
Change of condition consent to SR301536, relating to approved design.		

Attachments

Nil

Author	Nicole Tydda, Business Services Manager
Authoriser	Bill Stevens, Resource Consents Team Leader David Chick, Chief City Planner

CURRENT OR UPCOMING COUNCIL CONSULTATIONS AND SURVEYS

Purpose

1. To provide the Tawa Community Board with an update on the current items Council is seeking public feedback on and to advise the Board on upcoming consultations or surveys the Council is undertaking

Recommendation/s

That the Tawa Community Board:

1. Receive the information.

Discussion

2. Council are seeking feedback on the following:

Current Consultations:

- Amending the Fire Prevention Bylaw - The Council would like your feedback on our proposal to amend the Fire Prevention Bylaw to focus on the nuisance arising from fires and smoke (closes 5.00pm 26 October 2018)
- Trelissick Park Oban Street access way – proposal to allow a new access way to the Trelissick park in Wadestown (closes 5.00pm 29 October 2018)

Upcoming consultations:

- There are no upcoming consultations.

Options

3. Should the Board wish to participate in the consultations, there is no requirement for the Board to formally ratify this.

Attachments

Nil

Author	Ryan Wilson, Elected Member Support Advisor
Authoriser	Penny Langley, Democracy Services Manager

SUPPORTING INFORMATION

Engagement and Consultation

Not applicable

Treaty of Waitangi considerations

Not applicable

Financial implications

Not applicable

Policy and legislative implications

Not applicable

Risks / legal

Not applicable

Climate Change impact and considerations

Not applicable

Communications Plan

Not applicable

Health and Safety Impact considered

Not applicable

TAWA COMMUNITY BOARD DISCRETIONARY FUND - MONTHLY ALLOCATIONS (OCTOBER 2018)

Purpose

1. To approve by resolution the spending of the Tawa Community Board Discretionary fund for October 2018.

Recommendation/s

That the Tawa Community Board:

1. Receives the information.
2. Approves funding of \$100.00 for the Tawa Resilience Group stickers design and layout.
3. Approves funding of \$435.85 for advertising National Shakeout day for the four WREMO (Wellington Regional Emergency Management Office) hubs in Tawa.

Background

2. The Tawa Community Board's Discretionary Fund is administered by Wellington City Council and is approximately \$10,000 exclusive of GST per annum.
3. At every Board meeting, the Board decide whether to make any payments from its Discretionary Fund for projects that directly benefit residents or organisations in Tawa. The payments are authorised by passing a resolution stating the amount of the payment/s, what the payment/s is to be used for and who it is they are going to.

Discussion

4. The Tawa Resilience Group, wish to create stickers which will be handed out to members of the public at the National Shakeout day event. These events will be led by WREMO (Wellington Regional Emergency Management Office) who have established hubs in Tawa where National Shakeout day will take place. The \$435.85 will be used to design and print posters which will advertise the hub locations in Tawa.
5. In October 2017 the following was spent from the Tawa Community Board Discretionary fund.
 - \$250.23 Linden Centre Pot luck dinner
 - \$500.00 Pest free Tawa Donation
 - \$180.00 Redwood school – Hub open day activities
 - \$406.00 Creative services recharge – Primary schools Citizenship awards
6. The October 2017 items are not recurring annual items, which is they are not reflected in the recommendations for October 2018.
7. Should the Board wish to spend additional funds, they are able to add this to the recommendation at the meeting.
8. The Board is not required to pass these recommendations if they do not wish to.
9. In preparation for November 2018, the Board is advised that the following was spent from The Tawa Community Board Discretionary fund

- Healthy futures water kit \$150.00
- Food for Junior Community Awards \$86.75

10. A further report will be bought to the next meeting for the month of November.

Attachments

Nil

Author	Ryan Wilson, Elected Member Support Advisor
Authoriser	Penny Langley, Democracy Services Manager

SUPPORTING INFORMATION

Engagement and Consultation

Not applicable

Treaty of Waitangi considerations

Not applicable

Financial implications

Proactively manage the process of the Tawa Community Board Discretionary fund

Policy and legislative implications

Not applicable

Risks / legal

Not applicable

Climate Change impact and considerations

Not applicable

Communications Plan

Not applicable

Health and Safety Impact considered

Not applicable

FORWARD PROGRAMME

Purpose

1. To provide the Tawa Community Board with a draft work programme for its amendment and approval.

Recommendation/s

That the Tawa Community Board:

1. Receive the information.
2. Approve its current draft work programme subject to any alterations, additions or deletions deemed necessary.

Discussion

Thursday, 8 November 2018
<ul style="list-style-type: none">• Oral Reports:<ul style="list-style-type: none">○ Fire Update (alternate standing item)○ Tawa Community Board Members Reports (standing item)○ Tawa Primary Citizenship awards – Councillor Malcolm Sparrow• Written Reports:<ul style="list-style-type: none">○ Resource Consent Applications and Approvals Report (standing item)○ Upcoming Areas of Consultation, Engagement or Surveys (if any) (standing item)○ Forward Programme (standing item)○ Tawa Community Board Discretionary Fund Update (standing item)○ Traffic in Tawa – Future awareness of impacts in Tawa○ Tawa Swim Club report - Parks, Sport and Recreation report○ Community development - Linden Appointment update○ Elected Member queries process report○ Tawa Grants Subcommittee Membership Report

Thursday, 6 December 2018
<ul style="list-style-type: none">• Oral Reports:<ul style="list-style-type: none">○ Policing in Tawa Update (alternate standing item)○ Tawa Community Board Members Reports (standing item)○ Olivia Stevens – Child Friendly Cities Follow up/update• Written Reports:<ul style="list-style-type: none">○ Resource Consent Applications and Approvals Report (standing item)○ Upcoming Areas of Consultation, Engagement or Surveys (if any) (standing item)○ Forward Programme (standing item)○ Tawa Community Board Discretionary Fund Update (standing item)

Thursday, 7 February 2019
<ul style="list-style-type: none">• Oral Reports:

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- Fire Update (alternate standing item)
- Tawa Community Board Members Reports (standing item)
- Written Reports:
 - Resource Consent Applications and Approvals Report (standing item)
 - Upcoming Areas of Consultation, Engagement or Surveys (if any) (standing item)
 - Forward Programme (standing item)
 - Tawa Community Board Discretionary Fund Update (standing item)

Attachments

Nil

Author	Ryan Wilson, Elected Member Support Advisor
Authoriser	Penny Langley, Democracy Services Manager

SUPPORTING INFORMATION

Engagement and Consultation

No consultation or engagement is required.

Treaty of Waitangi considerations

There are no Treaty of Waitangi considerations associated with this report.

Financial implications

There are no financial implications associated with this report.

Policy and legislative implications

There are no policy and legislative implications associated with this report.

Risks / legal

There are no risks or legal implications associated with this report.

Climate Change impact and considerations

Not applicable

Communications Plan

Not applicable

Health and Safety Impact considered

Not applicable