

ORDINARY MEETING

OF

MAKARA/OHARIU COMMUNITY BOARD

AGENDA

Time: 7:00pm
Date: Thursday, 26 October 2017
Venue: Makara Community Hall
366 Makara Rd, Makara
Wellington

MEMBERSHIP

John Apanowicz (Deputy Chair)
Christine Grace (Chair)
Judy Liddell
Chris Renner
Wayne Rudd
Hamish Todd

Have your say!

You can make a short presentation to the Councillors at this meeting. Please let us know by noon the working day before the meeting. You can do this either by phoning 803-8334, emailing public.participation@wcc.govt.nz or writing to Democratic Services, Wellington City Council, PO Box 2199, Wellington, giving your name, phone number and the issue you would like to talk about.

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Questions

1 Meeting Conduct

1.1 Apologies

The Chairperson invites notice from members of:

1. Leave of absence for future meetings of the Makara/Ohariu Community Board; or
2. Apologies, including apologies for lateness and early departure from the meeting, where leave of absence has not previously been granted.

1.2 Conflict of Interest Declarations

Members are reminded of the need to be vigilant to stand aside from decision making when a conflict arises between their role as a member and any private or other external interest they might have.

1.3 Confirmation of Minutes

The minutes of the meeting held on 14 September 2017 will be put to the Makara/Ohariu Community Board for confirmation.

1.4 Public Participation

A period of at least 10 minutes shall be set aside near the beginning of Makara/Ohariu Community Board meetings to enable members of the public to make statements about any matter on the Agenda for that meeting. The total time set aside for public participation may be extended with the majority agreement of the Board.

1.5 Items not on the Agenda

A motion relating to any matter not on the Agenda may be made without notice, by the unanimous resolution of the meeting. The Chairperson shall explain to the meeting why the item is not on the agenda and the reason why discussion of the item cannot be delayed until a subsequent meeting.

2 Oral Reports

2.1 Chair's update

The Chairperson to provide a verbal update.

3. Reports

REMUNERATION REVIEW 2017

Purpose

1. The purpose of this report is to provide Community Board members with information about the Remuneration Authority (RA) Remuneration Review 2017, and to canvas feedback related to community board remuneration.

Summary

2. The RA is proposing a new remuneration framework. This framework maintains a number of existing approaches including a 'total remuneration' approach rather than meeting fees and a size index for relativity between councils (although sizing factors and weighting will change). However, there are also new elements being proposed. These include a 'base pay' dependent on council size for Mayors (that recognises this position is full time) and a governance/representation 'pool' for other elected member positions, including community board members.
3. The RA is looking at a new approach that, while providing a fiscal framework, would put the decisions about elected member remuneration into the hands of the local council. The RA are looking at setting a total 'governance/representation pool' that each council would distribute.
4. The RA suggest that if council does not want to cover remuneration for its community boards from the proposed governance/representation pool, then a targeted rate should apply to the area represented by a particular community board.
5. The RA consider it important that the functions undertaken by any community board are clearly and transparently defined by council and that all community board delegations should be by way of a formal council resolution.

Recommendation/s

That the Makara/Ohariu Community Board:

1. Receive the information.
2. Provide collective feedback to Democracy Services regarding the following questions related to community board remuneration:
 - Should community board remuneration always come out of the council governance/representation pool?
 - If not, should it be funded by way of a targeted rate on the community concerned?
 - If not, what other transparent and fair mechanisms are there for funding the remuneration of community board members?

Background

6. The Remuneration Authority (RA) sets the base remuneration, allowances and expenses for all elected members, including community boards.
7. When making decisions, RA must:
 - Achieve and maintain fair relativity with remuneration received elsewhere
 - Be fair to individuals and groups
 - Have regard for ratepayers
 - Recruit and retain competent personsAnd take into account:
 - Requirements of the positions
 - Conditions of service
 - Any adverse economic conditions
8. The 2017 remuneration review has been done in two parts:
 - Part two – immediate proposals (consultations were done earlier in the year with feedback provided to RA. The 2017 Determination has now been published and changes came into effect in Sept, but backdated to 1 July).
 - Part three – longer term proposals (provide feedback to RA by 15 December 2017, with any changes to the framework implemented in 2019).
9. As with the immediate proposals, RA is seeking the views of councils, not individuals.

