
MINUTES

THURSDAY 10 MARCH 2011

7.01PM – 9.41PM

**THE BOARDROOM
TAWA COMMUNITY CENTRE
5 CAMBRIDGE STREET
TAWA**

PRESENT:

Graeme Hansen (7.01pm – 9.41pm)
Margaret Lucas (7.01pm – 9.41pm)
Chris Reading (7.01pm – 9.41pm)
Malcolm Sparrow (Chair) (7.01pm – 9.41pm)
Alistair Sutton (7.01pm – 9.41pm)
Robert Tredger (7.01pm – 9.41pm)
Councillor Ngaire Best (7.01pm – 9.41pm)
Councillor Justin Lester (7.01pm – 9.41pm)

OFFICERS IN ATTENDANCE:

Neville Brown – Director, City Services
Fiona Dunlop – Committee Adviser

020/11TB **APOLOGIES**
(1215/12/IM)

NOTED:

There were no apologies.

021/11TB **MINUTES FOR CONFIRMATION**
(1215/12/IM)

Moved Malcolm Sparrow, seconded Graeme Hansen, the motion that the Tawa Community Board approve the minutes of the meeting held on Thursday 10 February 2011 having been circulated, be taken as an accurate record of that meeting.

The motion was put motion and was declared CARRIED.

RESOLVED:

THAT the Tawa Community Board:

- 1. Approve the minutes of the meeting held on Thursday 10 February 2011 having been circulated, be taken as an accurate record of that meeting.*

022/11TB **CONFLICTS OF INTEREST DECLARATIONS**
(1215/12/IM)

NOTED:

There were no conflicts of interest.

023/11TB **PUBLIC PARTICIPATION**
(1215/12/IM)

NOTED:

There was no public participation.

024/11TB **TAWA VOLUNTEER FIRE BRIGADE**
(1215/12/IM)

(ORAL REPORT)

NOTED:

Mike Farrand – Chief Fire Officer was in attendance for this item. Chief Fire Officer Farrand updated the Board on the activities of the Tawa Volunteer Fire Brigade.

025/11TB **COMMUNITY SPEAKER**
(1215/12/IM)

(ORAL REPORT)

NOTED:

Nick Leggett – Mayor of Porirua City was in attendance for this item. Mayor Leggett was accompanied by Councillors Denys Latham and Tim Sheppard.

Mayor Leggett spoke about a number of items of common interest to the Board and Porirua City Council.

Councillors Sheppard and Latham both spoke to the Board about their individual responsibilities as Councillors.

026/11TB **RECREATION FACILITIES AND PROGRAMMES: 2ND QUARTER 2010/2011**

Report of Lynda Rigler – Recreation Manager Northern.
(1215/12/IM)

(REPORT 3)

NOTED:

Lynda Rigler – Recreation Manager Northern was in attendance for this item.

Moved Malcolm Sparrow, seconded Robert Tredger, the substantive motion.

The substantive motion was put and declared CARRIED.

RESOLVED:

THAT the Tawa Community Board:

1. *Receive the information.*

027/11TB **WILLOWBANK ROAD UPDATE**

Report of Charles Agate - Area Traffic Engineer.
(1215/12/IM)

(REPORT 4)

NOTED:

Charles Agate - Area Traffic Engineer was in attendance for this item.

Moved Malcolm Sparrow, seconded Graeme Hansen, the substantive motion.

The substantive motion was put and was declared CARRIED.

RESOLVED:

THAT the Tawa Community Board:

1. *Receive the information.*
2. *Note that the Council Officers have not received the full support of the residential community, as required by the decision of the Board at its 10 June 2010 meeting (appendix two of the officer's report).*
3. *Recommend that the Board supports the installation of threshold signage, a driver feedback sign, and road marking as outlined in the June 2010 Report*

028/11TB **WASTE MANAGEMENT – REGIONAL WASTE ASSESSMENT**
(1215/12/IM) (ORAL REPORT)

NOTED:

Bryan Smith – Principal Policy Adviser was in attendance for this item. Mr Smith spoke to the Board on the implementation of the Waste Minimisation Act 2008.

029/11TB **PARKING – HINAU AND COLLINS AVENUES**
Report of Board Member Graeme Hansen.
(1215/12/IM) (REPORT 6)

Moved Graeme Hansen, seconded Councillor Lester, the motion that the report lie on the table until the next meeting of the Board.

The motion was put and was declared CARRIED.

RESOLVED:

THAT the Tawa Community Board:

1. *Lie the report on the table until the next meeting of the Board.*

030/11TB **TAWA PRIMARY SCHOOLS' CITIZENSHIP AWARD**
Report of Malcolm Sparrow – Chair, Tawa Community Board.
(1215/12/IM) (REPORT 7)

Moved Malcolm Sparrow, seconded Councillor Best, the substantive motion.

The substantive motion was put and was declared CARRIED.

RESOLVED:

THAT the Tawa Community Board:

1. *Receive the information.*
2. *Agree to establish the Tawa Primary Schools' Citizenship Award and fund it on an annual basis.*

031/11TB **TAWA COMMUNITY BOARD NEWSLETTER**
(1215/12/IM) (ORAL REPORT)

NOTED:

The Board noted that a printed newsletter had been circulated to the residents of Tawa. The Chair advised that he had received feedback indicating there are more people who would like to receive the monthly TawaLink newsletter via email.

032/11TB **E-PETITION – TURF IN TAWA**
(1215/12/IM) (ORAL REPORT)

NOTED:

The Board noted that the e-Petition was open and would be closing on Friday 11 March 2011. The e-Petition is scheduled to be received by the Strategy and Policy Committee at a meeting in April 2011.

