
MINUTES

THURSDAY 1 AUGUST 2013

**9.18am – 10.28am, 10.51am – 12.34pm,
1.24pm – 3.08pm, 3.38pm – 4.22pm**

**Committee Room One
Ground Floor, Council Offices
101 Wakefield St
Wellington**

PRESENT:

Mayor Wade-Brown	(9.18am – 10.28am, 11.03am – 12.27pm, 1.24pm – 3.01pm, 3.04pm – 3.08pm, 3.38pm – 4.22pm)
Councillor Ahipene-Mercer	(9.18am – 10.28am, 11.03am – 12.34pm)
Councillor Best (Deputy Chair)	(9.18am – 10.28am, 11.24am – 12.34pm, 1.24pm – 3.08pm, 3.38pm – 4.22pm)
Councillor Cook	(9.18am – 10.28am, 10.51am – 12.34pm, 1.24pm – 2.50pm, 3.38pm – 3.53pm, 3.55pm - 4.19pm)
Councillor Coughlan	(9.30am – 10.28am, 10.51am – 11.31am)
Councillor Eagle	(9.27am – 10.28am, 10.51am – 12.34pm, 3.38pm – 4.22pm)
Councillor Foster (Chair)	(9.18am – 10.28am, 10.51am – 12.04pm, 12.07pm - 12.34pm, 1.24pm – 3.08pm, 3.38pm – 4.22pm)
Councillor Lester	(9.18am – 10.28am, 10.51am – 12.34pm, 1.32pm – 3.08pm, 3.38pm – 4.14pm)
Councillor McKinnon	(9.18am – 9.46am, 11.03am – 11.58am, 12.05pm – 12.09pm, 1.24pm – 3.08pm, 3.38pm – 4.22pm)
Councillor Marsh	(9.27am – 10.14am, 11.02am – 11.43am, 11.49am – 12.34pm, 1.38pm – 3.08pm, 3.38pm – 4.12pm, 4.17pm - 4.22pm)
Councillor Morrison	(9.35am – 10.28am, 11.15am – 12.27pm, 1.24pm – 3.08pm, 3.38pm – 3.47pm, 3.49pm - 4.22pm)
Councillor Pannett	(9.18am – 10.28am, 10.51am – 12.34pm, 1.24pm – 3.08pm, 3.38pm – 4.22pm)
Councillor Pepperell	(9.18am – 10.28am, 10.51am – 11.43am, 12.03pm - 12.34pm)
Councillor Ritchie	(9.18am – 10.25am, 10.26am – 10.28am, 10.51am – 11.55am, 11.59am - 12.34pm, 1.24pm – 2.57pm, 2.59pm - 3.08pm, 3.42pm – 4.22pm)

APOLOGIES:

Councillor Cook (lateness)
Councillor Gill

187/13P **APOLOGIES**
(1215/52/IM)

Moved Councillor Foster, seconded Councillor Best, the motion that the Strategy and Policy Committee receive apologies for lateness from Councillor Cook.

The motion was put and declared CARRIED.

RESOLVED:

THAT the Strategy and Policy Committee:

1. *Receive apologies for absence from Councillor Gill and apologies for lateness from Councillor Cook.*

188/13P **PUBLIC PARTICIPATION**
(1215/52/IM)

NOTED:

There was no public participation.

189/13P **CONFLICT OF INTEREST DECLARATIONS**
(1215/52/IM)

NOTED:

There were no conflicts of interest declared.

190/13P **ORAL HEARINGS – OUR CAPITAL SPACES**
Schedule of Oral Submitters.
(1215/52/IM)

(REPORT 1)

NOTED:

1. Graham Weir (submission number 77) addressed the meeting in support of his submission.

TABLED INFORMATION: PowerPoint and Handout reference 190/13P(a).

(During the submission from Mr Weir, Councillor Eagle joined the meeting at 9.27am.)

(During the submission from Mr Weir, Councillor Marsh joined the meeting at 9.27am.)

(During the submission from Mr Weir, Councillor Coughlan joined the meeting at 9.30am.)

