

ORDINARY MEETING

OF

TAWA COMMUNITY BOARD

AGENDA

Time: 7.00pm
Date: Thursday, 10 September 2015
Venue: Tawa Community Centre
5 Cambridge Street
Tawa
Wellington

MEMBERSHIP

Graeme Hansen
Richard Herbert
Councillor Lester
Margaret Lucas (Deputy Chair)
Jack Marshall
Councillor Sparrow
Alistair Sutton
Robert Tredger (Chair)

Have your say!

You can make a short presentation to the Councillors at this meeting. Please let us know by noon the working day before the meeting. You can do this either by phoning 803-8334, emailing public.participation@wcc.govt.nz or writing to Democratic Services, Wellington City Council, PO Box 2199, Wellington, giving your name, phone number and the issue you would like to talk about.

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Questions

1 Meeting Conduct

1.1 Apologies

The Chairperson invites notice from members of apologies, including apologies for lateness and early departure from the meeting, where leave of absence has not previously been granted.

1.2 Conflict of Interest Declarations

Members are reminded of the need to be vigilant to stand aside from decision making when a conflict arises between their role as a member and any private or other external interest they might have.

1.3 Confirmation of Minutes

The minutes of the meeting held on 13 August 2015 will be put to the Tawa Community Board for confirmation.

1.4 Public Participation

A period of at least 10 minutes shall be set aside near the beginning of Tawa Community Board meetings to enable members of the public to make statements about any matter that may be of importance to the residents of Tawa. The total time set aside for public participation may be extended with the majority agreement of the Board. A member of the public wishing to raise a substantive matter should be invited to present it under deputations.

1.5 Deputations

Unless the meeting determines otherwise, a limit of 10 minutes in total shall be placed on the members of the deputation addressing the meeting. No deputation shall be received by the Board unless an application stating the purpose of the deputation has been received by the Chief Executive and the Chairperson's approval has been obtained.

1.6 Items not on the Agenda

Any item not on the agenda may only be discussed if a motion to discuss the item is passed by a unanimous resolution of the meeting; and:

1. The item is a minor item relating to the general business of the local authority; and
2. The Chairperson explains at the beginning of the meeting, at a time when it is open to the public, that the item will be discussed at the meeting but no resolution, decision or recommendation may be made in respect of that item except to refer that item to a subsequent meeting for further discussion; and
3. The Chairperson explains to the meeting why the item is not on the agenda and the reason why discussion of the item cannot be delayed.

2 Oral Reports

2.1 Policing in Tawa

Sergeant Jonothan Westerupp is unable to attend the meeting but has provided a written report for the Board to consider.

2.2 Discretionary Fund

Business Analyst James Tamarapa has provided an updated report on the Discretionary Fund.

2.3 Member's reports

Members are to provide an update on what they have been working on since June.

3. Reports

PORIRUA OUTDOOR RECREATION PARK DEVELOPMENT PLAN BRIEFING

Purpose

1. To brief the Tawa Community Board on the upcoming consultation on the Porirua Outdoor Recreation Park Development Plan.

Recommendation

That the Tawa Community Board:

1. Receive the information.

Background

2. The outdoor recreation park includes five adjoining reserve areas totalling around 550 hectares located between Titahi Bay in the north and Ohariu Valley in the south (Attachment It comprises:
 - a) Spicer Botanical Park, Te Rahui o Rangituhi (formerly known as Colonial Knob Parklands), and Porirua Scenic Reserve managed by Porirua City Council (PCC)
 - b) Spicer Forest managed by PCC and Wellington City Council (WCC)
 - c) Colonial Knob managed by the Department of Conservation (DoC).
3. The Development Plan prepared jointly by WCC and PCC will guide the future management and development of these reserve areas covering the western hills behind Tawa and Porirua City over the next 10 years. The Plan looks at track and entrance development, current and future recreation activities, landscape management and ways to reduce user conflict.
4. The Plan provides guidance for each agency when implementing existing policy and setting future budgets and work programmes.
5. Consultation will take place between 21 September and 21 October.
6. A powerpoint presentation will cover the proposal and the consultation process.

Attachments

Attachment 1. Location of Park

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Author	Michael Oates, Open Space and Recreation Planning Manager
Authoriser	Greg Orchard, Chief Operating Officer

SUPPORTING INFORMATION

Consultation and Engagement

A consultation plan has been prepared.

Treaty of Waitangi considerations

Consultation will take place with mana whenua

Financial implications

None at this stage.

