
EXTRAORDINARY MEETING

OF

TAWA COMMUNITY BOARD GRANTS SUBCOMMITTEE

AGENDA

Time: 7:00pm
Date: Thursday, 5 April 2018
Venue: Tawa Community Centre
5 Cambridge Street
Tawa
Wellington

MEMBERSHIP

Jill Day
Richard Herbert
Margaret Lucas (Chair)
Jack Marshall
Robyn Parkinson

Have your say!

You can make a short presentation to the Councillors at this meeting. Please let us know by noon the working day before the meeting. You can do this either by phoning 803-8334, emailing public.participation@wcc.govt.nz or writing to Democratic Services, Wellington City Council, PO Box 2199, Wellington, giving your name, phone number and the issue you would like to talk about.

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1 Meeting Conduct

1.1 Apologies

The Chairperson invites notice from members of apologies, including apologies for lateness and early departure from the meeting, where leave of absence has not previously been granted.

1.2 Conflict of Interest Declarations

Members are reminded of the need to be vigilant to stand aside from decision making when a conflict arises between their role as a member and any private or other external interest they might have.

1.3 Public Participation

A maximum of 60 minutes is set aside for public participation at the commencement of any meeting of the Council or committee that is open to the public. Under Standing Order 3.23.3 a written, oral or electronic application to address the meeting setting forth the subject, is required to be lodged with the Chief Executive by 12.00 noon of the working day prior to the meeting concerned, and subsequently approved by the Chairperson.

1.4 Items not on the Agenda

Any item not on the agenda may only be discussed if a motion to discuss the item is passed by a unanimous resolution of the meeting; and:

1. The item is a minor item relating to the general business of the local authority; and
2. The Chairperson explains at the beginning of the meeting, at a time when it is open to the public, that the item will be discussed at the meeting but no resolution, decision or recommendation may be made in respect of that item except to refer that item to a subsequent meeting for further discussion; and
3. The Chairperson explains to the meeting why the item is not on the agenda and the reason why discussion of the item cannot be delayed.

2 Oral Reports

3. Reports

TAWA COMMUNITY GRANTS FEBRUARY 2018

Purpose

1. This report provides information on applications to the Tawa Community Grants 2018.

Summary

2. The Council provides grants to assist community groups to undertake projects that meet community needs. Grants are also a mechanism for achieving the Council's objectives and strategic priorities, especially those priorities that rely on community organisations carrying out specific activities.
3. The Tawa Community Grants Fund provides assistance for local Tawa community projects.

Recommendation/s

That the Tawa Community Board Grants Subcommittee:

1. Receive the information.
2. Agree to fund applicant organisations as listed below:

	Organisation	Project	% Tawa area	Total project cost	Amount requested	Comments	Recommendation
1	Asthma New Zealand - The Lung Association Incorporated	Asthma & Chronic Obstructive Pulmonary Disease (COPD) Awareness, Education & Support to the Wellington community.	30%	\$3,248	\$3,248	Lower priority given demand from other community groups	\$0
2	Embellished Chorus	Embellished Chorus	19%	\$4,365	\$1,200	Contribution towards annual costs	\$300
3	English Language Partners New Zealand Trust	Tawa English Language Classes	100%	\$8,389	\$2,369	Contribution towards costs of resourcing two English Language courses	\$500

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4	Hampton Hill School	Bike Maintenance	100%	\$4,990	\$1,000	Support towards maintenance of bikes at Hampton Hill School as part of Bikes in Schools project	\$1,000
5	Mothers Network Wellington Incorporated	Facilitated discussion group for mothers	100%	\$1,010	\$890	Contribution to Mothers Network in Tawa	\$500
6	Redwood School	Gardening club Equipment	91%	\$331	\$300	Support for purchasing gardening equipment for the Redwood School Gardening Club	\$300
7	Rotary Club of Tawa Charitable Trust	Tawa Business Centre Hanging Flower baskets 2018 funding	80%	\$3,000	\$1,500	Lower priority given the opportunity for support from other funding sources	\$0
8	Tawa Community Light Party	Tawa Community Light Party	85%	\$2,500	\$850	Contribution to venue and hosting costs of popular annual event	\$850
9	Tawa Community Patrol Charitable Trust	Patrol Car Operating Expenses	100%	\$3,500	\$3,000	Support for active local volunteer run community patrol	\$3,000
10	Tawa Lyndhurst Tennis Club Inc	Trophy Display Cabinet	10%	\$4,460	\$2,230	Contribution towards purchase of a second Trophy Display Cabinet for the club	\$500