Discussion

10. Under the current system used by RA for local government members, a base councillor rate is set for each council. Submissions for additional remuneration for those councillors undertaking additional duties can be made by councils.
11. Under the system, a relationship between the size of a council (measured using a size index) and mayor, chairperson, and base councillor salaries is determined every 3 years in an election year.
12. A similar approach is used to set the remuneration of community board members, where the remuneration of each board member is related to the population.
13. The new framework being proposed maintains a number of existing approaches:
 - a 'total remuneration' approach rather than meeting fees
 - a size index for relativity between councils (although sizing factors and weighting will change)
 - a 'pay scale'

- review every 3 years
14. However, there are also new elements being proposed. These are:
- a new formula for Council sizing
 - a 'base pay' dependent on council size for Mayors (that recognises this position is full time)
 - a governance/representation 'pool' for other elected member positions
 - a local government pay scale.
15. The RA is looking at a new approach that, while providing a fiscal framework, would put the decisions about councillor remuneration into the hands of the local council. RA are looking at setting a total 'governance/representation pool' that each council would distribute. The pool would be linked to the size of the council and would be irrespective of the number of elected members.
16. The RA is proposing to set mayor/chair roles as full time, and therefore set the salary, but it would be included in the governance/representation pool allocated to each council. Remuneration for all other positions – councillors, deputy mayor/chair, chairs of committees, portfolio holders and community board members – would be allocated from its own pool by each council. The councils' proposed allocations would be forwarded to RA for inclusion in the Determination.

Options for Community Board remuneration

17. The RA suggest that if council does not want to cover remuneration for its community boards from the proposed governance/representation pool, then a targeted rate should apply to the area represented by a particular community board. However, councillors appointed to represent the council on community boards would be paid from the pool.
18. The RA consider it important that the functions undertaken by any community board are clearly and transparently defined by council and that all community board delegations should be by way of a formal council resolution.
19. The specific questions RA is asking feedback on related to community board remuneration are:
- **Should community board remuneration always come out of the council governance/representation pool?**
 - **If not, should it be funded by way of a targeted rate on the community concerned?**
 - **If not, what other transparent and fair mechanisms are there for funding the remuneration of community board members?**

Next Actions

20. A workshop with Councillors was facilitated on 3 October to address the key questions raised in the Remuneration Authority consultation document. Consultation with the Makara/Ohariu and Tawa Community Boards – specifically about Community Board remuneration will take place in late-October and early November.

21. Democracy Services will collate all feedback and prepare the submission document. This will go to a City Strategy Committee for adoption (we will advise a date soon) and will then be sent to the RA before 15 December.
22. Democracy Services will keep you informed about the outcome of the review.
23. Any changes to the remuneration framework will be implemented in 2019.

Attachments

Nil

Author	Angela Sopp, Senior Democracy Advisor
Authoriser	Penelope Langley, Manager Democracy Services Crispian Franklin, Governance Team Leader

SUPPORTING INFORMATION

Engagement and Consultation

A workshop with Councillors was facilitated on 3 October to address the key questions raised in the Remuneration Authority consultation document. Consultation with the Makara/Ohariu and Tawa Community Boards – specifically about Community Board remuneration will take place in late-October and early November 2017.

Democracy Services will collate all feedback and prepare the submission document. This will go to a City Strategy Committee for adoption (we will advise a date soon) and will then be sent to the RA before 15 December 2017.

Treaty of Waitangi considerations

Nil

Financial implications

Nil

Policy and legislative implications

Nil

Risks / legal

Nil

Climate Change impact and considerations

Nil

Communications Plan

Not required

Health and Safety Impact considered

Nil

RESOURCE CONSENT APPLICATIONS AND APPROVALS FOR 4 SEPTEMBER TO 11 OCTOBER 2017.

Purpose

1. In accordance with an agreement reached with the Makara/Ohariu Community Board, the purpose of this report is to advise the Board of all resource consents lodged, along with decisions made by Officers acting under Delegated Authority, on Land Use and Subdivision resource consent applications.

Recommendation

That the Makara/Ohariu Community Board:

1. Receive the information.

Background

2. This report advises the Community Board of resource consents decisions made during the period 4 September to 11 October 2017.

Discussion

3. For the period from 4 September to 11 October 2017, there were two applications lodged with the Council under delegated authority.

<i>Service Request</i>	<i>Address</i>	<i>Applicant</i>
394453	746 MAKARA ROAD	Bennett Lean Trustee Ltd
Land use consent for earthworks associated with the construction of a bridge.		
394815	897 OHARIU VALLEY ROAD	J L and A M Conder Family Trust
A two lot fee simple subdivision and land use consent for earthworks for a farm utility building.		

