

**ORDINARY MEETING**

**OF**

**STRATEGY AND POLICY COMMITTEE**

**MINUTES**

**Time:** 9:30am  
**Date:** Thursday, 12 November 2020  
**Venue:** Ngake (16.09)  
Level 16, Tahiwī  
113 The Terrace  
Wellington

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**PRESENT**

Mayor Foster  
Councillor Calvert (Deputy Chair)  
Councillor Condie  
Councillor Day (Chair)  
Councillor Fitzsimons  
Councillor Foon  
Deputy Mayor Free  
Councillor Matthews  
Councillor O'Neill  
Councillor Pannett  
Councillor Rush  
Councillor Sparrow  
Councillor Woolf  
Councillor Young



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## 1. Meeting Conduct

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### 1.1 Karakia

The Chairperson declared the meeting open at 9:31 am and invited members to stand and read the following karakia to open the meeting.

**Whakataka te hau ki te uru,  
Whakataka te hau ki te tonga.  
Kia mākinakina ki uta,  
Kia mātaratara ki tai.  
E hī ake ana te atākura.  
He tio, he huka, he hauhū.  
Tihei Mauri Ora!**

Cease oh winds of the west  
and of the south  
Let the bracing breezes flow,  
over the land and the sea.  
Let the red-tipped dawn come  
with a sharpened edge, a touch of frost,  
a promise of a glorious day

### 1.2 Apologies

**Moved Councillor Day, seconded Deputy Mayor Free, the following motion**

#### **Resolved**

That the Strategy and Policy Committee:

1. Accept the apologies received from Councillor Paul for absence, and from Councillor Pannett and Councillor Fitzsimons for early departure.

**Carried**

### 1.3 Conflict of Interest Declarations

No conflicts of interest were declared.

### 1.4 Confirmation of Minutes

**Moved Councillor Day, seconded Councillor Matthews, the following motion**

#### **Resolved**

That the Strategy and Policy Committee:

1. Approve the minutes of the Strategy and Policy Committee meetings held on 29 October 2020 and 4 November 2020, having been circulated, that they be taken as read and confirmed as an accurate record of that meeting.

**Carried**

### 1.5 Items not on the Agenda

There were no items not on the agenda.

## **1.6 Public Participation**

### **1.6.1 Kio Bay residents**

Representing Kio Bay residents, Arthur Klap, Tania Devereux and Chris Calvi-Freeman spoke about the residents' concerns regarding safety of proposed Tahitai cycle path alignment.

## **Tabled documents**

### **Attachments**

- 1 Kio Bay residents
- 2 Petitioner Darcy Mellsop

(Councillor O'Neill joined the meeting at 9:38 am)

(Mayor Foster joined the meeting at 9:45 am)

(Mayor Foster left the meeting at 9:51 am)

(Mayor Foster returned to the meeting at 9:53 am)

(Mayor Foster left the meeting at 10:00 am)

The meeting adjourned at 10:00 am and reconvened at 10:03 am with the following members present: Councillor Calvert, Councillor Condie, Councillor Day, Councillor Fitzsimons, Councillor Foon, Deputy Mayor Free, Councillor Matthews, Councillor O'Neill, Councillor Pannett, Councillor Sparrow, Councillor Woolf, Councillor Young

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## 2. Petitions

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(Councillor O'Neill left the meeting at 10:06 am)  
(Councillor Matthews left the meeting at 10:06 am)  
(Councillor Matthews returned to the meeting 10:09 am)

### 2.1 E-petition: Half-sized option for Council rubbish bags

**Moved Councillor Foon, seconded Deputy Mayor Free, the following motion**

**Resolved**

That the Strategy and Policy Committee:

1. Receive the information and thank the petitioner.
2. **Request officers to investigate the feasibility of half-sized rubbish bags and report back to the Strategy and Policy Committee by February 2021.**

**Carried**

**Secretarial note:** The petitioner, Darcy Mellsop, spoke to his petition.

**Secretarial note:** Councillor Foon moved the original motion with amendments (supported by officers) as marked in red.

