
**EXTRAORDINARY MEETING
OF
TAWA COMMUNITY BOARD GRANTS SUBCOMMITTEE
AGENDA**

Time: 7.00pm
Date: Tuesday, 19 April 2022
Venue: Tawa Community Centre
5 Cambridge Street
Tawa
Wellington

MEMBERSHIP

Graeme Hansen
Richard Herbert
Jackson Lacy (Chair)
Robyn Parkinson
Janryll Fernandez

Have your say!

You can make a short presentation to the Councillors, Committee members, Subcommittee members or Community Board members at this meeting. Please let us know by noon the working day before the meeting. You can do this either by phoning 04-803-8337, emailing public.participation@wcc.govt.nz or writing to Democracy Services, Wellington City Council, PO Box 2199, Wellington, giving your name, phone number, and the issue you would like to talk about. All Council and committee meetings are livestreamed on our YouTube page. This includes any public participation at the meeting.

TABLE OF CONTENTS
19 APRIL 2022

| Business | Page No. |
|--|-----------------|
| 1. Meeting Conduct | 5 |
| 1.1 Karakia | 5 |
| 1.2 Apologies | 5 |
| 1.3 Conflict of Interest Declarations | 5 |
| 1.4 Public Participation | 5 |
| 1.5 Items not on the Agenda | 5 |
| 2. Reports | 7 |
| 2.1 Tawa Community Grants- March 2022 | 7 |

1. Meeting Conduct

1.1 Karakia

The Chairperson will open the meeting with a karakia.

| | |
|--|-------------------------------------|
| Kia hora te marino | May peace be widespread. |
| Kia whakapapa pounamu te moana | May the sea be like greenstone; |
| Hei huarahi mā tatou I te rangi nei | a pathway for all of us this day. |
| Aroha atu, aroha mai | Let us show respect for each other, |
| Tātou i a tātou katoa. | love for one another. |

At the appropriate time, the following karakia will be read to close the meeting.

| | |
|---------------------------------|--------------------------------------|
| Kia whakairia te tapu | Restrictions are moved aside, |
| Kia wātea ai te ara | so the pathway is clear to return to |
| Kia turuki whakataha ai | everyday activities. |
| Kia turuki whakataha ai | Let us be united. |
| Haumi e. Hui e. Tāiki e! | |

1.2 Apologies

The Chairperson invites notice from members of apologies, including apologies for lateness and early departure from the meeting, where leave of absence has not previously been granted.

1.3 Conflict of Interest Declarations

Members are reminded of the need to be vigilant to stand aside from decision making when a conflict arises between their role as a member and any private or other external interest they might have.

1.4 Public Participation

A maximum of 60 minutes is set aside for public participation at the commencement of any meeting of the Council or committee that is open to the public. Under Standing Order 3.23.3 a written, oral or electronic application to address the meeting setting forth the subject, is required to be lodged with the Chief Executive by 12.00 noon of the working day prior to the meeting concerned, and subsequently approved by the Chairperson.

1.5 Items not on the Agenda

Any item not on the agenda may only be discussed if a motion to discuss the item is passed by a unanimous resolution of the meeting; and:

1. The item is a minor item relating to the general business of the local authority; and
2. The Chairperson explains at the beginning of the meeting, at a time when it is open to the public, that the item will be discussed at the meeting but no resolution, decision or recommendation may be made in respect of that item except to refer that item to a subsequent meeting for further discussion; and
3. The Chairperson explains to the meeting why the item is not on the agenda and the reason why discussion of the item cannot be delayed.

**TAWA COMMUNITY BOARD GRANTS
SUBCOMMITTEE
19 APRIL 2022**

**Absolutely Positively
Wellington City Council**
Me Heke Ki Pōneke

2. Reports

TAWA COMMUNITY GRANTS- MARCH 2022

Purpose

1. This report asks the Tawa Community Board Grants Subcommittee to allocate funding via the Tawa Community Grants Fund for the 2021/22 year.

Summary

2. The Council provides grants to assist community groups to undertake projects that meet community needs. Grants are also a mechanism for achieving the Council's objectives and strategic priorities, especially those priorities that rely on community organisations carrying out specific activities.
3. Tawa Community Grants Fund provides assistance for local Tawa community projects.

Recommendations

That the Tawa Community Board Grants Subcommittee:

1. Receive the information.
2. Agree to fund applicant organisations as listed below:
 - #2 Menzshed Tawa Incorporated- \$1,000
 - #3 Moraka Menstrual Cups Limited- \$1,000
 - #4 Tawa Community Patrol Charitable Trust- \$2,200
 - #5 Tawa Hockey Club Incorporated- \$300
 - #6 Tawa Linden Playcentre- \$500
 - #7 Tawa Rugby Football Club Incorporated- \$1,000
 - #8 Tawa Scout Group- \$1,000
 - #9 Tawa Softball & Sports Club Incorporated- \$500
 - #10 Tawa Squash Rackets Club Incorporated- \$500
 - #11 Tawa Youth and Families Trust Board- \$3,000
 - #13 The Tawa Residents' Association Incorporated- \$3,000
 - #14 Vulnerable Support Charitable Trust- \$1,000.

Background

3. The fund provides \$15,000 per annum for projects that meet the criteria for funding.

Discussion

These funds provide grants to community organisations for projects that meet the criteria for the fund. This 2021/22 funding round closed on 10 February 2022 and 14 organisations requested a total of \$24,562. The fund is promoted through Council communication channels, via local organisations and via the Tawa Community Board.5.

