
MINUTES

THURSDAY 14 MARCH 2013

7.00PM – 9.53PM

**THE BOARDROOM
TAWA COMMUNITY CENTRE
5 CAMBRIDGE STREET
TAWA**

PRESENT:

Graeme Hansen (7.00pm – 9.53pm)
Margaret Lucas (7.00pm – 9.53pm)
Chris Reading (7.00pm – 9.53pm)
Malcolm Sparrow (Chair) (7.00pm – 9.53pm)
Alistair Sutton (7.00pm – 9.53pm)
Robert Tredger (7.00pm – 9.53pm)
Councillor Ngaire Best (7.00pm – 9.53pm)

APOLOGIES:

Councillor Justin Lester

015/13TB **APOLOGIES**
(1215/12/IM)

Moved Malcolm Sparrow, seconded Robert Tredger, the motion that the Tawa Community Board accept apologies for absence from Councillor Lester.

The motion was put and declared CARRIED.

RESOLVED:

THAT the Tawa Community Board:

- 1. Accept apologies for absence from Councillor Lester.*

016/13TB **MINUTES FOR CONFIRMATION**
(1215/12/IM)

Moved Malcolm Sparrow, seconded Graeme Hansen, the motion that the Tawa Community Board approve the minutes of the meeting held on Thursday 14 February 2013 having been circulated, be taken as an accurate record of that meeting.

The motion was put and declared CARRIED.

RESOLVED:

THAT the Tawa Community Board:

- 1. Approve the minutes of the meeting held on Thursday 14 February 2013 having been circulated, be taken as an accurate record of that meeting.*

017/13TB **CONFLICT OF INTEREST DECLARATIONS**
(1215/12/IM)

NOTED:

There were no conflicts of interest declared.

018/13TB **PUBLIC PARTICIPATION**
(1215/12/IM)

NOTED:

Daniel Morris addressed the meeting regarding his idea of having an indoor skatepark in the old Tawa Junction buildings.

019/13TB **POLICING IN TAWA**
(1215/12/IM)

(ORAL REPORT)

NOTED:

There was no update on Policing in Tawa.

020/13TB **TAWA VOLUNTEER FIRE BRIGADE UPDATE**
(1215/12/IM) (ORAL REPORT)

NOTED:

Dean Tutton Deputy Chief Fire Officer was in attendance for this item. He conveyed the Chief Fire Officer's apologies. Mr Tutton updated the activities of the Brigade that had occurred over the last few months.

021/13TB **COMMUNITY SPEAKER**
(1215/12/IM) (ORAL REPORT)

NOTED:

Jack Marshall – Chair of the Wellington City Council Youth Council addressed the Board on what the Youth Council have been involved with.

022/13TB **OUR LIVING CITY PROJECT**
(1215/12/IM) (ORAL REPORT)

NOTED:

Amber Bill – Programme Manager Our Living City was in attendance for this item. She advised the Board on the project and advised of the work programme for the project.

023/13TB **GRASSLEES RESERVE UPGRADE UPDATE**
(1215/12/IM) (ORAL REPORT)

NOTED:

Charles Gordon – Senior Landscape Architect and Myfanwy Emeny – Manager – Community Engagement and Reserves were in attendance for this item and updated the Board on the Grasslees Reserve upgrade.

024/13TB **ROAD STOPPING AND ACQUISITION – LEGAL ROAD
ADJOINING 1 FRANKLYN ROAD, TAWA**
Report of Paul Davidson – Property Advisor, Property Projects.
(1215/12/IM) (REPORT 6)

NOTED:

Paul Davidson – Property Advisor, Property Projects was in attendance for this item.

Moved Malcolm Sparrow, seconded Graeme Hansen, the substantive motion.

The substantive motion was put and declared CARRIED.

RESOLVED:

THAT the Tawa Community Board:

1. *Receive the information.*
2. *Endorse the recommendations contained in the report to be considered by the Regulatory Processes Committee at the meeting of Wednesday 17 April 2013, and provide feedback to be included in the report if necessary.*

025/13TB ORDER OF BUSINESS
(1215/12/IM)

NOTED:

The Chair advised that Report 8 – Regional Governance would be taken next.

