

**ORDINARY MEETING**

**OF**

**MAKARA/OHARIU COMMUNITY BOARD**

**AGENDA**

Time: 7.30pm  
Date: Thursday, 22 October 2015  
Venue: Makara Hall  
366 Makara Road  
Makara  
Wellington

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**MEMBERSHIP**

Murray Burdan  
Christine Grace (Chair)  
Judy Liddell  
Wayne Rudd  
Margie Scotts  
Hamish Todd (Deputy Chair)

**Have your say!**

*You can make a short presentation to the Councillors at this meeting. Please let us know by noon the working day before the meeting. You can do this either by phoning 803-8334, emailing [public.participation@wcc.govt.nz](mailto:public.participation@wcc.govt.nz) or writing to Democratic Services, Wellington City Council, PO Box 2199, Wellington, giving your name, phone number and the issue you would like to talk about.*

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## **1 Meeting Conduct**

### **1.1 Apologies**

The Chairperson invites notice from members of:

1. Leave of absence for future meetings of the Makara/Ohariu Community Board; or
2. Apologies, including apologies for lateness and early departure from the meeting, where leave of absence has not previously been granted.

### **1.2 Conflict of Interest Declarations**

Members are reminded of the need to be vigilant to stand aside from decision making when a conflict arises between their role as a member and any private or other external interest they might have.

### **1.3 Confirmation of Minutes**

The minutes of the meeting held on 10 September 2015 will be put to the Makara/Ohariu Community Board for confirmation.

### **1.4 Public Participation**

A period of at least 10 minutes shall be set aside near the beginning of Makara/Ohariu Community Board meetings to enable members of the public to make statements about any matter on the Agenda for that meeting. The total time set aside for public participation may be extended with the majority agreement of the Board.

### **1.5 Deputations**

Unless the meeting determines otherwise, a limit of 10 minutes in total shall be placed on the members of the deputation addressing the meeting. No deputation shall be received by the Board unless an application stating the purpose of the deputation has been received by the Chief Executive and the Chairperson's approval has been obtained.

### **1.6 Items not on the Agenda**

A motion relating to any matter not on the Agenda may be made without notice, by the unanimous resolution of the meeting. The Chairperson shall explain to the meeting why the item is not on the agenda and the reason why discussion of the item cannot be delayed until a subsequent meeting.

## **2 Oral Reports**

### **2.1 Community Plan**

### **2.2 Roading**



### 3. Reports

## RESOURCE CONSENT APPLICATIONS AND APPROVALS FOR 31 AUGUST TO 12 OCTOBER 2015

### Purpose

1. In accordance with an agreement reached with the Makara/Ohariu Community Board, the purpose of this report is to advise the Board of all resource consents lodged, along with decisions made by Officers acting under delegated authority, on land use and subdivision resource consent applications.

### Recommendation

That the Makara/Ohariu Community Board:

1. Receive the information.

### Background

2. This report advises the Community Board of resource consents lodged and decisions made during the period 31 August to 12 October 2015.

### Discussion

3. For the period from 31 August to 12 October 2015, there were five applications lodged with the Council.

<b>Service Request</b>	<b>Address</b>	<b>Applicant</b>
<b>339480</b>	<b>48A Ashton Fitchett Drive</b>	<b>R &amp; Design Limited</b>
Land use consent for a second household unit.		
<b>341932</b>	<b>200 Parkvale Road</b>	<b>Cassandra Pierce</b>
Land use consent for conversion of a woolshed to a self-contained unit with an accessory building.		
<b>341266</b>	<b>583 Ohariu Valley Road</b>	<b>Craig Shephard</b>
Land use consent for a bird aviary.		
<b>341331</b>	<b>408 Ohariu Valley Road</b>	<b>Paul Sinclair</b>
Land use consent for additions for an existing dwelling.		

<b>342349</b>	<b>631 Makara Road</b>	<b>The Office of Treaty Settlements</b>
Change of conditions to SR258506 for a reduction in scale of the proposed urupa, and for a change of consent holder.		

4. For the period from 31 August to 12 October 2015, there were two applications approved under delegated authority.

<b>Service Request</b>	<b>Address</b>	<b>Applicant</b>
<b>339480</b>	<b>48A Ashton Fitchett Drive</b>	<b>R &amp; Design Limited</b>
Land use consent for a second household unit.		
<b>338678</b>	<b>206 South Makara Road</b>	<b>Emma O'Callaghan</b>
Subdivision consent for a two lot boundary adjustment.		

## Attachments

Nil

Author	Kiri Whiteman, Executive Support Officer
Authoriser	Anthony Wilson, Chief Asset Officer

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## 2016 MEETING SCHEDULE

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### Purpose

1. To seek the Makara/Ohariu Community Board's approval for a schedule of ordinary meetings for the period January to September 2016.

