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**MINUTES**

**THURSDAY 8 MARCH 2012**

**7.00PM - 8.46PM**

**THE BOARDROOM  
TAWA COMMUNITY CENTRE  
5 CAMBRIDGE STREET  
TAWA**

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**PRESENT:**

Graeme Hansen	(7.00pm - 8.46pm)
Margaret Lucas	(7.00pm - 8.46pm)
Chris Reading	(7.00pm - 8.46pm)
Malcolm Sparrow (Chair)	(7.00pm - 8.46pm)
Alistair Sutton	(7.00pm - 8.46pm)
Robert Tredger	(7.00pm - 8.46pm)
Councillor Lester	(7.00pm - 7.32pm)

**APOLOGIES:**

Councillor Best  
Councillor Lester (Early departure)

**DEMOCRATIC SERVICES OFFICER IN ATTENDANCE:**

Fiona Dunlop - Committee Adviser

017/12TB **APOLOGIES**  
(1215/12/IM)

**Moved Malcolm Sparrow, seconded Robert Tredger, the motion that the Tawa Community Board receive apologies for absence from Councillor Best and receive apologies for an early departure from Councillor Lester.**

**The motion was put and declared CARRIED.**

**RESOLVED:**

*THAT the Tawa Community Board:*

1. *Receive apologies for absence from Councillor Best.*
2. *Receive apologies for an early departure from Councillor Lester.*

018/12TB **CONFLICTS OF INTEREST DECLARATIONS**  
(1215/12/IM)

**NOTED:**

There were no conflicts of interest declared.

019/12TB **PUBLIC PARTICIPATION**  
(1215/12/IM)

**NOTED:**

There was no public participation.

020/12TB **POLICING IN TAWA**  
(1215/12/IM)

(ORAL REPORT)

**NOTED:**

There was no update from the Porirua Police Community Section.

021/12TB **TAWA VOLUNTEER FIRE BRIGADE UPDATE**  
(1215/12/IM) (ORAL REPORT)

**NOTED:**

Mike Farrand - Chief Fire Officer and Dean Tutton - Deputy Chief Fire Officer were in attendance. They updated the Board on the various incidents and projects that the Brigade has been involved with over the previous few months.

022/12TB **ORDER OF BUSINESS**  
(1215/12/IM) (ORAL REPORT)

**NOTED:**

The Chair advised that the agenda would be as follows:

Report 9 - Reports Back from Committees/Portfolio Responsibilities  
Report 3 - Community Speaker  
Report 4 - Neighbours' Weekend in Tawa  
Report 5 - How the Board Responds to Consultation  
Report 6 - Tawa Community Civic Awards - Progress to Date  
Report 7 - Resource Consent Approvals and Applications for 31 January to 29 February 2012  
Report 8 - 2012-2022 Draft Long Term Plan  
Report 10 - Forward Programme

023/12TB **REPORTS BACK FROM COMMITTEES/PORTFOLIO RESPONSIBILITIES**  
Information supplied by Malcolm Sparrow - Chair of the Tawa Community Board.  
(1215/12/IM) (REPORT 9)

**NOTED:**

Councillor Lester advised that he had been involved with Strategy and Policy Committee meeting which the 2012-2022 Draft Long-Term Plan was being considered at.

(Councillor Lester left the meeting at 7.32pm.)

Alistair Sutton advised that he had been reporting graffiti to the relevant authorities.

Chris Reading advised that he had met with officers regarding the upcoming Tawa Community Board Grants Subcommittee meeting. He had also met with officers regarding a community garden in Tawa.

Graeme Hansen advised that he had attended a function at the RSA where service medals were presented. He advised of various other matters he had been involved with which included parking enforcement issues in the Takapu Railway Station/Willowbank Reserve area, correspondence with a Greater Wellington Councillor regarding the bus routes review and with Peter Dunne regarding Tawa being part of the Northern Festival.

Malcolm Sparrow advised that he is involved with Neighbours Weekend and that he and Councillor Best had attended a function at the Tawa Fire Station for the presentation of various awards.

Margaret Lucas advised that she was involved with the upcoming Neighbours Weekend.

Robert Tredger raised concern regarding the number of rats and ducks in the Tawa area and the long grass along the railway line.