**Secretarial note:** The motion moved by Councillor Foon and seconded by Deputy Mayor Free was taken part by part, the divisions for which are as follows:

Clause 1:

**For:**

Councillor Calvert  
Councillor Condie  
Councillor Day  
Councillor Fitzsimons  
Councillor Foon  
Deputy Mayor Free  
Councillor Matthews  
Councillor Pannett  
Councillor Sparrow  
Councillor Woolf  
Councillor Young

**Against:**

None

**Absent:**

Mayor Foster  
Councillor O'Neill  
Councillor Paul  
Councillor Rush

Majority Vote: 11:0

**Carried**

Clause 2:

**For:**

Councillor Condie  
Councillor Day  
Councillor Fitzsimons  
Councillor Foon  
Deputy Mayor Free  
Councillor Matthews  
Councillor Pannett  
Councillor Sparrow

**Against:**

Councillor Calvert  
Councillor Woolf  
Councillor Young

**Absent:**

Mayor Foster  
Councillor O'Neill  
Councillor Paul  
Councillor Rush

Majority Vote: 8:3

**Carried**

### **3. General Business**

The meeting adjourned at 10:14 am and reconvened at 10:32 with the following members present: Councillor Calvert, Councillor Condie, Councillor Day, Councillor Fitzsimons, Councillor Foon, Councillor Matthews, Councillor O'Neill, Councillor Pannett, Councillor Rush, Councillor Sparrow, Councillor Woolf, Councillor Young

#### **3.1 Solid Waste Bylaw Adoption**

**Moved Councillor Foon, seconded Councillor Condie, the following motion**

**Recommendation/s**

That the Strategy and Policy Committee:

1. Receive the information.
2. Recommend to Council that it adopt the proposed Bylaw (as Attached) including the changes that have arisen following consultation, including amendments related to the following:
  - i. Multi-unit dwelling waste management and minimisation planning provisions and standards
  - ii. Event waste minimisation-related requirements and planning standards
  - iii. Construction and demolition waste management and minimisation requirements and planning standards
  - iv. Waste operator licensing-related provisions, and
  - v. Bylaw control provisions.
3. Note that the submission from Earthlink requesting the Council to exempt charity and



not-for-profit groups from the future application of waste operator and facility licensing.

4. Note that the current liability to Council for carbon at Southern Landfill under the Emissions Trading Scheme sits at around \$1.5 – \$2 million per annum, and is expected to significantly increase, **and that emissions from the Councils Southern landfill represent 82 % of Council emissions and 4% of Wellington City's emissions profile.** This bylaw, through the promotion of waste minimisation, will help mitigate the financial impacts of this liability for the Council and residents of Wellington City.
5. Note that as a part of the development of the Waste Operator Licensing system the following will be considered:
  - i. the potential establishment of waste operator licensing standards requiring mandatory recycling with any commercial waste service provided to a household, including multi-unit dwellings, and
  - ii. The introduction of waste receptacle/wheelie bin size restrictions.
6. Note that officers will undertake an operational review of waste servicing on private roads within Wellington City in 2021/2022.
7. Note that a multi-unit dwelling service-level review is required for consideration as part of the Council's Long-term Plan deliberations in June 2021.
8. Note that as part of the review of the Bylaw controls in 2022, the following will be considered:
  - i. The outcomes of the multi-unit dwelling service level review.
  - ii. The potential establishment of mandatory waste separation rules applicable to households and businesses using waste and recycling and, if applicable, organics kerbside collection services.
  - iii. The effectiveness and potential review of the \$2 million trigger relevant to the new construction and demolition waste planning standards.
9. Note that officers will work collaboratively with other territorial authorities in the Wellington region, with the goal of developing:
  - i. Transparent best practice guidance for the purpose of providing clarity as to what 'adequate storage' means in context to multi-unit developments of varying size
  - ii. A regional event waste minimisation plan template as support for event managers
  - iii. Additional regional-level event waste guidance to support and inform the use of reusable materials at events
  - iv. A post-event waste analysis report template as support for event managers
10. Note the inclusion of mandatory requirements for the separation of all electronic waste

as a condition of use for domestic waste service users at the Southern Landfill, and the potential costs for respective waste service users.

11. Note that when considering the officer recommendation to establish new mandatory requirements requiring the separation of all electronic waste as a condition of use for domestic waste service users at the Southern Landfill, the potential costs for respective waste service users are acknowledged.
12. Note the resourcing implication estimates in Attachment 1 (see Attachment 3).
13. Agree to delegate to the Chief Executive and Waste ~~Minimisation~~ **Free Wellington** Portfolio Leader the authority to amend the new Solid Waste Management and Minimisation Bylaw to include any amendments agreed by the Committee at this meeting, and any associated minor consequential edits, prior to the bylaw being presented to the Council.
14. **Note that a related review of Bylaw enforcement has the potential to help reduce littering within Wellington City, and reduce the costs associated with the management of littering and illegal waste dumping for the Council.**
15. **Note that officers will add into the LTP a set of recommendations in response to the WCC Waste Survey that have accompanied the By Law.**

**Secretarial note:** Councillor Foon moved the original motion with amendments (supported by officers) as marked in red.