(During the submission from Mr Weir, Councillor Morrison joined the meeting at 9.35am.)

2. Richard Beddie representing the Fitness New Zealand Inc (submission number 71) addressed the meeting in support of the submission.

(During the submission from, Mr Beddie Councillor McKinnon left the meeting at 9.46m.)

3. Michael Gibson (submission number 72) did not address the meeting in support of his submission.
4. John Baddiley (submission number 127) addressed the meeting in support of his submission.
5. Lou Hunt representing the Revolve Cycling Club (submission number 106) addressed the meeting in support of the submission.
6. Ashley Burgess representing the Wellington Off-Road Riding Department (submission number 155) addressed the meeting in support of the submission.

(During the submission from Ms Burgess, Councillor Marsh left the meeting at 10.14am.)

7. Dean Stanley Representing the Royal Port Nicholson Yacht Club (submission number 161) addressed the meeting in support of the submission.

TABLED INFORMATION: Handout reference 190/13P(b).

(During the submission from Mr Stanley, Councillor Marsh returned to the meeting at 10.16am.)

191/13P **ORDER OF BUSINESS**
(1215/52/IM)

NOTED:

The Chair advised that as there was gap in the oral hearings, the following reports would be considered:

- Report 2 - Adoption of Final Wellington City Council Consolidated Bylaw 2012 Part 8: Water Services
- Report 6 - TRAFINZ Conference, Rotorua, 3-6 September 2013.

192/13P **ADOPTION OF FINAL WELLINGTON CITY COUNCIL
CONSOLIDATED BYLAW 2012
PART 8: WATER SERVICES**

Report of Paul Glennie - Team Leader, Strategic Planning (City Networks)
and Haydn Read – Manager Strategic Asset Planning.

(1215/52/IM)

(REPORT 2)

Moved Councillor Best, seconded Councillor Foster, the substantive motion.

(Councillor Ritchie left the meeting at 10.25am.)

(Councillor Ritchie returned to the meeting at 10.26am.)

The substantive motion was put and declared CARRIED.

RESOLVED:

THAT the Strategy and Policy Committee:

1. *Receive the information.*
2. *Note that on March 27, 2013 the Council agreed to undertake consultation in relation to proposed amendments to the Council's Water Services Bylaw*
3. *Note that the Wellington City Council Consolidated Bylaw 2012 Part 8: Water Services is being recommended as the appropriate mechanism to formalise the use of outdoor water use restrictions across Wellington City during periods of high demand or limited supply.*
4. *Note that, for the purpose of increasing efficiency and giving clarity to the process of imposing water use restrictions during periods of high demand or low supply, recommendations include:*
 - (a) *Limiting garden watering by sprinkler, irrigation system or unattended hoses to alternate days for the official period of 'daylight saving'.*
 - (b) *Delegating the authority to introduce water-use restrictions during periods of high demand or limited supply to the Wellington City Council Chief Executive Officer.*
 - (c) *Formalising the schedule of outdoor water use restrictions available to Wellington City Council to manage demand during periods of high demand or limited supply and under states of 'local emergency' conditions.*
6. *Note that the officers are not advocating the use of universal water metering on residential properties or proposing any deviation from Council's position on residential metering*

7. *Recommend to the Council that it adopt the Wellington Consolidated Bylaw 2013 part 8: Water Services as attached as Appendix 1 of the officer's report.*
8. *Delegate to the Three Waters Portfolio Leader and Chief Executive Officer the authority to make minor editorial changes to the final Wellington City Council Consolidated Bylaw 2012 Part 8: Water Services.*

193/13P **TRAFINZ CONFERENCE, ROTORUA, 3-6 SEPTEMBER 2013**
 Report of Anusha Guler – Manager, Democratic Services.
 (1215/52/IM) (REPORT 6)

Moved Mayor Wade-Brown, seconded Councillor Best, the substantive motion.

The substantive motion was put and declared CARRIED.