033/11TB **TAWA COMMUNITY BOARD COMMUNITY PLAN**
(1215/12/IM) (ORAL REPORT)

NOTED:

The Chair advised that a stakeholders meeting is scheduled for Sunday 27 March 2011. A letter is to be circulated to stakeholders advising of the date.

034/11TB **RESOURCE CONSENT APPROVALS AND APPLICATIONS FOR
29 JANUARY 2011 TO 25 FEBRUARY 2011**
Report of Bill Stevens – Manager Development Planning and Compliance,
North and West.
(1215/12/IM) (REPORT 11)

Moved Malcolm Sparrow, seconded Margaret Lucas, the substantive motion.

The substantive motion was put and was declared CARRIED.

RESOLVED:

THAT the Tawa Community Board:

1. *Receive the information.*

035/11TB **REPORTS BACK COMMITTEES/PORTFOLIO
RESPONSIBILITIES**

(1215/12/IM)

(ORAL REPORT)

NOTED:

1. Alistair Sutton advised that he had nothing to report.
2. Ngaire Best advised that she had been to the recent “turning of the sod” and blessing for the Westchester Drive extension. She also advised that she had been at the Strategy and Policy Committee meeting which considered the 2011/2012 Draft Annual Plan for recommendation to Council.
3. Chris Reading advised that he is aware of concern regarding the redevelopment of the Woolworths site. He also commented that he is awaiting further information regarding hanging baskets in the Main Road.
4. Councillor Lester advised that he has had discussions with Officers regarding artificial turfs. He also has been at the Strategy and Policy Committee meeting which considered the 2011/2012 Draft Annual Plan for recommendation to Council.
5. Graeme Hansen advised that he has been busy with roading issues. He also advised that he is aware that the Tawa Emergency Management Group hasn’t met for a considerable length of time.
6. Robert Tredger advised that he had attended the Strategy and Policy Committee meeting which considered the 2011/2012 Draft Annual Plan for recommendation to Council. He also advised of a rat problem in Duncan Street and that he had been in contact with Railways to sort the matter out.
7. Margaret Lucas advised that she has been busy with the e-Petition. She also advised that the Tawa Historical Society had been in contact with her regarding the Tawa Railway Station building.

8. Malcolm Sparrow advised that he had meet with an official from the Ministry of Culture and Heritage who advised that the analogue television service will be switched off in 2013. He also advised that the Community notice board outside the Community Centre is of concern as the Board were unable to put information in it regarding the e-Petition.

036/11TB **FORWARD PROGRAMME**

Report of Fiona Dunlop – Committee Adviser.
(1215/12/IM)

(REPORT 13)

Moved Malcolm Sparrow, seconded Alistair Sutton, the substantive motion with additions to the forward programme as follows:

Thursday 14 April 2011

- Recreation Facilities – January to March 2011 quarter
- Parking: Hinau Street and Collins Avenue
- Parking: Main Road Tawa

Thursday 11 August 2011 (move from 9 June 2011 meeting)

Quarterly Updates

- Recreation Wellington April to June 2011 Quarter

The substantive motion as amended was put and declared CARRIED.

RESOLVED:

THAT the Tawa Community Board:

1. *Receive the information.*
2. *Approve the work programme for the upcoming meetings.*

<i>Thursday 14 April 2010</i>
<i>Standing Items:</i>
<ul style="list-style-type: none"> • <i>Policing in Tawa</i> • <i>Community Speaker</i> • <i>Resource Consents</i> • <i>Upcoming Areas of Consultation</i> • <i>Reports back</i> • <i>Forward Programme</i>
<i>Tawa Community Plan Report Back</i>
<i>Classification of Land under the Reserves Act 1977</i>
<i>Removal of Community Building on Recreation Reserve</i>
<i>2011 Council Submission Programme</i>
<i>Recreation Facilities – January to March 2011 quarter</i>
<i>Parking: Hinau Street and Collins Avenue</i>

<i>Parking: Main Road Tawa</i>
<i>Thursday 12 May 2011</i>
<i>Standing Items:</i>
<ul style="list-style-type: none"> • <i>Policing in Tawa</i> • <i>Community Speaker</i> • <i>Resource Consents</i> • <i>Upcoming Areas of Consultation</i> • <i>Reports back</i> • <i>Forward Programme</i>
<i>Quarterly Updates</i>
<ul style="list-style-type: none"> • <i>Mervyn Kemp Library and Tawa Community Centre Quarterly Update</i>
<i>Thursday 9 June 2011</i>
<i>Standing Items:</i>
<ul style="list-style-type: none"> • <i>Policing in Tawa</i> • <i>Community Speaker</i> • <i>Resource Consents</i> • <i>Upcoming Areas of Consultation</i> • <i>Reports back</i> • <i>Forward Programme</i>
<i>Review of the Tawa Community Board process in drafting submissions</i>
<i>Thursday 11 August 2011</i>
<i>Standing Items:</i>
<ul style="list-style-type: none"> • <i>Policing in Tawa</i> • <i>Community Speaker</i> • <i>Resource Consents</i> • <i>Upcoming Areas of Consultation</i> • <i>Reports back</i> • <i>Forward Programme</i>
<i>Quarterly Updates</i>
<ul style="list-style-type: none"> • <i>Recreation Wellington April to June 2011 Quarter</i>

NOTED:

The resolution differs from the recommendations in the officer's report as follows:

The Community Board added the text in **bold**.

The meeting concluded at 9.41pm.

Confirmed: _____

Chair

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