The meeting adjourned at 10:39 am and reconvened at 10:42 am with the following members present: Councillor Calvert, Councillor Condie, Councillor Day, Councillor Fitzsimons, Councillor Foon, Councillor Matthews, Councillor O'Neill, Councillor Pannett, Councillor Rush, Councillor Sparrow, Councillor Woolf, Councillor Young

**Moved Councillor Pannett, seconded Councillor Matthews, the following amendment**

**Resolved**

That the Strategy and Policy Committee:

- 3A. Note that the submission from Earthlink requesting the Council to exempt charity and not-for-profit groups from the future application of waste operator and facility licensing and that council officers will work with such groups to try and minimise the regulatory burden as much as possible.
- 7A. Agree that a multi-unit dwelling service-level review is required for consideration as part of the Council's Long-term Plan deliberations in June 2021 but all existing council waste and recycling services for multi-unit buildings remain in place and that equity of

level of service with non multi-unit dwellings will be a key consideration.

- 8A. Agree that as a part of the development of the Waste Operator Licensing system the following will be considered and are supported in principle:
- i the potential establishment of waste operator licensing standards requiring mandatory recycling with any commercial waste service provided to a household, including multi-unit dwellings. Note that composting will be considered as a future area of development as the necessary infrastructure is developed and
  - ii the introduction of waste receptacle/wheelie bin size restrictions.
16. Include wording where appropriate to show a commitment to the circular economy before approval at Council and to also insert where appropriate language from the waste hierarchy to include the need to reduce and reuse resources rather than just recycling and managing waste.
17. Direct officers to, as part of the review, report back to council on the introduction of mandatory recycling to household Wellington City Council waste service users (Council kerbside waste receptacles) that have access to a Council provided recycling service. These would align with the kerbside waste disposal restrictions with the restrictions applicable to domestic waste service users at the Southern Landfill. This would translate into restrictions related to the disposal of the following matters into WCC waste containers:
- Glass bottles and jars
  - Cardboard
  - Recyclable paper
  - Aluminium cans
  - Steel cans, and
  - plastics types/# 1 (excluding plastic meat trays), 2 and 5.

**Carried**

**Secretarial note:** The amendment moved by Councillor Pannett and seconded by Councillor Matthews was taken part by part, the divisions for which are as follows:

Clauses 3A, 8A, 16 and 17:

**For:**

Councillor Condie  
Councillor Day  
Councillor Fitzsimons  
Councillor Foon  
Councillor Matthews  
Councillor O'Neill  
Councillor Pannett  
Councillor Rush  
Councillor Sparrow

**Against:**

Councillor Calvert  
Councillor Woolf  
Councillor Young

**Absent:**

Mayor Foster  
Deputy Mayor Free  
Councillor Paul

Majority Vote: 9:3

**Carried**

Clause 7A:

**For:**

Councillor Day  
Councillor Fitzsimons  
Councillor Foon  
Councillor Matthews  
Councillor O'Neill  
Councillor Pannett  
Councillor Rush

**Against:**

Councillor Calvert  
Councillor Condie  
Councillor Sparrow  
Councillor Woolf  
Councillor Young

**Absent:**

Mayor Foster  
Deputy Mayor Free  
Councillor Paul

Majority Vote: 7:5

**Carried**

**Moved Councillor Foon, seconded Councillor Condie, the following substantive motion**

**Resolved**

That the Strategy and Policy Committee:

1. Receive the information.
2. Recommend to Council that it adopt the proposed Bylaw (as Attached) including the changes that have arisen following consultation, including amendments related to the following:
  - i. Multi-unit dwelling waste management and minimisation planning provisions and standards
  - ii. Event waste minimisation-related requirements and planning standards
  - iii. Construction and demolition waste management and minimisation requirements and planning standards
  - iv. Waste operator licensing-related provisions, and
  - v. Bylaw control provisions.
3. Note the submission from Earthlink requesting the Council to exempt charity and not-for-profit groups from the future application of waste operator and facility licensing and that council officers will work with such groups to try and minimise the regulatory burden as much as possible.
4. Note that the current liability to Council for carbon at Southern Landfill under the Emissions Trading Scheme sits at around \$1.5 – \$2 million per annum, and is expected to significantly increase, and that emissions from the Councils Southern landfill represent 82 % of Council emissions and 4% of Wellington City's emissions profile. This bylaw, through the promotion of waste minimisation, will help mitigate the

financial impacts of this liability for the Council and residents of Wellington City.