RESOLVED:

THAT the Strategy and Policy Committee:

1. *Receive the information.*
2. *Approve the attendance of Councillor Foster at the Trafinz Conference to be held in Rotorua from 3-6 September 2013 and that the costs associated with attending the conference be met from the Elected Members' budget (GVEM01).*
3. *Note that a report back on the conference will be presented to the Strategy and Policy Committee in accordance with Council policy.*

(The meeting adjourned for morning tea at 10.30am and reconvened at 10.51am.)

(Mayor Wade-Brown, Councillors Coughlan, Eagle, Foster, Lester, Pannett, Pepprell and Ritchie were present when the meeting reconvened.)

194/13P **ORAL HEARINGS – OUR CAPITAL SPACES**
 Schedule of Oral Submitters.
 (1215/52/IM) (REPORT 1)

NOTED:

1. Shona McCahon (submission number 168) was not able address the meeting in support of her submission.

2. Ellen Blake and Paula Warren representing the Living Streets Aotearoa (submission number 165) addressed the meeting in support of the submission.

(During the submission from Living Streets Aotearoa, Councillor Marsh returned to the meeting at 11.02am.)

(During the submission from Living Streets Aotearoa, Councillor Ahipene-Mercer returned to the meeting at 11.03am.)

(During the submission from Living Streets Aotearoa, Councillor McKinnon returned to the meeting at 11.03am.)

3. Graeme Sawyer presenting the Johnsonville Community Assoc Inc (submission number 184) addressed the meeting in support of the submission.

TABLED INFORMATION: PowerPoint reference 194/13P(a).

(During the submission from Graeme Sawyer, Councillor Morrison returned to the meeting at 11.15am.)

4. Paul Blaschke and Ralph Chapman representing the New Zealand Centre for Sustainable Cities (submission number 189) addressed the meeting in support of the submission.

(During the submission from the New Zealand Centre for Sustainable Cities, Councillor Best returned to the meeting at 11.24am.)

(During the submission from the New Zealand Centre for Sustainable Cities, Councillor Coughlan left the meeting at 11.31am.)

5. Dr Stephen Palmer representing the Hutt Valley DHB (submission number 141) addressed the meeting in support of the submission.

6. Tania Kopytko representing the Dance Aotearoa New Zealand (submission number 90) addressed the meeting in support of the submission.

(During the submission from Dance Aotearoa New Zealand, Councillor Marsh left the meeting at 11.43am.)

(During the submission from Dance Aotearoa New Zealand, (Councillor Pepperell left the meeting at 11.43am.)

7. Craig Palmer and Jim McMahon representing the Wellington Civic Trust (submission number 167) addressed the meeting in support of the submission.

(During the submission from the Wellington Civic Trust, Councillor Marsh returned to the meeting at 11.49am.)

(During the submission from the Wellington Civic Trust, Councillor Ritchie left the meeting at 11.55am.)

(During the submission from the Wellington Civic Trust, Councillor McKinnon left the meeting at 11.58am.)

8. Frances Lee (submission number 170) was unable to address the meeting in support of her submission.
9. Bev Abbott representing the Wellington Botanical Society (submission number 45) addressed the meeting in support of the submission.

TABLED INFORMATION: Handout reference 194/13P(b).

(During the submission from the Wellington Botanical Society, Councillor Ritchie returned to the meeting at 11.59am.)

(During the submission from the Wellington Botanical Society, Councillor Pepperell returned to the meeting at 12.03pm.)

(During the submission from the Wellington Botanical Society, Councillor Foster left the meeting at 12.04pm and Councillor Best assumed the chair.)

(During the submission from the Wellington Botanical Society, Councillor McKinnon returned to the meeting at 12.05pm.)

(During the submission from the Wellington Botanical Society, Councillor Foster returned to the meeting at 12.07pm.)

(During the submission from the Wellington Botanical Society, Councillor McKinnon left the meeting at 12.09pm.)

10. James Burgess (submission number 130) addressed the meeting in support of his submission.
11. Ensiyeh Ghavampour (submission number 188) addressed the meeting in support of his submission.

TABLED INFORMATION: PowerPoint reference 194/13P(c).

(During the submission from Ensiyeh Ghavampour, Mayor Wade-Brown left the meeting at 12.27pm.)