**Moved Malcolm Sparrow, seconded Chris Reading, the substantive motion.**

**The substantive motion was put and declared CARRIED.**

**RESOLVED:**

*THAT the Tawa Community Board:*

*1. Receive the information.*

024/12TB **COMMUNITY SPEAKER**

(1215/12/IM)

(ORAL REPORT)

**NOTED:**

There was no Community Speaker.

025/12TB **NEIGHBOURS' WEEKEND IN TAWA**

Report of Malcolm Sparrow - Chair, Tawa Community Board.

(1215/12/IM)

(REPORT 4)

**Moved Malcolm Sparrow, seconded Graeme Hansen, the substantive motion.**

**The substantive motion was put and declared CARRIED.**

**RESOLVED:**

*THAT the Tawa Community Board:*

1. *Receive the information.*

026/12TB **HOW THE BOARD RESPONDS TO CONSULTATION**  
(1215/12/IM) (ORAL REPORT)

**NOTED:**

Graeme Hansen reported back to the Board on the process that the Board agreed to in 2010 to respond to documents that Wellington City Council had released for public consultation

**Moved Graeme Hansen, seconded Robert Tredger, the motion that the Tawa Community Board agree to keep the status quo for responding to public consultation.**

**The motion was put and declared CARRIED.**

*THAT the Tawa Community Board:*

1. *Agree to keep the status quo for responding to public consultation.*

027/12TB **TAWA COMMUNITY CIVIC AWARDS - PROGRESS TO DATE**  
(1215/12/IM) (ORAL REPORT)

**NOTED:**

The Chair advised that the Civic Awards are to be held on Friday 22 June 2012. The Organising Group are to meet and commence the organising for the event.

028/12TB **RESOURCE CONSENT APPROVALS AND APPLICATIONS FOR  
31 JANUARY TO 29 FEBRUARY 2012**  
Report of Bill Stevens - Manager, Planning, North and West.  
(1215/12/IM) (REPORT 7)

**Moved Malcolm Sparrow, seconded Graeme Hansen, the substantive motion.**

**The substantive motion was put and declared CARRIED.**

**RESOLVED:**

*THAT the Tawa Community Board:*

1. *Receive the information.*

029/12TB **2012-2022 DRAFT LONG TERM PLAN**  
(1215/12/IM)

(ORAL REPORT)

**NOTED:**

Peter Garty - Chief Financial Officer advised the meeting that the Strategy and Policy Committee had commenced discussion on the 2012-2022 Draft Long-Term Plan. Consultation would be from Monday 16 April 2012 to Friday 18 May 2012.

**Moved Graeme Hansen, seconded Robert Tredger, the following motion:**

THAT the Tawa Community Board:

1. Agree to establish a working group comprising of all Board members to prepare a submission to the Wellington City Council 2012-2022 Draft Long-Term Plan for ratification at the 10 May 2012 meeting of the Board and to the Greater Wellington Regional Council 2012-2022 Draft Long Term Plan if necessary.

**The motion was put and declared CARRIED.**

**RESOLVED:**

*THAT the Tawa Community Board:*

1. *Agree to establish a working group comprising of all Board members to prepare a submission to the Wellington City Council 2012-2022 Draft Long-Term Plan for ratification at the 10 May 2012 meeting of the Board and to the Greater Wellington Regional Council 2012-2022 Draft Long Term Plan if necessary.*

030/12TB **FORWARD PROGRAMME**

Report of Fiona Dunlop - Committee Adviser.  
(1215/12/IM)

(REPORT 10)

**Moved Malcolm Sparrow, seconded Robert Tredger, the substantive motion with the following additions:**

**Thursday 12 April 2012**

- 2012-2022 Draft Long-Term Plan Consultation and Engagement

- Tawa Railway Station
- Report of the Tawa Community Board Grants Subcommittee, Meeting of Monday 19 March 2012.

