

**ORDINARY MEETING**

**OF**

**TAWA COMMUNITY BOARD**

**AGENDA**

**Time:** 7:00pm  
**Date:** Thursday, 12 October 2017  
**Venue:** Tawa Community Centre  
5 Cambridge Street  
Tawa  
Wellington

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**MEMBERSHIP**

Jill Day  
Graeme Hansen  
Richard Herbert (Chair)  
Liz Langham  
Margaret Lucas (Deputy Chair)  
Jack Marshall  
Robyn Parkinson  
Malcolm Sparrow

**Have your say!**

*You can make a short presentation to the Councillors at this meeting. Please let us know by noon the working day before the meeting. You can do this either by phoning 803-8334, emailing [public.participation@wcc.govt.nz](mailto:public.participation@wcc.govt.nz) or writing to Democratic Services, Wellington City Council, PO Box 2199, Wellington, giving your name, phone number and the issue you would like to talk about.*

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**Questions**



## **1 Meeting Conduct**

### **1.1.0 Whakatauki**

Member of the Board will be delivering a whakatauki.

### **1.1 Apologies**

The Chairperson invites notice from members of apologies, including apologies for lateness and early departure from the meeting, where leave of absence has not previously been granted.

### **1.2 Conflict of Interest Declarations**

Members are reminded of the need to be vigilant to stand aside from decision making when a conflict arises between their role as a member and any private or other external interest they might have.

### **1.3 Confirmation of Minutes**

The minutes of the meeting held on 14 September 2017 will be put to the Tawa Community Board for confirmation.

### **1.4 Public Participation**

A maximum of 60 minutes is set aside for public participation at the commencement of any meeting of the Council or committee that is open to the public. Under Standing Order 3.23.3 a written, oral or electronic application to address the meeting setting forth the subject, is required to be lodged with the Chief Executive by 12.00 noon of the working day prior to the meeting concerned, and subsequently approved by the Chairperson.

### **1.5 Items not on the Agenda**

Any item not on the agenda may only be discussed if a motion to discuss the item is passed by a unanimous resolution of the meeting; and:

1. The item is a minor item relating to the general business of the local authority; and
2. The Chairperson explains at the beginning of the meeting, at a time when it is open to the public, that the item will be discussed at the meeting but no resolution, decision or recommendation may be made in respect of that item except to refer that item to a subsequent meeting for further discussion; and
3. The Chairperson explains to the meeting why the item is not on the agenda and the reason why discussion of the item cannot be delayed.

## **2 Oral Reports**

### **2.1 Wellington Water Limited – Amelia Seagrave**

### **2.2 Greater Wellington Regional Council – Councillor Barbara Donaldson**

### **2.3 Tawa Community Board Discretionary Fund Update**

### **2.4 Members update**



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### 3. Reports

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## COMMUNITY LIBRARY QUATERLY UPDATE

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### Purpose

1. To provide the Tawa Community Board with an update on the activities of the Mervyn Kemp Library, Tawa Community Centre and Linden Social Centre.

### Summary

2. Mervyn Kemp Library offers circulation, information, outreach, class visits, preschool story times, holiday programmes and Baby Rock & Rhyme sessions.

### Recommendation/s

That the Tawa Community Board:

1. Receive the information.

### Background

3. Health and Safety – Incident with theft in library was resolved with support from local police and WCC security
4. Programmes and Events  
Child and Youth Programming –
  - Baby Rock & Rhyme – this is held every Friday morning at 9.30am and is aimed at babies aged 0-2 years. Total attendance for the quarter was 573
  - Holiday programme – The library held 4 events for the Beyond the Page festival – box forts, Zine workshop, meet the robots and flicks @ 6. Well attended by people of all ages.
  - Pre-school story time – held every Monday morning at 10.30am and aimed at children aged 2-5 years. Total attendance for the quarter was 307.
5. **@ Six Programming** – community-led programming occurs each Thursday evening from 6pm. Current programming includes sessions on writing, knitting, genealogy and a community story time.
6. **Movie Nights** – Tawa Library now holds a licence to play movies. These are currently being shown once per month as part of @Six Programming, with a family film focus
7. **Tea & Tales** – the monthly book club is run on the first Tuesday of every month at 10.30am. An average attendance of 8 people at each session. Staff are visiting groups/clubs in the area to promote these sessions
8. **IDEAs Literacy** – weekly sessions for adults who attend the Tawa branch of IDEAs.
9. **iPad Borrowing Programme** – six iPads are now available for clients to lend from the Tawa library at a cost of \$5 for three weeks, half price for Community Card holders