Recommendations shown in Table 1 (below) list the applicant's organisation name, a brief project title, amount requested and general comments from Council Officers. Where this has been provided in the application, the table also indicates the percentage of beneficiaries of the project estimated to be from the Tawa area.

Table 1

| | Organisation | Project | % Tawa | Amount requested | Recommendation | Comments |
|---|--|--|--------|------------------|----------------|--|
| 1 | Mekar Bhuana Aotearoa | Balinese Folk Dance, Music and Singing | 100% | \$2,304 | \$0 | Lower priority given pressure on available funding. |
| 2 | Menzshed Tawa Incorporated | Upgrade Vital Equipment | 70% | \$2,000 | \$1,000 | Contribution to costs of equipment for local workshop space, 50/50 contribution. |
| 3 | Moraka Menstrual Cups Limited | Distributing menstrual cups | 100% | \$2,000 | \$1,000 | Support for project to address period poverty in Tawa, social enterprise will work with local groups and organisations to distribute cups. |
| 4 | Tawa Community Patrol Charitable Trust | Patrol Car Operating Expenses | 100% | \$3,000 | \$2,200 | Contribution to costs of fuel for community patrollers, supporting local community safety and resilience. |

**TAWA COMMUNITY BOARD GRANTS
SUBCOMMITTEE
19 APRIL 2022**

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|----|--|------------------------------------|------|---------|---------|---|
| 5 | Tawa Hockey Club Incorporated | Training Equipment | 80% | \$300 | \$300 | Contribution to the cost of balls for hockey club with 110 players across six teams. |
| 6 | Tawa Linden Playcentre | Chair replacement | 100% | \$1,580 | \$500 | Contribution to costs of replacing chairs at the playcentre. |
| 7 | Tawa Rugby Football Club Incorporated | Rippa rugby for Tawa kids | 99% | \$1,160 | \$1,000 | Support for local community sport programme. |
| 8 | Tawa Scout Group | Sporting Equipment | 100% | \$1,078 | \$1,000 | Support for youth work programme in Tawa, supporting young people with leadership skills and positive social behaviours in the community. |
| 9 | Tawa Softball & Sports Club Incorporated | Junior & Senior Softball Equipment | 90% | \$1,000 | \$500 | Support for local community sport programme. |
| 10 | Tawa Squash Rackets Club Incorporated | Booking System Upsize | 70% | \$2,000 | \$500 | Contribution to costs of new booking system alongside the development of the facilities at Tawa Squash Club. |
| 11 | Tawa Youth and Families Trust Board | 24-7 Youth Workers at Tawa College | 90% | \$3,000 | \$3,000 | Support for youth work programme in Tawa, supporting young people with leadership skills and positive social behaviours in the wider community. |
| 12 | The Humorous Arts Charitable Trust Board | Comedy Lab workshop | 100% | \$1,140 | \$0 | Lower priority given pressure on available funding and limited numbers of participants. |
| 13 | The Tawa Residents' Association Incorporated | Spring into Tawa 2022 | 80% | \$3,000 | \$3,000 | Contribution to popular annual community festival. |

**TAWA COMMUNITY BOARD GRANTS
SUBCOMMITTEE
19 APRIL 2022**

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|-----------------|-------------------------------------|-------------------------|-----|---------|---------|---|
| 14 | Vulnerable Support Charitable Trust | Linden Community Garden | 95% | \$1,000 | \$1,000 | Establishment costs for community garden. Once established officers will work with the group to find funding opportunities for community gardeners. |
| <u>\$15,000</u> | | | | | | |

6. To be eligible, applicants must show their project benefits residents of Tawa, and not have excess unallocated reserve funds. Preference will be given to projects that will be completed within 12 months.
7. Criteria for the fund are:
 - The project benefits the residents of Tawa
 - Grants may be made for charitable, educational, welfare, community development, cultural, recreational, sporting, activity development, equipment or training programmes
 - Preference may be given to grants that help develop and support those who are economically or socially disadvantaged
 - Grants will not be made for purposes that the Tawa Community Board considers to be subsidising subscriptions, rent or debt - except in exceptional circumstances
 - The applicant is a legally constituted community group or organisation
 - The applicant group must not have excess unallocated reserve funds.
8. The recommendations are based on evidence of need, alignment with the Council's strategic goals, the criteria for this fund, community-wide benefit and the likely effectiveness of funding the project. Officers also take into account the management of previous funding (through accountability reports).
9. The original information provided through online applications has been made available to members of the Tawa Community Board Grants Subcommittee.
10. To ensure funds are used appropriately, conditions may be suggested should funding be approved. This is usually in cases where applicants need to use funds for a specific aspect of their budget, to confirm with Council where activity might take place, or if the group have not provided reporting on previous grants.

Attachments

Nil

**TAWA COMMUNITY BOARD GRANTS
SUBCOMMITTEE
19 APRIL 2022**

| | |
|------------|---|
| Author | Mark Farrar, Funding and Relationships Manager |
| Authoriser | Jenny Rains, Manager Community Services Kym Fell, Chief Customer and Community Officer |

SUPPORTING INFORMATION

Engagement and Consultation

The Funding Team sends the full list of applicants and projects for comment to appropriate Council officers prior to presentation to the Subcommittee. Applicants and persons or organisations referred to in the applications and others may be spoken to for comments where appropriate

Treaty of Waitangi considerations

NA

Financial implications

Tawa Community Grants come under project 157/1124.

Policy and legislative implications

NA

Risks / legal

NA

Climate Change impact and considerations

NA

Communications Plan

NA

Health and Safety Impact considered

Organisations funded through grants are responsible for managing Health and Safety relating to the specific projects and initiatives.