**The substantive motion with additions was put:**

**RESOLVED:**

*THAT the Tawa Community Board:*

1. *Receive the information.*
2. *Approve the work programme for the upcoming meetings.*

<b>Thursday 12 April 2012</b>
<p><i>Standing Items:</i></p> <ul style="list-style-type: none"> <li>• <i>Policing in Tawa</i></li> <li>• <i>Community Speaker</i></li> <li>• <i>Resource Consents</i></li> <li>• <i>Upcoming Areas of Consultation</i></li> <li>• <i>Reports back</i></li> </ul> <p><i>Forward Programme</i>  <i>Tawa Community Civic Awards - progress to date</i>  <b>2012-2022 Draft Long-Term Plan Consultation and Engagement</b>  <b>Tawa Railway Station</b>  <b>Report of the Tawa Community Board Grants Subcommittee, Meeting of Monday 19 March 2012.</b></p>
<b>Thursday 10 May 2012</b>
<p><i>Standing Items:</i></p> <ul style="list-style-type: none"> <li>• <i>Policing in Tawa</i></li> <li>• <i>Community Speaker</i></li> <li>• <i>Resource Consents</i></li> <li>• <i>Upcoming Areas of Consultation</i></li> <li>• <i>Reports back</i></li> </ul> <p><i>Forward Programme</i>  <i>Tawa Community Civic Awards - progress to date</i></p>
<b>Thursday 14 June 2012</b>
<p><i>Standing Items:</i></p> <ul style="list-style-type: none"> <li>• <i>Policing in Tawa</i></li> <li>• <i>Community Speaker</i></li> <li>• <i>Resource Consents</i></li> <li>• <i>Upcoming Areas of Consultation</i></li> <li>• <i>Reports back</i></li> </ul> <p><i>Forward Programme</i>  <i>Tawa Community Civic Awards - progress to date</i></p>

<b>Thursday 12 July 2012</b>
<p><i>Standing Items:</i></p> <ul style="list-style-type: none"> <li>• <i>Policing in Tawa</i></li> <li>• <i>Community Speaker</i></li> <li>• <i>Resource Consents</i></li> <li>• <i>Upcoming Areas of Consultation</i></li> <li>• <i>Reports back</i></li> </ul> <p><i>Forward Programme</i>  <i>Report Back on Resourcing of the Tawa Community Board (Meeting Accommodation)</i></p>
<b>Thursday 9 August 2012</b>
<p><i>Standing Items:</i></p> <ul style="list-style-type: none"> <li>• <i>Policing in Tawa</i></li> <li>• <i>Community Speaker</i></li> <li>• <i>Resource Consents</i></li> <li>• <i>Upcoming Areas of Consultation</i></li> <li>• <i>Reports back</i></li> </ul> <p><i>Forward Programme</i></p>
<b>Thursday 13 September 2012</b>
<p><i>Standing Items:</i></p> <ul style="list-style-type: none"> <li>• <i>Policing in Tawa</i></li> <li>• <i>Community Speaker</i></li> <li>• <i>Resource Consents</i></li> <li>• <i>Upcoming Areas of Consultation</i></li> <li>• <i>Reports back</i></li> </ul> <p><i>Forward Programme</i></p>
<b>Thursday 11 October 2012</b>
<p><i>Standing Items:</i></p> <ul style="list-style-type: none"> <li>• <i>Policing in Tawa</i></li> <li>• <i>Community Speaker</i></li> <li>• <i>Resource Consents</i></li> <li>• <i>Upcoming Areas of Consultation</i></li> <li>• <i>Reports back</i></li> </ul> <p><i>Forward Programme</i></p>
<b>Thursday 8 November 2012</b>
<p><i>Standing Items:</i></p> <ul style="list-style-type: none"> <li>• <i>Policing in Tawa</i></li> <li>• <i>Community Speaker</i></li> <li>• <i>Resource Consents</i></li> <li>• <i>Upcoming Areas of Consultation</i></li> <li>• <i>Reports back</i></li> </ul> <p><i>Forward Programme</i></p>



<i>Thursday 13 December 2012</i>
<i>Standing Items:</i> <ul style="list-style-type: none"> <li>• <i>Policing in Tawa</i></li> <li>• <i>Community Speaker</i></li> <li>• <i>Resource Consents</i></li> <li>• <i>Upcoming Areas of Consultation</i></li> <li>• <i>Reports back</i></li> </ul> <i>Forward Programme</i>
<i>Unscheduled</i>
<i>Tawa Community Centre Accessibility Audit</i>
<i>Consultation on Tawa Town Centre</i>

**NOTED:**

The resolution differs from the recommendation in the officer's report as follows:

The Board added the text in **bold**.

The meeting concluded at 8.46pm.

Confirmed: \_\_\_\_\_

Chair  
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