(During the submission from Ensiyeh Ghavampour, Councillor Morrison left the meeting at 12.27pm.)

12. Bernard O'Shaughnessy (submission number 7) did not address the meeting in support of his submission.
13. Chris Orr representing the Royal New Zealand Foundation of the Blind (submission number 171) addressed the meeting in support of the submission.

(Councillor Ahipene-Mercer left the meeting at 12.34pm.)

(Councillor Pepperell left the meeting at 12.34pm.)

(The meeting adjourned for lunch at 12.34pm and reconvened at 1.24pm.)

(Mayor Wade-Brown, Councillors Best, Cook, Foster, McKinnon, Morrison, Pannett and Ritchie were present when the meeting reconvened.)

14. Craig Starnes representing the Brooklyn Trail Builders (submission number 83) addressed the meeting in support of the submission.

(During the presentation from the Brooklyn Trail Builders, Councillor Lester returned to the meeting at 1.32pm.)

(During the presentation from the Brooklyn Trail Builders, Councillor Marsh returned to the meeting at 1.38pm.)

15. Russel Garlick representing the Wellington Mountain Bike Club Inc (submission number 85) addressed the meeting in support of the submission.
16. Trevor Lloyd (submission number 174) addressed the meeting in support of his submission.
17. Brian Wolfman representing the Cycle Aware Wellington (submission number 156) addressed the meeting in support of the submission.
18. Rosamund Averton (submission number 73) addressed the meeting in support of her submission.
19. Anthony and Petelo Leaupepe (submission number 76) addressed the meeting in support of his submission.
20. Pauline Swann representing the Waterfront Watch Inc (submission number 94) addressed the meeting in support of the submission.
21. Janet Miller (submission number 116) was unable to address the meeting in support of her submission.
22. Chris Horne & Barbara Metcalfe (submission number 191) addressed the meeting in support of their submission.
23. Ben Wilde and Nessa Lynch representing the Wellington Trails Alliance (submission number 104) addressed the meeting in support of the submission.

(During the submission from Wellington Trails Alliance, Councillor Cook left the meeting at 2.50pm.)

24. Peter Hunt representing the Wellington Branch of Forest & Bird (submission number 186) addressed the meeting in support of the submission.

(During the submission from the Wellington Branch of Forest & Bird, Councillor Ritchie left the meeting at 2.57pm.)

(During the submission from the Wellington Branch of Forest & Bird, Councillor Ritchie returned to the meeting at 2.59pm.)

(During the submission from the Wellington Branch of Forest & Bird, Mayor Wade-Brown left the meeting at 3.01pm.)

(During the submission from the Wellington Branch of Forest & Bird, Mayor Wade-Brown returned to the meeting at 3.04pm.)

25. Petelo Leaupepe a member of the Wellington Youth Council (submission number 180) was present and asked the meeting to note the submission of the Youth Council.

(During the submission of the Wellington Youth Council, Councillor Morrison left the meeting at 3.08pm.)

(The meeting adjourned at 3.08pm for a briefing on the Kingston landslip, the 20 June 2013 storm and the earthquake and reconvened at 3.38pm.)

(Mayor Wade-Brown, Councillors Best, Cook, Eagle, Foster, Lester, McKinnon, Marsh and Pannett were present when the meeting reconvened.)

195/13P **ORDER OF BUSINESS**
(1215/52/IM)

NOTED:

The Chair advised that as the remaining reports would be considered as follows:

Report 4 - Appointment of District Licensing Committees
Report 3 - City Housing Work Programme 2013
Report 5 - Draft Engagement Policy and Action Plan
Report 7 - Valuing Nature: The Economy and the Environment Conference, Wellington, 9 – 10 July 2013, Report Back

196/13P **APPOINTMENT OF DISTRICT LICENSING COMMITTEES**
Report of Alison Curtis, Manager, Public Health Group and Steve Kelly, Project Manager, Public Health Group.
(1215/52/IM) (REPORT 4)

Moved Councillor Cook, seconded Councillor McKinnon, the substantive motion.