10. **Home-school support**– planning is underway to deliver half day support sessions for local home-schooled families in the final two terms of the year
11. **U3A Sessions** –up to 10 members of U3A attend a Bookclub in the library each month; similar numbers attend a Ukulele group in the library monthly
12. **Local History** – Gabor Toth (WCL history specialist) ran a workshop on Family History. Attended by 11 enthusiastic people

**Library Statistics**

	<b>Issues</b>	<b>Visitors</b>	<b>New borrowers</b>	<b>Children’s attendance</b>
<b>Quarterly figures:</b>				
July 2016 – Sept 2016	35,262	28,397	132	958
July 2017 – Sept 2017	36,144	28,375	152	957
<i>Variation</i>	<i>2.5%</i>	<i>-0.08%</i>	<i>15.15%</i>	<i>-0.1%</i>

The figures for the children’s attendance represent Baby Rock & Rhyme, Pre-school story time, school visits and holiday programmes

**Other business**

External wall –Library advertising was erected on the eternal wall of the library

**Community Centres**

**Tawa and Linden**

- Historical Society and LandSAR AGMs held
- Regular Spring into Tawa Committee meetings here
- Tracey Odell School of Dance held annual dance exams in September
- New Heat pumps installed in the Boardroom and the small meeting room.
- Breakfast meeting with police about anti-shoplifting
- Resilience meeting
- Advance voting in Tawa with 723 votes cast
- LandSAR training sessions
- Linden-Electoral polling booth

**Attachments**

Nil

Author	Ryan Wilson, Elected Member Support Advisor
Authoriser	Crispian Franklin, Governance Team Leader



## **SUPPORTING INFORMATION**

### **Engagement and Consultation**

<insert text here>

### **Treaty of Waitangi considerations**

<insert text here>

### **Financial implications**

<insert text here>

### **Policy and legislative implications**

<insert text here>

### **Risks / legal**

<insert text here>

### **Climate Change impact and considerations**

<insert text here>

### **Communications Plan**

<insert text here>

### **Health and Safety Impact considered**

<insert text here>



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## **TAWA BRANDING LOGO**

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### **Purpose**

1. To approve the Tawa branding logo

### **Summary**

2. The board developed the Tawa branding logo for the use of local events and also certificate awards.

### **Recommendation/s**

That the Tawa Community Board:

1. Receive the information.
2. Approve the Tawa branding logo.

### **Attachments**

Nil

Author	Ryan Wilson, Elected Member Support Advisor
Authoriser	Crispian Franklin, Governance Team Leader

## **SUPPORTING INFORMATION**

### **Engagement and Consultation**

<insert text here>

### **Treaty of Waitangi considerations**

<insert text here>

### **Financial implications**

<insert text here>

### **Policy and legislative implications**

<insert text here>

### **Risks / legal**

<insert text here>

### **Climate Change impact and considerations**

<insert text here>

### **Communications Plan**

<insert text here>

### **Health and Safety Impact considered**

<insert text here>

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## **RESOURCE CONSENT APPLICATIONS AND APPROVALS FOR 4 SEPTEMBER TO 4 OCTOBER 2017**

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### **Purpose**

1. In accordance with an agreement reached with the Tawa Community Board, the purpose of this report is to advise the Board of all resource consents lodged, along with decisions made by Officers acting under Delegated Authority, on Land Use and Subdivision resource consent applications.

### **Recommendation**

That the Tawa Community Board:

1. Receive the information.

### **Background**

2. This report advises the Community Board of resource consents lodged and decisions made during the period 4 September to 4 October 2017.

### **Discussion**

3. For the period from 4 September to 4 October 2017, there were five applications lodged with the Council.

<b><i>Service Request</i></b>	<b><i>Address</i></b>	<b><i>Applicant</i></b>
<b>393710</b>	<b>94 REDWOOD AVENUE</b>	<b>Kenton &amp; Pamela Lutheras</b>
Land use consent for a new deck.		
<b>393925</b>	<b>41 COLLINS AVENUE</b>	<b>Nikau Family Trust</b>
Subdivision consent for a two lot fee simple subdivision.		
<b>394264</b>	<b>8 OLIVIA CRESCENT</b>	<b>San Del Rosario Properties Ltd</b>
Subdivision consent for a two lot fee simple subdivision.		
<b>394465</b>	<b>93 BING LUCAS DRIVE</b>	<b>Jay Rama</b>
Land use consent for earthworks and a new dwelling.		
<b>394636</b>	<b>11 RANGATIRA ROAD</b>	<b>NZ Transport Agency</b>
Outline Plan waiver for retaining walls.		