5. Note that as a part of the development of the Waste Operator Licensing system the following will be considered:
  - i. the potential establishment of waste operator licensing standards requiring mandatory recycling with any commercial waste service provided to a household, including multi-unit dwellings, and
  - ii. The introduction of waste receptacle/wheelie bin size restrictions.
6. Note that officers will undertake an operational review of waste servicing on private roads within Wellington City in 2021/2022.
7. Agree that a multi-unit dwelling service-level review is required for consideration as part of the Council's Long-term Plan deliberations in June 2021 but all existing council waste and recycling services for multi-unit buildings remain in place and that equity of level of service with non multi-unit dwellings will be a key consideration.
8. Agree that as a part of the development of the Waste Operator Licensing system the following will be considered and are supported in principle:
  - i the potential establishment of waste operator licensing standards requiring mandatory recycling with any commercial waste service provided to a household, including multi-unit dwellings. Note that composting will be considered as a future area of development as the necessary infrastructure is developed and
  - ii the introduction of waste receptacle/wheelie bin size restrictions.
9. Note that officers will work collaboratively with other territorial authorities in the Wellington region, with the goal of developing:
  - i. Transparent best practice guidance for the purpose of providing clarity as to what 'adequate storage' means in context to multi-unit developments of varying size
  - ii. A regional event waste minimisation plan template as support for event managers
  - iii. Additional regional-level event waste guidance to support and inform the use of reusable materials at events
  - iv. A post-event waste analysis report template as support for event managers
10. Note the inclusion of mandatory requirements for the separation of all electronic waste as a condition of use for domestic waste service users at the Southern Landfill, and the potential costs for respective waste service users.
11. Note that when considering the officer recommendation to establish new mandatory requirements requiring the separation of all electronic waste as a condition of use for domestic waste service users at the Southern Landfill, the potential costs for respective waste service users are acknowledged.

12. Note the resourcing implication estimates in Attachment 1 (see Attachment 3).
13. Agree to delegate to the Chief Executive and Waste Free Wellington Portfolio Leader the authority to amend the new Solid Waste Management and Minimisation Bylaw to include any amendments agreed by the Committee at this meeting, and any associated minor consequential edits, prior to the bylaw being presented to the Council.
14. Note that a related review of Bylaw enforcement has the potential to help reduce littering within Wellington City, and reduce the costs associated with the management of littering and illegal waste dumping for the Council.
15. Note that officers will add into the LTP a set of recommendations in response to the WCC Waste Survey that have accompanied the By Law.
16. Include wording where appropriate to show a commitment to the circular economy before approval at Council and to also insert where appropriate language from the waste hierarchy to include the need to reduce and reuse resources rather than just recycling and managing waste.
17. Direct officers to as part of the review, report back to council on the introduction of mandatory recycling to household Wellington City Council waste service users (Council kerbside waste receptacles) that have access to a Council provided recycling service. These would align with the kerbside waste disposal restrictions with the restrictions applicable to domestic waste service users at the Southern Landfill. This would translate into restrictions related to the disposal of the following matters into WCC waste containers:
  - Glass bottles and jars
  - Cardboard
  - Recyclable paper
  - Aluminium cans
  - Steel cans, and
  - plastics types/# 1 (excluding plastic meat trays), 2 and 5

**Carried**

### **Attachments 1, 2, 3**

Reference to be made to item 3.1 of the Strategy and Policy Committee meeting agenda of 12 November 2020: Solid Waste Bylaw Adoption

**Secretarial note:** The substantive motion moved by Councillor Foon and seconded by Councillor Condie was taken part by part, the divisions for which are as follows:

Clauses 1 and 2:

**For:**

Councillor Calvert  
Councillor Condie  
Councillor Day  
Councillor Fitzsimons  
Councillor Foon  
Councillor Matthews  
Councillor O'Neill  
Councillor Pannett  
Councillor Rush  
Councillor Sparrow  
Councillor Woolf  
Councillor Young

**Against:**

None

**Absent:**

Mayor Foster  
Deputy Mayor Free  
Councillor Paul

Majority Vote: 15:0

**Carried**

Clauses 3 and 4:

