
REPORT 2

SETTING OF THE FIRST ORDINARY MEETING

1. Purpose of Report

This report provides for the setting of the first ordinary meeting for the Tawa Community Board in the 2013/2016 triennium.

2. Recommendations

Officers recommend that the Tawa Community Board:

1. *Receive the information.*
2. *Agree to set the first ordinary meeting of the triennium for 7.00pm on 12 December 2013 at the Tawa Community Centre.*

3. Background

The Tawa Community Board is required to establish a schedule of ordinary meetings. A report for the 2014 meetings will be presented at the December meeting. The timing of the first ordinary meeting must be agreed at the Community Board's Inaugural Meeting.

It is proposed that this meeting will take place at 7.00pm on Thursday 12 December 2013, at the Tawa Community Centre. At this meeting, the Board will consider a meeting schedule for 2014 and other ordinary business.

4. Conclusion

In accordance with the statutory requirements, the Tawa Community Board is required to set its first ordinary meeting of the triennium.

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