



WELLINGTON REGIONAL AMENITIES FUND JOINT COMMITTEE

CONFIRMED MINUTES

FRIDAY 22 AUGUST, 2014
1.09PM to 1.50PM

UPPER HUTT COUNCIL CHAMBERS
UPPER HUTT CITY COUNCIL OFFICES
LEVEL 3, CIVIC ADMINISTRATION BUILDING,
838-842 FERGUSSON DRIVE,
UPPER HUTT

PRESENT:

Mayor Ross Church	Kapiti Coast District Council	1.09 pm – 1.50 pm
Mayor Wayne Guppy	Upper Hutt City Council	1.09 pm – 1.50 pm
Mayor Nick Leggett	Porirua City Council	1.09 pm – 1.40 pm, 1.43 pm – 1.50 pm
Mayor Lyn Patterson	Masterton District Council	1.09 pm – 1.50 pm
Mayor Celia Wade Brown	Wellington City Council	1.09 pm – 1.50 pm
Mayor Ray Wallace	Hutt City Council	1.09 pm – 1.50 pm

APOLOGIES

None

DEMOCRATIC SERVICES OFFICERS IN ATTENDANCE

- Lynlee Baily, Governance Team Leader
- Talava Sene, Councillor Support Advisor

OTHERS ATTENDEES

- Felicity Birch, Wellington City Council, Fund Manager
- Megan Williams, Marketing and Development Manager, New Zealand Festival
- Patrick Dougherty, CE of Kāpiti Coast District Council
- Wendy Walker, General Manager Strategy and Planning from Porirua City Council

NOTED

No apologies were received.

WELCOME

Lynlee Baily, Governance Team Leader, Wellington City Council, opened the meeting noting that under the Terms of Reference, as this is the first meeting of the Committee since the 2013 Local Government elections, a new Chair is to be appointed.

Mayor Leggett, Porirua City Council, was welcomed to the meeting. It was noted that until Porirua City Council was formally received as a new member, Mayor Leggett was welcome to participate in the discussions, however he was unable to exercise a vote.

The order of the agenda was amended with leave of the meeting.

1. NOMINATION OF CHAIR

Moved Mayor Patterson, seconded Mayor Wallace the motion that Mayor Celia Wade-Brown be nominated as the Chair of the Wellington Regional Amenities Fund Joint Committee.

RESOLVED:

THAT the Wellington Regional Amenities Fund Joint Committee:

1. Approve Mayor Celia Wade-Brown as the Chair of the Wellington Regional Amenities Fund Joint Committee.

CARRIED

CONFIRMATION OF MINUTES - 27 SEPTEMBER 2013

Moved Mayor Wade-Brown, seconded Mayor Guppy

RESOLVED

THAT the Wellington Regional Amenities Fund Joint Committee:

1. Approve the minutes of the meeting held on 27 September 2013, having been circulated, that they be taken as read and confirmed as an accurate record of that meeting.

CARRIED

CONFLICT OF INTEREST DECLARATION

Mayor Wade-Brown, declared a conflict of interest with the following item:

Report 3: Report from the New Zealand Festival.

LATE AGENDA ITEM

Mayor Wade-Brown presented the following late item for inclusion in the Agenda:

Report 4: Amendment to the Terms of Reference of the Wellington Regional Amenities Fund

Reason why the item is not on the agenda:

The official notification of Porirua City Council to join the fund was received after the close of the agenda

Reason why the discussions of the item cannot be delayed until a subsequent meeting:

The decision of the member councils is required for the next Wellington Regional Amenities Fund meeting. To enable Porirua City Council to take part in the funding decisions for the 2014/15 funding round.

Moved Mayor Patterson, seconded Mayor Wallace

RESOLVED:

THAT the Wellington Regional Amenities Fund Joint Committee:

1. Receive the late item (Report 4) not on the agenda.

CARRIED

2. FUND CRITERIA AND PRIORITIES FOR THE WELLINGTON REGIONAL AMENITIES FUND

Moved Mayor Wallace, seconded Mayor Church

RESOLVED:

THAT the Wellington Regional Amenities Fund Joint Committee:

1. Receive the information.
2. Agree with the criteria and priorities for the Fund.
3. Approve the call for expressions of interest for the 2014/15 round.

CARRIED

3. REPORT FROM THE NEW ZEALAND FESTIVAL

Mayor Wade-Brown declared a conflict of interest and handed the meeting to Mayor Ross to Chair for this item.

Key discussion points:

- Megan Williams, Marketing and Development Manager, New Zealand Festival addressed the meeting about the funding request towards research and a business case for a new New Zealand Festival model.
- The Committee noted that due to the nature of the events managed and run by the New Zealand Festival, and the importance of these to Wellington City, this will be a one-off funding approval for a feasibility study for New Zealand Festival.
- The Committee agreed that the purpose of the Wellington Regional Amenities Fund is not for research purposes and must not be viewed as such.

(Mayor Leggett left the meeting at 1.40pm)

(Mayor Leggett returned to the meeting at 1.43pm)

Moved Mayor Wallace, seconded Mayor Guppy

RESOLVED:

THAT the Wellington Regional Amenities Fund Joint Committee:

1. Receive the information.
2. Agree that approval is made for \$132,200 towards research and developing a business case for the new New Zealand Festival (grant does not include contingency amount).

CARRIED