**For:**

Councillor Condie  
Councillor Day  
Councillor Fitzsimons  
Councillor Foon  
Councillor Matthews  
Councillor O'Neill  
Councillor Pannett  
Councillor Rush  
Councillor Sparrow

**Against:**

Councillor Calvert  
Councillor Woolf  
Councillor Young

**Absent:**

Mayor Foster  
Deputy Mayor Free  
Councillor Paul

Majority Vote: 9:3

**Carried**

Clauses 5 and 6:

**For:**

Councillor Calvert  
Councillor Condie  
Councillor Day  
Councillor Fitzsimons  
Councillor Foon  
Councillor Matthews  
Councillor O'Neill  
Councillor Pannett  
Councillor Rush

**Against:**

None

**Absent:**

Mayor Foster  
Deputy Mayor Free  
Councillor Paul

Councillor Sparrow  
Councillor Woolf  
Councillor Young

Majority Vote: 12:0

**Carried**

Clauses 7 and 8:

**For:**

Councillor Condie  
Councillor Day  
Councillor Fitzsimons  
Councillor Foon  
Councillor Matthews  
Councillor O'Neill  
Councillor Pannett  
Councillor Rush

**Against:**

Councillor Calvert  
Councillor Sparrow  
Councillor Woolf  
Councillor Young

**Absent:**

Mayor Foster  
Deputy Mayor Free  
Councillor Paul

Majority Vote: 8:4

**Carried**

Clauses 9, 10, 11, 12 and 13:

**For:**

Councillor Calvert  
Councillor Condie  
Councillor Day  
Councillor Fitzsimons  
Councillor Foon  
Councillor Matthews  
Councillor O'Neill  
Councillor Pannett  
Councillor Rush  
Councillor Sparrow  
Councillor Woolf  
Councillor Young

**Against:**

None

**Absent:**

Mayor Foster  
Deputy Mayor Free  
Councillor Paul

Majority Vote: 12:0

**Carried**



Clauses 14, 15,16 and 17:

**For:**

Councillor Condie  
Councillor Day  
Councillor Fitzsimons  
Councillor Foon  
Councillor Matthews  
Councillor O'Neill  
Councillor Pannett  
Councillor Rush  
Councillor Sparrow

**Against:**

Councillor Calvert  
Councillor Woolf  
Councillor Young

**Absent:**

Mayor Foster  
Deputy Mayor Free  
Councillor Paul

Majority Vote: 9:3

**Carried**

(Deputy Mayor Free returned to the meeting 11:16 am)

### 3.2 E-scooter Licensing

#### Moved Councillor Condie, seconded Deputy Mayor Free, the following motion

##### Resolved

That the Strategy and Policy Committee:

1. Receive the information.
2. Agree to approve the issuing of up to two licences to operate shared e-scooter schemes.
3. Agree to alter resolution 6 of the public hire electric scooter report, presented to the Strategy and Policy Committee on 21 May 2020 from:

"Agree that subject to adoption of the amended Trading in Public Places Policy the Council will call for expressions of interest to operate public share e-scooter schemes from 2021 and beyond, with favourable consideration given to using local or NZ-owned companies/operators."

To:

"Agree that the Council will call for expressions of interest to operate public share e-scooter schemes from 2021 and beyond, with favourable consideration given to using local or NZ-owned companies/operators. Note that the updated Trading in Public Places Policy, due to be consulted on in 2021, will include shared micromobility and this consultation will allow the community to provide additional feedback. The licences issued will allow for them to be modified based on any final changes agreed in the updated policy."

4. Agree **Note** a per-trip fee structure, with the initial amount set at \$0.11 per trip taken in Wellington City, **with a minimum price of \$0.10 per trip.**

**Carried**

**Secretarial note:** Councillor Condie moved the original motion with amendments (supported by officers) as marked in red.

The meeting concluded at 11:23 am with the reading of the following karakia:

<b>Unuhia, unuhia, unuhia ki te uru tapu nui</b>	Draw on, draw on
<b>Kia wātea, kia māmā, te ngākau, te tinana, te wairua</b>	Draw on the supreme sacredness To clear, to free the heart, the body
<b>I te ara takatū</b>	and the spirit of mankind
<b>Koia rā e Rongo, whakairia ake ki runga</b>	Oh Rongo, above (symbol of peace)
<b>Kia wātea, kia wātea</b>	Let this all be done in unity
<b>Āe rā, kua wātea!</b>	

Authenticated: \_\_\_\_\_

Chair