The substantive motion was put and declared CARRIED.

RESOLVED:

THAT the Strategy and Policy Committee:

1. *Receive the information.*
2. *Note that the Council is required to appoint, by 18 December 2013, District Licensing Committee/s.*
3. *Agree that officers commence the recruitment and short listing of District Licensing Committee list members and Commissioners.*
4. *Note that officers will present to the post election Council a short list of potential District Licensing Committee list members, with appointment recommendations.*
5. *Note that officers will present to the post election Council, a short list of potential District Licensing Committee Commissioners and that, after considering expressions of interest from Councillors and the shortlist of potential Commissioners, Council will need to appoint elected member/s and/or Commissioner/s to chair District Licensing Committee/s.*
6. *Note that the interim Terms of Reference will be presented to the post election Council for consideration and approval.*
7. *Agree to recommend to the Council that it approve the Chief Executive having authority to delegate his powers, functions and duties under the Sale and Supply of Alcohol Act 2012.*

197/13P **CITY HOUSING WORK PROGRAMME 2013**

Report of Vicki McLaren – Manager, Housing.
(1215/52/IM)

(REPORT 3)

Moved Councillor Cook, seconded Mayor Wade-Brown, the substantive motion.

(Councillor Ritchie returned to the meeting at 3.42pm.)

Moved Councillor Pannett, seconded Councillor Foster, the following amendment:

THAT the Strategy and Policy Committee:

7. Agree “Shaping Our Housing Future, Wellington City Housing Asset Strategy” vision, purpose and principles as follows:
 - (a) Vision – To ensure the basic housing needs are met for people on low incomes who face barriers to accessing affordable and appropriate housing in the private sector and whose needs are

not being met by other social housing providers. To achieve this, the Council will provide:

- Safe, **healthy** and secure housing of a good standard

The amendment was accepted with the leave of the meeting.

(Councillor Marsh left the meeting at 3.47pm.)

(Councillor Marsh returned to the meeting 3.49pm.)

The substantive motion as amended was put and declared CARRIED.

RESOLVED:

THAT the Strategy and Policy Committee:

1. *Receive the information.*
2. *Note the work programme being undertaken to improve the long-term sustainability of the City Housing operation including the following work streams:*
 - (a) *Policy*
 - (b) *Processes*
 - (c) *Assets*
 - (d) *Partnerships.*
3. *Note that the Wellington City Housing Strategy will be reported back by the end of 2013.*
4. *Agree to the review of the social housing policy being brought forward to 2013-14 to enable alignment with Government policy changes, improve the overall financial sustainability of the portfolio and allow any budget changes to be included in the Annual Plan for 2014/15.*
5. *Agree that the social housing policy review will include:*
 - (a) *Confirmation of the vision, principles and objectives for social housing*
 - (b) *Eligibility criteria- who should be eligible for entry to Council's social housing*
 - (c) *Targeting criteria- what priority should different applicant groups be given*
 - (d) *Rental levels- rentals payable by tenants, and options for funding any subsidy.*
6. *Agree that officers should work with relevant Government officials on the policy review to ensure that the policy is aligned with the Government's social housing objectives, the Deed of Grant and that any options around accessing Government subsidies (Accommodation Supplement/Income Related Rents) are fully explored.*

