

**REPORT 8***(1215/12/IM)*

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**NEW ZEALAND COMMUNITY BOARDS' FORUM  
'MEETING EXPECTATIONS', LOWER HUTT, 14-15 JULY  
2006**

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**1. Purpose of Report**

To provide information on the New Zealand Community Boards' Forum to be held in Lower Hutt, 14-15 July 2006 and to determine whether the Tawa Community Board wish to nominate up to three members to attend.

**2. Recommendations**

It is recommended that the Community Board:

- 1. Receive the information.*
- 2. Recommend that the Strategy and Policy Committee agree to approve the attendance of up to three Tawa Community Board members at the New Zealand Community Boards' forum to be held in Lower Hutt, 14-15 July 2006, and that the costs associated with attending the forum be met from the Elected Members Budget (GVEMO1).*
- 3. Note that a report back on the forum will be presented to the Tawa Community Board in accordance with Council policy.*

**3. Discussion**

This forum will focus on the relationship between community boards and their councils and how the nature of this relationship can influence the performance of a community board. Upon attending the forum, participants will come away with a clearer understanding of the functions of community boards and guidelines on how community boards and their council can work together positively to do their job better.

The speakers and topics include:

**Energising our Communities** – Peter Kenyon, Director, Back of I.D.E.A.S. Western Australia

**Strategically Influencing your Council** – Keith McGregor, Director, Personnel Psychology NX Ltd, Wellington

**The Role of Community Boards in the New World of the LTCCP** – Basil Morrison, President, Local Government New Zealand, Wellington

**Effective Representation** – Tim Power, Parnet, Buddle Findlay, Wellington

The workshops include:

**Energising your Community:** Facilitated by keynote speaker Peter Kenyon, Bank of I.D.E.A.S, Perth, Western Australia.

**Managing your Council:** Facilitated by keynote speaker Keith McGregor, Principal, Personnel Psychology NZ Ltd.

**Representation Review – Handling the Submission and Appeal Process:** Facilitated by keynote speaker Tim Power, Partner, Buddle Findlay

**Community Boards and the Media:** Facilitated by speaker Di Keenan, Communication and Consultation Manager, Christchurch City Council

**Effective Chairmanship:** Facilitated by Yvonne Palmer, Chair Shirley/Papanui Community Board

**Emergency Management:** Facilitated by Jenny Rowan, Paekakariki Community Board Member, Mediator, Environment Commissioner and National Recovery Coordinator.

A similar report has been prepared for the Makara/Ohariu Community Board, recommending that they consider whether they wish to nominate up to three members to attend the 2006 New Zealand Community Boards' Forum. The Strategy and Policy committee will then consider the matter at its meeting on 25 May 2006.

#### **4.1 Considerations**

When deciding whether community board members should attend this forum, consideration should be given to:

- the cost; and
- the impact of attendance on the budget; and
- the other conferences elected members may wish to attend later in the financial year.

The total cost if three community board members are sent is expected to be \$1500.00 and will be met from the elected members' conference budget. It should be noted that if the Makara/Ohariu Community Board also wish to send three members to the Forum, the total cost for this event will be \$3,000, or around 9% of the annual budget. As such, it is proposed that up to three members from each board is an appropriate number of attendees.

The impact on the budget of three community board members attending this forum is outlined in Table One.

Table One

|   | 2006/2007<br>Budget | Year to Date<br>Expenditure | Unexpended Funds |
|---|---------------------|-----------------------------|------------------|
| Total budget for<br>conference fees,<br>accommodation and<br>travel | <b>\$34,000</b>     | <b>\$0</b>                  | <b>\$34,000</b>  |
| Impact of sending<br><b>three</b> elected member<br>to the forum    | <b>\$1500</b>       | <b>\$1500</b>               | <b>\$32,500</b>  |

The cost of attendance is broken down as follows (per person):

| Item         | Cost            |
|--------------|-----------------|
| Registration | \$500.00        |
| <b>Total</b> | <b>\$500.00</b> |

#### 4. Conclusion

A decision is required as to whether the Tawa Community Board wishes to nominate up to three elected members to attend the New Zealand Community Boards' Forum in Lower Hutt, 14-15 July 2006.

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