Policy and legislative implications

Consistent with policy in the Outer Green Belt Management Plan

Risks / legal

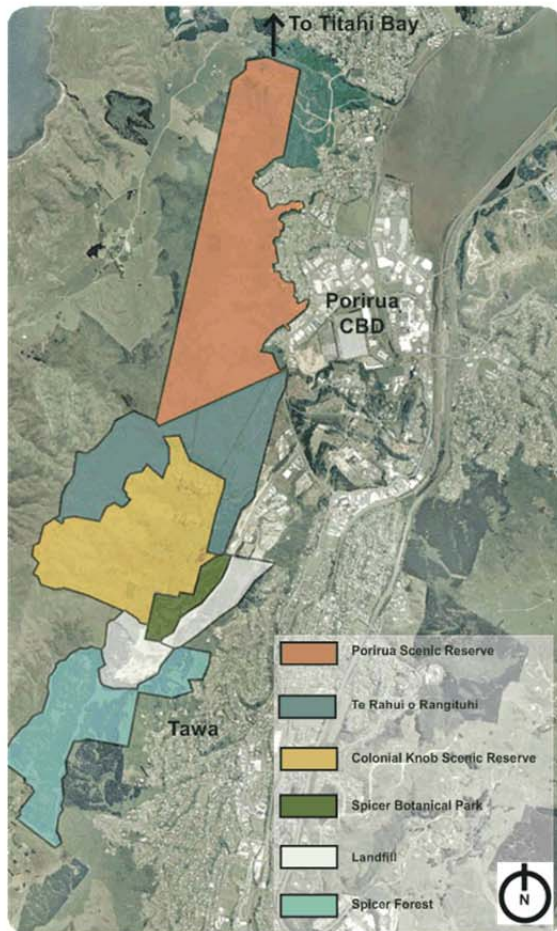
None

Climate Change impact and considerations

None

Communications Plan

Has been prepared



MERWYN KEMP LIBRARY QUARTERLY REPORT: MAY TO JULY 2015

Purpose

1. To provide the Tawa Community Board with an update on the activities of the Mervyn Kemp Library, Tawa Community Centre and Linden Social Centre.

Summary

2. Mervyn Kemp Library offers circulation, information, outreach, class visits, preschool storytimes, holiday programmes and Baby Rock & Rhyme sessions. Tawa Community Centre and Linden Social Centre provide community spaces for event and meeting bookings, as well as recreational drop-in space.

Recommendation

That the Tawa Community Board:

1. Receive the information.

Discussion

Mervyn Kemp (Tawa) Library

3. St Johns ran a successful first aid event for children during the school holidays, where they demonstrated basic CPR and how to bandage arms, hands and feet.
4. 'Musical Mayhem' was the theme of the July school holiday programme. Approximately 50 people attended this event.
5. Baby Rock & Rhyme sessions are still popular with parents/caregivers of young children aged from birth to two years.
6. Pre-school story time maintains an average of about 23 people attending on Monday mornings.
7. Classes from two schools visited (St. Francis Xavier and Tawa).
8. On the first Thursday of each month, staff members provide a special late night story time for all ages. These events see attendance figures averaging at 25 people per event.
9. Various displays have been set up to promote our collections. These included 'Teddy Bears Picnic,' crime scene, Vogue style, and Maori language week.
10. **Statistics** – Issues are exhibiting some growth, whilst number of new members joined is well up. Attendance at children's events has stabilised.

	<u>Issues:</u>	<u>Visitors:</u>	<u>New members:</u>	<u>Children's events:</u>
May-July 2014	33,251	27,315	107	832
May-July 2015	35,225	26,640	132	857
+/-% variation	5.9%	-2.5%	23.4%	3.0%

Tawa Community Centre (TCC) –

11. TCC has been very busy over the last few months; however school holidays time still seems to be quiet. It is hard to try and tap into programmes that already exist around the community. There is planning for a couple of events for the October holidays.
12. Customers often want whole-day hire on Sundays. But there are already church groups booked in the mornings, so those requests get turned down. Those groups occupy every large space. The Doris Mills Lounge at Linden Social Centre (LSC) is getting used a lot more now, which means groups can be offered then an alternative to the Boardroom or Area 1 at TCC. And they are very happy with the size and location.
13. There have been new groups come on board. There is more demand for the Boardroom space during the day with clients like Whanau Manaaki Kindergartens, Skills Update, and Tawa Intermediate, as well as evening community groups discussing topics such as the NZTA proposal, Community Reliance meeting, and a city planning meeting with council representatives and local business owners.
14. Classes from U3A have increased, which is good, due to them traditionally using other venues around Tawa.
15. There are two new church groups – one a regular every week, and one that has booked several times in the last few months.
16. The table tennis group that was twice a month is now running every week over the winter months. They are very happy that they can come weekly.
17. There is a pastor from a church in town introducing a new youth group at TCC. He books the Tawa Hall on Friday nights, and had an opening event last Friday.
18. The Tawa/Linden Plunket Toy Library continues to run out of the centre, and will do so until the end of the year. This has continued to bring people into the centre.
19. The relationship with Pool and Recreation Centre has improved significantly and they now share each other's events. This is evident in the upcoming 'Spring into Tawa' Market Day, on 12 September. Staff from Council-run facilities in Tawa have organised a 'Tawa Trivia Trail.' This involves going around a route collecting answers, then finishing up at the Community Centre with the chance of winning a prize. This is now in the third year of being offered. It is a great way of getting people around to all the WCC-operated facilities.
20. **Statistics** - Monthly average visitors: 3793. Quarterly (May/June/July) occupancy rate, across three spaces: 27%