### Recommendations

That the Makara/Ohariu Community Board:

1. Receive the information.
2. Adopt the 6 weekly meeting schedule for the period January to September 2016 (Attachment 1).
3. Agree to start its meetings at 7.30pm.
4. Agree that the venue for its 12 February meeting shall be the Makara Hall with the venue alternating thereafter between the Makara Hall and the Ohariu Valley Hall.

### Background

2. Part 7 of the Local Government Official Information and Meetings Act 1987 and Clause 19 Schedule 7 of the Local Government Act 2002 requires a local authority to hold meetings at the times and places that it appoints. If the local authority adopts a schedule of meetings, the schedule may cover any future period that the local authority considers appropriate.
3. Meetings must be conducted in accordance with Part 7 of the Local Government Official Information and Meetings Act 1987.

### Discussion

4. The proposed schedule for the Board has been prepared for 2016 (refer to Attachment 1). The adoption of this schedule will allow for the planning of the Board's work programme and enable elected members to plan its commitments accordingly.

### Next Actions

5. Once the Board has adopted its 2016 meeting schedule, the meetings will be publicly notified in accordance with legislation.

### Attachments

Attachment 1. 2016 schedule

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Author	Claire Gilray, Governance Advisor
Authoriser	Crispian Franklin, Governance Team Leader

## **SUPPORTING INFORMATION**

### **Consultation and Engagement**

The Makara/Ohariu Community Board's decision regarding the frequency of its meetings and the adoption of its meeting cycle is being sought.

### **Treaty of Waitangi considerations**

There are no Treaty of Waitangi implications.

### **Financial implications**

There are costs associated with advertising the Board meetings.

### **Policy and legislative implications**

Part 7 of the Local Government Official Information and Meetings Act 1987 and Clause 19 Schedule 7 of the Local Government Act 2002 requires a local authority to hold meetings at the times and places that it appoints, and if the local authority adopts a schedule of meetings the schedule may cover any future period that the local authority considers appropriate.

### **Risks / legal**

Meetings must be conducted in accordance with Part 7 of the Local Government Official Information and Meetings Act 1987.

### **Climate Change impact and considerations**

There are no climate change impact considerations.

### **Communications Plan**

Meetings will be advertised in accordance with Part 7 section 46 of the Local Government Official Information and Meetings Act 1987.

2016 MEETING CALENDAR

2016	January	February	March	April	May	June	July	August	September	October	November	December
AT												
UN					1							
ION		1			2			1				
UE		2	1		3			2			1	
FED		3	2		4	1		3			2	
HU		4	3		5	2		4	1		3	1
RI	1	New Year's Day	4	1	6	3	1	5	2		4	2
AT	2		Waitangi Day									
UN	3			2	7	4	2	6	3	2016 Local Government Elections	5	3
ION	4	Day After New Year's Day	Waitangi Day Observed	3	8	5	3	7	4		6	4
UE	5			4	9	6	Queen's Birthday	4	8	5	7	5
FED	6			5	10	7		5	9	6	8	6
HU	7			6	11	8	6	10	7		9	7
RI	8			7	12	9	7	11	8		10	8
AT	9			8	13	10	8	12	9		11	9
UN	10			9	14	11	9	13	10		12	10
ION	11			10	15	12	10	14	11		13	11
UE	12			11	16	13	11	15	12		14	12
FED	13			12	17	14	12	16	13		15	13
HU	14	MOCB		13	18	15	13	17	14		16	14
RI	15			14	19	16	14	18	15		17	15
AT	16			15	20	17	15	19	16		18	16
UN	17			16	21	18	16	20	17		19	17
ION	18	Anniversary Day		17	22	19	17	21	18		20	18
UE	19			18	23	20	18	22	19	Labour Day	21	19
FED	20			19	24	21	19	23	20		22	20
HU	21			20	25	22	20	24	21		23	21
RI	22			21	26	23	21	25	22		24	22
AT	23			22	27	24	22	26	23		25	23
UN	24			23	28	25	23	27	24		26	24
ION	25			24	29	26	24	28	25		27	25
UE	26			25	30	27	25	29	26		28	26
FED	27			26	31	28	26	30	27		29	27
HU	28			27		29	27	31	28		30	28
RI	29			28								
AT	30			29								
UN	31			30								

Key MOCB Makara/Ohariu Community Board

DRAFT as at 15 July 2015



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## FORWARD PROGRAMME

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### Purpose

1. To provide a current draft work programme for the Board's consideration.

### Recommendations

That the Makara/Ohariu Community Board:

1. Receive the information.
2. Approve its current draft work programme subject to any alterations, additions or deletions deemed necessary.

### Discussion

2. The Forward Programme as its currently stands is outlined below:

Thursday, 3 December 2015 (Ohariu Valley Hall)
<ul style="list-style-type: none"><li>• Forward Programme</li><li>• Community Plan</li></ul>

### Attachments

Nil

Author	Claire Gilray, Governance Advisor
Authoriser	Crispian Franklin, Governance Team Leader