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**REPORT 10**  
*(1215/12/IM)*

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## **2011 SCHEDULE OF ORDINARY MEETINGS FOR TAWA COMMUNITY BOARD**

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### **1. Purpose of Report**

To seek the Tawa Community Board's approval for a schedule of ordinary meetings for 2011.

### **2. Recommendations**

Officers recommend that the Tawa Community Board:

- 1. Receive the information.*
- 2. Agree to hold Tawa Community Board meetings on:*

*Thursday 10 February 2011*

*Thursday 10 March 2011*

*Wednesday 14 April 2011*

*Thursday 12 May 2011*

*Thursday 9 June 2011*

*Thursday 11 August 2011*

*Thursday 8 September 2011*

*Thursday 13 October 2011*

*Thursday 10 November 2011*

*Thursday 8 December 2011*

- 3. Agree to meet at 7.00pm in Tawa Community Centre.*

### **3. Background**

The proposed schedule for the Tawa Community Board has been prepared up to the end of 2011. Council will be setting its schedule for the same period of time for 2011. It is proposed that there be no meeting in July 2011 so as to be consistent with the Council, committee and subcommittee meeting schedules.

The Democratic Services Business Unit is responsible for the notification and monitoring of Council's public meetings.

#### **4. Conclusion**

To allow for reasonable public notice it is recommended that the Tawa Community Board adopt the schedule of meetings for 2011.

Contact officer: *Svea Cunliffe-Steel, City Secretary, Democratic Services*