Linden Social Centre (LSC) –

21. Church groups on Sunday mornings occupy the large hall, so that limits Sunday bookings at LSC also.
22. Monique continues to offer her Mindfulness sessions as well as recently adding parenting classes.
23. Pathways have a ninety-minute timeslot every week to play some traditional Maori games with their clients.

24. Other organisations enjoying the hall are: Avon, Enliven, Porse, and Mary Potter Hospice (for staff training).
25. There was also a Grandmother's Garden Quilting exhibition held in the hall over two days which brought in lots of customers.
26. Tawa Rotary had a 'Dress for Success' High Tea event which was very successful.
27. **Statistics** - Monthly average visitors: 1640. Quarterly (May/June/July) occupancy rate, across two spaces: 24%.

Next Actions

28. There are no further actions to take.

Attachments

Nil

Author	Jay Robinson, T/L Libraries&Community Spaces
Authoriser	Greg Orchard, Chief Operating Officer

SUPPORTING INFORMATION

Consultation and Engagement
N/A

Treaty of Waitangi considerations
N/A

Financial implications
N/A

Policy and legislative implications
N/A

Risks / legal
N/A

Climate Change impact and considerations
N/A

Communications Plan
N/A

RESOURCE CONSENT APPLICATIONS AND APPROVALS FOR 29 JULY TO 25 AUGUST 2015

Purpose

1. In accordance with an agreement reached with the Tawa Community Board, the purpose of this report is to advise the Board of all resource consents lodged, along with decisions made by Officers acting under Delegated Authority, on Land Use and Subdivision resource consent applications.

Recommendation

That the Tawa Community Board:

1. Receive the information.

Background

2. This report advises the Community Board of resource consents lodged and decisions made during the period 29 July to 25 August 2015.

Discussion

3. For the period from 29 July to 25 August 2015, there were five applications lodged with the Council.

Service Request	Address	Applicant
336793	60 Chester Road	Daniel Peterson
Land use consent for a timber post retaining wall and associated earthworks.		
337361	45 Duncan Street	Frank Buttner Ltd
Land use consent for additions and alterations to an existing dwelling.		
338630	25 Cecil Road	Brian Seach
Subdivision consent to amend a cross lease.		
338081	38A Duncan Street	Tawa College Trustees
Outline plan waiver for classroom block refurbishment.		
338398	11 Rangatira Road	NZ Transport Agency
Alteration to designation – condition NZTA.21		

4. For the period from 29 July to 25 August 2015, there were three applications approved under delegated authority.

Service Request	Address	Applicant
334873	36 Ranui Terrace	Joshua Beyer
Subdivision consent for a two lot fee simple.		
337361	45 Duncan Street	Frank Buttner Ltd
Land use consent for additions and alterations to an existing dwelling.		
338081	38A Duncan Street	Tawa College Trustees
Outline plan waiver for classroom block refurbishment.		

Attachments

Nil

Author	Kiri Whiteman, Executive Support Officer
Authoriser	Warren Ulusele, Manager City Planning and Design

FORWARD PROGRAMME

Purpose

1. To provide the Tawa Community Board with a draft work programme for its amendment and approval.

Recommendations

That the Tawa Community Board:

1. Receive the information.
2. Amend the work programme if necessary.

Discussion

2. Below is the draft work programme for the Board's approval and amendment where necessary:

Thursday, 8 October 2015	
<ul style="list-style-type: none">• Standing Items:<ul style="list-style-type: none">○ Community Speaker○ Policing in Tawa○ Reports back from Board Members○ Resource Consents○ Upcoming Areas of Consultation (if any)○ Receive feedback from the working party on the proposed Tawa Community Board Standing Orders○ Quarterly report from Sports, Parks and Recreation.○ Tawa Community Board Discretionary Fund○ Forward Programme	

Attachments

Nil

Author	Fiona Lewis, Governance Advisor
Authoriser	Anusha Guler, Acting Director Governance

SUPPORTING INFORMATION

Consultation and Engagement

No consultation or engagement is required.

Treaty of Waitangi considerations

There are no Treaty of Waitangi considerations associated with this report.

Financial implications

There are no financial implications associated with this report.

Policy and legislative implications

There are no policy or legislative implications associated with this report.

Risks / legal

There are no risks or legal implications associated with this report.

Climate Change impact and considerations

N/A.

Communications Plan

N/A.