

ORDINARY MEETING

OF

MAKARA/OHARIU COMMUNITY BOARD

MINUTES

Time:
Date: Thursday, 21 November 2019
Venue: Makara Community Hall
366 Makara Road
Makara
Wellington 6972

PRESENT

John Apanowicz
Christine Grace
Darren Hoskins
Chris Renner
Wayne Rudd
Hamish Todd

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1 Meeting Conduct

1.1 Chief Executive Officer

The Chairperson opened the meeting at 6.00pm and welcomed those present.

The Makara school performers were thanked for their performance for this Makara/Ohariu Community Board meeting.

1.2 Apologies

No apologies were received.

1.3 Address by Deputy Mayor

The Deputy Mayor addressed the Makara/Ohariu Community Board members and congratulated the members on their successful election to the Makara/Ohariu Community Board.

1.4 Declaration by Makara/Ohariu Board Members Elect

The Deputy Mayor invited the Makara/Ohariu Community Board members to come forward to make their declarations in the following order:

1.3.1 Declaration by John Apanowicz

1.3.2 Declaration by Christine Grace

1.3.3 Declaration by Darren Hoskins

1.3.4 Declaration by Chris Renner

1.3.5 Declaration by Wayne Rudd

1.3.6 Declaration by Hamish Todd

I, **[NAME]**, declare that I will faithfully and impartially, and according to the best of my skill and judgment, execute and perform, in the best interests of the Mākara/Ohariu Community, the powers, authorities, and duties vested in, or imposed upon, me as a member of the **Mākara/Ohariu Community Board** of the Wellington City Council by virtue of the Local Government Act 2002, the Local Government Official Information and Meetings Act 1987, or any other act.

Ko au a **[NAME]**. Ko taku kupu tēnei. Ka tutuki i ahau, ki tāku e pono nei, ngā kawenga katoa hei painga mō te hapori o Mākara/Ohariu i runga i te mana kua riro mai i ahau, hei mema o Te Poari Hapori o Mākara/Ohariu, o te Kaunihera o Pōneke, i raro i te Ture Kāwanatanga ā-Rohe, rua mano mā rua, te Ture Pārongo, Huinga Ōkawa Kāwanatanga, kotahi mano, iwa rau, waru tekau mā whitu, me ētahi atu ture rānei.

1.5 General Explanation by the Chief Executive Officer

The Chief Executive Kevin Lavery, provided a general explanation to the Makara/Ohariu Community Board members about their legal responsibilities under various pieces of legislation.

The Local Government Official Information and Meetings Act 1987:

This Act governs the availability of information and is based on the principle that information should be made publicly available, unless one or more specific withholding grounds apply. Matters relating to requests and release of information are administered by officers of the Council.

This Act also sets meeting procedures and requirements. These include:

- the requirement to give public notice of meetings;
- the public availability of the agenda and supporting papers for meetings of the Council, and its committees and subcommittees;
- the circumstances when the Council may resolve to exclude the public from meetings, and the procedure that must be followed in such circumstances; and,
- the responsibility of the Chair to maintain order at meetings.

There are certain other legislative provisions which affect elected members and which they must be aware of. These other laws are:

- i) Local Authorities (Members' Interests) Act 1968
- ii) Crimes Act 1961
- iii) Secret Commissions Act 1910
- iv) Health and Safety at Work Act 2015
- v) Financial Markets Conduct Act 2013

2. Reports

3.1 Election of Chair and Deputy Chair

Chief Executive Kevin Lavery assumed the role of Chair for this agenda item for the election of a Chair and Deputy Chair.

Moved Christine Grace, seconded John Apanowicz

Resolved

That the Makara/Ohariu Community Board:

1. Receive the information.
2. Agree to nominate and appoint a member of the Makara/Ohariu Community Board as Chair for the 2019-2022 triennium.
3. Agree to nominate and appoint a member of the Makara/Ohariu Community Board as Deputy Chair for the 2019-2022 triennium.

Carried

Kevin Lavery called for the nominations for the appointment of the Chair.

Moved Christine Grace, seconded Wayne Rudd, the following motion:

That the Makara/Ohariu Community Board:

2. Agree to nominate and appoint a **John Apanowicz** of the Makara/Ohariu Community Board as Chair for the 2019-2022 triennium.

Carried

John Apanowicz called for the nominations for the appointment of the Deputy Chair.

Moved John Apanowicz, seconded Chris Renner, the following motion:

That the Makara/Ohariu Community Board:

3. Agree to nominate and appoint **Christine Grace** of the Makara/Ohariu Community Board as Deputy Chair for the 2019-2022 triennium.

Carried

Moved Christine Grace, seconded John Apanowicz he following substantive motion:

Resolved

That the Makara/Ohariu Community Board:

1. Receive the information.
2. Agree to nominate and **John Apanowicz** of the Makara/Ohariu Community Board as Chair for the 2019-2022 triennium.
3. Agree to nominate and appoint **Christine Grace** of the Makara/Ohariu Community Board as Deputy Chair for the 2019-2022 triennium.

Carried

3.2 Setting of the First Ordinary Meeting

Moved Wayne Rudd, seconded Hamish Todd

Resolved

That the Makara/Ohariu Community Board:

1. Receive the information.
2. Agree to set the first ordinary meeting of the 2019-2022 triennium for 7pm on Thursday, 12 December 2019 at the 550 Ohariu Valley Road.

Carried

The meeting concluded at 6.36pm.

Confirmed: _____
Chair