4. For the period from 4 September to 4 October 2017, there were five applications approved under delegated authority.

<b>Service Request</b>	<b>Address</b>	<b>Applicant</b>
<b>368597</b>	<b>10 HUIA STREET</b>	<b>Qiya Guo</b>
Subdivision consent for a two lot fee simple subdivision.		
<b>389273</b>	<b>23 HINAU STREET</b>	<b>Maze Investments Ltd</b>
Land use consent for removal of existing house and construction of five new dwellings.		
<b>390307</b>	<b>10 SUNRISE BOULEVARD</b>	<b>Presbyterian Support Central</b>
Subdivision consent for a boundary adjustment and right of way.		
<b>393710</b>	<b>94 REDWOOD AVENUE</b>	<b>Kenton &amp; Pamela Lutheras</b>
Land use consent for a new deck.		
<b>394636</b>	<b>11 RANGATIRA ROAD</b>	<b>NZ Transport Agency</b>
Outline Plan waiver for retaining walls.		

## Attachments

Nil

Author	Nicole Tydda, Manager Cust Serv & BusSupport
Authoriser	Bill Stevens, Resource Consents Team Leader David Chick, Chief City Planner

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## **CURRENT AND UPCOMING COUNCIL CONSULTATIONS OR SURVEYS**

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### **Purpose**

1. To provide the Tawa Community Board with an update on the current items Council is seeking public feedback on and to advise the Board on upcoming items for consultations or surveys the Council is undertaking.

### **Recommendation/s**

That the Tawa Community Board:

1. Receive the information.

### **Background**

#### **Upcoming consultations/community engagement/feedback**

2. Council is seeking feedback on the following:
  - Traffic Resolutions – Traffic and parking restrictions (Round 4 closes 5pm 13<sup>th</sup> October)
  - Walking and Biking improvements in the central city. (closes 5pm 16<sup>th</sup> October)
  - New on-road parking and upgrading the next section of shared path on Hutt road (closes 5pm 16<sup>th</sup> October)
  - Draft Animal policy (Closes 5pm 16<sup>th</sup> October)
  - Kiwi Point Quarry expansion (Closes 5pm 30<sup>th</sup> October)
  - Te Kopahou Reserve survey (Closes 5pm 31<sup>st</sup> October)
  - Trial of e-bikes on tracks (Closes 5pm 15<sup>th</sup> December)
3. Details of the consultation is available on the Council website <https://wellington.govt.nz/have-your-say/consultations>

### **Options**

4. Should the Board wish to participate in the on-line survey, there is no requirement for the Board to formally ratify this.
5. Should the Board wish to make a submission on any of these items, the Board will need to retrospectively approve its submission at its next meeting scheduled for October 2017

### **Attachments**

Nil

Author	Ryan Wilson, Elected Member Support Advisor
Authoriser	Crispian Franklin, Governance Team Leader

**Item 3.4**



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## **SUPPORTING INFORMATION**

### **Engagement and Consultation**

<insert text here>

### **Treaty of Waitangi considerations**

<insert text here>

### **Financial implications**

<insert text here>

### **Policy and legislative implications**

<insert text here>

### **Risks / legal**

<insert text here>

### **Climate Change impact and considerations**

<insert text here>

### **Communications Plan**

<insert text here>

### **Health and Safety Impact considered**

<insert text here>



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## **FORWARD PROGRAMME**

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### **Purpose**

1. To provide the Tawa Community Board with a draft work programme for its amendment and approval.

### **Recommendations**

That the Tawa Community Board:

1. Receive the information.
2. Amend the work programme if necessary.

### **Discussion**

2. Below is the draft work programme for the Board's approval and amendment where necessary:

<b>Thursday, 9 November 2017</b>	
•	Standing Items: <ul style="list-style-type: none"><li>○ Policing in Tawa</li><li>○ Upcoming Areas of Consultation, engagement or surveys (if any)</li><li>○ Tawa Community Board Discretionary Fund Update</li><li>○ Tawa Community Board Members reports</li><li>○ Forward Programme</li></ul>

### **Attachments**

Nil

Author	Ryan Wilson, Elected Member Support Advisor
Authoriser	Crispian Franklin, Governance Team Leader

## **SUPPORTING INFORMATION**

### **Consultation and Engagement**

No consultation or engagement is required.

### **Treaty of Waitangi considerations**

There are no Treaty of Waitangi considerations associated with this report.

### **Financial implications**

There are no financial implications associated with this report.

### **Policy and legislative implications**

There are no policy or legislative implications associated with this report.

### **Risks / legal**

There are no risks or legal implications associated with this report.

### **Climate Change impact and considerations**

N/A.

### **Communications Plan**

N/A.