

**REPORT 1**  
(12/15/52/IM)

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## **QUARTERLY REPORT (OCTOBER – DECEMBER 2012)**

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### **1. Purpose of Report**

The attached quarterly report covers the period October – December 2012. The report provides a synopsis of the Council's activities in relation to the second quarter of the first year of the 2012/2022 Long-Term Plan. It also contains a consolidated financial overview of the quarter and project and programme budgets.

### **2. Recommendations**

It is recommended that the Strategy and Policy Committee:

1. *Receive the information.*

### **3. Structure of the report**

This quarterly report has maintained the new design introduced last quarter. It includes an introduction section with additional data to monitor the city's progress against its outcomes, and places Council's work in the wider context of what our partner agencies are delivering, to present a more holistic picture of how the city is progressing towards its priorities and outcomes. The main body of the quarterly report remains – see schedule 1.

The quarterly report includes:

- *City vitals and city progress* – key data to measure city progress and highlights of significant projects delivered in, or relevant to the city
- *Key variances* – overview of key project and performance measure variances
- *Consolidated financial overview* – an overview of the financial position
- *Schedule 1* – Highlights of what was delivered by strategic area, what it cost and how we performed.
- *Schedule 2* – Operational and capital expenditure for all projects.

#### **4. Process for the review of the report**

At the Strategy and Policy Committee pre-meeting session there will be presentations on key aspects of the report. Council officers will record any Councillor questions that cannot be addressed at the meeting and provide a written answer to those questions prior to the SPC meeting. The written answers will be circulated to all Councillors. Councillors may also wish to submit questions prior to the meeting to be answered either before or during the meeting.

#### **5. Conclusion**

This second quarterly report of the 201220/22 Long-Term Plan presents a consolidated financial view and outlines progress against each of the activities of the Council.

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## **Supporting Information**

### **1) Strategic Fit / Strategic Outcome**

*The paper reports on all activities contained within the Annual Plan. It measures progress to date on all planned activity.*

### **2) Long Term Plan/Annual Plan reference and long term financial impact**

*This paper measures all annual plan activities as well as the financial performance of all annual plan activities. It reports actual to budget and explains significant variations.*

### **3) Treaty of Waitangi considerations**

*This is considered through activity 1.2.1 Mana Whenua Partnership.*

### **4) Decision-Making**

*This paper provides information for decision making. It provides information in terms of current and planned work, in addition to considerations for the future.*

### **5) Consultation**

#### **a) General Consultation**

*This report does not require consultation.*

#### **b) Consultation with Maori**

*This report does not require consultation.*

### **6) Legal Implications**

*There are no legal implications.*

### **7) Consistency with existing policy**

*This report does not relate to any specific policy.*