7. Agree “*Shaping Our Housing Future, Wellington City Housing Asset Strategy*” vision, purpose and principles as follows:
- (a) *Vision – To ensure the basic housing needs are met for people on low incomes who face barriers to accessing affordable and appropriate housing in the private sector and whose needs are not being met by other social housing providers. To achieve this, the Council will provide:*
- *Safe, **healthy** and secure housing of a good standard*
 - *Housing located in communities where people feel safe, have a sense of belonging and are proud to call home*
 - *Support for Council tenants to improve their quality of life and to contribute to and benefit from living in Wellington.*
- (b) *Purpose – to give effect to the Council’s social housing vision by managing the Council’s housing asset in accordance with the following Council-approved objectives:*
- *Provide for housing needs not met by other providers*
 - *Target low income households with particular needs*
 - *Focus City Housing’s service on those most in need of assistance*
 - *Enable and empower people to make changes in their lives*
 - *Work in partnership with external agencies to provide services to tenants*
 - *Operate as a successful business while recognising the social needs of tenants.*
- (c) *Contextual Principles*
- *Commitment – Wellington City Council is committed to being a social housing provider at least until 2037. This allows us to take a long term view about asset management, particularly when planning new investment*
 - *Shared responsibility –City Housing is not solely responsible for addressing housing need in the city*
 - *Priority – Housing assistance will be targeted at those most in need of assistance*
 - *Equity – City Housing will respond to housing need equitably and efficiently*
 - *Positive transition – Housing assistance will be provided for only as long as it is needed and tenants will be enabled to make positive changes to their living environment when assistance is no longer required*
 - *Affordability – City Housing will be affordable to those targeted by its housing policy*
 - *Sustainability – the housing operation must be financially sustainable without additional support from ratepayers.*

(d) *Asset related Principles*

- *Location – Housing should be well located i.e. close to public transportation routes and essential services*
- *Design – Housing should be maintained and renewed to contemporary, functional design standards in terms of access, aspect, security, use of space, health and safety, energy efficiency and use of materials*
- *Stock matched to demand – City Housing should be able to respond to demand from different sized and type of households*
- *Adaptability – Housing should be capable of responding to the needs of people with different cultural backgrounds, different physical abilities etc*
- *Value retention – The Council’s investment in housing should retain value over time.*

8. *Agree the City Housing Asset Strategy outcomes and 20 year goals as follows:*

	Outcome Area	20-Year Goal
1	<i>Housing Alignment</i>	<i>Wellington city will have the right assets in the right place to deliver its housing mission</i>
2	<i>Housing Quality</i>	<i>Wellington city’s housing asset will be fit for purpose and deliver modern levels of amenity</i>
3	<i>Resident Health and Wellbeing</i>	<i>The health and wellbeing of residents will be enhanced by the way we manage Wellington city’s housing asset</i>
4	<i>Sustainability</i>	<i>Our stewardship of the housing asset will enable Wellington city to keep on providing social housing for the foreseeable future</i>
5	<i>Strong Sector Partnerships</i>	<i>Wellington city will be part of a vibrant and growing social housing sector that shares responsibility for social housing need</i>

9. *Note the following City Housing projects that will be reported to Strategy and Policy Committee in the next 6-12 months;*

- (a) *Arlington Indicative Business Case*
- (b) *Principles of Investment/Divestment in Social Housing*
- (c) *Policy Review*
- (d) *Arlington Business Case*

NOTED:

The resolution differs from the recommendations in the officer's report as follows:

The Committee added the text in **bold**.

198/13P **DRAFT ENGAGEMENT POLICY AND ACTION PLAN**
Report Martin Rodgers, Manager Research, Consultation & Planning and
Lisa Matthews, Senior Advisor, Consultation & Engagement.
(1215/52/IM) (REPORT 5)

Moved Councillor Eagle, seconded Councillor Marsh, the substantive motion.

(Councillor Cook left the meeting at 3.53pm.)
(Councillor Cook returned to the meeting at 3.55pm.)

The substantive motion was put and declared CARRIED.

RESOLVED:

THAT the Strategy and Policy Committee:

1. *Receive the information*
2. *Agree to publically consult of the following documents:*
 - (a) *A draft Engagement Policy*
 - (b) *A draft Public Commitment.*

(Councillor Marsh left the meeting at 4.12pm.)

199/13P **VALUING NATURE: THE ECONOMY AND THE ENVIRONMENT
CONFERENCE, WELLINGTON, 9 – 10 JULY 2013, REPORT BACK**
Report of Councillor Foster.
(1215/52/IM) (REPORT 7)

Moved Councillor Foster, seconded Councillor Pannett, the substantive motion.

(Councillor Lester left the meeting at 4.14pm.)
(Councillor Marsh returned to the meeting at 4.17pm.)
(Councillor Cook left the meeting at 4.19pm.)

The substantive motion was put and declared CARRIED.