026/13TB REGIONAL GOVERNANCE
(1215/12/IM) (ORAL REPORT)

NOTED:

Brian Hannah – Manager, Strategy was in attendance for this item. He updated the Board on Regional Governance and the discussions that Councillors have had at recent Committee meetings.

027/13TB 2013/2014 DRAFT ANNUAL PLAN
(1215/12/IM) (ORAL REPORT)

NOTED:

Board members were updated on the Strategy and Policy Committee deliberations for the 2013/2014 Draft Annual Plan.

**028/13TB NEW ZEALAND COMMUNITY BOARDS' CONFERENCE 2013,
THURSDAY 9 MAY TO SATURDAY 11 MAY 2013, WANAKA –
ATTENDANCE OF COMMUNITY BOARDS**
Report of Fiona Dunlop – Committee Advisor.
(1215/12/IM) (REPORT 9)

Moved Malcolm Sparrow, seconded Councillor Best, the substantive motion with an additional recommendations in the officer's report as follows:

THAT the Tawa Community Board

5. Request that Council consider the attendance of Deputy Chair Graeme Hansen at the Conference, should the Makara/Ohariu Community Board not send its approved number of Board members.

The substantive motion with the additional recommendation was put and declared CARRIED.

The Chair asked for expressions of interest for Board members to attend the Conference.

Moved Graeme Hansen, seconded Chris Reading, the motion that Malcolm Sparrow and Robert Tredger attend the Conference.

The motion was put and declared CARRIED.

RESOLVED:

THAT the Tawa Community Board:

1. *Receive the information.*
2. *Note that the Strategy and Policy Committee approved the attendance of two members of the Tawa Community Board to attend the New Zealand Community Boards' Conference 2013, Thursday 9 – Saturday 11 May 2013 and agree that the costs associated with attending the meeting are met from the Elected Members Budget (GVEM01).*
3. *Nominate **Malcolm Sparrow and Robert Tredger** of the Tawa Community Board to attend the New Zealand Community Boards' Conference 2013, Thursday 9 – Saturday 11 May 2013.*
4. *Note that a written report back on the Conference will be presented by the attendees to the Tawa Community Board meeting in accordance with Council policy.*
5. ***Request that Council consider the attendance of Deputy Chair Graeme Hansen at the Conference, should the Makara/Ohariu Community Board not send its approved number of Board members.***

NOTED:

The resolution differs from the recommendations in the officer's report as follows:

The Community Board added the text in bold.

029/13TB **NEIGHBOURS' DAY AOTEAROA IN TAWA – MARCH 2013**
Report of Malcolm Sparrow – Chair, Tawa Community Board.
(1215/12/IM) (REPORT 10)

Moved Councillor Best, seconded Malcolm Sparrow, the substantive motion.

The substantive motion was put and declared CARRIED.

RESOLVED:

THAT the Tawa Community Board:

1. *Receive the information.*

030/13TB **ALCOHOL MANAGEMENT STRATEGY**
(1215/12/IM) (ORAL REPORT)

NOTED:

The Board noted that member had attended the Alcohol Management Strategy Community Workshop held on 28 February 2013. The Board is likely to prepare a submission.

031/13TB **RESOURCE CONSENT APPROVALS AND APPLICATIONS FOR 1 FEBRUARY 2013 – TO 28 FEBRUARY 2013**
Report of Bill Stevens - Manager, Development Planning and Compliance, North and West.
(1215/12/IM) (REPORT 12)

Moved Malcolm Sparrow, seconded Chris Reading, the substantive motion.

The substantive motion was put and declared CARRIED.

RESOLVED:

THAT the Tawa Community Board:

1. *Receive the information.*

032/13TB **REPORTS BACK FROM COMMITTEES/PORTFOLIO RESPONSIBILITIES**

Report of Malcolm Sparrow – Chair, Tawa Community Board.

(1215/12/IM)

(REPORT 13)

NOTED:

Chris Reading advised that he had made an approach to one of the Service Clubs to see if they were prepared to take over the Main Road hanging baskets.

Graeme Hansen advised that he had met with the Councils Area Traffic Engineer regarding traffic issues. He had also met with various residents.

Alistair Sutton advised that he had no issues to mention.

Robert Tredger advised that he had attended various meetings. Some included, Friends of Tawa Bush Reserves and the Alcohol Management Strategy public workshop. He had also been involved with various roading and parking issues.