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11	Tawa Progressive & Ratepayers Association Inc.	Spring into Tawa	70%	\$7,617	\$2,000	Support for popular annual community event	\$1,000
12	Tawa Schools and Community Music Festival	Tawa Goes To Town, Tawa Schools and Community Music Festival	90%	\$59,764	\$5,000	Support of biennial community event involving large numbers of children and young people	\$4,250
13	Tawa Swimming Club	Volunteer Coaching	90%	\$1,200	\$1,200	Contribution to support and training to develop the capacity of volunteer coaches	\$800
14	Tawa Youth and Families Trust Board	24-7 Youth Workers at Tawa College	90%	\$39,333	\$2,000	Contribution to youth work programme, in particular addressing issue that impact on their lives in the wider community.	\$2,000
					\$26,787		\$15,000

Background

4. The fund provides \$15,000 per annum for projects that meet the criteria for funding

Discussion

5. These funds provide grants to community organisations for projects that meet the criteria for the fund. This 2017/18 funding round closed on 28 February 2018 and 14 organisations have requested a total of \$26,797. The fund is promoted through Council channels, via local organisations, community newspapers and via the Tawa Community Board.

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6. Recommendations (above) list the applicant's organisation name, a brief project title, the total project cost, amount requested and general comments from Council Officers. Also included is the percentage of beneficiaries for the project the applicant has estimated are/will be from the Tawa area.
7. To be eligible, applicants must:
 - show their project benefits residents of Tawa
 - not have excess unallocated reserve funds
 - Preference will be given to projects that will be completed within 12 months.
8. Criteria
 - The project benefits the residents of Tawa.
 - Grants may be made for charitable, educational, welfare, community development, cultural, recreational, sporting, activity development, equipment or training programmes.
 - Preference may be given to grants that help develop and support those who are economically or socially disadvantaged.
 - Grants will not be made for purposes that the Tawa Community Board considers to be subsidising subscriptions, rent or debt - except in exceptional circumstances.
 - The applicant is a legally constituted community group or organisation.
 - The applicant group must not have excess unallocated reserve funds.
9. The recommendations are based on evidence of need, alignment with the Council's strategic goals, the criteria, community wide benefit and the likely effectiveness of funding the project. Officers also take into account the management of previous funding (through accountability reports).
10. The original information provided through online applications has been made available to members of the Tawa Community Board Grants sub-committee.
11. To ensure funds are used appropriately, conditions may be suggested should funding be approved. This is usually in cases where applicants need to use funds for a specific aspect of their budget, to confirm with Council where activity might take place or if the group have not provided reporting on previous grants.
12. In 2017 the Tawa Community Board Grants subcommittee recommended that two of the applications receive additional support through the Tawa Community Board Discretionary Fund.

Options

13. The Sub-committee is asked to consider the applications and decide whether or not it is appropriate to fund the applicants and for what amount.

Attachments

Nil

Author	Mark Farrar, Team Leader Funding and Relationships
Authoriser	Barbara McKerrow, Chief Operating Officer Jenny Rains, Community Services Manager

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SUPPORTING INFORMATION

Engagement and Consultation

The Funding Team sends the full list of applicants and projects for comment to appropriate Council officers prior to presentation to the Subcommittee. Applicants and persons or organisations referred to in the applications and others may be spoken to for comments where appropriate.

Treaty of Waitangi considerations

Any grants application that could have implications for Maori are referred to WCC Tira Poutama Team for comments.

Financial implications

Tawa Community Grants come under project 157/1124.

Policy and legislative implications

Tawa Community Grants are allocated to support outcomes from the Social and Recreation strategic area and which benefit the Tawa Community

Risks / legal

NA

Climate Change impact and considerations

NA

Communications Plan

NA

Health and Safety Impact considered

Projects funded through grants are responsible for managing Health and Safety relating to the specific projects and initiatives.