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## **ESTABLISHMENT OF THE TAWA COMMUNITY BOARD GRANTS SUBCOMMITTEE**

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### **1. Purpose of Report**

The purpose of the report is to re-establish the Tawa Community Board Grants Subcommittee.

### **2. Recommendations**

It is recommended that the Tawa Community Board:

1. *Receive the information.*
2. *Agree to establish the Tawa Community Board Grants Subcommittee with the associated terms of reference and delegations attached as Appendix One.*
3. *Agree to appoint three Tawa Community Board members to the Tawa Community Board Grants Subcommittee.*
4. *Agree to appoint one member of the Tawa Community Board Grants Subcommittee as Chairperson of the Tawa Community Board Grants Subcommittee.*

### **3. Background**

The Tawa Community Board Grants Subcommittee was established in June 1996 and has operated every triennium since its inception. The Tawa Community Board Grants Subcommittee considers applications received for the Tawa Community Grants Fund, and has delegated authority to decide on the distribution of such funds taking into account the established criteria. The proposed terms of reference and delegations are attached as Appendix One.

The appointments of membership and chairperson will be made using an open voting system (French Presidential). The Local Government Act 2002 Schedule 7, clause 25 1(d), 2(a)(b) provides for this process.

### **French Presidential (Open Voting System)**

The Local Government Act 2002 provides for the following open voting system to be used for the appointment of Councillors to decision making bodies:

- a. requires that a person is elected or appointed if he or she receives the votes of a majority of the members of the local authority or committee present and voting; and
- b. has the following characteristics:-
  - (i) there is a first round of voting; and
  - (ii) if no candidate is successful in that round there is a second round of voting from which the candidate with the fewest votes in the first round is excluded; and
  - (iii) if no candidate is successful in the second round there is a third, and if necessary subsequent, round of voting from which, each time, the candidate with the fewest votes in the previous round is excluded; and
  - (iv) in any round of voting, if 2 or more candidates tie for the lowest number of votes, the person excluded from the next round is resolved by lot.

### **4. Conclusion**

It is recommended that the Tawa Community Board re-establish the Tawa Community Board Grants Subcommittee.

Contact Officer: *Svea Cunliffe-Steel, City Secretary*

**Tawa Community Board Grants Subcommittee**

**Voting Membership:**

The Subcommittee has three members (including the Chairperson).

**Quorum:**

The quorum shall be not less than two members.

**Chair:**

The Chairperson will be elected by the Tawa Community Board.

**Frequency of Meetings:**

The Subcommittee will meet as required.

**Sunset Clause:**

The Subcommittee will discontinue at the conclusion of the 2010/2013 Triennium.

**General Purpose:**

The Tawa Community Board Grants Subcommittee considers applications received for the Tawa Community Grants Fund, and has delegated authority to decide on the distribution of such funds.

**Terms of Reference:**

***Objective:***

To adjudicate on the applications for the Tawa Community Grants Fund during the 2010/2013 triennium.

***Outcome:***

To achieve an equitable distribution of grants funding in line with the criteria and the characteristics and merits inherent in individual grant applications.

***Responsibilities:***

To ensure that decisions reached regarding grants funding are in line with the criteria, and to adjudicate on the individual grant applications in a fair and equitable manner.