

**INAUGURAL MEETING**

**OF**

**MAKARA/OHARIU COMMUNITY BOARD**

**MINUTES**

**Time:** 7:00pm  
**Date:** Thursday, 17 November 2016  
**Venue:** Committee Room 1  
Ground Floor, Council Offices  
101 Wakefield Street  
Wellington

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**PRESENT**

John Apanowicz  
Christine Grace  
Judy Liddell  
Chris Renner  
Wayne Rudd  
Hamish Todd



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## **1 Meeting Conduct**

### **1.1 Chief Executive's Welcome**

On behalf of the Chief Executive, Kane Patena, Director Governance and Assurance, opened the meeting and welcomed those present.

### **1.2 Apologies**

There were no apologies.

### **1.3 Address by the Mayor**

The Mayor addressed the Makara/Ohariu Community Board members and congratulated them on their successful election to the Makara/Ohariu Community Board.

### **1.4 Declaration of Makara/Ohariu Community Board Members Elect**

The Mayor invited the Makara/Ohariu Community Board members to come forward and make their declarations in the following order:

#### **1.4.1 John Robert Apanowicz**

#### **1.4.2 Christine Mary Grace**

#### **1.4.3 Judy Elizabeth Liddell**

#### **1.4.4 Christopher Michael Renner**

#### **1.4.5 Wayne David Rudd**

#### **1.4.6 Hamish Clark Todd**

I, **[NAME]**, declare that I will faithfully and impartially, and according to the best of my skill and judgment, execute and perform, in the best interests of the Makara/Ohariu Community, the powers, authorities, and duties vested in, or imposed upon, me as a member of the **Makara/Ohariu Community Board** of the Wellington City Council by virtue of the Local Government Act 2002, the Local Government Official Information and Meetings Act 1987, or any other act.

Ko au a **[NAME]**, Ko taku kupu tēnei. Ka tutuki i ahau, ki tāku e pono nei, ngā kawenga katoa hei painga mō te hapori o Makara/Ohariu i runga i te mana kua riro mai i ahau, hei mema o Te Poari Hapori o Makara/Ohariu, o te Kaunihera o Pōneke, i raro i te Ture Kāwanatanga ā-Rohe, rua mano mā rua, te Ture Pārongo, Huinga Ōkawa Kāwanatanga ā-rohe, kotahi mano, iwa rau, waru tekau mā whitu, me ētahi atu ture rānei.”

### **1.5 General Explanation by Chief Executive**

On behalf of the Chief Executive, Kane Patena, Director of Governance and Assurance, provided a general explanation to the Tawa Community Board members about their legal responsibilities under various pieces of legislation.

The Local Government Official Information and Meetings Act 1987:

This Act governs the availability of information and is based on the principle that information should be made publicly available, unless one or more specific withholding grounds apply. Matters relating to requests and release of information are administered by officers of the Council.

This Act also sets meeting procedures and requirements. These include:

- the requirement to give public notice of meetings;
- the public availability of the agenda and supporting papers for meetings of the Council, and its committees and subcommittees;
- the circumstances when the Council may resolve to exclude the public from meetings, and the procedure that must be followed in such circumstances; and,
- the responsibility of the Chair to maintain order at meetings.

There are certain other legislative provisions which affect elected members and which they must be aware of. These other laws are:

- i) Local Authorities (Members' Interests) Act 1968
- ii) Crimes Act 1961
- iii) Secret Commissions Act 1910
- iv) Health and Safety at Work Act 2015
- v) Financial Markets Conduct Act 2013

## **2. Reports**

### **2.1 Election of Chair and Deputy Chair**

Mayor Lester assumed the role of Chair for this agenda item.

**Moved Christine Grace, seconded Judy Liddell**

#### **Resolved**

That the Makara/Ohariu Community Board:

1. Receive the information.
2. Agree to nominate and appoint a member of the Makara/Ohariu Community Board as Chair for the 2016-2019 triennium.
3. Agree to nominate and appoint a member of the Makara/Ohariu Community Board as

Deputy Chair for the 2016-2019 triennium.

**Carried**

The Mayor called for the nominations for the appointment of the Chair.

**Moved Hamish Todd, seconded Judy Liddell**, the following motion:

That the Makara/Ohariu Community Board:

2. Agree to nominate and appoint a **Christine Grace** of the Makara/Ohariu Community Board as Chair for the 2016-2019 triennium.

**Carried**

The Mayor called for nominations for the appointment of the Deputy Chair.

**Moved Christine Grace, seconded Chris Renner**, the following motion:

That the Makara/Ohariu Community Board:

3. Agree to nominate and appoint **John Apanowicz** of the Makara/Ohariu Community Board as Deputy Chair for the 2016-2019 triennium.

**Carried**

### **Resolved**

That the Makara/Ohariu Community Board:

1. Receive the information.
2. Agree to nominate and Christine Grace of the Makara/Ohariu Community Board as Chair for the 2016-2019 triennium.
3. Agree to nominate and appoint John Apanowicz of the Makara/Ohariu Community Board as Deputy Chair for the 2016-2019 triennium.

**Carried**

## **2.2 Setting of the First Ordinary Meeting**

The newly appointed Chair chaired the meeting for this agenda item.

**Moved Christine Grace, seconded Hamish Todd**

### **Resolved**

That the Makara/Ohariu Community Board:

1. Receive the information.
2. Agree to set the first ordinary meeting of the 2016-2019 triennium for 7pm on Thursday, 15 December 2016 at the Ohariu Community Hall

**Carried**

The meeting concluded at 7:17 pm.

Confirmed: \_\_\_\_\_  
Chair