Councillor Best advised that she had attended the Strategy and Policy Committee meeting at which the 2013/2014 Draft Annual Plan had been considered.

Margaret Lucas advised that she is busy with the planning for the Nathan Mikaere Wallis evening, a community presentation highlighting issues that affect the whole community.

Malcolm Sparrow addressed his activity report which is appended to the covering report.

Moved Malcolm Sparrow, seconded Robert Tredger, the substantive motion.

The substantive motion was put and declared CARRIED.

RESOLVED:

THAT the Tawa Community Board:

1. *Receive the information.*

033/13TB **FORWARD PROGRAMME**

Report of Fiona Dunlop – Committee Advisor.

(1215/12/IM)

(REPORT 14)

Moved Malcolm Sparrow, seconded Graeme Hansen, the substantive motion with additions as follows:

Thursday 11 April 2013

- Discretionary Fund
- Regional Governance Submission
- Alcohol Management Strategy Submission
- General Delegation to the Chair to represent the Board at Council, Committee and Subcommittee meetings

Thursday 9 May 2013

- 2013/2014 Draft Annual Plan Submission
- Discretionary Fund

Thursday 9 May 2013

- 2013/2014 Draft Annual Plan Submission

The substantive motion with additions was put and declared **CARRIED.**

RESOLVED:

THAT the Tawa Community Board:

1. *Receive the information.*
2. *Approve the work programme for the upcoming meetings.*

Thursday 11 April 2013
<p><i>Standing Items:</i></p> <ul style="list-style-type: none"> • <i>Policing in Tawa</i> • <i>Community Speaker</i> • <i>Resource Consents</i> • <i>Upcoming Areas of Consultation</i> • <i>Reports back</i> <p><i>Forward Programme</i></p> <p><i>Discretionary Fund</i></p> <p><i>Regional Governance Submission</i></p> <p><i>Alcohol Management Strategy Submission</i></p> <p><i>General Delegation to the Chair to represent the Board at Council, Committee and Subcommittee meetings</i></p>
Thursday 9 May 2013
<p><i>Standing Items:</i></p> <ul style="list-style-type: none"> • <i>Policing in Tawa</i> • <i>Community Speaker</i> • <i>Resource Consents</i> • <i>Upcoming Areas of Consultation</i> • <i>Reports back</i>

<p><i>Quarterly Reports (January to March 2013)</i> <i>Report of the Tawa Community Board Grants Subcommittee</i> <i>Forward Programme</i> 2013/2014 Draft Annual Plan Submission Discretionary Fund</p>
Thursday 13 June 2013
<p><i>Standing Items:</i></p> <ul style="list-style-type: none"> • <i>Policing in Tawa</i> • <i>Community Speaker</i> • <i>Resource Consents</i> • <i>Upcoming Areas of Consultation</i> • <i>Reports back</i> <p><i>Tawa Volunteer Fire Brigade</i> <i>Forward Programme</i></p>
Thursday 11 July 2013
<p><i>Standing Items:</i></p> <ul style="list-style-type: none"> • <i>Policing in Tawa</i> • <i>Community Speaker</i> • <i>Resource Consents</i> • <i>Upcoming Areas of Consultation</i> • <i>Reports back</i> <p><i>Forward Programme</i></p>
Thursday 8 August 2013
<p><i>Standing Items:</i></p> <ul style="list-style-type: none"> • <i>Policing in Tawa</i> • <i>Community Speaker</i> • <i>Resource Consents</i> • <i>Upcoming Areas of Consultation</i> • <i>Reports back</i> <p><i>Quarterly Reports (April to June 2013)</i> <i>Forward Programme</i></p>
Thursday 12 September 2013
<p><i>Standing Items:</i></p> <ul style="list-style-type: none"> • <i>Policing in Tawa</i> • <i>Community Speaker</i> • <i>Resource Consents</i> • <i>Upcoming Areas of Consultation</i> • <i>Reports back</i> <p><i>Tawa Volunteer Fire Brigade</i> <i>Forward Programme</i></p>
Unscheduled
<i>Tawa Community Centre Accessibility Audit</i>
<i>Consultation on Tawa Town Centre</i>