4. For the period from 4 September to 11 October 2017, there was one application approved under delegated authority.

<i>Service Request</i>	<i>Address</i>	<i>Applicant</i>
393088	703 Makara Road	Mike Fearn
Land use consent for a second dwelling and associated earthworks.		

Attachments

Nil

Author	Nicole Tydda, Manager Cust Serv & BusSupport
Authoriser	Bill Stevens, Resource Consents Team Leader David Chick, Chief City Planner

Item 3.2

CURRENT AND UPCOMING COUNCIL CONSULTATIONS AND SURVEY

Purpose

1. To provide the Makara/Ohariu Community Board with an update of items upon which Council is currently seeking public feedback and to advise the Board on upcoming items for consultations or surveys the Council is undertaking.

Recommendation/s

That the Makara/Ohariu Community Board:

1. Receive the information.

Discussion

Surveys

2. Electric bikes: Council is currently trialling the use of electric bikes (e-bikes) on selected tracks within our open space network.
3. To understand the impact of the trial, Council is conducting a survey and feedback received will help Council to make a decision as to where e-bikes will be allowed in the open space network.
4. The survey closes at 5.00pm on Friday 15 December, 2017.
5. Te Kopahou Reserve: to help with future decision-making, Council is seeking to understand how Te Kopahou Reserve is used and enjoyed.
6. The survey closes at 5.00pm on Tuesday 31 October, 2017.
7. Further information is available on the Council's website: <http://wellington.govt.nz/have-your-say/consultations>

Current consultations/community engagement

8. Kiwi Point Quarry expansion: Council is looking at expanding the quarry as the existing north face has only a few years of life remaining, based on the current rate of extraction.
9. Expansion to the south face is being considered with two options being considered: medium or maximum development.
10. Maximum development would secure rock resources for Wellington City for the next 20 years. As a bulk, low-cost, product, the closer the source of aggregates is to the construction work, the more cost-effective it is.
11. The deadline for feedback is 5.00pm on Monday 30 October, 2017.
12. Further information is available on the Council's website: <http://wellington.govt.nz/have-your-say/consultations>

Options

13. Should the Board wish to participate in the on-line survey, there is no requirement for the Board to formally ratify this.
14. Should the Board wish to make submissions on the Kiwi Point Quarry expansion, the Board will need to retrospectively approve this submission at its next meeting, scheduled for 7 December 2017.

Attachments

Nil

Author	Carline Thomas, Governance Advisor
Authoriser	Crispian Franklin, Governance Team Leader

SUPPORTING INFORMATION

Engagement and Consultation

All relevant supporting information and documentation relating to these items are available on Council's website and community input is being sought.

Treaty of Waitangi considerations

Any Treaty of Waitangi considerations will be taken into account.

Financial implications

Any financial implications will be considered.

Policy and legislative implications

Any policy and legislative implications will be considered.

Risks / legal

Any legal implications and risks will be taken into account.

Climate Change impact and considerations

Climate change impacts (if any) will be considered.

Communications Plan

Further information will be communicated once feedback has been analysed and considered.

Health and Safety Impact considered

Health and safety impacts will be considered.

FORWARD PROGRAMME

Purpose

1. To provide a current draft work programme for the Board's consideration.

Recommendation/s

That the Makara/Ohariu Community Board:

1. Receive the information.
2. Approve its current draft work programme subject to any alterations, additions, or deletions deemed necessary.

Discussion

2. The Forward Programme as it currently stands is outlined below:

Thursday 26 October 2017 (Ohariu Valley Hall)
<ul style="list-style-type: none">• Standing Items:<ul style="list-style-type: none">○ Rooding○ Resource Consents○ Forward Programme○ Upcoming Areas of Consultation (if any)• Community Plan

Attachments

Nil

Author	Carline Thomas, Governance Advisor
Authoriser	Crispian Franklin, Governance Team Leader

SUPPORTING INFORMATION

Engagement and Consultation

None required.

Treaty of Waitangi considerations

None required.

Financial implications

No financial implications.

Policy and legislative implications

No policy and legislative implications.

Risks / legal

No risks/legal implications.

Climate Change impact and considerations

No climate change implications.

Communications Plan

No communications plan required.

Health and Safety Impact considered

Health and safety impacts will be considered in line with the requirements of the Health and Safety At Work Act 2015, as appropriate.